

ROCKPORT SELECT BOARD

Meeting Minutes

Monday, March 11, 2013

7:00 P.M.

Rockport Opera House

Present: Chairman William Chapman
Geoffrey Parker
Kenneth McKinley
Interim Town Manager Roger Moody
Asst. P. W. Director Mike Young
Members of the Public

Vice-Chairman Charlton Ames
Tracy Lee Murphy
Planner Tom Ford
P. W. Director Steve Beveridge
Harbormaster Abbie Leonard

I. CALL MEETING TO ORDER

Chairman Chapman called the meeting to order at 7:07 p.m.

a. Approval of the minutes of the:

- Approval of the minutes of the **Monday, January 14, 2013**, meeting of the Select Board.

Tracy Murphy motioned to approve the minutes of Monday, January 14, 2013, meeting of the Select Board, as amended. Kenneth McKinley seconded the motion.

VOTE: 5 FOR – 0 OPPOSED.

Jane Lafleur's last name was misspelled on page 3. This will be corrected.

- Approval of the minutes of the **Monday, February 11, 2013**, meeting of the Select Board

Tracy Murphy motioned to approve the minutes of Monday, February 11, 2013, meeting of the Select Board, as amended. Kenneth McKinley seconded the motion.

VOTE: 5 FOR – 0 OPPOSED.

The Vice-Chairman will be corrected to read "Charlton Ames" not "Tracy Murphy."

- Approval of the minutes of the **Monday, February 11, 2013**, Executive Session of the Select Board

The meeting of Monday, February 11, 2013 was an executive session. It is not necessary to vote on these minutes.

- Approval of the minutes of the **Tuesday, February 12, 2013**, Executive Session of the Select Board.

Tracy Murphy motioned to approve the minutes of Tuesday, February 12, 2013, meeting of the Select Board, as amended. Kenneth McKinley seconded the motion.

After discussion, Kenneth McKinley motioned to postpone accepting the minutes of Tuesday, February 12, 2013 until another motion is made. Geoffrey Parker seconded the motion. VOTE: 5 FOR – 0 OPPOSED.

The word "Workshopp" in the heading will be corrected to read "Workshop."

- Approval of the minutes of the **Wednesday, February 20, 2013**, meeting of the Select Board
Tracy Murphy motioned to approve the minutes of Wednesday, February 20, 2013, meeting of the Select Board, as amended. Geoffrey Parker seconded the motion. VOTE: 5 FOR – 0 OPPOSED.

The word “Executive” in the heading will be changed to “Special.”

- Approval of the minutes of the **Wednesday, February 27, 2013**, meeting of the Select Board
Charlton Ames motioned to approve the minutes of Wednesday, February 27, 2013, meeting of the Select Board, as amended. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED – 1 ABSTAINING (Tracy Murphy was absent from the meeting).

The Board did not consider the meeting of February 27, 2013 to be a Select Board meeting. The minutes will be amended to reflect the Rockport Select Board “participated in a Special Meeting” with the Camden First Aid Association.

- Approval of the minutes of the **Wednesday, March 6, 2013**, meeting of the Select Board
Tracy Murphy motioned to approve the minutes of Wednesday, March 6, 2013, meeting of the Select Board, as amended. Kenneth McKinley seconded the motion. VOTE: 5 FOR – 0 OPPOSED.

Geoffrey Parker said the minutes did not adequately describe the two (2) separate Executive Sessions held on March 6, 2013. The minutes will be clarified.

- b. Consensus Budget Vote Meeting, **Wednesday, March 20, 2013, 7:00 PM**, at the Opera House, televised on Channel 22
- c. Next Regular Select Board Meeting on **Monday, April 8, 2013, 7:00 PM**, Opera House, to be televised on Channel 22
- d. Announcements
- e. Upcoming Select Board Workshop Dates
Discussion on whether the agendas should be set by Committee. **The Select Board will not meet in April to set the agenda.**
- f. Committee Openings
- g. Candidate Nominations
- h. Agenda Changes
 - Wastewater Commissioners will be moved to New Business after “e.”
 - The Select Board will consider a letter to the Maine Legislature at the end of the agenda.
- i. Public Comment - **None**

II. Town Manager’s Report

- a. Iris Eichenlaub resigned from the Library.
- b. Kim Slocum has been appointed as the Children’s Librarian.
- c. Roger Moody met with six (6) Town Managers to discuss fiscal support.

- d. The Fire Chief Search Committee will interview six (6) finalists on March 26, 2013. The applicants will be assessed separately.

III. Liaison Reports

- a. **Charlton Ames:** 1) The Conservation Commission is “good” to work with.
2) The Harbor Committee will meet on Thursday, March 21, 2013.
- b. **Kenneth McKinley:** 1) The Camden Rockport Pathways Committee and is “moving along.”
2) Camden has a map of its parks that Rockport could possibly use as a sample.
3) The Ordinance Review Committee completed meeting for this term. A public hearing will be held for informational purposes.
- d. **Geoffrey Parker:** was unable to attend the Opera House Committee meeting.
- e. **Tracy Murphy:** will not be able to attend the Planning Board meeting on Wednesday. The Select Board is meeting at the same time.
- f. **William Chapman:** 1) The Library Committee packets for future options will soon be ready
2) The Investment Committee will meet later in March.
3) Jim Guerra (MCSW) will attend the April meeting of the Select Board to discuss “pay as you throw.” The trash bags have been breaking on the bottom. MCSW reverted back to the old supplier to alleviate the problem.
4) Employees at MCSW voted to form a union.

III. Unfinished Business

No unfinished business

IV. Public Hearing

No public hearing.

V. New Business

- a. Committee Resignation:
➤ None
- b. Committee Applications:
➤ None
- c. Will Gartley, Kimberlee Graffam, Peter Hall, Tom Cox, Kathleen Meil, Jan Rosenbaum and Betsy Saltonstall were chosen by the Select Board to serve on the Town Manager Review Committee.
Tracy Murphy motioned to approve the slate as read. Seconded by Charlton Ames. VOTE: 5 FOR – 0 OPPOSED.
Kenneth McKinley motioned to nominate Tracy Murphy as liaison to the Town Manager Search Committee. Seconded by Charlton Ames. VOTE: 5 FOR – 0 OPPOSED.
- d. Recommendation from the Parks and Recreation Committee to separate Parks from Recreation: structure, make-up, membership, responsibilities, etc.

Geoffrey Parker, upon review of the By-laws, recommended separating the Parks and Recreation Committee to create two (2) new committees. Seconded by Kenneth McKinley. VOTE: 5 FOR – 0 OPPOSED.

- e. Presentation of Knox County Hazard Mitigation Plan by Ray Sisk. The Select Board will communicate with the Camden Select Board regarding a joint information meeting with Ray Sisk regarding hazard mitigation. Town Office personnel will be included in the training.

Tracy Murphy motioned to close as the Select Board and open as the Wastewater Commissioners. Seconded by Geoffrey Parker. VOTE: 5 FOR – 0 OPPOSED.

VI. Wastewater Commissioners

- a. Commitment of Commercial Sewer User Rates for the period of January 2013. **Kenneth McKinley motioned to commit the Sewer User Rates for the period of January 2013 for collection. Seconded by Tracy Murphy. VOTE: 5 FOR – 0 OPPOSED.**
- b. Discuss issues raised by the review of the existing Sewer Ordinance. 1) No requirement to connect if functioning septic system is in place, 2) required to connect if systems fails, 3) debt service required if sewer goes in front of dwelling.
- c. How to proceed with the idea of extending the Commercial Street sewer north from its current terminus in the vicinity of South Street. Do in conjunction with a southward extension of the sewer from Elwood Avenue to Rockville Street. 1) Sewer line expansion - +/- 1,600; 2) Contact Woodward & Curran for cost estimate; 3) Seven (7) bed hospice facility on Pen Bay Medical Center site. The proposed Sewer Ordinance will not be completed in time for a vote in June.

(A five minute break was taken for a tape change)

The Glen Cove system is at 83% capacity. DEP will review at 90% capacity. The Town of Rockport is in discussion with Pen Bay Medical Center for a joint sewer line extension project. Establishing a bond will be discussed.

Tracy Murphy motioned to close as the Wastewater Commissioners and reopen as the Select Board. Seconded by Geoffrey Parker. VOTE: 5 FOR – 0 OPPOSED.

- f. Discussion of the Camden First Aid Association request for town contribution increase: where do we go from here?

Kenneth McKinley motioned to direct the Interim Town Manager to work with other towns to draft and RFP for town contributions. Geoffrey Parker seconded the motion. VOTE: 5 FOR – 0 OPPOSED.

- g. Discuss the renewal of the Rockport Boat Club lease: rate, length, etc.

Tracy Murphy motioned to direct the Town Manager to negotiate a new lease with the Rockport Boat Club for five (5) years. Seconded by Geoffrey Parker. VOTE: 5 FOR – 0 OPPOSED.

- h. Approve revised Town Manager Job Description.
Tracy Murphy motioned to accept the revised Town Manager Job Description as written. Second by Kenneth McKinley. VOTE: 5 FOR – 0 OPPOSED.
- i. Approve revised Town Planner Job Description.
Kenneth McKinley motioned to accept the revised Town Planner Job Description. Second by Geoffrey Parker. VOTE: 5 FOR – 0 OPPOSED.
- j. Appoint a Select Board member to work with town staff and the Interim Town Manager to revise other job descriptions due to the revisions to the Town Manager Job Description (i.e., Town Clerk, Sexton, others as necessary).
Roger Moody will serve in this capacity.
- k. Vote to recreate the Capital Improvement Planning Committee.
Charlton Ames motioned to recreate the Capital Improvement Planning Committee. Second by Tracy Murphy. VOTE: 5 FOR – 0 OPPOSED.
- l. Vote to authorize the creation of a Town Building Capital Reserve Fund.
Charlton Ames motioned to authorize the creation of a Town Building Capital Reserve Fund. The motion was seconded by Tracy Murphy. VOTE: 4 FOR – 1 OPPOSED (Geoffrey Parker)
- m. Vote to direct the Interim Town Manager to work with town staff as he deems necessary to look at the existing Personal Policy in light of recent events AND/OR consider forming an ad hoc committee to review specific and selected sections of the Town Charter.
Tracy Murphy motioned to direct the Interim Town Manager to work with town staff as he deems necessary to look at the existing Personnel Policy in light of recent events AND/OR consider forming an ad hoc committee to review specific and selected sections of the Town Charter. Second by Geoffrey Parker. VOTE: 5 FOR – 0 OPPOSED.
- n. Set a July date for review of Ordinance Review Committee action Plan development process.
The workshop date is July 11, 2013.
- o. **Kenneth McKinley motioned to appoint Roger Moody as Interim Treasurer. Second by Tracy Murphy. VOTE: 5 FOR – 0 OPPOSED**
- p. **Kenneth McKinley motioned to appoint the list of Election Clerks as presented for 2013. Seconded by Tracy Murphy. VOTE: 5 FOR – 0 OPPOSED**
- q. **Tracy Murphy motioned to authorize the Chair to draft a document for Select Board signatures concerning the proposed State Budget. The motion was seconded by Kenneth McKinley. VOTE: 5 FOR – 0 OPPOSED**
- r. **Charlton Ames motioned to appoint Roger Moody to serve with Tom Ford on the Old County Road Micro Corridor Management Plan. The motion was seconded by Tracy Murphy. VOTE: 5 FOR – 0 OPPOSED**

- s. **Tracy Murphy motioned to appoint William Chapman to the Regional Transportation Study Group. Seconded by Charlton Ames. VOTE: 5 FOR – 0 OPPOSED**

VIII. Executive Session

There was no executive session.

IX. Adjournment

Geoffrey Parker motioned to adjourn at 10:40 pm. Tracy Murphy seconded the motion. VOTE: 5 FOR – 0 OPPOSED.

Respectfully submitted,

Melody V. Sainio
Recording Secretary Pro Tem