

**TOWN OF ROCKPORT
DEPARTMENT REPORTS
November 2010**

General Government

Thomas Ford, Planner/Community Development Director
Linda Greenlaw, Town Clerk
Virginia Lindsey, Finance Director
Kerry Leichtman, Assessor

Culture and Recreation

Susan Dates, Rental Agent, Rockport Opera House
Molly Larson, Librarian

Public Safety

Stephen Beveridge, Public Works Director
Craig Cooley, EMA Director
Mark Kelley, Police Chief
Abbie Leonard, Harbor Master
Bruce Woodward, Fire Chief

Office of Planning and Community Development Monthly Report – November 2010

Permits

Miscellaneous Permits: Thirty-eight permits were issued in November 2010. The figure included 16 building permits (four new dwellings), demolition, filling and excavating, signs, and use permits. Twenty-two permits were issued in November 2009.

Plumbing and Subsurface Wastewater Permits: Two internal plumbing permits and two subsurface wastewater disposal permits were issued in November 2010. Four internal plumbing permits and two subsurface wastewater permits were issued in November 2009.

Boards & Committees

Planning Board: The Planning Board met in November 2010 to consider a revision to a previously approved site plan for a 5,000 square foot boat storage building to be located at Rocknak's Yacht Sales Inc. located at 10 Camden Street. The Planning Board did not meet in November 2009.

Zoning Board of Appeals: The Zoning Board of Appeals did not meet in November 2010 or November 2009.

Harbor Committee: In November 2010 the Harbor Committee discussed: marine & storage fees, a parking area expansion and repair of the sea wall between Rockport Marine & the Town Landing; and the Harbormaster's Report. In 2009 the Harbor Committee discussed a designated anchorage, a pump-out station for the harbor and the interface between floats for the Boat Club and commercial fishermen.

Conservation Commission: The Conservation Commission met in November 2010 to discuss the agenda and goals for a Clam Cove workshop, water quality issues in the harbor and tributary streams; the future direction of RES meetings and the future of commercial wind energy turbines in the Camden Hills.

Ordinance Review Committee: The Planning Office presented to the Select Board proposed ordinance revisions for the coming year. The draft work list was endorsed unanimously by the Select Board. The Ordinance Review Committee will begin their work for the winter semester in January 2011.

Projects

Lime Kilns Grant: Work is progressing on the Lime Kiln Restoration Planning Grant. It is anticipated that the final report will be completed in December.

SHIP Grant – Harbor Floats: Tom Ford and Abbie Leonard are working with a representative of MDOT and Gartley and Dorsky to implement the harbor float project.

Rockport Elementary School Committee: The Planning Office is working on a Request for Qualifications (RFQ) that will be posted on the web. The RFQ will be broadly structured to solicit the widest possible variety of responses.

Energy Audit Grant: The Planning Office prepared an RFP for an energy audit of seven municipal buildings. There were nine respondents to the RFP. The successful applicant was the Turner Building Science and Design of Harrison Maine.

*Applications, permits, and supporting documentation are available
for public review at the Planning and Community Development Office*

TOWN CLERK
MONTHLY REPORT
NOVEMBER 2010

- We issued 6 (15) Hunting Licenses, 1 (1) Junior Hunting License, 0 (1) Fishing License, 1 (0) Migratory Waterfowl, 0 (0) Complimentary Migratory Waterfowl, 6 (2) Muzzleload Licenses, 0 (1) Expanded Archery Antlered, 0 (0) Complimentary Muzzleload Licenses, 0 (1) Over 70 License, and 0 (4) Duplicate Fish/Hunt Licenses, 0 (0) Duplicate Spring Turkey and 0 (0) Duplicate Junior Hunt License. Fees collected totaled \$235.00 (\$395.25).
- 0 (0) Boat Registrations, 5 (5) Snowmobiles and 4 (2) ATV Registrations were issued. Fees collected were \$403.00 (\$366.00) which included \$100.00 (\$100.00) sales tax.
- We issued 35 (31) dog licenses this month at a fee of \$126.00 (\$121.00). Don't forget that the 2010 dog licenses are now available. This makes a great Christmas present for your four-legged pet. The late fee has increased to \$25.00 this year.
- Processed 11 (9) transfers, 218 (168) passenger cars, 25 (11) commercial vehicles, 4 (5) trailer, 5 (0) motorcycle, 0 (1) motor home, 3 (1) antique, 6 (2) duplicate stickers and 6 (2) duplicate registrations. Monies taken in for these transactions (excise tax) totaled \$45,460.23 (\$43,617.01). This is up 4.10% (down 4.77%) from last year's numbers.
- We processed \$270,376.48 (\$206,829.01) in real estate taxes this month. The due date was October 15th.
- We collected \$580.50 in Harbor Fees this month.
- We collected \$14,800.00 for the Sale of eight Cemetery Lots. Most of these lots are in the Sea View Cemetery and two are in the Rockville Cemetery. Last month we collected \$1,000 for a lot in the Sea View Cemetery.
- November Election 1815 (1783) residents voted 598 (584) absentee ballots). We had 44 (61) new voters register and then vote. This means that 69.2% of our registered voters voted this year compared to 69.5% last year.
- I attended and took minutes for two Select Board Meetings this month.

*The first number represents 2010 and the second one in parenthesis 2009.

Virginia B. Lindsey
Rockport Finance Director
Monthly Report - November 2010

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

The report for the month of November 2010 includes the following:

- Investments increased during the month of November from the previous month by 0.60%.
- Interest earned on general funds remained at the low rate of 0.20%. The interest rate earned as far back as January 2009 was also 0.20%. The interest rate has remained unchanged for 23 months.
- Taxes paid to date represents 49.74% of taxes committed for FY 10-11.
- The CD for the Wastewater department was closed with BHB&T because of a declining interest rate. An additional \$100,000 was removed from the cash account to open a new account with Machias Savings Bank with an interest rate of 1.25% APY for 14 months.

| | Previous Month October 2010 | Current Month November 2010 | Difference | % Change | One Year Ago November 2009 | Difference | % Change |
|--|--------------------------------|--------------------------------|-------------------|----------------------|-------------------------------|-----------------|-------------|
| Budget | | | | | | | |
| Wages | \$ 98,096.94 | \$ 98,783.24 | \$ 686.30 | 0.70% | \$ 99,113.68 | \$ (330.44) | -0.33% |
| Other Expenses | \$ 1,897,835.88 | \$ 944,863.60 | \$ (952,972.28) | -50.21% | \$ 999,713.01 | \$ (54,849.41) | -5.49% |
| Total Expenses | \$ 1,995,932.82 | \$ 1,043,646.84 | \$ (952,285.98) | -47.71% | \$ 1,098,826.69 | \$ (55,179.85) | -5.02% |
| Total Revenue | \$ 4,555,178.38 | \$ 380,644.95 | \$ (4,174,533.43) | -91.64% | \$ 320,925.46 | \$ 59,719.49 | 18.61% |
| NET | \$ 2,559,245.56 | \$ (663,001.89) | \$ (3,222,247.45) | -125.91% | \$ (777,901.23) | \$ 114,899.34 | 14.77% |
| Cash on Hand Balance | | | | | | | |
| General Fund | \$ 3,323,020.10 | \$ 2,660,457.10 | \$ (662,563.00) | -19.94% | \$ 2,364,002.23 | \$ 296,454.87 | 12.54% |
| Taxes Paid (for the month) | \$ 4,352,750.27 | \$ 249,291.44 | \$ (4,103,458.83) | -94.27% | \$ 192,730.28 | \$ 56,561.16 | 29.35% |
| Taxes Paid (to date) | \$ 5,488,084.89 | \$ 5,737,376.33 | \$ 249,291.44 | 4.54% | \$ 5,472,239.07 | \$ 265,137.26 | 4.85% |
| Investments | | | | | | | |
| Public Assistance | \$ 294,381.16 | \$ 296,148.98 | \$ 1,767.82 | 0.60% | \$ 273,265.53 | \$ 22,883.45 | 8.37% |
| Cemeteries | \$ 363,852.13 | \$ 366,037.14 | \$ 2,185.01 | 0.60% | \$ 340,132.86 | \$ 25,904.28 | 7.62% |
| Wastewater | \$ 154,349.07 | \$ 155,275.97 | \$ 926.90 | 0.60% | \$ 143,277.78 | \$ 11,998.19 | 8.37% |
| Total Investments | \$ 812,582.36 | \$ 817,462.09 | \$ 4,879.73 | 0.60% | \$ 756,676.17 | \$ 60,785.92 | 8.03% |
| Wastewater | | | | | | | |
| Expenses | \$ 235,079.36 | \$ 188,835.64 | \$ (46,243.72) | -19.67% | \$ 348,396.89 | \$ (159,561.25) | -45.80% |
| Revenue | \$ 88,260.91 | \$ 172,753.90 | \$ 84,492.99 | 95.73% | \$ 211,013.56 | \$ (38,259.66) | -18.13% |
| NET | \$ 146,818.45 | \$ 16,081.74 | \$ (130,736.71) | -89.05% | \$ 137,383.33 | \$ (121,301.59) | -88.29% |
| Wastewater Cash on Hand Balance | | | | | | | |
| WW General Fund | \$ 255,396.63 | \$ 271,478.37 | \$ 16,081.74 | 6.30% | \$ 280,703.54 | \$ (121,301.59) | -3.29% |
| Certificate of Deposit | \$ 101,088.38 | \$ 100,000.00 | | | \$ 100,000.00 | | |
| Total Cash | \$ 356,485.01 | \$ 371,478.37 | \$ 14,993.36 | 4.21% | \$ 380,703.54 | \$ 121,301.59 | -2.42% |
| WW Accounts Receivable | | | | | | | |
| 30 Day | | 60 Day | 90 Day | Over 120 Days | | | |
| \$ 31,663.36 | \$ 38,266.64 | \$ 684.28 | \$ 17,930.10 | | | | |
| TOTAL WW Accounts Receivable November 2010 | | | | | \$ 88,544.38 | 13.86% | |
| Accounts Receivable November 2009 | | | | | \$ 77,765.29 | | |

**November 2010
Department Head Report
Kerry Leichtman
Assessor**

Information Requests: Received at least 11 requests from various professionals looking for valuation information on properties.

One of these requests was from development partners who were considering buying the former Spruce Ridge Inn property. In addition to asking questions in their effort to better understand Rockport and how we do things here, they asked that I inspect the property as they believe it to be overvalued. I did conduct the inspection and found their assertion had merit. I eventually issued an abatement but not until December 1, so that will be detailed in next month's report.

A real estate broker needed to know how much available vacant square footage we have in Rockport for retail, commercial and industrial businesses. He needed this info for a presentation he was to give in Portland. I wasn't able to help him as we do not keep that data.

Received at least 10 information requests from residents with various valuation and other assessing related questions.

A sampling of what people were asking: One person wanted to know the valuation implications of various improvements he was considering to a property he and his wife just bought; an owner of vacant land thought he assessment high compared with her neighbors; a resident wanted to understand how buying two adjacent lots would affect his property value.

Abatements: Issued an abatement of \$439.99 and sent a supplemental tax bill for to a resident for \$264.31.

The abatement was for a valuation adjustment. A resident thought his valuation high when compared with neighboring properties. I found that his claim had merit and made an adjustment.

Denied an abatement for a resident who had made a formal abatement request. Wrote to a second abatement applicant asking for additional information.

The supplemental bill was sent to residents who recently moved to South Carolina and continued to receive a Homestead Exemption in Rockport that they were no longer entitled to receive. Tammy Calderwood suspected a problem and brought it to my attention.

BETR: Filled out BETR returns (801s) for eight businesses and calculated their reimbursements. Received a very nice phone message – and later a notecard – from one of them thanking me for making the process so easy.

Board of Assessment Review (BAR): Reviewed, edited and distributed minutes from the October meeting to the membership.

Training: Stacey gave Chris Shrum and I a tutorial on editing our pages on the Town website. It seems like a fairly simple and straightforward system (though I haven't attempted to do anything on it yet).

E-911 Addressing: Processed requested address change for a Winter Street resident.

State Filings: Responded to request from MMA for valuation information regarding telecommunication business' personal property. Completed and submitted the Tree Growth Tax Roster for 2010 to Maine Revenue Services.

Mid-Coast Assessors: Planned and hosted the November Mid-Coast Assessor's meeting. This was a four-hour panel discussion on the real estate market and its effect on municipal valuations.

Administrative Clerk: Worked with Ginny on creating a job description for this position.

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Sue Dates, Rental Agent
RE: **Opera House Department Head Report**
DATE: **November 2010**

During the month of November the Garden Club held their annual meeting. The Community School rented the auditorium for an auction with a day to setup for the auction, which is their annual fund raiser. This may become an annual event at the Opera House, unless they out grow us. BCC used the building for a concert and rehearsals.

Revenue for November was \$813.75. The Opera House was used for at least one event on 10 of the 30 days.

Town meetings held in the Opera House Meeting Room this month were the regular Select Board and the Planning Board. The Zoning Board meeting was canceled. The Library held the last of the Marine Series lectures and a VIE meeting was held,

Maintenance this month included general cleanup in the building and picking up chairs, putting up tables, and putting chairs back in place for one event. We used the CSD lift to replace 3 lights on the light bar. (The following weekend one light went out in the auditorium and that will be replaced the next time we pick up the lift. This will, probably, not happen until spring – as we can't take it out in bad weather.)

Last year BCC used the Opera House for Odeon rehearsals on Mondays & Tuesdays, the green room & meeting room for music lessons and rehearsals, and held a volunteer training day in the meeting room. The Garden Club held their monthly meeting and Everyman Repertory Theatre held rehearsals, 6 performances, and a week's worth of rentals for play setup. Revenue was \$2,130.00 and was used 23 of the 30 days. Town meetings were the Select Board, Planning Board, and Zoning Board. Maintenance included general cleanup, repair of a sprinkler head, the condensing unit was repaired in the large refrigerator, a light problem in the men's room was fixed, light bulbs were changed, the lift was borrowed from the Middle School to put in gels and brought back in to take them out, a major lack of heat problem was addressed and fixed. It was a busy month for all of us.

Rockport Public Library Director's Report
November 2010

| Circulation | Children / YA | Adults | Total | % Change |
|--------------------|---------------|--------|-------|----------|
| November 2010 | 2090 | 3604 | 5694 | +24.3 % |
| November 2009 | 1393 | 3188 | 4581 | |

**includes 95 honor system books.*

| Attendance | Children / YA** | Adults | Total | % Change |
|-------------------|-----------------|--------|-------|----------|
| November 2010 | 261/94 | 2069 | 2424 | +17.8 % |
| November 2009 | 210 | 1847 | 2057 | |

***Now counting Young Adults per Maine State Library Annual Report (previously combined with children) Closed 2 extra days in September for renovations. Children's attendance doubled from this time last year.*

| Interlibrary Loan | November 2010 | November 2009** | % Change |
|--------------------------|---------------|-----------------|----------|
| Incoming | 484 | 494 | - 2% |
| Outgoing | 362 | 290 | +24.8 % |

| Computer Usage | November 2010 | November 2009 | % Change |
|-----------------------|---------------|---------------|----------|
| | 339 | 270 | +25.6 % |

Counting actual usage rather than by individual as directed in the MSL annual report.

| Reference | November 2010 | November 2009 | % Change |
|------------------|---------------|---------------|----------|
| | 299 | 213 | +40.4 % |

New Category...

| Technology Classes* | November 2010 | November 2009 | % Change |
|----------------------------|---------------|-------------------------------|----------|
| | 1 | <i>Not counted previously</i> | n/a |

**These are individual lessons with the need of the consumer in mind. It could be "How do I set up an email account?" or "How do I book a flight online?" or "How do I change my privacy settings on Facebook?" These lessons are done by appointment and as the schedule and staffing allow.*

| Programs | Program type | No. of Programs | Participants |
|-----------------|--------------|-----------------|---|
| | Adult | 19 | 140 |
| | Child | 14 | Adults 29 Children 161 Total 190 |
| | Total | 23 | (140+190) = 330 |

Volunteers

- Volunteers gave **135.25 hours** of support in November. This does not take into account the numerous hours related to the book sale.

Desk Income, Gifts, Grants, or Donations: \$20,325.30 in desk income in November. We received several gifts in memory of Steve Hinrichs, and a generous gift of \$15,000 from the Cascade Foundation to support our AV Project for equipment and installation of DVD, projector, speakers in the children's room for programs offered at the library. We

also receive the second half of the annual gift from the Friends of Rockport Public Library in a check for \$4,000.00.

Activities and programs:

330 people attended library programs or benefitted from outreach programs in November:

- Final Seafaring Series programs coordinated by Tom and Jane Babbitt and supported by the Friends of the Rockport Public Library with 41 people in attendance.
- After-School Reading program for school-aged kids every Wednesday with Liza Walsh (children must be pre-registered)
- Weekly community outreach to area organizations with Liza Walsh
- Monthly Large Print Book exchange with Jane Babbitt
- YA Dungeons and Dragons Group
- Weekly Chess Club for kids
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers with Liza Walsh
- Drop-in Mah Jongg group on Wednesday evenings and Saturdays
- BookLovers' Café with Iris Eichenlaub
- Library participated in state-wide snapshot day
- Monthly Afternoon at the Movies for Kids
- Two focus groups for our strategic planning process with approx. 22 people participating

Building & Grounds:

- Temporary cleaning service in place until bid process complete

*Respectfully submitted on December 9, 2010
Molly Larson, Library Director*



Town of Rockport

**Department Head Report
Craig Cooley, EMA Director**

NOVEMBER, 2010

As the FCC mandated transition to narrow band approaches, I must again state that the radio I have in my vehicle is not able to be changed to the narrow band function. I purchased that radio myself, so that in the event of a disaster I would have communications with Fire, Police & First aid units along with the EMA operations center and Knox County Communications Center, (KRCC).

When we went through the budget process I requested funds to replace the radio so s to be in compliance and be ahead of the curve. That funding I'm told was not approved by the board. Having been the EMA Director for the Town of Rockport from 1997 I felt that the Town should cover the cost of the new radio, we are not talking a lot of money, I was quoted a price of \$533.00 installed, Knox EMA did a bulk purchase of radios which brought the cost down to approx \$375.00 per unit. The way I see it, Rockport missed a perfect opportunity to upgrade the status of the director's communications for a reduced sum!

The two that were purchased for Public Works should be in within the next few days according to County EMA.

From: Rockport Police [mailto:rptpd@adelphia.net]
Sent: Wednesday, March 10, 2010 1:49 PM
To: Robert Peabody
Subject: Please pass on to Selectmen & Budget Members

Bob,

This is why I'm requesting \$533.00 in my EMA budget, to upgrade the radio in my vehicle. Just a short history lesson, all the time I've been the EMA director (1997) I have furnished the radio in my vehicle, which also does of course help me as a law enforcement officer as well, however with the deadline approaching for the narrow band requirement I feel the Town should cover the cost for the upgrade.

Thanks,
Craig

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Steve Beveridge, Director **Public Works** Department
RE: **Department Head Report**
DATE: **November 2010**

1. Worked on: sanders – '01 F450, '08 F350, '04 #2 F550, ;10 Freightliner; put snow tires on all trucks and studded most of them; greased '10 Freightliner; checked the Grader; Oshkosh mirror repaired; new battery in the '04 #2 F550; changed fuel filter in #1 '04 F550; '08 F350 – brakes replaced
2. Town Office: took down the voting booths and helped set the room up; replaced light on the flag pole and in the building
3. Library: got ready for winter
4. Harbor: rescued finger floats from floating away
5. Garage: moved culverts around and picked up the yard to get ready for winter; cleaned the garage; set plows & wings in the garage; wings placed on several trucks
6. Cleaned the storage shed and readied it for winter storage and use
7. Parks & Rec: picked up and put into storage trash cans around town. We cannot leave them out as they freeze – solid as a rock. This causes them to crack and break.
8. Meetings: Select Board, Select Board workshop, Sidewalk Winter Maintenance Bid Opening (David Pettee was given the bid for 3 years), Union negotiations meeting
9. Cemeteries: Amsbury worked on
10. Picked up trees and brush that had been cut down around town – 2 loads of brush & 3 loads of wood from the first storm in November. Cleaned up trees from downed trees just before Thanksgiving. Picked up 10 dead trees after Thanksgiving.
11. Sanded and salted during Thanksgiving weekend
12. Raked and cleaned up leaves from the catch basins – several times and took out the Vac-All to clean a large number one time; cleaned & unplugged several ditches that had filled with leaves and debris with the backhoe
13. Did road patrol on all streets several times during the month to make sure leaves and other debris were off the roads, out of the ditches, and out of right-of-way for snow plowing. Had several rain storms this month.
14. Swept Walker Park parking lot to clean up debris left from construction
15. Started getting sanders ready to put into trucks in earnest the first of the month
16. Culverts: Mill Street – 3 loads of stone and 6 loads of gravel, took our 3 loads of dirt; Main St. culvert
17. Cold patched-several times
18. Had shoulders worked on – 3000 feet – on various roads
19. Put out flags for Veteran's Day and brought back in
20. Graded on dirt roads and at the public landing
21. Summer St. –cut brush and cleaned ditch
22. Picked up waste oil to use in our furnace -2 times
23. West Street Extension – placed stone
24. Hauled stone to our stockpile
25. Marriner's picked up salt & sand that we had stored for them during the summer. This is a win-win situation for the Town as we exchange favors.
26. Did a light sanding 1 time at the end of the month
27. Borrowed the CSD lift to repair ROH lights and the garage lights

Man hours available this month - 851; Approximate man hours on the above projects – 711+. In a month such as this one it is difficult to account for all the small times you send a man out to do little jobs that end up being grouped into one, i.e.- cleaning ditches, road patrol. This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on the '01 F450, #2 '04 F550, '01 Freightliner, '09 F550, '04 Freightliner, sanders & plows, Vac-All, studded tires; repaired the shoulders on Porter St. and seeded the ditches; repaired a culvert at Simonton Corner. Replaced light bulbs at the Town Office and setup and took down the voting booths. At the Library we put a non slip surface on the ramp, picked up picnic tables, put away pots and a/c. The garage was cleaned and the outside debris put away; Steve went to Portland to an MOL meeting, DH meeting, and escorted Ann Schneider from MMA around buildings; used the Middle School lift to repair lights at the Opera House; met about the fisherman's float; took 1" minus to Rockville Cemetery for road repairs; helped MCSWC out on the landfill; received 1 load of salt; worked on closing up and cleaning up at RES East – power, security, phones, storage building moved, graded the playground; put up signs, and picked up picnic tables; made signs and straightened stop signs; cleaned leaves from culverts and drains several times; check the beaver dam on Old County Rd; graded Beauchamp Point area and Mt. Pleasant; picked up waste oil; hauled brush from various streets; hired David Gould as PT plow driver; letter about floats to the Harbor Master. We accounted for 628 man hours of the 804 available.

**Harbormaster Report
November 2010**

- A heavy south wind with gusts reported up to 50mph plagued the harbor for two days in November. Two skiffs belonging to fishermen were reported missing and appeared to be purposely cut free from the dock. The incident was reported to the police. It was determined to be the result of a family dispute and was worked out internally.
- Put together three scenarios for fee changes for the Harbor Committee. The committee reviewed the spreadsheets and decided to wait until the January meeting to review the harbor expenditures before deciding on fee changes.
- Began obtaining estimates for the electrical work that needs upgrading. Two electricians have come down to evaluate the project and will submit their informal quotes for budget purposes.
- Worked with Pam Parker from the D.E.P. on completing the application for the pump out Grant. I hope to have that off my desk before I finish up the year. It is my hope to be able to piggy back the electrical work on top of the pump out project (the idea is that the trench will have to be dug for the electrical and sewer for the pump-out so that will be one step for the electrical upgrade work.
- Cleared out old files and other stored items out of the second floor of the Harbormaster building. The plan is to finish off the front room (sheetrock) to have a desk upstairs- away from the foot traffic.
- Worked on editing the Designated Anchorage application for the Coast Guard. I sent in a draft of the application and they sent it back with a list of adjustments to be made. It requires plotting out the mooring field on a paper chart and recording the corresponding Latitude and Longitude.
- Changed the steering cable in the boat. It has been slow to warm up on cold days and needed to be replaced before next season.
- The cover on the marine hoist had a weld break. Rockport Steel came down and fixed it.

| <u>Harbor Revenues for November</u> | <u>2009</u> | <u>2010</u> |
|-------------------------------------|-----------------|-----------------|
| Commercial Floats | - | \$260.00 |
| Laundry fees | \$53.75 | \$160.50 |
| Merchandise | - | \$267.50 |
| Tie-Offs | \$140.00 | \$140.00 |
| Wait List | \$10.00 | \$20.00 |
| Boat Rack | \$100.00 | - |
| Winter Boat Storage | \$340.00 | - |
| Totals | \$643.75 | \$847.50 |

ROCKPORT POLICE DEPARTMENT

NOVEMBER, 2010

OFFICER PRODUCTIVITY REPORT:

| OFFICER: | # of Arrests: | Warnings: |
|--------------------|----------------------|------------------|
| 201 / Chief Kelley | 01 | 02 |
| 202/ Sgt. T. Ford | 17 | 15 |
| 203/Wes Butler | 18 | 10 |
| 204/Dana Smith | 55 | 23 |
| 205/Dan Brown | 07 | 04 |
| 211/ C. Cooley | 19 | 03 |
| 213/ Jim Butler | 0 | 0 |

| VEHICLE STATS: | Mileage: | Gals. of Gas. | M.P.G. |
|-----------------------|-----------------|----------------------|---------------|
| | 8,040 | 496.5 | 16.1 |

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12/01/10
10:19

Rockport Police Department
Law Total Incident Report, by Nature of Incident

Page: 111
1

| Nature of Incident | Total Incidents |
|----------------------------------|-----------------|
| 911 Hangup | 8 |
| Administrative | 11 |
| Agency Assistance | 18 |
| Alarm | 17 |
| Animal Noise | 1 |
| Animal Problem | 7 |
| Animal Welfare | 1 |
| Assault | 3 |
| Violation of Bail Conditions | 1 |
| Burglary | 1 |
| Car/Vehicle Fire | 1 |
| Car/Deer 10-55 | 4 |
| Child Abuse or Neglect | 1 |
| Citizen Assist | 6 |
| Civil Problem | 4 |
| Criminal Mischief | 3 |
| Disorderly Conduct | 3 |
| Domestic | 2 |
| Controlled Substance Problem | 2 |
| Traffic - Erratic Oper Vehicle | 18 |
| Escort | 3 |
| Fingerprinting | 2 |
| Found Property | 2 |
| Harassment | 3 |
| Information Report | 15 |
| Juvenile Problem | 3 |
| Litter/Pollution/Public Health | 1 |
| Mental Health Issue | 4 |
| Miscellaneous CAD Call Record | 1 |
| Missing Person | 2 |
| Burglary of a Motor Vehicle | 1 |
| DUI Alcohol or Drugs | 7 |
| Overdose | 1 |
| Paperwork Servd For Othr Agenc | 2 |
| Parking Problem | 1 |
| Traffic Accident w/ Damage | 11 |
| Violation of Protect Frm Abuse | 1 |
| Traffic Accident, w/ Injuries | 4 |
| Probation/Bail Check | 1 |
| Probation/Parole Violation | 2 |
| Property Check | 29 |
| Public Works Referral | 1 |
| Radar Detail | 19 |
| Report of shots fired | 2 |
| Suspicious Vehicle | 2 |
| Suspicious Person/Circumstance | 8 |
| Theft | 6 |
| Theft of Services | 1 |
| Theft - Automobile | 1 |
| Threatening | 2 |
| Traffic Hazard | 12 |
| Traffic Violation | 67 |
| Traffic Stop | 9 |
| Trespassing | 2 |
| Underage Drinking | 1 |
| Unsecure Premise | 3 |
| Utility Problem | 1 |
| Vehicle off roadway no damage | 1 |
| Vehicle Maintenance | 3 |
| Vehicle Search | 1 |
| Wanted Person | 1 |
| Well-Being Chck | 6 |
| ----- | |
| Total Incidents for This Report: | 362 |
| ----- | |

12/01/10
11:24

Rockport Police Department
Law Incident Analysis, Time Reported

111
Page: 1

| Hour | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday | Total |
|--------------|--------|---------|-----------|----------|--------|----------|--------|-------|
| 00:00-00:59 | 2 | 1 | 0 | 0 | 2 | 2 | 1 | 8 |
| 01:00-01:59 | 0 | 0 | 2 | 1 | 0 | 2 | 3 | 8 |
| 02:00-02:59 | 0 | 1 | 0 | 3 | 2 | 1 | 0 | 7 |
| 03:00-03:59 | 3 | 0 | 1 | 2 | 3 | 3 | 2 | 14 |
| 04:00-04:59 | 0 | 1 | 0 | 0 | 1 | 2 | 0 | 4 |
| 05:00-05:59 | 10 | 1 | 1 | 0 | 2 | 0 | 3 | 17 |
| 06:00-06:59 | 2 | 1 | 5 | 1 | 1 | 2 | 2 | 14 |
| 07:00-07:59 | 3 | 6 | 1 | 0 | 2 | 1 | 1 | 14 |
| 08:00-08:59 | 2 | 2 | 1 | 2 | 5 | 1 | 2 | 15 |
| 09:00-09:59 | 2 | 6 | 3 | 2 | 3 | 6 | 2 | 24 |
| 10:00-10:59 | 3 | 4 | 3 | 3 | 0 | 1 | 3 | 17 |
| 11:00-11:59 | 3 | 1 | 0 | 6 | 2 | 8 | 0 | 20 |
| 12:00-12:59 | 2 | 2 | 4 | 5 | 1 | 4 | 4 | 22 |
| 13:00-13:59 | 1 | 4 | 1 | 2 | 3 | 5 | 3 | 19 |
| 14:00-14:59 | 8 | 7 | 2 | 4 | 5 | 3 | 3 | 32 |
| 15:00-15:59 | 2 | 0 | 7 | 2 | 2 | 2 | 3 | 18 |
| 16:00-16:59 | 6 | 6 | 3 | 1 | 2 | 5 | 2 | 25 |
| 17:00-17:59 | 4 | 4 | 2 | 2 | 4 | 2 | 0 | 18 |
| 18:00-18:59 | 0 | 6 | 3 | 2 | 2 | 3 | 0 | 16 |
| 19:00-19:59 | 2 | 1 | 0 | 0 | 0 | 0 | 2 | 5 |
| 20:00-20:59 | 7 | 1 | 2 | 2 | 0 | 5 | 1 | 18 |
| 21:00-21:59 | 3 | 0 | 0 | 3 | 1 | 1 | 0 | 8 |
| 22:00-22:59 | 1 | 1 | 1 | 1 | 4 | 1 | 1 | 10 |
| 23:00-23:59 | 3 | 1 | 1 | 0 | 1 | 2 | 1 | 9 |
| Total by Day | 69 | 57 | 43 | 44 | 48 | 62 | 39 | 362 |

Report Includes:

All dates between `00:00:01 11/01/10` and `23:59:59 11/30/10`
All agencies matching `0704`
All offenses observed
All offenses reported
All offense codes
All nature of incidents
All location codes

*** End of Report /tmp/rpt3S7dMa-rplwia.r1_1 ***

BRUCE WOODWARD, FIRE CHIEF

On November 1, Industrial Protection Services was at the fire station with their mobile truck and performed annual flow tests on our 21 Self Contained Breathing Apparatus (SCBA). They repaired two of the SCBA that did not operate up to the computer generated standard.

On November 11 and 18, we performed the annual service tests on two of our four pumpers (Engines 21 & 23). Both engines completed the test without any problems. The series of tests at different flows and pressures, measures the ability of the pumper to pump the amount of water at draft that it is rated to deliver when it was new. Comparison of the annual tests can show if the pump is worn or the engine is not performing its job.

I updated our set of National Fire Codes with all the changes and additions for the last six months.

On November 19, we responded to a car fire that was only ten feet from a mobile home. Fortunately, early notification and rapid extinguishment by our firefighters confined the fire to the engine compartment of the car and there was no damage to the exposed mobile home.

On November 23rd I gave a tour of the fire station to a group of cub scouts. This was part of a requirement for a badge and their advancement. They conducted some hands on activities such as connecting hoses and pumping back pumps used on grass and forest fires.

Report Period: 01/01/10-11/30/10

Comparables: 01/01/09-11/30/09

| Calls by Incident Type | Percent of Total Calls 2009 | Percent of Total Calls 2010 | Total Incidents 2009 | Total Incidents 2010 |
|---|--|--|---------------------------------|---------------------------------|
| Building Fires | 2.46% | 4.14% | 5 | 9 |
| Vehicle Fires | 1.64% | 1.38% | 2 | 2 |
| Other Fires | 1.64% | 1.38% | 3 | 2 |
| Overpressure Ruptures, Explosion, Overheat | 0.82% | 0.69% | 1 | 1 |
| Emergency Medical Treatment | 0.00% | 0.00% | 0 | 0 |
| All Others | 0.82% | 0.00% | 1 | 0 |
| Hazardous Condition Calls | 34.43% | 33.10% | 42 | 48 |
| Service Calls | 5.74% | 4.14% | 9 | 8 |
| Good Intent Calls | 12.30% | 17.24% | 17 | 30 |
| Severe Weather or Natural Disaster Calls | 0% | 0% | 0 | 0 |
| Special Incident Calls | 0% | 0% | 0 | 0 |
| Unknown Incident Type | 0% | 0% | 0 | 0 |
| Malicious Calls | 0.82% | 0.69% | 1 | 1 |
| Other False Calls | 39.34% | 37.24% | 49 | 56 |
| Total Calls | 100% | 100% | 130 | 157 |
| Total Fire Dollar Loss | \$31,700 | \$8,750 | \$31,700 | \$8,750 |
| Total Dollar Loss | \$31,700 | \$8,750 | \$31,700 | \$8,750 |