

ANNUAL GOALS WORKSHOP
Rockport Select Board
Monday, June 27, 2016
Immediately following Special Meeting
Rockport Town Office
Richardson Room

AGENDA

- Goal Setting Workshop for Fiscal Year 2016/2017

Cumulative	Goal #	Casas	Chapman	McKinley	Murphy	Parker	Description	Comments and Questions	Responsibility
PRIMARY GOALS									
1	1	1	1	1	1		Decide on Fiber Optic strategy Develop an ordinance/policy/procedure (parallel to Wastewater) Mission statement Deliniate steps to accomplishment Communication about goals, progress, process	Target to start construction: 2017 Ongoing	GP TM
1	2	1	1	1	1		Library A. Successfully manage the transition of the RPL into temporary space adequate for at least two years. B. Begin planning for demolition of current building, salvaging what could be useful in the future (newer HVAC components).		
12.75	3	47	1	2	1		Prepare for Rockport's 125 th (Quasiquicentennial) Anniversary Logo Events Beautification projects (e.g., chess board)	Tight deadline; yearlong(?) celebration Appoint an ad hoc committee	TM, delegate Ad Hoc
2	4	2	2	2	2		Town Website(s) Create a strategic view Emergency notifications (e-mail, text, automated telephone calls, website posting, Channel 22, other) Better use of Channel 22 John Viehman's "tech committee idea Move Select Board "binder" to updateable flash drive or web page	Workshop to formulate "marching orders" Standing vs. Ad Hoc? Some information may be "confidential" (e.g., cell phone numbers, home e-mail addresses for committee members, certain policies, etc.)	SB, TM
2	5	3	2	2	1		Capital Improvement Policy/Capital Asset Policy Implementation after approval		
2.25	6	3	2	2	2		Tax Increment Financing (TIF) Education on process: what we have, where we can go, future Look at Commercial St. TIF (extend life, expand district)		TM, PCD

Cumulative	Goal #	Casas	Chapman	McKinley	Murphy	Parker	Description	Comments and Questions	Responsibility
SECONDARY GOALS									
2	7	47	2	1	1		Road Book	GP: ROH iPad with Dragon	
2.5	8	2	3	2	3		Select infrastructure Pathways Committee top priority: sidewalk/path on ME90 to CHRHS Traffic light upgrade (2017) at US1/ME90 intersection	Ken: Should include actively seeking grant funding Crosswalk light from RES to Market Basket?; fix or remove US1 turn signal; West St/ME90 marked turn lanes	
2.75	9	2	3	3	3		Accept more forms of payment Property taxes: ACH/EFT, automatic Credit card for certain transactions	Policy for accepting Policy for acceptance; how to do property taxes?	TM, Fdir, TC TM, Fdir, TC, HM
2.75	10	47	2	2	3		Bring the Town into Compliance with NIMS Requirements "Continue to make measurable progress and to take concrete steps toward full compliance with NIMS requirements." (Ken's suggested wording) Town building generators Plan & Execute a disaster drill in order to practice town Emergency Includes: Clearly defining role of S.B. in execution of EOP Includes: Engagement of other entities in the drill (e.g., PBMC, EMS, Maine Water, USCG, neighboring towns & Knox County Includes: Full debriefing at conclusion of drill Includes: Updating EOP based on Lessons Learned	All buildings or just TO and PW? Budget for 2017?	TM
3	11	47	3	2	3		Educate, review and become familiar with Rockport's Emergency Operations Includes: Participation in county-level drills Includes: Understanding Select Board role in execution of EOP Includes: Review and update of EOP following education session(s)	Do we want to keep this verbage?	
3	12	47	3	3	2		Verify location of all streetlights and ensure proper billing	Already confirmed lights on CMP list; are there lights in town that aren't on the list?	TM, Fdir

2015-16 Goals - Select Board

Cumulative	Goal #	Casas	Chapman	McKinley	Murphy	Parker	Description	Comments and Questions	Responsibility
1.333333	1	1	2	SB Goal	1		Library: set future direction Create a concept plan for June 2016 vote	Starts with joint SB/LC Workshop Size, location, components; not a design	
2	2	47	1	SB Goal	1		Budget guidance, goals to Town Manager and Department Heads	Provide in December based on Pre-Budget Workshop input	SB
2.75	3	2	3	3	3		Comprehensive Plan Education on the process for updating vs. re-writing Creation of Ad Hoc Committee	Workshop in November?	TM
3	4	47	3	SB Goal	2		Town Committees (those that report to Select Board) Recruiting Retention vs. Removal (Town Charter implications)	More actively recruit Review list of expiring terms at May SB meeting	SB SB
3	5	47	3	3	2		Select Board Mission/Vision Statement	5 lines, 5 years; suggested by GP	
3.25	6	2	47	47	3		Future of RES Short-term Long-term	Have a "conversation"; craft a working statement...schedule a workshop for January? Ken's comment: Hate to rank this one so low, but with all of the other priorities we have, it seems like it can wait. Waiting for the real estate market to improve can't hurt either.	