

**ROCKPORT SELECT BOARD
MEETING MINUTES
MONDAY MARCH 10, 2014
7:00 P.M.
ROCKPORT OPERA HOUSE**

Present: Chair, William Chapman, Vice-Chair Charlton Ames, Tracy Lee Murphy and Kenneth McKinley. Geoffrey Parker was absent. Also present: Richard C. Bates, Town Manager, Virginia Lindsey, Finance Director, Mike Young, Public Works Director, Abbie Leonard, Harbor Master, the press and members of the public

I. CALL MEETING TO ORDER – William Chapman, Chair called the meeting to order at 7:01 P.M.

II.

a. Approval of the minutes of the Monday, February 10, 2014 meeting of the Select Board

Charlton Ames moved to accept the minutes of the February 10, 2014 meeting as presented with one correction on page 2 “pass” to “past”. Tracy Murphy seconded the motion. VOTE: 4 FOR – 0 OPPOSED

b. Select Board Meeting on Wednesday, March 19, 2014, 7:00 p.m., Opera House

c. Next Regular Select Board Meeting on Monday, April 14, 2014 at 7:00 p.m., Opera House and televised on Channel 22

d. Announcements:

e. Upcoming Select Board Workshops

f. Nomination Papers available – see attached

g. Committee Openings:

h. Agenda Changes – Bill – we have not received Mr. Tassi’s resignation (item V a.). Item V. f. should be to update the special harbor celebration as no vote is necessary.

i. Public Comment - None

II. TOWN MANAGER’S REPORT – see attached

III. UNFINISHED BUSINESS – NONE

IV. PUBLIC HEARING - NONE

V. NEW BUSINESS

a. Committee Resignation(s)

- Barrie Pribyl, Library Committee

Tracy Murphy moved to accept the resignation of Barrie Pribyl from the Library Committee with a letter thanking her for her service to be signed by the Select

MINUTES ROCKPORT SELECT BOARD
MONDAY, MARCH 10, 2014

**Board Chair William Chapman. Kenneth McKinley seconded the motion. VOTE:
4 FOR – 0 OPPOSED**

- Robert Tassi, Harbor Committee – have not received a letter
- b. Committee Application(s): None this month
- c. Presentation of the FY 12/13 Audit – James Wadman, CPA and Wanese Lynch, manager of the audit team

James touched on the fund highlights showed on page 3. The Town has been extremely consistent for the past three years. Pages 8 and 9 cover the government wide financial statements. Pages 14-16 refer to the enterprise funds (Wastewater Department) and include their fixed assets and depreciation. Pages 20-24 show the fund balance classifications. Page 24 shows where you want to be which is the percentage for maintaining the fund balance. You are operating very close to last year's budget. Pages 42-56 refer to all the other funds (Reserves and CIP).

James – would like to bring your attention to the letter that we furnish every year as part of the audit. Again this year we stepped in to assist with the preparation of the financial statements which is part of your internal controls.

Ginny – I need to be better prepared for the audit next year. Last year was a very difficult and unusual year.

Charlton – what does the corrected and uncorrected misstatements mean?

James – the uncollected taxes need to go from an asset to a liability in August when they become 60 days past due.

Ken – mentioned that the TIF is getting a lot of activity. Are we doing okay and is there anything that we should be doing that we are not?

Wanese – the TIF should be in the Wastewater (Sewer) account and not in the General Fund. The TIF has been confusing from the start.

Ginny – I need an assistant with my daily work so that I can do some of the other things.

- d. Presentation by the Conservation Commission (part of the annual presentations by each Select Board appointed committee)

The presentation was given by Ted Skowronski, Chair of this Commission. The Commission has been busy this past year. We have developed a number of subcommittees – Harbor Water Quality with Bob Kennedy; Easements with Ron Howard; Dog Waste with Lynn Bannister; Storm Drainage with George Haselton; and the Tree Canopy Program with Ted.

MINUTES ROCKPORT SELECT BOARD
MONDAY, MARCH 10, 2014

Ted - We need public education regarding dog waste and storm drainage and how it affects the harbor. We have made progress, but we have not pinpointed the source of pollution that happens at Goodie's Beach. We will have three more dog waste bags stations (one at each end of Beauchamp Point Road and another destination to be determined). We have applied for a \$4,500 grant to establish a tree program. We will need matching funds as an offset. The trees need to survive for three years. We could ask for sponsors for the care of these trees. They will need to be watered for a period of time after they are planted to ensure survival.

Ken – you could also have a sponsor to help furnish the necessary bags for the dog waste. Maybe a veterinarian would do this and they could have their business name imprinted on them.

Bill – your bylaws need a mission statement.

Ken – your bylaws should be revised. Be sure to refer to the Town Charter to make sure that the rules comply with the charter.

Charlton – water quality of the harbor and conservation restrictions are vital work of the Commission.

- e. Presentation by the Historical Resources Preservation Ad-Hoc Committee (part of the annual presentations by each Select Board appointed committee)

Heaven Bartlett, Chair by default and only member on the committee. This year has been uneventful as there is a lack of members. When I signed up for the committee “I was so excited and had so many ideas”. “I wanted to get into Town politics and was very excited about joining this committee.” “I threw myself into researching the lime kilns, which was the purpose of this committee when it was formed.” You decided to expand the focus of the committee to hopefully generate additional interest. The lime kilns are fading fast and need work. I need a committee to work with me, we need to do something. I have asked some people to be on the committee, but they are already on too many committees and don't have any time to spare. I want to look for grants, but need assistance. The lime kilns are a safety hazard. I am asking for help from the Board. The lime kilns are a very important part of the town's history.

Charlton – what research have you done?

Heaven - went to the library, talked to the former and present town clerks and went to the town office to do my research. I also talked to the local press to see if they would do a story to help recruit members.

Tracy – if we can't populate this committee, we need something for her to do.

Heaven – the Board needs to dissolve the committee if there are no members.

MINUTES ROCKPORT SELECT BOARD
MONDAY, MARCH 10, 2014

Ken – we need to preserve at least part of the kilns as this is our history. In ten to twelve years they will be gone if nothing is done.

Abbie – will see what she can do to help and she suggested placing a donation jar at her office.

Ted – volunteered to help her by joining the committee.

Tracy Murphy moved to appoint Ted Skowronski as a member of the Historical Resources Preservation Ad-Hoc Committee. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Ted will need to fill out an application and submit it to the town office per policy.

f. Approval of the Special Harbor Celebration on July 5 – Abbie Leonard

Abbie – the plans at this time are for a crate race, paddle board, food and music. It will be somewhat like a block party. It also might be a possibility to hold a 5K race. We are still in the planning process and have nothing cast in stone.

Charlton- who is helping to plan the event? Do you need help?

Abbie – Seth Silverton and John Viehman

Heaven – maybe we could have a table with information and a donation jar for the restoration of the lime kilns.

The Board supports the idea of this town event.

g. Discussion and vote on the Municipal Review Committee (MRC) requested Resolution regarding “MRC Post-2018 Planning Initiative” for municipal solid waste disposal – Jim Guerra

The Board had a brief discussion on this item.

Tracy Murphy moved to approve the Resolution to continue the advancement of the post 2018 planning process as amended and to be signed by the Select Board Chair Chapman. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

There was a ten minutes break while the DVD tape was being changed.

h. Follow-up on joint Camden-Rockport Select Board and Planning Board’s meeting of February 18 (listing of stakeholders for follow-up meetings)

MINUTES ROCKPORT SELECT BOARD
MONDAY, MARCH 10, 2014

Bill – reported that he had talked to the manager of Hannaford’s and he said that he would like to have a say in the planning process for any changes regarding Route 1 past his store.

The Board discussed who should be on the planning committee for the Route 1 Gateway.

i. Quit-Claim Deeds:

- Robert and Barbara Haas, timeshare owners Map –T01-Lot A02-036 of the Tax Maps, unpaid 2011 and 2012 real estate taxes
- Robert and Barbara Haas, timeshare owners Map –T01-Lot A02-037 of the Tax Maps, unpaid 2011 and 2012 real estate taxes
- Robert and Barbara Haas, timeshare owners Map –T01-Lot B02-016 of the Tax Maps, unpaid 2011 and 2012 real estate taxes

Tracy Murphy moved to approve and sign the previously listed quit claim deeds for Robert and Barbara Haas for Map T01-Lot A02-036, Map T01-Lot A02-037 and Map T01- Lot B02-016 for 2011 and 2012 real estate taxes. Kenneth McKinley seconded the motion. VOTE: 4 FOR - 0 OPPOSED

VI. WASTEWATER COMMISSIONERS

Tracy Murphy moved to leave as Select Board and enter as Wastewater Commissioners. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

a. Commitment of Residential Sewer User Rates for the period of January 2014

Kenneth McKinley moved to commit the January 2014 Wastewater User/Debt Fees totaling \$25,604.68 to the Treasurer for collection. Tracy Murphy seconded the motion. VOTE: 4 FOR - 0 OPPOSED

Tracy Murphy moved to leave as Wastewater Commissioners and reenter as Select Board. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

VII LIAISON REPORTS

Ken – Pathways still needs one more member. ORC is moving along. They are falling a little behind. Bill Najpauer does a good job. He has some ideas on how to change the procedure to work better. The Cemetery Committee did not meet.

Charlton – the Parks Committee is on track. They are eager to accept the RES assignment. They have a modest budget to work with. Thank you, Bill for helping with their mission statement.

Charlton – a Library Steering Committee has been self-appointed in a way. It consists of residents that attended the Listening Tour Meetings. They are charged with several tasks. They are not becoming the Library Committee that is elected by the people. Jan

MINUTES ROCKPORT SELECT BOARD
MONDAY, MARCH 10, 2014

Rosenbaum has been appointed as the Chair for the committee. They are cautiously optimistic and would like to have a recommendation by June. Will the library be on the present site or a new site? Someone will do an assessment of the present property. The committee hopes to bring to the residents plan A & B. The three key takeaways are – what do we need in this building? – what other sites are available? – and what do the residents want?

Ken – this needs to be well thought out and researched before putting anything on the ballot.

Rick – the Library Committee needs a vision statement. Should this be a lifelong learning center, gathering place and a community icon? The missing piece is what square footage is needed for the building.

Charlton – the case needs to be backed up with data.

Tracy – we need to know how many employees are necessary, books, workstations and checkouts.

Tracy – The Planning Board has nothing to report this month. Bill is planning on providing more education for the Board. It is really good to have workshops for training purposes. She is glad that Bill is putting the time and effort into this.

Bill –discussed having a training session and giving an invitation to the people who take out papers for the Select Board. Tracy volunteered conducting the workshop as Bill's term will be up in June and he will be taking out papers for another term.

VIII. EXECUTIVE SESSION

a. To discuss two personal matters pursuant to Title 1, M.R.S.A. SECTION 405 (6)(a)

At 9:38 p.m., Tracy Murphy moved to enter Executive Session to discuss two personal matters pursuant to Title 1, M.R.S.A. SECTION 405 (6)(a). Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

At 10:29 p.m., Tracy Murphy moved to exit Executive Session. Kenneth McKinley seconded to motion. VOTE: 4 FOR – 0 OPPOSED

IX ADJOURNMENT

Tracy Murphy moved to adjourn the meeting at 10:30 p.m. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Respectfully submitted,

LINDA M. GREENLAW
TOWN CLERK as RECORDING SECRETARY