

**ROCKPORT SELECT BOARD  
MEETING MINUTES  
MONDAY MAY 13, 2013  
7:00 P.M.  
ROCKPORT OPERA HOUSE**

Present: Chair William (Bill) Chapman, Geoffrey Parker and Kenneth McKinley. Absent were Vice-Chair Charlton Ames and Tracy Lee Murphy. Also present: Roger Moody, Interim Town Manager, Department Heads: Mark G. Kelley, Chief of Police; Steve Beveridge, Public Works Director; Michael Young, Assistant Public Works Director, Virginia Lindsey, Finance Director and Abbie Leonard, Harbor Master, Jason Peasley, New Fire Chief, the press and members of the public

I. Call Meeting to Order – Bill Chapman, Chair called the meeting to order at 7:00 P.M.

a. Approval of the minutes of the Monday March 11, 2013 meeting of the Select Board

**Geoffrey Parker moved to accept the minutes of the March 11, 2013 meeting as presented. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

• Approval of the minutes of the Wednesday, March 20, 2013 meeting of the Select Board

**Geoffrey Parker moved to table the minutes of the March 20, 2013 meeting to the June 24<sup>th</sup> meeting. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

• Approval of the minutes of the Monday, April 8, 2013 meeting of the Select Board.

**Kenneth McKinley moved to table the minutes of the April 8, 2013 meeting to the June 24<sup>th</sup> meeting. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

• Approval of the minutes of the Tuesday, April 16, 2013 Executive Session of the Select Board.

**Kenneth McKinley moved to table the minutes of the April 16, 2013 Executive Session to the June 24<sup>th</sup> meeting. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

• Approval of the minutes of the Wednesday, April 24, 2013 Executive Session of the Select Board.

**Kenneth McKinley moved to accept the minutes of the April 24, 2013 Executive Session as presented. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

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- Approval of the minutes of the Monday, April 29, 2013 Executive Session of the Select Board.

**Kenneth McKinley moved to table the minutes of the April 29, 2013 Executive Session to the June 24<sup>th</sup> meeting. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

- Approval of the minutes of the Monday, May 6, 2013 Executive Session of the Select Board.

**Kenneth McKinley moved to accept the minutes of the May 6, 2013 Executive Session as written. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

b. Next Regular Select Board Meeting on Monday, June 24, 2013, 7:00 PM, Rockport Opera House, Televised on Channel 22

c. Announcements

d. Upcoming Workshop Dates:

e. Committee Openings:

f. Agenda Changes – Bill recommended moving the Wastewater Budget to after item h of New Business.

g. Public Comment - None

II. Town Manager's Report –

III. Liaisons' Reports –

IV. Unfinished Business

a. No Unfinished Business

V. Public Hearing

a. No Public Hearing

VI. New Business

a. Elaine Nutter (or stand-in), Superintendent of MSAD #28 and Five-Town CSD: school budgets

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Presented by Elaine and assisted by Russ Holden, Assistant Superintendent and Cathy Murphy, Finance Director.

Expenses for MSAD will be up .41% with a tax increase of 2.72%. Rockport's share will be .71%. There has been a decline in the need for special services for students.

CSD will be reorganizing the Library staff. One of the three wells has collapsed which will result in a \$75,000 cost for repairs. May not have actual budget until July, it all depends on what Augusta does.

Geoff had a question in regard to our share of Region 8 costs - enrollment has gone up 20%. He also asked about the impact of charter schools. The Superintendent does not know at this time. There are concerns about "unfunded mandates".

Ken – have you looked into your insurance policy regarding the GEO Thermal well failure?

Foreign student funding – there are super travel opportunities for the students to go to other countries to learn. We have one becoming available in Germany. We also have the Chinese summer camp.

Allan Mitchell asked about the impact on us since there has been an increase of \$1,292,304 in valuation bringing it to \$98,274,785.

Cathy stated that we have lost state subsidy of \$1.4 million.

b. Review and Acceptance of FY 11-12 Audit Report by Town Auditors, James Wadman and Wanese Lynch –

James explained that we have received a clean opinion letter. Our weakness in internal control being in regard to the financial statements prepared by management with the auditor's oversight. Over \$180,000 will be going back into surplus. The new software brought about some challenges.

**Geoffrey Parker moved to receive the FY 11-12 Audit Report and place it on file. Kenneth McKinley seconded the motion. VOTE 3 FOR – 0 OPPOSED**

c. Committee Resignation:

Art Zur Muhlen – Investment Committee  
Anne Kilham – Opera House Committee

**Geoffrey Parker moved to accept with regret the resignation of Art Zur Muhlen from the Investment Committee and to send him a letter thanking him for his service. Kenneth McKinley seconded the motion. VOTE 3 FOR– 0 OPPOSED**

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**Geoffrey Parker moved to accept with regret the resignation of Anne Kilham allowing her freedom from the Opera House Committee and to send her a letter thanking her for her several years of service. Kenneth McKinley seconded the motion. VOTE 3 FOR– 0 OPPOSED**

d. Committee Application:

Will Gartley – Capital Improvement Committee  
Bill Lane – Capital Improvement Committee  
Vern Hunter – Capital Improvement Committee  
Steve Dailey – Capital Improvement Committee  
Margaret Carleton – Cemetery Committee  
Heaven Bartlett – Lime Kiln Ad Hoc Committee

**Geoffrey Parker moved to approve the appointment of Will Gartley, William Lane, Vern Hunter and Steven Daily to the Capital Improvement Committee with a term to be determined. Kenneth McKinley seconded the motion. VOTE 3 FOR– 0 OPPOSED**

**Kenneth McKinley moved to approve the appointment of Margaret Carleton to the Cemetery Committee representing West Rockport Cemetery with a term expiration of June 30, 2015. Geoffrey Parker seconded the motion. VOTE 3 FOR– 0 OPPOSED**

**Kenneth McKinley moved to approve the appointment of Heaven Bartlett to the Lime Kiln Ad Hoc Committee. Geoffrey Parker seconded the motion. VOTE 3 FOR– 0 OPPOSED**

e. Allen Mitchell: to discuss mission of Capital Improvement Committee

We will set our goals for our September meeting on the 23<sup>rd</sup>. We have five members, we will be looking at town properties to see what needs attention using the facts that the improvement would cost at least \$50,000 and have a life of at least ten (10) years. We will use a rating system of urgent to not needed. We will do an annual review of our list with a five year outlook.

Ken M. suggested that the West Rockport Fire Station should be on the list for expansion.

f. Confirmation of Town Manager's Appointment of Jason Peasley as the Fire Chief

**Kenneth McKinley moved to confirm the Town Manager's appointment of Jason Peasley as Fire Chief in accordance with the Town Charter. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

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g. Confirmation of the Town Manager's Appointment of William Najpauer as Planning and Community Development Director

**Geoffrey Parker moved to confirm the Town Manager's appointment of William Najpauer as the Planner/Community Development Director in accordance with the Town Charter. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

h. Appointment of William Najpauer as Rockport's Representative to the Midcoast Transit Study Group

**Geoffrey Parker moved to appoint William Najpauer to the Midcoast Transit Study Group. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

**Kenneth McKinley moved to exit as Select Board and to become Wastewater Commissioners. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

VII. a. Commitment of Commercial/Residential Sewer User Rates for the period of March 2013

**Kenneth McKinley moved to approve the commitment of both the commercial/residential sewer rates for the period of March 2013 in the amount of \$82,278.04. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

b. Approval of FY 2013-14 Wastewater Budget – presented by Ginny

no change to fees. – have added \$6,000 to legal fees for Bond Counsel if we choose to bond an expansion, advertising is also up because of proposed bonding and the need to advertise, and have added cost for a file cabinet for wastewater only. This will be a lateral file for my office. Geoff why does it cost so much? Ginny because it is a heavy duty file.

This item was tabled to the June Meeting

c. Update on progress toward November warrant to build "northern end" of Commercial Street/Route 1 extension

Ginny - If we need a Bond Anticipation Note, we will go through the General Fund (TIF). Ken - we need more information on sewer construction and the TIF.

**Kenneth McKinley moved to exit as Wastewater Commissioners and to reenter as Select Board. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

i. Approve the filing of an application for a COPS Hiring Program Grant with the U.S. Department of Justice for hiring an additional police officer

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Presented by Mark Kelley, Chief of Police – This would be for a three year period. The new person could be at RES or the High School 1 or 2 days per month. This person would also work with Camden at the Middle School.

Ken – agrees if it does not tie our hands. What is our obligation? We should make sure that it fits our needs.

It would help softened the funding for the taxpayers.

Roger – the application can be a lengthy process. We are in transition with our new Planner.

Geoffrey – this is the type of project that Bill, Tom and Mark could do.

Mark – we could use a lot of the same information from the last grant we applied for.

**Kenneth McKinley moved to authorize the filing of an application to the U.S. Department of Justice, Office of Community Policing Services, for a 2013 COPS Hiring Grant. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

j. Reallocation of the 2011 Cascade Foundation Grant from Canine to Town Video Security Infrastructure

**Geoffrey Parker moved to re-allocate the Cascade Foundation Grant for a canine unit to the upgrading and expansion of the video equipment currently placed in Town. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

k. Approve amended job description for the position of Fire Chief

**Geoffrey Parker moved to amend the Fire Chief’s job description as proposed by the Interim Town Manager. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

l. Approve amended job description for the position of Town Clerk

**Geoffrey Parker moved to amend the Town Clerk/Tax Collector’s job description as proposed by the Interim Town Manager. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

m. Approval of \$8,000 from the Central Street TIF for purchasing granite curbing for Central Street and the placement of a concrete sidewalk surface

**Kenneth McKinley moved to approve the expenditure of up to \$8,000 as the Town’s share of sidewalk improvements at Central and Main Streets, with those funds to**

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**come from the Downtown TIF District. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

n. Approval of a reallocation of \$5,000 from the Harbor Walk budget line to other harbor-related projects.

Geoff – are these emergencies? Found funds in this year’s budget?

Steve – Public Works has paid for the materials for the box and other portions of these projects out of our budget.

**Geoffrey Parker moved to reallocate \$5,000 of the FY 2012-2013 funds budgeted for the Harbor Walkways Project as follows: \$1,200 to construct a box to house the chess board pieces, \$2,500 to repair harbor floats, \$1,000 to address electrical connection issues to the fisherman’s fuel tank and \$300 for a sign and kiosk for the Lime Kilns. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

o. Quitclaim Deed for a foreclosed property

- MacClennen, Phillip & Lori – 664 West Street, Map 17, Lot 019.

**Kenneth McKinley moved to approve a quitclaim deed to Phillip & Lori MacClennen, 665 West Street, Map 17, Lot 19. Geoffrey Parker seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

p. Acceptance of a donation of \$1,000 from Johanson Boatworks to the Harbor

**Geoffrey Parker moved to approve with much gratitude the generous donation of Johanson Boatworks of \$1,000 to the Harbor. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

q. Town Meeting: to video tape, broadcast or stream: that is the question

Geoffrey – no to streaming this year but in the near future. Discussed the fact that we are utilizing older equipment. It takes at least three people to run the equipment (camera), one for taping, one for sound and one to assist. Ken - we should accomplish this with marginal cost. Geoff stated that a bad picture is worse than no picture at all. Ken asked if we can get to an acceptable broadcast at a reasonable fee. Bill what is the purpose of broadcasting? Our desire is to get residents to attend the meeting. Geoff suggested that we document this on DVD for the archives at a high quality this year and to forego videotaping. The consensus was to have a quality DVD for the archives and to not have broadcasting this year.

VIII. Executive Session

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a. No executive Session

IX ADJOURNMENT

**Geoffrey Parker moved to adjourn the meeting at 9:50 p.m. Kenneth McKinley seconded the motion. VOTE: 3 FOR – 0 OPPOSED**

Respectfully submitted,

LINDA M. GREENLAW  
TOWN CLERK as RECORDING SECRETARY