TOWN OF ROCKPORT
DEPARTMENT REPORTS
SEPTEMBER 2009

General Government

Thomas Ford, Planner/Community Development Director
Linda Greenlaw, Town Clerk
Virginia Lindsey, Finance Director
Judith Mathiau, Assessor

Culture and Recreation

Susan Dates, Rental Agent, Rockport Opera House
Molly Larson, Librarian

Public Safety

Stephen Beveridge, Public Works Director
Craig Cooley, EMA Director
Mark Kelley, Police Chief
Abbie Leonard, Harbor Master
Bruce Woodward, Fire Chief

Office of Planning and Community Development
Monthly Report – September 2009

Permits

Miscellaneous Permits: Thirty-four permits were issued in September 2009. This figure included: accessory structures, decks, demolitions, entrances, signs permits, vegetative clearing and filling and excavating. Thirty-two permits were issued in September 2008.

Plumbing and Subsurface Wastewater Permits: Thirteen permits were issued in September 2009 - eleven internal plumbing permits and two subsurface wastewater disposal permits. Five internal plumbing and subsurface wastewater permits were issued in September 2008.

Boards and Committees

Planning Board: The Planning Board did not meet in September 2009. The Planning Board met in September 2008 to hear a proposal for a subdivision revision at Brewster Point.

Zoning Board of Appeals: The Zoning Board met in September of 2009 to review a special exception for a restaurant in the Shepherd Block. The Board granted unanimous approval to this application. The Zoning Board of Appeals did not meet in September 2008.

Harbor Committee: The Harbor Committee discussed a designated anchorage and a pump-out station for the harbor at the September 2009 meeting.

Conservation Commission: The Conservation Commission discussed: methods for attracting new members; ideas regarding dissemination of what the RCC does and how the public can become involved and budget items for 2010.

Ordinance Review Committee: Preparations for the third annual 'Kumbaya' organizational meeting for the ORC were completed. The Kumbaya meeting is scheduled for October 6th and it is anticipated that the draft work plan will then be forwarded to the Select Board for their October meeting.

Projects

Healthy Beaches Program – Water Quality Testing: The Planning Office, in cooperation with the Maine Healthy Beaches Program completed its summer testing program of Goodie's Beach and Clam Cove. Several rain events during resulted in high bacteria levels at both Clam Cove and Goodie's Beach and appropriate advisory notices were posted at the beaches. Testing will continue in the Clam Cove watershed to address the Select Board concerns of water quality in this area.

Pascal Ave Project: Staff at MDOT gave a final signoff on this project allowing the project to be advertised.

Miles Ingraham Harbor Park Eagle Scout Project: This project was completed in early September. It is anticipated there will be a dedication ceremony in late October.

Rockport Elementary School Project: The Ad Hoc RES East Redevelopment Committee met on September 14th. The Committee reviewed ideas for a 12 month work plan would result, by September 2010, in recommendations for a final determination of the RES property.

Village Parking Survey: The Downtown and Village area parking survey was completed in September. After input from multiple department heads, the final report is being revised and will be presented to the Select Board at their November meeting.

Opera House PUC Grant: Input is being solicited from department heads on how to most effectively structure a grant to the PUC that would improve the energy efficiency of the Opera House.

TOWN CLERK
MONTHLY REPORT
SEPTEMBER 2009

- **We issued 2 (2) Fishing Licenses, 4 (5) Hunting License, 3(2) Resident Archery Licenses, 3 (3) Expanded Antlerless Archery Licenses, 3 (5) Expanded Antler Archery Licenses, 1 (0) Archery & Fishing License, 3 (1) Junior Hunting License, 0 (1) Small Game Hunt License, 1 (0) Muzzleload Hunt, 0 (1) Duplicate Fishing/Hunting License and 0 (0) Migratory Waterfowl. Fees collected totaled $404.00 ($406.00).**

- **6 (3) Boat Registrations, 0 (0) Snowmobiles and 7 (3) ATV Registrations and 3 (0) Milfoil Stickers (Preserve Maine Waters) were issued. Fees collected were $795.00 ($224.00) which included $455.00 ($70.00) sales tax.**

- **We issued 3 (3) dog licenses this month for $16.00 ($9).**

- **Processed 10 (7) transfers, 228 (201) passenger cars, 28 (21) commercial vehicles, 10 (8) trailers, 7 (8) motorcycles, 0 (1) moped, 1 (2) motor homes, 1 (1) tractor/special equipment, 8 (0) Antiques, 1 (0) Bus, 6 (1) Duplicate Stickers and 5 (5) duplicate registrations. Monies taken in for these transactions (excise tax) totaled $57,454.01 ($47,926.85) This is up 19.88 % (5.84%) from last year.**

- **We processed $969,633.03 in real estate taxes this month compared to last months' $590,807.89. The due date this year is October 15, 2009 (November 10, 2008).**

- **I attended two Select Board meetings this month. One meeting was a workshop. I attended an Elections Conference held in Bangor. We learned the new laws regarding elections and several updates.**

*The first number represents 2009 and the second one in parenthesis 2008.

Virginia B. Lindsey
Rockport Finance Director
Monthly Report - September 2009

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

The report for the month of September 2009 includes the following:

- Investments increased again in September by 2.09%.
- Interest earned on general funds remained at the low rate of 0.20%. The interest rate earned September 2008 was 1.71%.
- Cash on hand at month end totalled $693,330.
- Taxes paid to date represents 8.85% of taxes committed for FY 09-10, compared to 5.0% collected September 2008 for FY 08-09 taxes.

		September 2008	September 2009	Difference	
Budget					
	Wages	$ 100,245.49	$ 137,276.80	$ 37,031.31	36.94%
	Other Expenses	$ 851,919.57	$ 965,128.36	$ 113,208.79	13.29%
	Total Expenses	$ 952,165.06	$ 1,102,405.16	$ 150,240.10	15.78%
	Total Revenue	$ 1,751,304.99	$ 1,147,889.05	$ (603,415.94)	-34.46%
	NET	$ 799,139.93	$ 45,483.89	$ (753,656.04)	94.31%
Cash on Hand Balance		*Note: $1 mil TAN borrowed Sept 2008; no TAN borrowed Sept 2009*			
	General Fund	$ 1,058,558.23	$ 685,660.72	$ (372,897.51)	-35.23%
Taxes Paid (for the month)		$ 531,913.81	$ 926,444.39	$ 394,530.58	74.17%
Taxes Paid (to date)		$ 545,084.49	$ 987,407.16	$ 442,322.67	81.15%
Investments					
	Public Assistance	$ 260,822.66	$ 268,717.78	$ 7,895.12	3.03%
	Cemeteries	$ 336,274.64	$ 334,472.29	$ (1,802.35)	-0.54%
	Wastewater	$ 136,753.77	$ 140,893.32	$ 4,139.55	3.03%
	Total Investments	$ 733,851.07	$ 744,083.39	$ 10,232.32	1.39%
Wastewater					
	Expenses	$ 51,482.26	$ 53,412.60	$ 1,930.34	3.75%
	Revenue	$ 46,600.28	$ 26,977.62	$ (19,622.66)	-42.11%
	NET	$ 4,881.98	$ 26,434.98	$ 21,553.00	441.48%
Wastewater Cash on Hand Balance					
	WW General Fund	$ 282,719.95	$ 298,894.04	$ 21,553.00	5.72%
WW Accounts Receivable					
	30 Day	**60 Day**	**90 Day**	**Over 120 Days**	
	$ 32,332.87	$ 21,345.98	$ 13,644.80	$ 21,850.27	
		TOTAL WW Accounts Receivable Sept 2009		$ 89,173.92	-28.96%
		Accounts Receivable Sept 2008		$ 125,522.57	

A change in the taxes due date to October 15, 2009 has enabled the town to conduct business without having to borrow money in anticipation of taxes. This should save taxpayers' money.

AUGUST 2009
DEPARTMENT HEAD REPORT

Judy Mathiau
Assessor

- **Tax Bills** were successfully mailed at the end of August and as with any massive mailing, several of the tax bills were returned with either address changes or unknown addresses. These were mostly the time share estates. Kerry spent most of September resending these tax bills to the correct address and updating our database.

  Along with the annual tax billing also comes a round of questions, specific either to the valuation or the ownership. We see this as an educational opportunity between our office and the taxpayers. In the case of ownership, we issue a tax bill to the owner of record as of April 1st, so if a property sells after that date, the tax bill will go to the previous owner. With valuation issues, these will typically start as a discussion in my office about the valuation in place as it relates to the current market and it may lead to an on-site review.

- **Abatements and Supplements** have been issued against the 2009 commitment. A couple of on-site reviews justified that errors existed in the current valuation, i.e. story height, number of bathrooms, exterior dimensions. Total abatements to date $2,179.26.

  One supplemental tax was issued in the amount of $42.11 which corrected an ownership error.

- **Property Transfers** from April to July were processed. Deeds were downloaded, ownership updated and sales verified. Of the 94 documents (including time share transfers) received from the registry, only 20 were actual real estate sales. Of the 20 sales, 14 were qualified arms length transactions which included a motel, 4 were a result of a bank foreclosure, 1 was a non profit and 1 included land in Camden.

  The average ratio of the qualified sales is 93% - this means that our assessments, on average, are at 93% of market value. We did have a couple of outlying sales, one at 123% and another at 73%, but those sales usually come with special circumstances that we are not aware of yet.

- **Mapping** has progressed to the point of plotting the individual tax maps. Our tax maps, zoning maps and harbor mooring plots are overseen by Dirigo Spatial. This past year, I continued to receive training on our GIS program which is capable of editing our existing digitized maps and I was able to complete 95% of the tax map edits this year. I will continue to work with Dirigo Spatial to finalize a couple of the more advanced land splits, tax map printing and street map.

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Sue Dates, Rental Agent
RE: **Opera House Department Head Report**
DATE: **September 2009**

During the month of September Bay Chamber rented the Opera House for a Odeon rehearsals on Monday and Tuesday and music lessons on Wednesday and a Board Meeting in the meeting room. The Garden Club held their monthly meeting, the Windjammers Barbershop held their annual concert, and we had one wedding reception.

Revenue for September was $1,667.50.

Town meetings held in the Opera House Meeting Room this month were the Select Board, the Planning Board, and the Zoning Board.

Maintenance this month included: repair to the water damaged meeting room floor. The new condenser unit for the refrigerator is ready to be installed, but the electrician needs to make sure that it will shut off when we turn off the refrigerator. The fire alarm system has been repaired and is running properly. Thank you to Bruce for all he has done to make sure the system is running properly. The chair lift has been inspected and is in good condition. We continue to use the gas stove on a limited basis and to turn the refrigerator off when not in use. We have both air conditioning units running properly at this time and they have been shut off. The heat will need to be turned on soon, as it is getting colder. We still need to separate the system, so we don't heat the complete building when heat is called for in one room or by the outside steps. This was not a budget item, so it may have to wait until next year. We borrowed the lift from the CSD to repair some of the overhead spot lights. The Opera House was used for 14 days out of 30 for at least one event.

Last year revenue was $830.00. We replaced the water fountain and started to turn off the gas stove. The Opera House was used for one or more events on 12 days out of 30.

Rockport Public Library Director's Report
September 2009

	Children / YA	Adults	Total	% Change
September 2009*	1481	3568	5049*	- 4.3 %
September 2008	1781	3494	5275	

**includes 61 honor system books*

Attendance

	Children / YA	Adults	Total	% Change
September 2009	216	2088	2304	- 3.2 %
September 2008	273	2106	2379	

)

	September 2009	September 2008	% Change
Incoming	535	482	+ 11%
Outgoing	391	304	+ 28.6 %

Internet Usage

September 2009	September 2008	% Change
364	372	- 2.2 %

Reference

September 2009	September 2008	% Change
229	259	- 11.6 %

Program type	No. of Programs	Adult attendees	Child attendees
Adult programs	11	79	
Children's programs	9	28	92 (120 TL)
Total Programs	20		

Volunteers: Volunteers gave 103 hours of support in September.

Desk Income: $738.15

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Steve Beveridge, Director **Public Works** Department
RE: **Department Head Report**
DATE: **September 2009**

(E-Mail a copy to Stacey! As well as Bob. Deadline is the 5th of the month (11-05))

1. Worked on: '99 F550, '93 L8000 exhaust, '01 Freightliner oil line, '04 Freightliner muffler
2. Harbor: built a cradle for a waste oil furnace
3. Opera House: borrowed the lift to change light bulbs and took it back to the CSD; met a contractor about the RFP work to be done;
4. West Rockport Cemetery: got ready to have water put in
5. Hauled 1" minus to Mt. Pleasant and the Annis Lane Bridge
6. Repaired the guard rail at the Annis Lane Bridge
7. Painted white and yellow traffic paint out of Town and everything except Pascal Ave., the bridge, Main St. to Central St., Central St., and Union St. This is the route slated to be paved by MDOT this fall. Cleaned up the sprayer and put away for winter.
8. Built a water sluice way, graded & seeded lawn, and repaired edge of driveway at the corner of Park and Main Sts. for better flow of water at the intersection
9. Screened loam from our waste stock pile
10. Picked up waste oil for our furnace for winter use
11. Sand & Salt Shed -picked up the bulldozer – to ready for sand/salt winter delivery- put in 4 loads of salt totaling 135.43 tons and 2300 cubic yards of sand over 5 days. Salt was delivered and sand was both delivered and picked up from two suppliers. It takes two men in the salt shed -1 on the dozer and 1 in the loader to put the sand/salt up during this process.
12. Both Susan and Steve spent several hours and days working on the MPMP report
13. Hauled 3" minus to our stockpile
14. Signs: 4 – 25 mph signs up on West St. Ext, Grove St., & South St.; a children playing sign up on Winding Way; road signs up- Mt. Pleasant, Powerhouse Hill, Clam Cove,
15. Painted the fuel tank silver to preserve it
16. Worked on RES East project: arranged to give away the playground equipment, talked to contractors about the heat, started to haul chips to the Snow Bowl
17. Cold patched all over Town – 2 crews for one day
18. Cleaned the shop and facility for inspection – had to do this a few times due to much sand and dirt – due to illness, inspection postponed.
19. Cleared around speed signs on Main and South Streets.
20. Cut & hauled brush on Gurney St. and South St. and other areas around Town
21. Got material ready for the Select Board meeting and workshop
22. Culverts placed at Richard Lanes property and on Mt. Pleasant at Seth Upham's
23. Started cleaning the many catch basins around Town of dirt and debris to get ready for winter.
24. Patched leaks in the old salt shed
25. Met a contractor about the Opera House bid
26. Met with a resident and his contractor about a Huse St. water problem
27. Had Pascal, Main, Central, and Union swept and cleaned in anticipation of MDOT paving. MDOT started paving on Wednesday the 30th and ended on Thursday, October 1.

Man hours available this month – 10,972; Approximate man hours on the above projects – This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on the Vac-All, '08 F350, '01 F550, and the Grader; paved Main St. at construction site, built a retaining wall, loamed and seeded, made swales to divert water and install storm drains and catch basins; put in 71.3 tons of salt and 1318 cubic yards of sand for winter; cleaned the garage; '09 F550 truck bid received and awarded; cold patched; graded Calderwood, Chapel, and Mt. Pleasant; old underground storage tank excavated, cleaned, and converted for wash water storage from trucks; met with the YMCA about sewer concerns; waterproofed the foot bridge at the Harbor; towed the Harbor Master boat up; continued work on the Harbor Hoist Project; took down a large tree on Beauchamp and cleaned it up; some street signs put up; repaired approximately 14,000 feet of shoulders; 250 feet of ditching; started to clean catch basins; repaired washouts from a "tropical storm"; cut brush on Mt. Pleasant; temporarily repaired a culvert on Gurney St. on a Sunday and went back the first of the week to finish.

Town of Rockport

Department Head Report
September, 2009

September was a very busy month, with all the planning and preparing for the drill which was on Oct 17, 2009 at the Camden Hills Regional High School. More on that in next months report.

Craig Cooley
EMA Director

ROCKPORT POLICE DEPARTMENT

September, 2009

OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	02	08
202/ Sgt. T. Ford	08	18
203/Wes Butler	21	09
204/Dana Smith	28	20
205/Dan Brown	01	05
211/ C. Cooley	03	16
213/ Jim Butler	0	01

****

VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	7,370	460.9	15.9

.....

Nature of Incident	Total Incidents
911 Hangup	7
Administrative	13
Agency Assistance	16
Alarm	29
Animal Problem	10
Animal Welfare	2
Assault	1
Non-sufficient Funds Check	1
Violation of Bail Conditions	2
Burglary	1
Car/Deer 10-55	1
Citizen Assist	3
Criminal Mischief	7
Deliver Message	1
Detail Assignment	4
Disorderly Conduct	10
Domestic	4
Controlled Substance Problem	8
Traffic - Erratic Oper Vehicle	17
Fingerprinting	3
Found Property	2
Harassment	3
Information Report	23
Intoxicated Person	1
Juvenile Problem	2
Miscellaneous CAD Call Record	1
Burglary of a Motor Vehicle	2
Nuisance	4
DUI Alcohol or Drugs	1
Paperwork Servd For Othr Agenc	7
Paperwork Servd For This Agenc	2
Parking Problem	3
Traffic Accident w/ Damage	18
Traffic Accident, w/ Injuries	1
Police Information	1
Probation/Bail Check	3
Probation/Parole Violation	1
Property Check	49
Radar Detail	20
Recovered Stolen Vehicle	1
Report of shots fired	2
Suspicious Vehicle	3
Suspicious Person/Circumstance	10
Theft	7
Theft - Automobile	1
Traffic Detail	2
Traffic Hazard	5
Traffic Violation	36
Traffic Stop	5
Trespassing	1
Utility Problem	1
Vehicle Search	1
Wanted Person	2
Well-Being Chck	3
Total Incidents for This Report:	364

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	2	2	3	2	2	4	0	15
01:00-01:59	0	1	1	3	1	5	1	12
02:00-02:59	0	1	1	2	0	2	0	6
03:00-03:59	2	3	3	2	1	0	3	14
04:00-04:59	1	3	4	1	1	0	1	11
05:00-05:59	1	0	2	0	1	0	2	6
06:00-06:59	1	2	1	1	2	0	1	8
07:00-07:59	1	5	4	3	6	4	0	23
08:00-08:59	1	3	6	3	0	3	1	17
09:00-09:59	3	4	1	3	4	3	2	20
10:00-10:59	2	1	6	2	1	1	4	17
11:00-11:59	2	4	3	1	1	2	3	16
12:00-12:59	1	3	0	4	3	3	1	15
13:00-13:59	1	1	4	2	1	4	1	14
14:00-14:59	7	3	2	1	4	2	2	21
15:00-15:59	5	3	4	1	3	2	1	19
16:00-16:59	0	8	1	2	2	4	1	18
17:00-17:59	2	2	1	3	8	4	0	20
18:00-18:59	6	3	1	1	4	1	4	20
19:00-19:59	0	0	5	1	1	0	1	8
20:00-20:59	1	1	1	3	0	3	0	9
21:00-21:59	2	1	3	2	3	6	2	19
22:00-22:59	2	5	3	4	2	1	4	21
23:00-23:59	1	4	3	2	1	3	0	14
Total by Day	44	63	63	49	52	57	35	363

Report Includes:
All reported dates between `00:00:01 09/01/09` and `23:59:59 09/30/09`
All nature of incidents
All respond to addresses
All respond to cities
All agencies matching `0704`

*** End of Report /var/tmp/rptAAAXQaGNu-rpcdccdt.r1_1 ***

Harbormaster Report September 2009

- A dinghy was stolen from the Boat Club dock and was reported to be sunk in the harbor. The inflatable had been cut; the engine was retrieved and repaired. Another dinghy was taken and was later found in front of a Ship St. property, its engine was missing. Also a motorcycle parked along the sea wall was pushed into the water, it is a total loss. It seems as though all three incidents happened the same night. The police are investigating.
- 10 tour buses came down to the harbor which means an additional hour of cleaning and stocking the bathrooms per bus.
- The recreational docks are scheduled to be hauled on October 20th.
- Obtained estimates for a pump-out station and will complete the grant application next month.
- Worked with members of the Harbor Committee to pin out the coordinates for a "special anchorage" chart designation. Also drafted a letter on behalf of the Harbor Committee to the Coast Guard requesting our mooring field become a "special anchorage". This would eliminate the need (and liability) for each boat in the mooring field to display anchor lights.
- Responded to two separate reports of injured birds. Called "Avian Haven".
- Started some winterizing projects: hauling unused tie-offs, pulling channel markers.
- The engine on "Andre" was acting up. Finally diagnosed the problem and temporarily fixed it, until the boat gets pulled and permanently fixed.
- Responded to a call from the Marine Patrol of a sinking vessel, turned out to be debris.

.

Harbor Revenues

	2008	2009
Boat Excise Tax	$381.20	$77.40
Overnight Dockage	$543.00	$40.00
Parking	$157.00	$92.00
Showers	$168.00	$91.00
Launching Fees	$192.00	$154.00
Merchandise	-	$338.25
Misc. Fees	-	$152.00
Mooring fees	-	$100.00
Wait List Fees	$10.00	$50.00
Winter Boat Storage	$2,130.00	$2,144.00
Misc. Revenue	$16.00	$279.00
Total Harbor Revenue	**$3597.20**	**$3517.65**

BRUCE WOODWARD, FIRE CHIEF

I coordinated with the other department heads for the annual check of all the building and vehicle fire extinguishers owned by the town. The fire extinguishers were checked, tagged and those extinguishers in need were serviced according to Bureau of Labor requirements.

Rockport firefighters spent one night (9/3) pressure testing about 3500 feet of four inch supply hose. The hose was then reloaded onto one of the two pumpers ready to be laid out on the fire scene. During the month, I tested all the 2 ½" hose (5,600') and firefighters reloaded the hose that belonged on the pumpers.

We have two junior firefighters participating in the first FF I & II program at the Mid Coast School of Technology in Rockland. They are Robbie Ames and Ryan Hill. This is the first year for this program and is to prepare students who might want to seek a career in the fire and/or EMS service. It will also help to better train our volunteer ranks of firefighters in the county.

I accompanied the code enforcement officer on occupancy inspections for the Ashwood School, Farmer's Fare and PBMC pharmacy renovations.

Report Period: 01/1/09-09/30/09
Comparables: 01/1/08-09/30/08

Calls by Incident Type	Percent of Total Calls 2008	Percent of Total Calls 2009	Total Incidents 2008	Total Incidents 2009
Building Fires	3.88%	2.94%	7	4
Vehicle Fires	3.10%	1.96%	7	2
Other Fires	1.55%	1.96%	3	3
Overpressure Ruptures, Explosion, Overheat	0%	0.98%	0	1
Emergency Medical Treatment	.78%	0%	2	0
All Others	1.55%	.98%	2	1
Hazardous Condition Calls	26.36%	35.29%	35	36
Service Calls	7.75%	4.90%	10	7
Good Intent Calls	14.73%	10.78%	20	13
Severe Weather or Natural Disaster Calls	0%	0%	0	0
Special Incident Calls	0%	0%	0	0
Unknown Incident Type	0%	0%	0	0
Malicious Calls	0%	0.98%	0	1
Other False Calls	40.31%	39.22%	54	41
Total Calls	100%	100%	140	109
Total Fire Dollar Loss	$224,850	$31,200	$226,350	$31,700
Total Dollar Loss	$224,850	$31,200	$226,350	$31,700