

TOWN OF ROCKPORT

MUNICIPAL BUDGET

FY 13-14



Web site: <http://www.rockport.town.me.us>

Town Meeting June 12, 2013

Cover photo courtesy of Stacey Y. Parra.

**Town of Rockport
Municipal Budget FY 13-14
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Town of Rockport, Maine

Municipal Officials and Officers

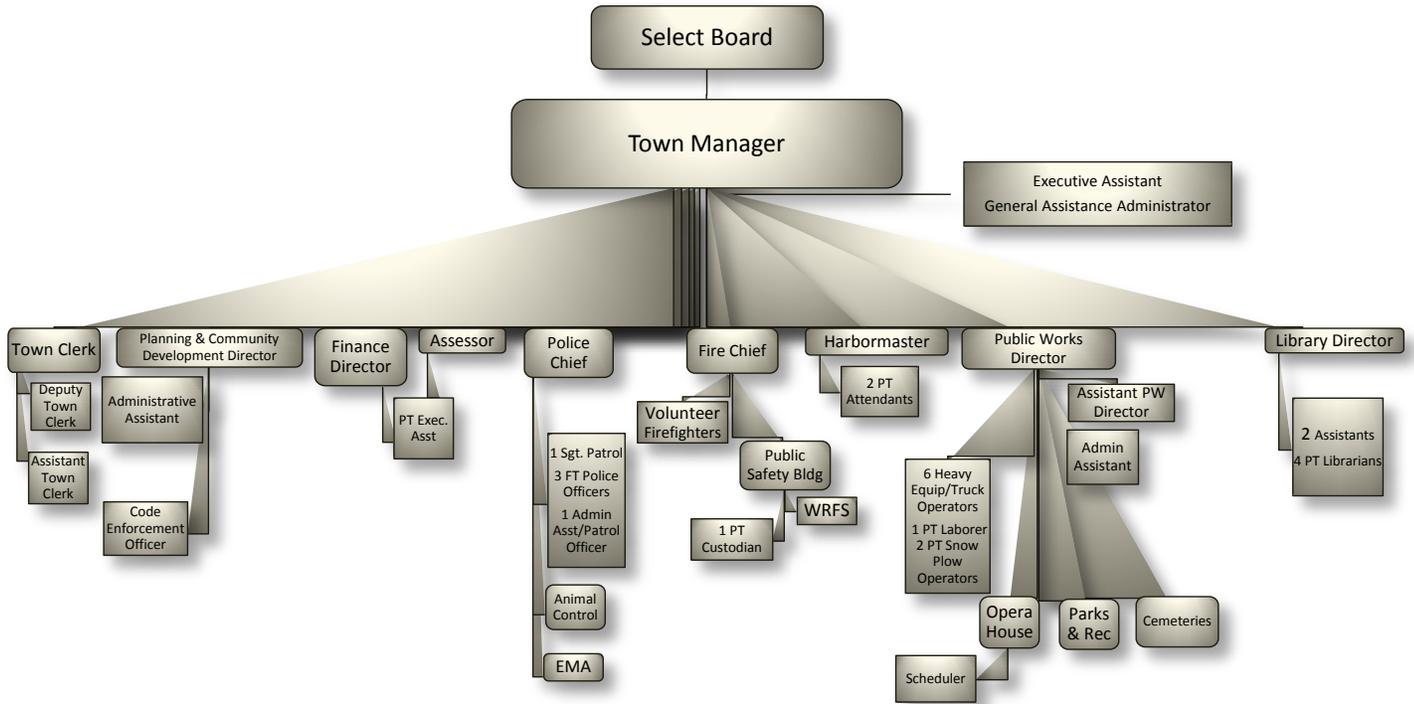
Select Board				
Five Members - Three Year Terms				
Chair			Vice-Chair	
William C. Chapman 77 Pascal Avenue 236-2468 Term Expires: June 2014	Kenneth McKinley 2 Harvey Hill Road 236-2814 Term Expires: June 2015	Geoffrey Parker 40 School Street 236-3637 Term Expires: June 30, 2014	Charlton Ames 70 Beauchamp Point Road 236-3067 Term Expires: June 30, 2015	Tracy Lee Murphy 566 Main St. 236-4073 Term Expires: June 2013

Budget Committee				
Nine Members - Three Year Terms				
Sharon Stone, Chair 555 Park Street 236-4874 Term Expires: June 2013	Helen A. Shaw - Vice-Chair 77 Pascal Avenue 236-2468 Term Expires: June 2015	Sharyn Pohlman 33 Amsbury Street 236-6796 Term Expires: June 2015	Thomas Murphy 566 Main Street 236-4073 Term Expires: June 2014	Jan Rosenbaum 9 Summer Street 236-3508 Term Expires: June 2013
Peter I. Johnson 4 South Hope Road 798-1017 Term Expires: June 2015	David P. Jackson 10 West Street 236-3778 Term Expires: June 2014	Stephanie A. Kumble 184 Mt. Pleasant Street 236-2362 Term Expires: June 2014	Vacant Term Expires: June 2013	

Department Heads				
Town Offices: 236-9648 - 101 Main Street, Rockport				
Roger Moody General Government Administration 0201 Interim Town Manager 0205	Linda Greenlaw General Government Town Clerk 0207	William Najpauer General Government Planning & Community Development 0209	Virginia B. Lindsey General Government Finance 0211	Kerry Leichtman General Government Assessing 0213
Stacey Y. Parra Public Assistance General Assistance 0303	Mark Kelley Public Safety Police Dept. 0401	Bruce Woodward Public Safety Fire Dept. 0403	Abbie Leonard Public Safety Harbormaster 0411	Stephen E. Beveridge Public Works Public Works 0500
Molly Larson Culture & Recreation Library 0601				



**Town of Rockport, Maine
ORGANIZATIONAL CHART**



Town of Rockport, Maine
Staffing Levels

		FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
General Government		Number of Positions							
Administration	Elected	5	5	5	5	5	5	5	5
	Part-time	1	1	1	1	1	1	1	1
Town Manager	Full-time	2	2	2	2	2	2	2	2
	Full-time shared	0	0	0	0	0	0	0.5	0.5
Town Clerk	Full-time	3	3	3	3	3	3	3	3
	Part-time	0	0	0	0	0	0	0	0
Planning & Community Development	Full-time	3	3	3	2*	2	2	2	2
	Part-time	0	0	0	0	0	0	0	0
	Full-time shared	0	0	0	0.4	0.4	0.5	0.5	0.5
Finance	Full-time	1	1	1	1	1	1	1	1
	Part-time	1	1	1	0	0	0	0	1
	Part-time shared	0	0	0	0.2	0.3	0.3	0.3	0
Assessing	Full-time	1	1	1	1	1	1	1	1
	Part-time	3	2	1	0	0	0	0	0
	Part-time shared	0	0	0	0.4	0.7	0.7	0.7	0
Town Office Building	Full-time	0	0	0	0	0	0	0	0
	Part-time	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Public Assistance									
General Assistance	Part-time	1	1	1	1	1	1	1	1
Public Safety									
Police Department	Full-time	7	7	6	6	6	6	6	7
	Part-time	1	1	1	1	1	1	1	1
Fire Department	Full-time	1	1	1	1	1	1	1	1
	Volunteers	30	33	31	32	32	31	31	30
Animal Control	Stipend	1	1	1	1	1	1	1	1
Harbor	Full-time	1	1	0	0	0	0	0	1
	Seasonal Full-time	0	0	1	1	1	1	1	0
	Seasonal Part-time	2	2	2	2	2	2	2	2
Public Safety Building	Full-time	0	0	0	0	0	0	0	0
	Part-time	1	1	1	1	1	1	1	1
Emergency Management Agency	Stipend	1	1	1	1	1	1	1	1
Public Works									
Public Works	Full-time	7	7	7	7	7	6	7	7
	Full-time shared	0.7	0.7	0.7	0.7	0.7	0.7	0.7	0.7
	Part-time	2	2	2	2	2	3	3	3

Town of Rockport, Maine
Staffing Levels

		FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 12-13
Culture and Recreation		Number of Positions							
Library	Full-time	3	3	3	3	3	3	3	4
	Part-time	5	5	5	5	5	4	4	4
Parks and Recreation	Stipend	1	1	1	1	1	1	1	1
Opera House	Full-time shared	0.3	0.3	0.3	0.3	0.3	0.3	0.3	0.3
	Part-time	1	1	1	1	1	1	1	1
All Other									
Cemeteries	Stipends	2	2	2	2	2	1	1	1
TOTAL STAFFING	Elected	5	5	5	5	5	5	5	5
	Total Full-time	29	29	27	26	26	25	26	29
	Full-time shared	1	1	1	2	2	3	3	2
	Total Seasonal Full-time	0	0	1	1	1	1	1	0
	Total Part-time	15	14	13	11	11	12	12	13
	Total Seasonal Part-time	2	2	2	2	2	2	2	2
	Total Stipends	6	6	6	6	6	5	5	5
	Volunteers	30	33	31	32	32	31	31	30
	TOTALS	88	90	86	85	85	83	85	86

Average 37

Personnel Changes

**General Government
Planning**

- FY 06-07** Clerical Assistant position and Administrative Assistant position shared with Assessing.
- FY 09-10** Code Enforcement Officers hours reduced to 32 hours per week; Administrative Assistant's hours reduced to 16 hours per week (other hours provided Assessing and Finance)
- FY 10-11** Mid-year changes included Administrative Assistant's hour of work brought back to 20 hours per week; additional 20 hours per week devoted to helping in town office, including answering incoming phone calls.

Finance

- FY 09-10** Part-time Finance Clerk's hours reduced from 20 hours per week to 10 hours per week.
Part-time Finance Clerk laid off; Planning Administrative Assistant given 8 hours to work in Finance.
- FY 10-11** Mid-year change included hiring a new Administrative Clerk for Assessing and Finance; hours split 10 hours Finance and 20 hours Assessing.
- FY 13-14** Proposed increase in hours for Administrative Assistant from 10 hours per week to 15 hours per week.

Assessing

- FY 08-09** Clerical Assistant position (10 hours/wk) and Administrative Assistant (4 hours/wk) eliminated in favor of Assessor's Clerk (20 hours per week) - no longer a shared position with Planning.
- FY 09-10** Assessor's Clerk laid off; Planning Administrative Assistant given 16 hours to work in Assessing.
- FY 10-11** Mid-year change included hiring a new Administrative Clerk for Assessing and Finance; hours split 10 hours Finance and 20 hours Assessing.
- FY 13-14** Proposal no longer includes in-house support. Budget will request use of assistant town clerk on a periodic basis; consultant will be hired to work on personal property.

Town of Rockport, Maine
Staffing Levels

Personnel Changes -continued

Public Safety

Police Department

FY 08-09 One Patrol Officer position eliminated; Administrative Assistant Duties reduced by 20 hours - 20 hours added for patrol duties.

FY 13-14 Proposal to reinstate the Patrol Officer position eliminated FY 08-09.

Harbor

FY 08-09 Harbormaster position changed from year-round full-time to seasonal (Mar-Dec) full-time.

FY 11-12 Harbormaster position changed to seasonal (Mar-Jan) full-time.

Public Works

Public Works

FY 12-13 Hired a full-time Assistant Public Works Director to work closely with the Public Works director, who plan on retiring within the next few years.

Culture and Recreation

Library

FY 12-13 Hired assistant to work directly with the Library Director; Children's Librarian position reduced to permanent part-time (20 hours per week).

FY 13-14 Children's Librarian position restored to full-time.

Personnel Wage Adjustments	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Market
	Jul-05	Jul-06	Jul-07	Jul-08	Jul-09	Jul-10	Jul-11	Jul-12	Jul-12	
Full-time Salaried	3.0%	4.1%	3.3%	3.0%	2.0%	0.00%	2.20%	3.40%	2.20%	
Full-time Hourly (union)	3.0%	as agreed	5.0%	5.0%	5.0%	0.00%	2.20%	3.40%	1.20%	
Full-time Hourly (non-union)	3.0%	4.1%	3.3%	3.0%	3.0%	0.00%	2.20%	3.40%	2.20%	
Part-time	0.0%	0.0%	0.0%	0.0%	3.0%	0.00%	2.20%	3.40%	2.20%	
Volunteers	3.0%	4.1%	3.3%	3.0%	3.0%	0.00%	2.20%	3.40%	2.20%	
Stipends	0.0%	0.0%	0.0%	0.0%	5.0%	0.00%	0.00%	0.00%	0.00%	

Town of Rockport, Maine
Executive Summary of the Budget
FY 13-14

Introduction

The fiscal year 13-14 budget for the Town of Rockport, Maine will be presented at a town meeting in June 2012 for public vote and approval. The budget establishes the operational goals of the town for the upcoming year. The budget is developed based on recommendations of the department heads, and is reviewed and amended by the town manager before presenting the budget to the town's budget committee for review. The budget receives final approval of the select board before presented at a town meeting, where public vote is required to finalize and approve the annual budget.

Town Departments - Functions and Key Budget Issues

There are 26 departmental budgets managed by the town manager and nine department heads. The departmental budgets include eight categories: General Government - Public Assistance - Public Safety - Public Works - Culture and Recreation - Debt - Intergovernmental - All Other.

Administration: The Administration Department consists of an elected five member select board, which represents the executive branch of the town's government. The duty of the Select Board is to execute the will of the people, to manage Town affairs, and to provide leadership and oversight on issues of importance to the Town, per state statute and the Town's Charter that was adopted by the voters of the town on November 8, 2005.

Key Budget Issue: *Managing a town during extremely difficult and changing economic times.*

Town Manager: The Town Manager's department includes the town manager and executive assistant. The town manager is responsible for the overall administration of all town activities. The town manager is responsible for preparing the budget document.

Key Budget Issue: *Maintaining current service levels and quality, while experiencing diminishing revenues from State sources.*

Town Clerk: The Town Clerk's department consists of the town clerk, deputy town clerk, and assistant town clerk. This office receives most payments for the town, including tax collections, motor vehicle excise tax, and more. Records of marriages, births, and deaths are maintained by the clerk and staff. The town clerk is responsible for elections and handles voter registrations.

Key Budget Issue: *After several years of declining excise tax revenue due to the economy, those revenues are now stabilizing.*

Planning & Community Development: The Planning & Community Development office consists of a Planning & Community Development Director, a Code Enforcement Officer, and an Administrative Assistant. The office is responsible for code enforcement including the issuing of permits to build, alter, move or erect all buildings, signs or structures, to install equipment or to occupy. The office also is responsible for all matters involving community development, facilities planning, and grant writing. The grant writing responsibility includes all town activities.

Key Budget Issue: *Reduced revenues related to a downward trend in housing and development; decrease in staff work hours; retirement of planning director.*

Finance: The Finance Department includes a Finance Director and a shared part-time Assistant. The department is responsible for financial planning, budget reporting, accounting, payroll, as well as monitoring cash flow and overseeing cash management and investment of town funds. The finance director also is responsible for preparing the initial budget documents, and assisting the town manager throughout the budget process.

Key Budget Issue: *Decreased interest rates have resulted in diminished earnings; requested increase in staff support for back up. Market adjustment Finance Director's salary.*

Assessing: The Assessing Department consists of the Assessor and a shared part-time Assistant. The Assessor is responsible for the valuation of all taxable property within the Town of Rockport in a fair and equitable way and in accordance with state statutes. The assessor maintains over 6,000 real estate accounts; approximately 400 taxable business accounts.

Key Budget Issue: *Stagnant economy and decreased housing market, which leads to numerous inquiries from the public about property values.*

Town of Rockport, Maine
Executive Summary of the Budget
FY 13-14

Town Office Building: The Town Office Building is a separate budget devoted to funding the shared expenses for the general government, including the offices of the town manager, town clerk, assessor, finance director, and planning & community development offices. Funds include the costs of running and maintaining the town office building, utilities, servers, and two shared copy machines.

Key Budget Issue: *Being able to provide funding for necessary repairs and general maintenance.*

Insurance: The insurance budget includes insurances for public officials liability, motor vehicle insurance (for all town departments where town vehicles are utilized), and property & casualty insurance. The Finance Director is responsible for overseeing this budget.

Key Budget Issue: *Anticipated 8% increase in premiums.*

General Assistance: The General Assistance Administrator is a stipend position, and is responsible for administering general assistance to residents of the town who may need assistance with rent, food, utilities, and other basic necessities, in accordance with state regulations and statutes.

Key Budget Issue: *The need for public/general assistance has increased due to the current economic conditions of the region and the country, as well as decreased state funding.*

Police Department: The police department includes a police chief, a patrol sergeant three full-time police officers, and one person who serves part-time as an administrative assistant for the department, as well as part-time patrol officer. The police chief is asking to reinstate a full-time police officer position removed from the budget several years ago. The department is responsible for the enforcement of law and order with the town limits.

Key Budget Issue: *Being able to keep an adequate police force during difficult economic times and decreased state revenues. Reinstatement of one full-time officer position; market adjustment Police Chief's salary.*

Fire Department: The fire department consists of one full-time fire chief, and as many as 30 volunteer firefighters. EMT and Ambulance services are provided by Camden First Aid Association. CFAA is provided with an annual donation to help compensate for its services to residents. The fire department is responsible for fire prevention, the protection of life and property against fire and the removal of fire hazards within the town. Funding in the fire department budget also includes the maintenance, utilities, and upkeep of the West Rockport Fire Station. The current fire chief is retiring after numerous years of public service.

Key Budget Issue: *Trying to maintain an adequate fire department presence during a down economy; and providing for the loss of the beloved fire chief to retirement.*

Streetlights: The Streetlights budget represents the street lights maintained in the town, as well as the traffic lights located at the Penobscot Bay Medical Center entrance, the Old County Road entrance onto U S Route 1, and at the junction of Route 90 and Meadow Street.

Key Budget Issue: *No changes anticipated.*

Animal Control: The Animal Control budget is under the supervision of the police chief. The animal control officer is a stipend position, meeting the requirements of state statute that require the town to appoint an animal control officer to control animals, or to respond to citizen complaints of animals suspected of having rabies.

Key Budget Issue:

Harbor: The harbor is a seasonal operation, and as such the town employs one full-time seasonal harbormaster, along with two part-time harbor attendants. The harbor master is responsible for keeping the town's waterways open and free from hazards, and for issuing moorings, according to town policies and state statutes.

Key Budget Issue: *Continue to bring in revenues to offset operating costs. A number of capital items are projected for the year.*

Town of Rockport, Maine
Executive Summary of the Budget
FY 13-14

Public Safety Building: The Public Safety Building budget provides funding for the maintenance, utilities, and upkeep of the building that houses both the police and fire departments. A part-time custodian helps keep the facility cleaned.

Key Budget Issue:

Emergency Management Agency: The Select Board is required by statute to appoint a municipal emergency management director. The town's emergency management director is a stipend position, and is required to facilitate cooperation in the work of disaster mitigation, preparedness, response and recovery. The emergency management director serves as liaison to the county EMA.

Key Budget Issue:

Public Works: The Public Works Department is operated by a full-time PW director, an assistant Public Works director, an administrative assistant (who also serves as the scheduler for the Opera House), six full-time heavy equipment/truck operators, a part-time laborer (who averages 39 hours per week), and a part-time snow plow operator. The department is responsible for the administration, professional work and directing of all phases of municipal public works, including the sewers, streets, maintenance of public works vehicles, and snow plowing. The PW director also oversees the Opera House, Parks & Recreation, and Cemeteries budgets.

Key Budget Issue: *Difficult economic times potentially reduce the financial capabilities of maintaining and upgrading infrastructure, and has resulted in the loss of personnel. The Public Works Director is anticipated to retire as director during the FY 13-14 budget year, but stay on as an assistant to the director.*

Sanitation: The town contracts with Interstate Septic for the disposal of wastes from septic systems within the town. The sanitation needs of the town are handled by Midcoast Solid Waste to which the town is assessed a fee annually. The four towns that comprise the Midcoast Solid Waste are Rockport, Camden, Hope, and Lincolnville.

Key Budget Issue:

Library: The library staff consists of a full-time director, two full-time assistants, and four part-time helpers. The Library is a service largely funded through generous donations of patrons and residents of the town, whose funding goes towards general operations. The town's funding raised through taxes pays for wages and benefits of the staff, as well as the wastewater fees for the library, at a level required to serve the library patrons. The director hopes to restore the Children's Librarian position to full-time in the coming year.

Key Budget Issue: *Maintaining enough qualified staff in light of the increased interest and use in services. Market adjustment for Library Director's salary; reinstatement of Children's Librarian to full-time.*

Parks and Recreation: The Parks & Recreation Department is responsible for the maintenance of the town's parks and recreation fields. The Public Works Director oversees the Parks & Recreation budget, as well as operations.

Key Budget Issue: *Spending controls affect overall operations and abilities to maintain grounds adequately.*

Opera House: The Opera House management is overseen by the Public Works Director; the Scheduler (who is also the PW administrative assistant) schedules events that take place at the Opera House, i.e. concerts, weddings, public government meetings, etc., and part-time staff serve as security during events.

Key Budget Issue: *Need for repairs and general maintenance to Opera House building.*

Long-Term Debt: The long-term debt budget includes the town's bonded indebtedness. (Leases can be found in individual departmental budgets.)

Key Budget Issue: *Municipal bonded indebtedness continues to decline; however, future capital projects could require bonding.*

Town of Rockport, Maine
Executive Summary of the Budget
FY 13-14

County Fees: The county fees include the annual tax assessment for county services, as well as the fees for dispatching and E-911 services for which the town contracts with the county.

Key Budget Issue: *Funding for the county comes as a fixed cost, as the county budget is approved in December of each year, prior to the beginning of the town's fiscal year.*

Cemeteries: The town manager serves as the town sexton. The assistant sexton is a stipend position. The town clerk serves as Chair of the Cemetery Board. The Cemeteries budget provides for the maintenance and upkeep of the cemeteries located within the town. The town also supports five cemetery associations: Rockville, Glen Cove, Amsbury, Seaview, and West Rockport.

Key Budget Issue: *Decrease in investment income to help offset costs of maintaining cemeteries.*

Schools: The town pays assessments to the Maine School Administrative District 28 (MSAD 28), as well as the Five-Town Consolidated School District (5Town-CSD). Payments to the schools are made on a monthly basis.

Key Budget Issue: *Difficult economic times make budgeting increasingly more difficult; continued changes in state aide for education continues to rely more heavily on municipal taxpayers.*

Capital Improvement Projects: The select board will be developing a Capital Improvement Projects plan over the next year. The purpose of the plan will be to set priorities for capital expenditures and prevent unexpected critical needs. Capital expenditures under the CIP might include infrastructure projects, purchase of heavy duty equipment, repair of bridges, and other capital items of a certain expense and anticipated life expectation. All of this will be explored and determined in a CIP program.

Key Budget Issue: *Difficulties in setting priorities for large ticket items; anticipated need to borrow funds long-term depending on the project(s).*

Town of Rockport, Maine Demographic Information

Demographics

The Town of Rockport, Maine was incorporated in February of 1891. It is located in Penobscot Bay along the mid-coast of the state. Rockport has a land area of 22.58 square miles and a population of approximately **3,330** (U. S. Census 2010). The Town is empowered by the state to levy a property tax on both real and personal property within its boundaries. The Town of Rockport is a municipal government, non-profit organization.

Rockport's census population indicates that the town grew by 121 from year 2000 to year 2010 (3.8% increase). 1,604 of the population in 2010 consisted of males, and 1,726 of the population was made up of females.

In year 2000 the average household size was 2.3. The State of Maine average is 2.4, whereas the US average is 2.61. Rockport's household size estimated for 2009 is 2.61.

The average family size is 3.11; State average family size is 2.82; and the average family size in the US is 3.19.

The median family income in Rockport is \$78,289 (in 2009 - inflation adjusted dollars); the US median family income is \$62,363.

The per capita income in Rockport in year 2000 was \$25,498; State per capita income was \$23,226; and the US per capita income was \$25,267. Rockport's per capita income (in 2009 inflation-adjusted dollars) is estimated at \$32,727; US per capital income is estimated at \$27,041.

Owner Occupied Homes in Rockport averaged \$171,900 in value in year 2000; the average owner occupied home in the State was \$170,500; owner occupied homes in the US averaged \$185,200. Estimated median value on owner-occupied homes in 2009 was \$317,908(in US \$185,400; \$177,500 Maine).

The median age of Rockport residents in 2010 was 48.8. 4.53% of the population was under the age of 5 years; 73.81% was 18 years and over; and 2.61% of the population was 85 years and older.

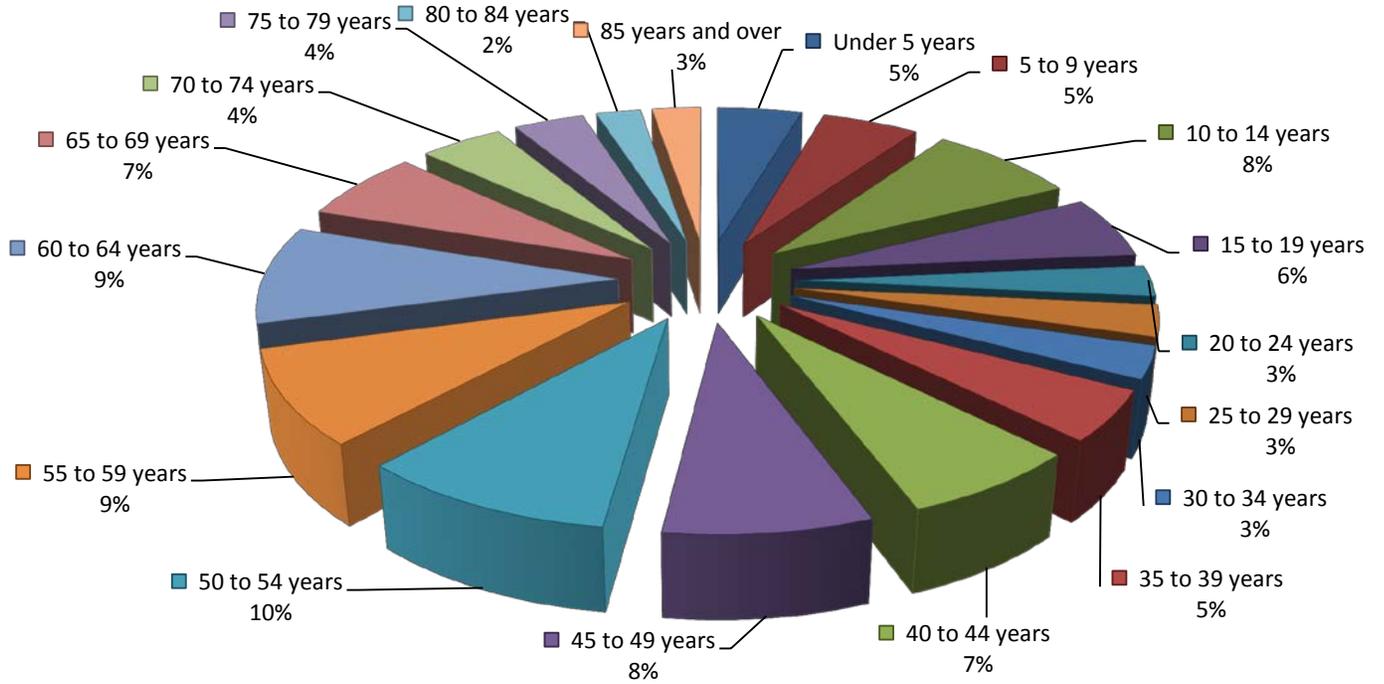
Ten Largest Taxpayers 2012	Taxable Value	Ten Largest Taxpayers 2012	Taxable Value
Samorock LLC	\$ 30,201,100	Brown Family	\$ 6,014,000
Charles T. Akre	\$ 7,785,000	Swan Properties LLC	\$ 5,902,400
Maine Water Company	\$ 7,783,100	A. Margaret Bok	\$ 5,008,100
Alcott Investments	\$ 7,223,000	Central Maine Power	\$ 4,655,444
David & Nancy Holmes	\$ 6,960,700	Janet K. Granville	\$ 4,644,200
		Total Taxable Value Top Ten	\$ 86,177,044
		2012 Total Taxable Value	\$ 1,007,167,644

8.56%

Following are charts depicting the demographic age and gender breakdowns, as well as the breakdown of household income.

*Note: Not all census data
available for 2010.*

Town of Rockport - Age Analysis



Population dynamics:		
	Number	Percent
Under 5 years	151	4.53%
5 to 9 years	173	5.20%
10 to 14 years	264	7.93%
15 to 19 years	197	5.92%
20 to 24 years	99	2.97%
25 to 29 years	100	3.00%
30 to 34 years	102	3.06%
35 to 39 years	159	4.77%
40 to 44 years	229	6.88%
45 to 49 years	261	7.84%
50 to 54 years	325	9.76%
55 to 59 years	297	8.92%
60 to 64 years	311	9.34%
65 to 69 years	223	6.70%
70 to 74 years	148	4.44%
75 to 79 years	125	3.75%
80 to 84 years	79	2.37%
85 years and over	87	2.61%
Total	3,330	100.00%

2010 - Median Resident Age
 48.8 Years Rockport
 42.4 Years Maine

Source: US Census 2010

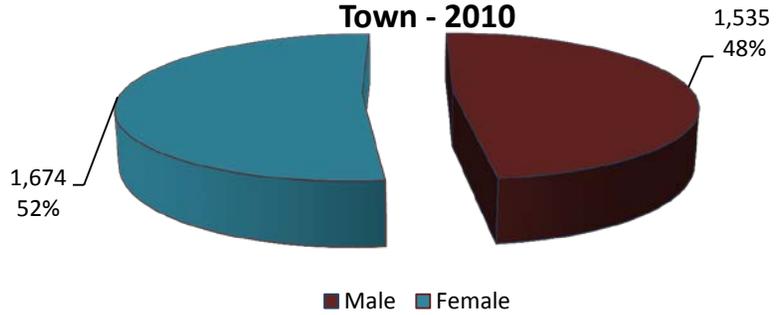
Town of Rockport, Maine

Population 2010 Census:

Male	1,604	48.17%
Female	1,726	51.83%
Total	3,330	100.00%

USCensus

Gender Representation of the Town - 2010



2010 - City-Data.com

Median Household Income:	\$51,975	Rockport
<i>Estimated</i>	\$46,405	Maine

2008 Household Income:

Income Range	Number	Percent
Less than \$10,000	83	6.01%
\$10,000-\$14,999	31	2.24%
\$15,000-\$19,999	91	6.58%
\$20,000-\$24,999	91	6.58%
\$25,000-\$29,999	94	6.80%
\$30,000-\$34,999	65	4.70%
\$35,000-\$39,999	106	7.67%
\$40,000-\$44,999	80	5.79%
\$45,000-\$49,999	69	4.99%
\$50,000-\$59,999	168	12.16%
\$60,000-\$74,999	147	10.64%
\$75,000-\$99,999	167	12.08%
\$100,000-\$124,999	73	5.28%
\$125,000-\$149,999	29	2.10%
\$150,000-\$199,999	55	3.98%
\$200,000 or more	33	2.39%
Total	1,382	100.00%

Per Capita Income

Knox County	\$19,981
Median Household Income	
Knox County	\$36,774

Town of Rockport-Household Income 2008



Source: City-Data.com

Town of Rockport, Maine
Demographic Information - *Continued*

Town Government

The Town operates under the Select Board - Town Manager form of municipal government. Policy making and legislative authority are vested in the five member Select Board, which is elected. The Select Board members are elected to serve staggered three-year terms. The Select Board represents the executive branch of the municipal government, of which the Select Board members are the chief executive officers. The duty of the Select Board is to execute the will of the people, to manage Town affairs, and to provide leadership and oversight on issues of importance to the Town. The Select Board is responsible for the passing of ordinances, adopting an annual budget, and confirming appointments and removals of employees.

The Town of Rockport provides services that include police and fire protection, wastewater, snow removal and road maintenance, parks and recreation, code enforcement and building inspection, planning, and assessing. Each department is responsible for providing services to the residents of the Town. Some services may be extended beyond the town limits through mutual aid agreements.

The departments within the Town operate with appointed officials as department heads.

Administrative: The Administrative Department is responsible for the overall authorization of all Town Activities. The Select Board comprises this department; the board is responsible for annually approving the town's budget.

Town Manager: The Town Manager's Department is responsible for the overall administration and management of all Town activities. The Town Manager is responsible for preparing the budget document through the stages of "Proposed" - "Draft" - and "Adopted".

Town Clerk: The Town Clerk Department is responsible for collection of payments made to the town, recording marriages, births, and deaths, for handling elections and voter registrations.

Planning & Community Development: The Planning & Community Development Department is responsible for the issuance of permits to build, alter, move or erect all buildings, signs or structures, to install equipment or to occupy. This department is also responsible for all matters within the scope of urban revitalization, community development, facilities planning, or open space preservation.

Finance: The Finance Department is responsible for financial planning, budget preparation-reporting-and control, payroll, payables and receivables, investments, and human resources assistance.

Assessing: The Assessing Department is responsible for the valuation of all taxable property within the Town of Rockport, in a fair and equitable manner and in accordance with state statutes.

General Assistance: The General Assistance Administrator is responsible for assisting citizens in need with temporary support for basic needs such as shelter, food, utilities, clothing, and other basic necessities.

Police Department: The Police Department is responsible for the enforcement of law and order within the Town of Rockport.

Town of Rockport, Maine
Demographic Information - *Continued*

Fire Department: The Fire Department is responsible for fire prevention and extinguishments, the protection of life and property against fire and the removal of fire hazards within the Town.

Harbor:

The Harbormaster is empowered to regulate the municipal harbor, to keep open convenient channels for the passage of vessels in the harbor and waterways of the town. The Harbormaster assigns moorings, and shall change the location of moorings from time to time when the condition of the harbor becomes crowded.

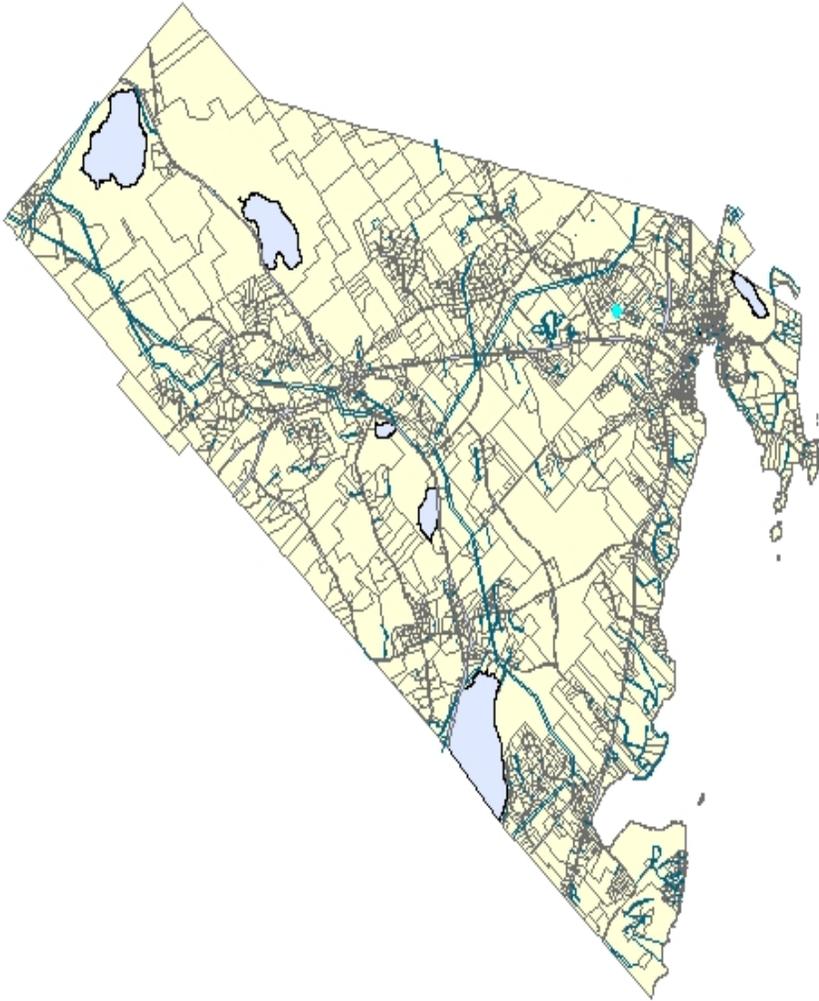
Public Works: The Public Works Department is responsible for the administration, professional work and directing of all phases of municipal public works, including sewers, streets, motor vehicle maintenance (for public works only), cemeteries, and snow plowing. The Public Works Director also provides oversight for the maintenance, upkeep, and scheduling of activities at the Rockport Opera House.

Parks and Recreation: The Parks and Recreations Department is responsible for the maintenance of the town's parks and recreation fields.

Library: The Library Department is responsible for providing a community library facility to local residents; funding for programs and services supported through investments and annual donations. The Town provides funding for staff wages, benefits, capital items, and sewer usage fees.

Town of Rockport Knox County - State of Maine

Geographically, Rockport is situated in mid-coast Maine, in the County of Knox. It is approximately 40 miles from the state capitol of Augusta. It is approximately 57 miles from Bangor, and 79 miles from Portland, two of the largest cities in the State of Maine. The closest airport is the Knox County Regional Airport in Owls Head, which is 10 miles away.



2010 US Census Population:	3,330
Land area (square miles)	21.7
Miles of streets/roads	64.4
Water area (square miles)	12.4

Population per square mile of land area:	142.9
Housing units per square mile of land area:	74.6

Town of Rockport
Knox County - State of Maine

Statistical Information

Date of Incorporation	1891
Form of Government	Select Board/Manager
Number of full-time employees	29
All employees (including 30 volunteer firefighters)	73
Area in square miles (land: 21.7; water: 12.4)	34.1
Government facilities and services:	

Public Works

Lane miles of streets maintained	125
Number of street lights	260
Number of traffic signals	3

Culture and Recreation

Parks -Cramer, Marine, Kononen, Goodridge, Village Green, Mary Lea, Walker, Glen Cove	
Park and Green Spaces acreage	29.65

Public Safety

Fire Department

Number of fire stations	
<i>Building shared with PD; separate station located in West Rockport</i>	
Number of fire department vehicles	
Number of incidents	
Burning permits issued	
On -Line permits issued	

2009	2010	2011	2012
2	2	2	2
7	7	7	7
138	166		162
416	437		304
			62

Police Department

Number of stations	
<i>Building shared with FD</i>	
Number of calls for service	

1	1		
4,485	4,497	4,866	

Property checks	
Alarms	
Mental Health calls	

2009	2010	2011	2012
381	439	466	518
357	342	353	301
		55	59

Town of Rockport, Maine

Consumer Price Index (CPI - W) - Northeast Region

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
2012	146.923	147.685	148.541	149.130	148.933	148.126	147.957	148.453	149.441	149.732	148.602	148.262	148.482
2011	142.196	142.691	144.395	145.520	146.390	146.144	146.536	146.985	147.039	146.999	146.843	146.432	145.681
2010	139.364	139.379	139.869	140.126	140.510	140.227	140.283	140.390	140.295	140.848	141.452	141.598	140.362
2009	133.345	133.908	134.558	134.951	135.329	136.888	136.626	137.109	137.400	137.959	138.527	138.522	136.260
2008	133.766	133.893	134.846	136.141	137.624	139.286	140.253	139.329	138.881	137.489	134.757	132.938	136.600
2007	127.395	127.587	128.888	129.856	130.881	131.234	131.521	130.684	130.447	131.080	132.485	132.856	130.410
2006							128.6	128.9	127.5	127.0	126.5	126.9	127.6

Base Period = 1977 = 100

Inflation Rate Year 2012 - Northeast Region (Using CPI-W)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
2012	3.50%	2.87%	2.48%	1.74%	1.36%	0.97%	1.00%	1.63%	1.86%	1.20%	1.25%	1.92%	1.81%
2011	2.38%	3.24%	3.85%	4.18%	4.22%	4.46%	4.70%	4.81%	4.37%	3.81%	3.41%	3.79%	4.29%
2010	4.09%	3.95%	3.83%	3.83%	2.44%	2.68%	2.39%	2.11%	2.09%	2.11%	2.22%	3.01%	3.16%
2009	0.01%	-0.21%	-0.87%	-1.67%	-1.72%	-2.59%	-1.59%	-1.07%	0.34%	2.80%	4.20%	-0.25%	-0.22%
2008	4.94%	4.62%	4.84%	5.15%	6.14%	6.64%	6.62%	6.47%	4.89%	1.71%	0.06%	-0.31%	4.31%
2007						2.27%	1.38%	2.31%	3.21%	4.73%	4.69%	5.00%	3.37%

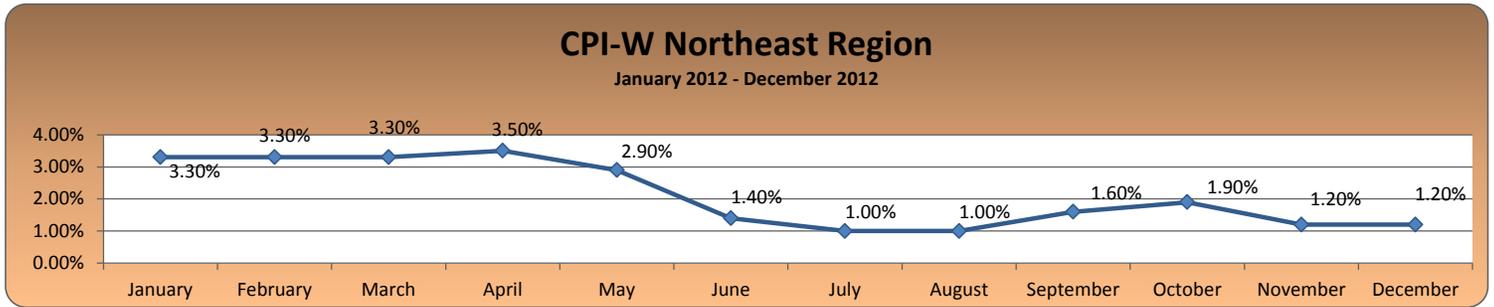
Consumer Price Index - All Urban Wage Earners and Clerical Workers (CPI-W)

January 2012 through December 2012

Northeast Region (Size 50,000 to 1,500,000)

	January	February	March	April	May	June	July	August	September	October	November	December
Percent Change from 1 Year Ago	3.30%	3.30%	3.30%	3.50%	2.90%	1.40%	1.00%	1.00%	1.60%	1.90%	1.20%	1.20%
All Items Index	146.923	147.685	148.541	149.130	148.933	148.126	147.957	148.453	149.441	149.732	148.602	148.262

December used as basis for COLA for both union contracts.



Town of Rockport, Maine

2012 Municipal Wage Adjustments Recommendation

Department Heads Recommendations Concerning Salaries and Wage Adjustments (non-union personnel)

The town of Rockport does not have an established wage plan. Annual increases are based on cost-of-living adjustments; no other increases are given for longevity or merit. In FY 10-11 no wage adjustments were given any municipal employee.

In reviewing the "market" for like positions, similar town valuations, and populations, department heads reviewed wages paid for similar department heads' positions. The market area consisted of Belfast, Camden, Ellsworth, Rockland, and Rockport. From these five municipalities a mean salary was then determined for each salaried position. Recommendations were based on mean wages in similar positions; some adjustments are recommended to increase salaries over several years; other salaries are recommended to be adjusted based on COLA if the mean was at or higher than currently paid.

In considering hourly wage adjustments for hourly, non-union employees department heads have proposed a 1.2% COLA with an additional 1% to add a small adjustment for the year in which no adjustment was made, bringing the total adjusted wages adjustment to 2.2% for non-union personnel.

Median = the number in the middle of the array

Mean = sum of all the numbers divided by the total number of numbers

	Municipality					Rockport	Median of Salaries	Median Difference from Current
	Population	6,668	4,850	7,741	7,297			
	Valuation	\$833,550,000	\$1,190,550,000	\$1,048,700,000	\$765,100,000	\$963,800,000		
		Belfast	Camden	Ellsworth	Rockland	Rockport		
Town Manager/Administrator		90,400	101,650	90,259	80,000	92,706	90,400	-2.49% (2,306)
Assessor		56,700	44,460	68,825	61,427	54,951	59,280	7.88% 4,329
Finance Director/Treas.		60,160	66,725	60,121	66,729	51,609	60,160	16.57% 8,551
Fire Chief		62,064	62,234	63,224	66,195	54,048	62,064	14.83% 8,016
Harbormaster		43,160	43,410		47,965	39,798	43,160	8.45% 3,362
Library Director		60,818	70,000	55,869	55,167	47,756	55,869	16.99% 8,113
Planning/Community Development Director		72,333	66,040	61,918	60,480	59,678	61,918	3.75% 2,240
Police Chief/Sheriff		60,220	66,040	66,407	64,920	59,267	64,920	9.54% 5,653
Public Works Director		61,040	66,726	75,000	66,511	59,405	66,511	11.96% 7,106
Town Clerk		46,929	35,693	46,011	50,171	49,642	46,011	-7.31% (3,631)

Assessor: 30 hours

Harbormaster: 48 weeks

59,280

43,115

52 week comparison

	Salary Ranges			Mean Difference from Current
	Low	High	Mean	
Town Manager/Administrator	80,000	101,650	91,189	-1.64% (1,517)
Assessor	54,951	61,427	54,385	-1.03% (567)
Finance Director/Treas.	51,609	66,729	61,306	18.79% 9,697
Fire Chief	54,048	66,195	61,135	13.11% 7,087
Harbormaster	39,798	47,965	43,583	9.51% 3,785
Library Director	47,756	70,000	58,435	22.36% 10,679
Planning/Community Development Director	59,678	72,333	64,633	8.30% 4,955
Police Chief/Sheriff	59,267	64,920	62,612	5.64% 3,345
Public Works Director	59,405	75,000	63,421	6.76% 4,016
Town Clerk	35,693	50,171	45,609	-8.12% (4,033)

Sources: MMA Salary Survey, Town of Camden (C Greenleaf), State of Maine (population and valuations), Maine State Library 2012

Town of Rockport, Maine

BUDGET SCHEDULE

Date	Subject	Time	Location
December - 2012			
3-Dec-12 Mon	Budget due date memo sent to Department Heads (Town Manager)		
	Budget forms sent to Department Heads (Finance Director)		
<hr style="border-top: 1px dashed black;"/>			
January - 2013			
2-Jan-13 Wed	Reminder Notice of Budget Due Date		
11-Jan-13 Fri	Departmental Budgets Due in Finance Office		
<hr style="border-top: 1px dashed black;"/>			
February - 2013			
	Department Heads meet with Interim Town Manager and Finance Director to review		
<hr style="border-top: 1px dashed black;"/>			
March - 2013			
6-Mar-13 Wed	Budgets Delivered to Select Board & Budget Committee		
12-Mar-13 Tue	Budget Review Meeting-Select Board & Budget Committee	5:30 p.m.	Opera House
13-Mar-13 Wed	Budget Review Meeting-Select Board & Budget Committee	5:30 p.m.	Opera House
20-Mar-13 Wed	Select Board Budget Workshop-consensus votes	5 p.m.	Opera House
20-Mar-13 Wed	Select Board Meeting-Place Articles on Public Hearing & set Public Hearing date	7 p.m.	Opera House
26-Mar-13 Tue	Budget Committee Meeting	6 p.m.	Town Office
27-Mar-13 Wed	Budget Committee Meeting- <i>if necessary</i>	6 p.m.	Town Office
<hr style="border-top: 1px dashed black;"/>			
April - 2013			
4-Apr-13 Thur	Public Notice Published & Posted for Public Hearing		
8-Apr-13 Mon	Select Board Meeting-Formal vote on final budget	7 p.m.	Opera House
9-Apr-13 Tue	Budget Committee; review proposed changes <i>-if necessary</i>	6 p.m.	Town Office
10-Apr-13 Wed	Planning Board - Recommendation on Warrant Articles	7 p.m.	Opera House
16-Apr-13 Tue	Select Board - Public Hearing RE: June Ballot Articles	7 p.m.	Opera House
26-Apr-13 Fri	Deadline for Candidate Nomination Papers	5 p.m.	Town Office
26-Apr-13 Fri	Fax Ballot Articles to Printers		
<hr style="border-top: 1px dashed black;"/>			
May - 2013			
10-May-13 Fri	Absentee Ballots Available		
17-May-13 Fri	Election Warrant Posted & Certified Amendments Filed with Town Clerk		
<hr style="border-top: 1px dashed black;"/>			
June - 2013			
11-Jun-13 Tue	Election Polls Open	8 a.m.	Town Office
12-Jun-13 Wed	Annual Town Meeting-Town Vote on Budget	7 p.m.	Opera House

Town of Rockport, Maine

An Overview of How to Read the Budget Document

It is the goal of the finance department to provide professional budget data in a way recognized by the GFOA. This will be a "work in progress" and may take a number of years to achieve the goal. A few more pages have been added this year, along with some performance measurement data. The budget has been redesigned this year for ease of use.

The budget notebook is broken out into a number of different sections. The first sections leading up to the actual "numbers" is informational about the community, including demographics and statistical information about the Town. The budget review schedule is also provided.

Organizational Chart

The organization chart depicts the town manager form of government, and designates the departments over which the manager oversees. Each department has a separate budget and

Staffing Levels

The number of employees for each department indicate the staffing levels over the last several years. Information is also provided about the changes in personnel, as well as annual wage adjustments as compared to the annual social security cost-of-living adjustments. Information is also provided about recommended employees' wages.

Town Manager's Letter

The town manager's letter reports on the proposed budget and his recommendations.

Financial Policies, UFB, Reserves, and LD1 Tax Cap

The town has a number of **Financial policies for specific items, such as the UFB and Reserves. Other financial policies** for the town will be considered in the near future. To date most financial policies are "understood" or are a matter of practice. Putting the policies in writing and getting them approved continue to be a goal of the finance director.

The town's **Undesignated Fund Balance (UFB)** policy was adopted by the Select Board on December 12, 2005. The town strives to maintain a reasonable UFB, which helps to improve the cash flow and lessens the need to borrow TAN for operating needs during the year. Recent changes in accounting standards will require the town to adopt a "New Fund Balance" policy. Financial policies will be adopted to reflect the new accounting requirements.

The town has a number of **Reserve Accounts** established, with limits and uses specified by vote of the Select Board. Reserve accounts are categorized as a capital improvement reserve, capital equipment reserve, or sinking fund account.

The Tax Cap was legislated a number of years ago to help contain government spending. Over the last several years Rockport has not exceeded the cap, and has in fact been well under what the cap has allowed.

Budget Process

The Budget Committee and the **budget process** are outlined in the Town's Charter.

Proposed Budget & Tax Rate

The Select Board's proposed budget is listed alongside budgets and tax rates from previous years.

Budget Comparisons (Budget v. Actual)

Budget requests of the Department Heads, Town Manager, and Select Board are compared to previous year's budgets.

Expenditures Summary

The **Expenditures Summary** includes totals from all departments, comparing proposed expenses to previous year's budgets.

Expenditures Chart

A chart of proposed expenses.

Town of Rockport, Maine

An Overview of How to Read the Budget Document - continued

Revenues Summary

The **Revenues Summary** includes totals from all departments, comparing proposed revenues to previous year's estimated revenues.

Revenues Chart

A chart of proposed revenues.

Department Responsibilities, Goals, and Measures

Each department has a mission and purpose. Each department head is responsible for their operations, including budget and personnel. Goals and performance measures are reviewed and refined, and each department has their own mission, goals & objectives, and measures on which to determine performance. A number of performance measures are noted in each departmental budget.

Departmental Budgets

Each budget includes both appropriations (also known as expenses) and revenues applicable to a particular department.

Each department page header includes the department name and number. The department number represents the first set of numbers used in accounting reports and becomes the entire "line item number". The second set of numbers marked as "Approp#" represents the second set of numbers in the line item number.

Expenditures are named next to their corresponding line item number. Across the page are columns representing the budget requests for the coming year (Department Head, Manager, and Board), as well as budget v. actual for the current budget year; and the actual expenses and revenues for the fiscal year of three years previous.

On the far right hand side of the page the number of employees in the department is noted, as are the positions.

Below is an example of the header on a budget page:

General Government Finance Department - 0211

2 Employees (Finance Director and a part-time Admin. Clerk)

	FY 09-10 Actual	FY10-11 Actual	FY 11-12 Actual	FY 12-13 Budget Y-T-D	FY 13-14		
					Dept. Hd.	Manager	Board

In the example noted above, the name of the department is noted as is the department number.

At the beginning of each departmental budget there is a summary page. The summary page summarizes the requests for Personnel Services, Employee Benefits, Purchased and Contractual Services, Other Contractual Services, Supplies, and Capital Outlay, as applicable. The summary page also includes graphs depicting the expenses and revenues pertaining to each department over time. The summary page also includes data for each department based on performance measurements. New this year is the addition of comments from the Citizen Satisfaction Survey.

In the detailed pages of the departmental budget that follow the summary page the appropriation number column indicates both the line number and the description of the account. As an example: 0211-2110 Finance Director's Salary. This appropriation number would indicate the department (0211), followed by the account number (2110) which represents the department head.

Town of Rockport, Maine

An Overview of How to Read the Budget Document - continued

Appropriation Number

Also known as the line item number or account number, the appropriation number represents the account within which funds are designated. In practice, the various accounts are accounting tools used throughout the year to monitor departmental spending within and between accounts. The appropriation number is based on a numbered chart of accounts.

Account Name

Each account is assigned a name. Account descriptions are universal so comparisons between departments are easily made. For example, computer supplies would be the same account name and number in each department.

FY 09-10 Actual

Actual Expenses and Revenues during the fiscal year July 2009 through June 2010.

FY 10-11 Actual

Actual Expenses and Revenues during the fiscal year July 2010 through June 2011.

FY 11-12 Budget Actual

Budget v Actual Expenses and Revenues during the fiscal year July 2011 through June 2012.

FY 12-13 Budget Y-T-D

Budget v Year-To-Date Expenses and Revenues for the fiscal year July 2012 through June 2013. YTD is through December 31, 2012.

FY 13-14 Dept. Hd. Manager Board

Department Heads Request is the first column. The Manager's budget proposal is in the middle column. And the amount approved in the last column by the Select Board is the budget to be recommended at Town Meeting, which will be condensed into the Town Warrant format.

After review and consideration of the town manager's recommendations and department head's requests, the Select Board adopts a final budget. The last column will form the basis for the next fiscal year budget.

Glossary

A glossary of budgetary and financial terms is included in the budget document, providing definitions and a better understanding.

Putting it all Together The budget is a series of spreadsheets whereby budget requests are presented by department. Recommendations are considered at various stages and carefully reviewed. The design of the budget is methodical in nature, in an order and format that helps the user to easily access information.

Roger A. Moody
Interim Town Manager
207.236.0806
townmanager@town.rockport.me.us



Town of Rockport – Office of the Manager
101 Main St., P. O. Box 10
Rockport, ME 04856
(207) 236-0806 (207) 230-0112
www.town.rockport.me.us

Date: March 5, 2013

To: Rockport Select Board
Budget Committee Members

From: Roger A. Moody, Interim Town Manager

RE: Manager's Proposed FY13-14 Budget

The development of the Fiscal Year (FY) 2013-2014 Manager's Budget before you has been challenging as a result of the continuing slow recovery from the recession, the capital needs of the Town which have accumulated over the past several years, and the possible reductions in revenues from State sources.

It is our charge to provide the Town with the services it requires and desires as cost effectively as possible. Doing so requires the balancing of competing needs, future planning, and resource allocation. The budget is a policy tool evolving through the Department Head's requests, to Manager's review and proposed budget development, to Budget Committee and Select Board review, and ending with voter adoption.

A major consideration in developing the budget is the spending cap legislated by LD 1. This law requires the municipality to calculate a percentage that is then applied to the previous year's property tax levy limit (not the actual net commitment). The result of that exercise yields the current year's property tax levy limit. The property tax levy limit is the maximum amount of tax dollars the Town may raise from property taxes. Simply stated, it is estimated appropriations less anticipated revenues yielding the tax levy or net commitment. Theoretically, it is the level of appropriation the Town can afford for funding Town operations. The makeup of the allowed percentage increase includes the average real growth in personal income (determined by the State and set at 1.05% for this year) plus the "property growth factor" (numerator- value of new property assessed for the first time including parcel splits, and the net value of new improvements; denominator- total taxable value of the municipality recorded on April 1). This percentage determines how much the commitment may grow over the previous year's property tax levy limit.

Kerry Leichtman, the Town's Assessor, determines the property growth factor (PGF). He calculates the PGF at 0.71% and, when added to the average real growth in personal income, results in an allowable percentage increase of 1.76%. The property tax levy limit for the proposed budget would be \$3,045,017 which is \$52,665 more than last year's net commitment (tax levy) of \$2,639,642. The proposed budget results in a net commitment of \$3,075,462 or a 16.5% (\$434,820) increase from last year. At this point in the review process, the proposed budget exceeds the limits of LD 1 by \$29,445.

Three personnel-related changes are included in the budget. The current Assistant Public Works Director will become Public Works Director, and the Public Works Director will become a Public Works Foreman or similar position in mid-year. Both positions continue to be funded. An additional Patrol Officer has been added to the Police Department in response to the citizen requests heard by the Select Board in their five "listening" tours (effective September 1st). Also, the ½ time Youth Services Librarian position is proposed to return to full time, as it was in the years prior to 2012-13

The Manager's Budget includes a Cost of Living Adjustment (COLA) for the Town's employees at 2.2%. It should be noted that the Town of Rockport does not compensate with either longevity or step adjustments. The adjustment is based on the Consumer Price Index - All Urban Wage Earners and Clerical Workers (CPI-W) as of December 2012, which is 1.2%. The index used and the increase mirror that of both Union contracts. The department heads have proposed a 2.2% increase for non-bargaining personnel. Additionally, there has been discussion over the past year concerning the wage levels of some Department Heads. Funding for increasing some of the Department Head's salaries is included in this proposed budget, but I think more time must be taken for process and analysis for determining what the appropriate wage levels are.

Several notable capital items have been included within the proposed budget. The Public Works Department (0500) includes \$480,428 for road and sidewalk related projects and truck leases - an \$80,021 increase over last year. For the Camden First Aid Association, an appropriation of \$64,000 is included as a starting number for the budget development process. This is a \$40,000 increase over last year, although it should be recognized that the CFAA has actually made a request for a \$129,000 Town appropriation for the upcoming fiscal year. This year's budget has been developed with input and priority-setting from the Select Board in regard to the level of funding for capital improvement projects. Included in those priority projects are the replacement of the Opera House roof and exterior repainting are funded at \$45,000; \$30,000 is included as a locally-raised grant match for the Harbor lighting project; \$8,000 is appropriated for the Walker Park seawall project; and \$60,000 is included for engineering services for the Mill Street bridge replacement project.

Current Long-Term Debt (0801) payments in this budget total \$92,437 for principal and interest, which includes the Sand and Salt Shed bond. The current outstanding debt level for the Town is \$262,013 (excluding the Sewer District and Schools).

The wastewater ratepayers pay a portion of the salary and benefits for several town staff based on an estimate of the time spent administering the Wastewater Department. Following are the positions and percentages reimbursed: Town Manager 5%, Finance Director 18%, Public Works Director 10%, Assistant Public Works Director 10%, and Code Enforcement Officer/Local

Plumbing Inspector 5%. The reimbursement is found in the impacted Departments budgets and the total reimbursement is \$39,519.

On the revenue side of the equation, Excise Tax revenue remains stable at \$650,000, and other general sources of revenue to the Town remain essentially unchanged. There is a revenue reduction of \$220,810 due to the completion of the RES building demolition and the use of Town Tax Increment Financing (TIF) revenue to pay for that cost.

Town policy calls for maintaining 12% of the total annual budget as Undesignated Fund Balance (UFB). As of July 1, 2012 the audited UFB amount is \$1,867,713. After adjusting for currently encumbered funds and revenue shortfalls, the balance is estimated to be \$1,603,364. The proposed budget requires that \$1,573,552 remain in the UFB, which equates to \$29,812 being available for use in the proposed budget. I am proposing, however, that \$100,000 be used (see 0999 Special Assessments) to increase Town revenues in support of this proposed budget. In the 2012-13 FY budget \$110,000 was appropriated from the UFB.

The Manager's proposed Net Budget for municipal operating expenses reflects a 16.47% (\$434,820) increase from the current year's net budget. However, a more accurate portrayal of the net increase would be to exclude the Tax Increment Financing (TIF) \$218,000 from both the expenditure and revenue budgets. That was a large, one-time, budget component which distorts the budget comparison picture and excluding it results in an expenditure budget increase of 9.7% and a revenue decrease of 2%.

In summary, the \$434,820 expenditure increases (in rounded numbers) relate to:

- Existing Personnel: +\$16,000 for a 2.2% pay increase-CPI adjustment, and department head adjustments to market comparables and a wage increase of 1.2% for unionized employees
 - New Personnel or Adjusted Staffing: +\$52,000 for a new police officer, making a part-time public works employee full time, continuing the Assistant Public Works Director's position, returning the Youth Librarian to a full time position.
 - Health Insurance: +\$80,000, reflecting an estimated 8% increase in premiums, plus three new employees budgeted for full family health insurance benefits
 - Capital Improvements: +\$143,000 for roadway, Town building, and vehicle replacement costs
 - Road Paving: +\$34,000
 - RES Demolition: -\$218,000
 - Knox County Assessment: +\$37,000
 - Camden First Aid Association: +\$40,000
- Net Total: +\$184,000 (+4.2%)

In summary for revenues (in rounded numbers):

- Special Assessments: -\$25,000
 - RES Demolition/TIF: -\$218,000
 - State Revenue Sharing: -\$11,000
 - Planning and Community Development: -\$10,000
 - Library Reimbursement: +\$14,000
- Net Total: -\$250,000 (-14.4%)

I would like to acknowledge and thank our Finance Director Virginia Lindsey for her invaluable assistance in developing the budget before you; she provides Department Heads with the framework for their individual budget; answers their information requests; compiles utility and contract data; joins me in my Department Head budget reviews; updates the budget as the numbers change; and compiles the budget books. Her on-going commitment to improving the budget process is evidenced by the thoroughness of the budget book before you. I would also like to extend thanks to the Department Heads for their help and patience during the process; particularly in regard to their efforts in developing responsible budgets balancing service and costs. Additionally, I would like to offer particular recognition to Steve Beveridge, Public Works Director, whose budget is not only the largest and most complex, but Steve is also involved in assisting with the development of the Parks and Recreation, the Cemetery, RES East, and the Opera House Budgets.

The Department Heads and I look forward to your review. Should you have any questions, please feel free to contact Finance Director Virginia Lindsey or me.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Roger A. Moody".

Roger A. Moody
Interim Town Manager

Town of Rockport, Maine

Financial Plan

The Town's financial plan is based on minimal increases in spending and maintaining compliance with the State of Maine's tax reform, sometimes referred to as "LD 1", which annually requires a tax cap for each municipality. See LD 1 Tax Cap Calculation represented later on in this budget document. Keeping the tax rate down has been somewhat more difficult over the last several years, in part due to the economy, which has resulted in decreased revenue in a number of areas, including excise tax and revenue sharing.

Overall Goals

The overall goals for the Town include the following:

- **Fiscal Conservatism** to ensure that the Town is financially sound. This will include balancing the budget, paying bills in a timely manner, while being ever mindful of future financial needs of the Town.
- **Flexibility** to ensure that the Town is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
- **Adherence to Accounting and Management Practices** as established by the Government Finance Officers' Association (GFOA) standards for financial reporting and budgeting, the GFOA Standards Board, and other professional standards.

Operating Budget Policies

The operating budget establishes the allocation of resources that enables the Town to deliver services on an annual basis. Services are delivered to the residents at a level that meets the real needs of the public as efficiently and effectively as possible.

Balanced Budget

Appropriations are limited to the total estimated revenues, including the amount to be raised by taxes and any use of the unencumbered fund balance. Department heads are encouraged to avoid any overspending in the operation of their departments. Financial reports are frequently issued and reviewed to give department heads tools to track their budgets. Each week, through the warrant process, all expenditures are reviewed to ensure appropriate use of Town funds. The result is a financially well-managed organization that operates within budget authority.

Capital Improvement Projects

Select Board members have started the process of developing a formal Capital Improvement Projects Plan (CIP). They have reviewed a list of potential capital improvements for the town, and have developed a list of items to put forth in the FY 13-14 municipal budget. Plans are underway to develop a formal CIP plan that will help identify needed capital improvements over a period of three to five years, the costs associated with those improvements, a life-time expectancy of the improvement, and how to fund the projects, which could mean raising funding through appropriation/taxation, grant funding, gifts, loans or bonds, or other means.

Encumbered Funds

- Encumbrances may set aside or reserve all, or a portion, of an appropriation for payment of future expenses, but are only available for specified purposes. In general terms, encumbrances are obligations of the town in the form of purchase orders, contracts, or other obligations of the town, carried from one year into the next.

Undesignated Fund Balance

- It is important that a positive undesignated fund balance (UFB) be realized at the end of each fiscal year. The maintenance of an adequate UFB lessens the need for borrowing, protects the Town's Credit Rating and provides the funds necessary to meet the Town's financial operating obligations.

- It is the Town's policy that the UFB shall be an amount equal to at least 12% of the total annual budget, which consists of the operating budget voted on at Town Meeting, the County Assessment, the School assessments, the annual TIF payment, and the estimated Overlay.

TOWN OF ROCKPORT, Maine
Municipal Budget
FY 13-14

Undesignated Fund Balance Computation

Policy:

The level of the undesignated fund balance shall be an amount equal to at least 12% of the total annual budget comprising the proposed operating budget to be voted on at Town Meeting, the county assessment, the school assessment, the annual TIF payment, and the estimated Overlay.

Expenditures and Assessments		
Proposed FY 13-14		
NET Municipal Budget		2,957,181
Knox County Assessment		886,566
MSAD 28 Assessment		5,165,453
CSD School Assessment		3,540,366
CSD Adult Ed		77,383
TIF Bond Payment		50,005
Estimated Overlay		51,972
TOTAL		12,728,926
	12%	1,527,471

Changes in Undesignated Fund Balance		
UFB after audit adjustments 7/1/12		1,867,713
Less Encumbered funds		(62,522)
Less Use of UFB FY 12-13		(100,000)
Less URI Funds Loss		(1,892)
Less State Revenue Sharing Loss		(9,935)
Less Resignation Wages & Benefits		(80,000)
Balance UFB		1,613,364
12% of Expenses/Assessments		(1,527,471)
Available		85,893
Proposed use of UFB		-
Balance		85,893
Updated Balance of UFB (proposed)		1,613,364

Town of Rockport, Maine

**Undesignated Fund Balance - Trend Analysis
Year End June 30, 2006 through Year End June 30, 2012**

		Year End 30-Jun-06	Year End 30-Jun-07	Year End 30-Jun-08	Year End 30-Jun-09	Year End 30-Jun-10	Year End 30-Jun-11	Year End 30-Jun-12
	1-Jul	1,450,808	1,735,540	1,450,944	1,646,501	1,576,300	1,624,689	1,792,279
	30-Jun	1,735,540	1,450,944	1,646,501	1,576,300	1,624,689	1,792,279	1,867,713
		19.63%	-16.40%	13.48%	-4.26%	3.07%	10.32%	4.21%
UFB	Increase (Decrease)	284,732	(284,596)	195,557	(70,201)	48,389	167,590	75,434
Revenue	Over (Under) Projection	288,589	85,493	236,083	(323,395)	(87,952)	58,592	78,483
Expenditures	(Over) Under Budget	86,143	(62,089)	(40,526)	255,398	206,341	133,998	113,226
	Other							
	Decrease in Designated for Debt Service	18,000						
	Fund Balance Used for Expenses	(108,000)	(308,000)	0	(2,204)	(70,000)	(25,000)	(116,275)
	Increase (Decrease)	284,732	(284,596)	195,557	(70,201)	48,389	167,590	75,434
Taxes Over (Under) Budget at Year End		11,915	(46,440)	58,566	(133,705)	(84,049)	46,803	44,686
	<i>Note: Taxes "Under" budget reduces amount of Revenue at Year-End; Taxes "Over" budget increases revenue at Year-End</i>							

Town of Rockport, Maine

Reserve Accounts

GL #	Name of Account	Balance 31-Dec-12
Established Reserve Accounts		
G 2-3600-00	Computer Reserve	19,018
G 2-3610-00	Police Cruiser Reserve	12,761
G 2-3620-00	Recreation	39,208
G 2-3630-00	Opera House Building	4,942
G 2-3660-00	Fire Apparatus Reserve	248,459
G 2-3670-00	Public Works Equipment	2,862
G 2-3680-00	Video Equipment	1,720
G 2-3825-00	Harbor Float	7,099
G 2-3850-00	Harbor Boat	9,934
G 2-3875-00	Harbor Boat Engine	7,882
G 2-3900-00	Employees Accrued Benefits	55,088
		408,973
Total		408,973

Purpose

Reserve funds are established to provide oversight to the establishment and utilization of reserve accounts comprising a reserve fund established by the Town of Rockport for financing the acquisition or reconstruction of a specific, or a type of, capital improvement; financing the acquisition of a specific item or type of capital equipment; or a sinking fund account for paying a funded debt.

Authorization

Pursuant to 30-A M.R.S.A. § 5801, the Town of Rockport shall establish a reserve fund. Said reserve fund shall consist of certain designated reserve accounts. The reserve accounts shall be categorized as a capital improvement reserve, capital equipment reserve, or sinking fund account.

Funding

The reserve accounts may be funded by direct annual appropriation by inclusion in the annual budget voted at Town Meeting; unanticipated revenues such as sale of forfeiture property; proceeds from vehicle sales or the sale of goods; or funds from the undesignated fund balance if so approved by the legislative body at an Annual or Special Town Meeting. Donations specific to a particular Town operation may also be credited to a reserve

Authority to Use

The Town Manager must authorize the use and withdrawal of any and all reserve account funds. All expenditures exceeding \$2,000 require a Select Board vote.

Administration Responsibilities

The Finance Director shall be responsible for monitoring the Town's reserve accounts and for insuring that this policy is adhered to. The Finance Director shall annually, as part of the budget process, submit a report outlining the status of the Town's reserve accounts which shall be included in the proposed budget submitted to the Select Board and Budget Committee. The Finance Director may also provide partial or complete status reports at other times to the Select Board, Budget Committee, Town Manager, or Department Heads. The Town Manager shall present a five (5) year capital expenditure plan for Reserve Accounts annually in October.

**Town of Rockport, Maine
Five-Year Reserve Plan**

Reserve Account	FY13-14	FY14-15	FY15-16	FY17-18	FY 18-19	Notes
Computer	Yes ¹	No ²	No ²	No ²	No	¹ Server replacement, ² unless emergency
Police Cruiser	No	Yes ¹	Yes ¹	Yes ¹	Yes ¹	¹ Funds supplement budget amount
Federal Forfeiture	No	No	No	No	No	None anticipated
Recreation	No	No	No	No	No	Resurface ¹ tennis courts, ² basketball courts
Opera House	Yes ¹	Yes ²	Yes	No	No	Paint, Roof
Fire Apparatus	No	No	No	No	No	Replace Engine 23
Cramer Locomotive	No	No	No	No	No	None anticipated
Public Works Equip	Yes ²	Yes ²	Yes ²	Yes ²	No	² equipment & attachments \$6-\$10,000
Video Equip	Yes ³	No	No	No	No	¹ DVD recorder, ² 2 microphones, ³ HighDef upgrade
Harbor Float	Yes ¹	No	No	No	No	Recreational 2005:25 yrs/Commercial 2007:10-15 yrs; ¹ E-float
Harbor Boat	No	No	No	No	No	Purchased 2005:40 yrs
Harbor Boat Engine	No	No	No	No	No	Purchased 2005
Accrued Benefits	Yes	Yes	Unk	Unk	Unk	Assumed staff turnovers or retirements

Town of Rockport, Maine

30-A §5721-A LIMITATION ON MUNICIPAL PROPERTY TAX LEVY

Core Municipal Commitment Calculation

2012 Tax Commitment	12,301,890	
Less 2012 County Tax	854,034	
Less 2012 TIF Payment-Route 1	127,649	
Less 2012 TIF Payment-Downtown	19,734	
Less 2012 School Appropriation	8,597,653	
Less 2012 Overlay	77,729	
2012 Core Municipal Commitment	\$ 2,625,091	
2013 Property Tax Levy Limit		\$ 2,992,352

Growth Limitation Factor Calculation

2011 Taxable Value	998,020,100	
Value of New Taxable Property 2012	7,070,180	
Value of New Personal Property 2012		
New Value Total	\$ 1,005,090,280	
Total Taxable Value as of April 1, 2012	1,005,090,280	
Property Growth Factor Determined		0.71%
Income Growth Factor as Determined by State Planning Office		1.05%
Growth Limitation Factor (Property Growth plus Income Growth)		1.76%

Net New State Funding Calculation

Amount of Revenue Sharing received in Calendar Year 2011	178,789	
Revenue Sharing times the Growth Limitation Factor	181,936	
Amount of Revenue Sharing received in Calendar Year 2012	182,159	
Net New State Funding Calculation (if result is negative, enter "0")	\$ (223)	\$ -

Property Tax Levy Limit Calculation

Property Tax Levy Limit for 2012 multiplied by Growth Limitation Factor Calculation	\$ 2,992,352	
New Growth Limitation Factor	1.76%	
Property Tax Levy Limit for 2012 multiplied by Growth Limitation Factor Calculation	\$ 3,045,017	
Enter New State Funding	-	
2013 Property Tax Levy Limit		\$ 3,045,017
Estimated 2013 (Municipal) Property Tax Levy	\$ 2,957,181	1.76%
	UNDER Tax Cap Limit	\$ (87,837)

Town of Rockport, Maine

Tax Cap Limitations Actual FY 06-07 through Proposed FY 13-14

	Budget FY 07-08	Budget FY 08-09	Budget FY 09-10	Budget FY 10-11	Budget FY 11-12	Budget FY 12-13	Dept Head Proposal FY 13-14	Manager Proposal FY 13-14	Select Board Proposal FY 13-14
Tax Cap Limitations	2,441,555	2,567,295	2,740,470	2,842,971	2,920,584	2,992,352	3,045,017	3,045,017	3,045,017
Change in \$ Year to Year	102,901	125,740	173,175	102,501	77,613	71,768	52,665	52,665	52,665
% Change from Year to Year	4.40%	5.15%	6.75%	3.74%	2.73%	2.46%	1.76%	4.26%	4.26%
NET Municipal Budget	2,264,273	2,336,846	2,392,072	2,481,010	2,367,642	2,642,734	3,261,788	3,074,462	2,957,181
Change in \$ Year to Year	89,712	72,572	55,226	88,938	77,613	71,768	894,145	431,729	314,447
% Change from Year to Year	4.13%	3.21%	2.36%	3.72%	-4.57%	11.62%	37.77%	29.85%	24.90%
Difference between NET Municipal Budget and Tax Cap Limitations	(177,282)	(230,449)	(348,398)	(361,961)	(552,942)	(349,618)	216,770	29,445	(87,837)
	-7.26%	-8.98%	-12.71%	-12.73%	-18.93%	-11.68%	7.12%	0.97%	-2.88%
	Under Cap Limit	Over Tax Cap Limit	Over Tax Cap Limit	Under Cap Limit					

**Municipal Valuations and Mil Rates
2012**

Town	County	State Valuation	Mil Rate	per \$100 K	per \$250 K	Ratio
Washington	Knox	\$148,050,000	\$12.55	\$1,255	\$3,138	100%
Warren	Knox	\$315,050,000	\$14.70	\$1,470	\$3,675	100%
Vinalhaven	Knox	\$544,400,000	\$8.90	\$890	\$2,225	93%
Union	Knox	\$235,350,000	\$14.40	\$1,440	\$3,600	100%
Thomaston	Knox	\$324,500,000	\$16.80	\$1,680	\$4,200	100%
South Thomaston	Knox	\$280,000,000	\$12.06	\$1,206	\$3,015	100%
Saint George	Knox	\$861,650,000	\$7.70	\$770	\$1,925	100%
Rockport	Knox	\$990,000,000 2nd	\$12.21 10th	\$1,221	\$3,053	100%
Rockland	Knox	\$781,150,000	\$19.42	\$1,942	\$4,855	100%
Owls Head	Knox	\$344,400,000	\$9.85	\$985	\$2,463	100%
North Haven	Knox	\$485,500,000	\$8.62	\$862	\$2,155	89%
Matinicus Isle Plantation	Knox	\$37,150,000	\$8.60	\$860	\$2,150	
Isle Au Haut	Knox	\$83,700,000				
Hope	Knox	\$193,750,000	\$12.90	\$1,290	\$3,225	100%
Friendship	Knox	\$263,450,000	\$19.30	\$1,930	\$4,825	100%
Cushing	Knox	\$267,000,000	\$10.90	\$1,090	\$2,725	95%
Camden	Knox	\$1,223,300,000	\$13.68	\$1,368	\$3,420	93%
Appleton	Knox	\$131,250,000	\$16.55	\$1,655	\$4,138	98%
Knox County Total (excluding Unorganized Territories)		\$7,509,650,000				
Waldoboro	Lincoln	\$501,100,000	\$13.50	\$1,350	\$3,375	110%
Belfast	Waldo	\$856,900,000	\$19.80	\$1,980	\$4,950	82%
Lincolnton	Waldo	\$449,150,000	\$13.80	\$1,380	\$3,450	100%
Other Counties		\$1,807,150,000				

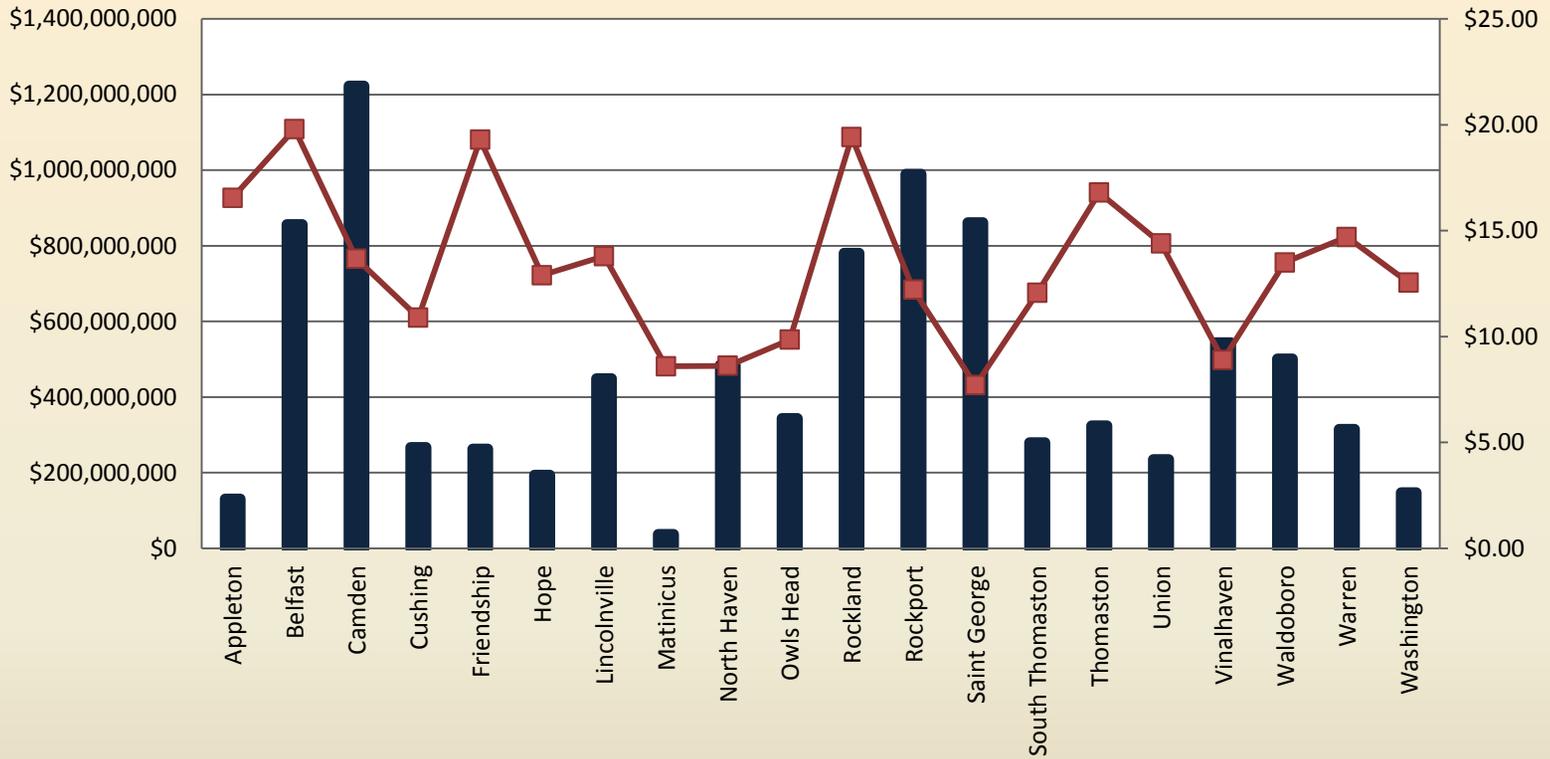
Mil Rates Information Missing:

- Isle Au Haut
- Matinicus Isle Plantation

Municipal Valuations v. Mil Rates

Valuation

Mil Rates



TOWN OF ROCKPORT Municipal Budget FY 13-14

Capital Improvement Projects

The Select Board has plans to develop a formal CIP plan that will help identify needed capital improvements over a period of three to five years, the costs associated with those improvements, a life-time expectancy of the improvement, and how to fund the projects. Funding could mean raising money through appropriation/taxation, grant funding, gifts, loans or bonds, or other means. For the purposes of this budget the Select Board has identified a number of immediate capital needs, as follows:

Department	CAPITAL IMPROVEMENTS	Proposed	Select Board
0500	Public Works		
	Mill Street Bridge Engineering <i>Estimated bridge replacement \$0.5 million</i>	60,000	-
0411	Harbor		
	Harbor Lighting <i>Town's share of Harbor project totaling \$130,000. \$30,000 will be borrowed from Parks & Rec Reserve prior to June 30, 2012 and paid back in new budget.</i>	30,000	30,000
0603	Parks & Recreation		
	Walker Park Seawall Engineering <i>Study needed to design seawall under bridge/Pascal Ave.</i>	8,000	8,000
0604	Opera House		
	Opera House Roof/Painting <i>Estimated roof repair and painting of remaining three sides of building; required equal appropriations for three years.</i>	45,000	25,000
TOTAL		143,000	63,000

Funding for each of the Capital Improvement Projects can be found in the individual departmental budgets, as noted.

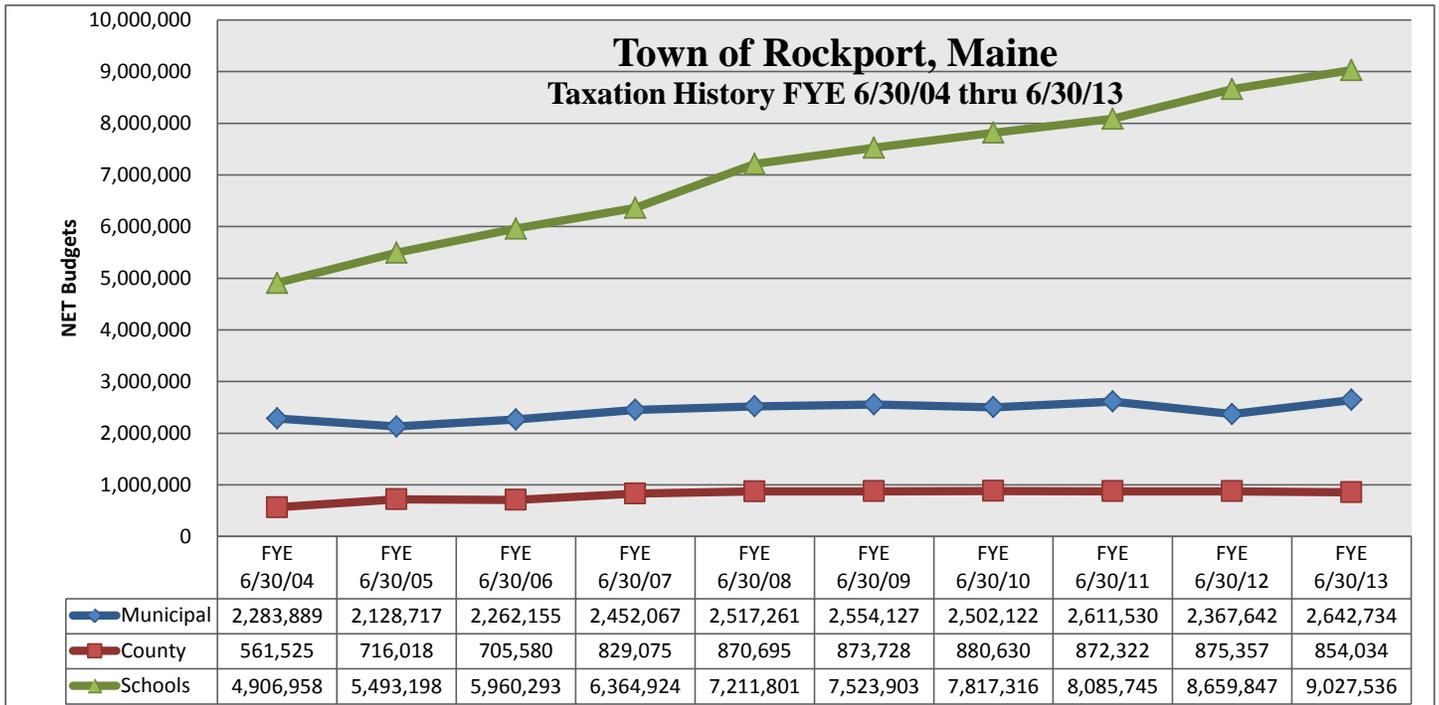
Town of Rockport, Maine
STATE REVENUE SHARING

Month	FY 08-09		FY 09-10		FY 10-11		FY 11-12		FY 12-13	
	July	0.30%	1,643	1677.17%	29,197	-12.80%	25,458	8.00%	27,496	-2.82%
August	24.24%	24,880	-31.72%	16,987	-16.58%	14,171	-9.13%	12,878	2.01%	13,137
September	-28.43%	3,452	12.27%	3,876	32.05%	5,118	19.45%	6,113	-44.31%	3,404
1st Quarter	13.17%	29,975	107.43%	62,176	-1.24%	61,402	-24.29%	46,488	-6.94%	43,263
October	17.71%	30,167	-31.60%	20,634	-3.36%	19,940	3.22%	20,581	-18.35%	16,805
November	16.53%	22,845	-32.41%	15,442	-2.38%	15,075	-5.68%	14,218	-5.12%	13,490
December	2.50%	19,004	-19.58%	15,283	-8.93%	13,918	3.41%	14,393	-17.31%	11,902
2nd Quarter	12.92%	72,016	-28.68%	51,359	-4.72%	48,933	0.53%	49,192	-14.22%	42,197
January	10.61%	24,272	-21.70%	19,005	-11.54%	16,812	4.85%	17,627	-10.90%	15,705
February	2.59%	25,677	-21.93%	20,046	-7.27%	18,590	-21.62%	14,571	36.53%	19,894
March	-8.68%	9,514	-27.56%	6,892	9.86%	7,571	0.94%	7,642	-24.75%	5,751
3rd Quarter	3.61%	59,463	-22.74%	45,943	-6.47%	42,972		39,841	3.79%	41,350
April	-13.69%	12,837	-40.16%	7,682	20.57%	9,262	45.32%	13,460	-35.88%	8,630
May	-21.70%	33,797	-40.27%	20,187	3.59%	20,912	5.76%	22,118	14.03%	25,221
June	517.04%	17,340	-34.85%	11,297	18.02%	13,332	15.81%	15,440		
4th Quarter	5.14%	63,974	-38.78%	39,166	11.08%	43,507	17.26%	51,017		33,851
ANNUAL TOTAL	8.12%	225,428	-11.88%	198,644	-0.92%	196,814	-5.22%	186,538	-13.87%	160,661
		107.98%		-11.88%		-0.92%		-5.22%		-13.87%
		208,773		238,704		188,481		182,485		182,485
		16,655		-40,060		8,333		4,053		-21,824
Percentage Change from FY 08-09		1.04%		-10.97%		-7.50%		-17.25%		-19.12%

TOWN OF ROCKPORT
Schools - County - Municipal
NET Budgets FYE 06/30/04 - FYE 06/30/13

NET BUDGETS

	FYE 6/30/04	FYE 6/30/05	FYE 6/30/06	FYE 6/30/07	FYE 6/30/08	FYE 6/30/09	FYE 6/30/10	FYE 6/30/11	FYE 6/30/12	FYE 6/30/13
Municipal	2,283,889	2,128,717	2,262,155	2,452,067	2,517,261	2,554,127	2,502,122	2,611,530	2,367,642	2,642,734
County	561,525	716,018	705,580	829,075	870,695	873,728	880,630	872,322	875,357	854,034
Schools	4,906,958	5,493,198	5,960,293	6,364,924	7,211,801	7,523,903	7,817,316	8,085,745	8,659,847	9,027,536
	7,752,372	8,337,933	8,928,028	9,646,066	10,599,757	10,951,758	11,200,068	11,569,597	11,902,846	12,524,303
		7.55%	7.08%	8.04%	9.89%	3.32%	2.27%	3.30%	2.88%	5.22%



Town of Rockport, Maine

Town Budgeting and Budget Process

Budget

By Charter, the town budget provides a complete financial plan of all Town funds and activities for the ensuing fiscal year and is presented in such form as the Manager deems desirable or the Select Board requires. The budget begins with a clear general summary of its contents; shows in detail all estimated income, and all proposed expenditures, including debt service for the ensuing year; and is arranged to show comparative figures for actual and estimated income and expenditures of the current fiscal year, as well as the preceding fiscal year.

Budget Committee

The Budget Committee consists of a nine-member committee of citizens elected, representing all sections of the Town. The budget committee cooperates with the Select Board, Town Manager, and department heads, in making recommendations concerning articles in the Town's Warrant calling for appropriations. The budget committee may meet during the development of the proposed budget and shall meet upon completion of the proposed budget prepared by the Town Manager in order to review and to make recommendations. Prior to the adoption of a final budget by the Select Board (included in the Town Warrant) the Budget Committee meets and adopts recommendations concerning the final budget. The budget committee submits recommendations for voter consideration at the annual Town Meeting.

Submission of Budget and Budget Message

No later than the third week in April, the Town Manager shall submit a budget to the Select Board and Budget Committee for the ensuing year. The Town Manager's budget shall explain the budget both in fiscal terms and in terms of the work programs. It shall outline the Manager's proposed financial policies, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, summarize the Town's debt position and include such other material as the Manager deems desirable or the Select Board requests.

Budget Review Process

The Select Board reviews the Manager's proposed budget in a preliminary manner and considers the budget for final approval after the Budget Committee reports its recommendations to the Select Board.

The Budget Committee may meet during the development of the proposed budget and shall meet upon completion of the proposed manager's budget in order to review and make recommendations. Before the Select Board's final budget is proposed at Town Meeting in the form of a Town Warrant, the Budget Committee shall meet and adopt final budget recommendations.

The Budget Committee receives copies of the proposed final Town budget at least 72 hours prior to the Budget Committee's final vote. The Budget Committee recommendations are reported to the Select Board prior to the final approval of the Select Board budget and those recommendations are included in the Town Warrant.

Final Review and Approval:

The Town Manager's budget is reviewed for final approval by the Select Board at a Select Board's meeting after receipt of the Budget Committee recommendations. The Select Board then considers the Budget Committee's recommendations and approves the proposed budget with or without amendment.

Publication of the Budget:

A general summary of the budget and the recommendations of the Budget Committee are published in the Town Report. Copies of the budget and the Budget Committee's recommendations are available at the Town Office following the final Select Board budget approval.

Vote on Budget:

The budget is voted on by the public at the Town's annual Town Meeting.

Adoption:

1. An article is placed in the Warrant to authorize expenditures in amounts sufficient to cover the necessary expenses of the various departments, from the beginning of the fiscal year to the adoption of the Warrant at Town Meeting.

2. Adoption of the budget constitutes appropriations of the amounts specified as expenditures from the funds indicated, and shall constitute a levy of the property tax thereby required. A copy of the final budget is certified by the Select Board and filed.

Town of Rockport, Maine
BUDGET COMPARISON and TAX RATE

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGET FY 12-13	BUDGET FY 13-14
APPROPRIATIONS					
Municipal Operating Expenses	3,730,759	3,827,785	4,138,295	4,373,542	4,445,319
		2.60%	8.11%	5.68%	1.64%
MSAD 28 Assessment	5,190,104	5,005,340	5,258,447	5,129,275	5,165,453
<i>estimate only FY 13-14</i>		-3.56%	5.06%	-2.46%	0.71%
CSD School Assessment	2,627,212	3,080,405	3,401,400	3,468,378	3,617,749
<i>estimate only FY 13-14</i>		17.25%	10.42%	1.97%	4.31%
Knox County Assessment	880,630	872,322	875,357	854,034	886,566
		-0.94%	0.35%	-2.44%	3.81%
Tax Increment Financing Bond	57,579	55,811	53,956	51,991	50,005
		-3.07%	-3.32%	-3.64%	-3.82%
TIF Development Program	42,877	58,473	78,622	75,658	75,000
<i>estimate only FY 13-14</i>		36.37%	34.46%	-3.77%	-0.87%
Tax Overlay	22,359	6,144	8,698	74,709	51,972
<i>estimate only FY 13-14</i>		-72.52%	41.57%	758.92%	-30.43%
TOTAL APPROPRIATIONS	\$ 12,551,520	\$ 12,906,280	\$ 13,814,775	\$ 14,027,587	\$ 14,292,063
		2.83%	7.04%	1.54%	1.89%
REVENUE					
Municipal Revenue	(1,339,749)	(1,304,762)	(1,588,168)	(1,540,869)	(1,325,138)
State Revenue Sharing	(198,664)	(188,481)	(182,485)	(189,939)	(163,000)
TOTAL REVENUE	\$ (1,538,413)	\$ (1,493,243)	\$ (1,770,653)	\$ (1,730,808)	\$ (1,488,138)
		-2.94%	18.58%	-2.25%	-14.02%
NET RAISED BY TAXES	\$ 11,013,107	\$ 11,413,037	\$ 12,044,122	\$ 12,296,778	\$ 12,803,926
<i>Difference</i>		\$ 399,930	\$ 631,085	\$ 252,657	\$ 507,147
		3.63%	5.53%	2.10%	4.12%
TAXABLE VALUATION	936,676,000	966,552,400	980,380,500	990,949,920	994,699,920
	0.14%	3.19%	1.43%	1.08%	0.38%
TAX RATE	\$11.38	\$11.64	\$12.21	\$12.21	<i>Estimate</i> \$12.58
	0.89%	2.28%	4.90%	0.00%	3.03%

Note: Taxable Valuation determined in June.

TOWN OF ROCKPORT, Maine

Municipal Budget

Budget Summary from FY 09-10 thru Proposed FY 13-14

Expenditures Less Revenues	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget Y-T-D		Dept. Hd.	FY 13-14 Manager Board				
EXPENDITURES	3,730,759	3,827,785	4,138,295	4,373,542	2,269,563	4,647,357	6.3%	4,555,779	4.2%	4,445,319	1.64%
REVENUES	(1,538,413)	(1,493,243)	(1,770,653)	(1,730,808)	(717,944)	(1,385,569)	-19.9%	(1,481,317)	-14.4%	(1,488,138)	-14.02%
NET Municipal Budget	2,192,347	2,334,542	2,367,642	2,642,734	1,551,619	3,261,788		3,074,462	16.34%	2,957,181	11.90%
Excludes Schools, County, Overlay and TIF		142,195 6.49%	33,100 1.42%	275,091 11.62%	58.7%	619,054 23.42%		431,729 16.34%		314,447 11.90%	
Schools, County, and TIF	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget Y-T-D		Dept. Hd.	FY 13-14 Manager Board				
MSAD 28 Assessment	5,190,104	5,005,340	5,258,447	5,129,275	2,564,638	5,385,739	5.0%	5,385,739	5.0%	5,165,453	0.7%
CSD School Assessment	2,554,256	3,006,182	3,325,852	3,394,860	1,697,430	3,564,603	5.0%	3,564,603	5.0%	3,540,366	4.3%
CSD Adult Education	72,956	74,223	75,548	73,518	36,759	77,194	5.0%	77,194	5.0%	77,383	5.3%
Knox County Assessment	880,630	872,322	875,357	854,034	854,034	890,933	4.3%	890,933	4.3%	886,566	3.8%
Tax Increment Financing	57,579	55,811	53,956	51,991	43,992	50,005	-3.8%	50,005	-3.8%	50,005	-3.8%
TIF Development Program	42,877	58,473	78,622	-	-	-		-		-	
NET County, Schools, and TIF	8,798,402	9,072,351	9,667,782	9,503,678	5,196,853	9,968,473		9,968,474		9,719,773	2.3%
		273,949 3.11%	595,431 6.56%	-164,104 -1.70%	54.7%	464,795 4.89%		464,796 4.89%		216,095 2.27%	
Combined Totals:	10,990,749	11,406,893	12,035,424	12,146,412	6,748,472	13,230,261	8.9%	13,042,936	7.38%	12,676,954	4.4%
		416,144 3.79%	628,531 5.51%	110,988 0.92%	55.6%	1,083,849 8.92%		896,524 7.38%		530,542 4.37%	
Overlay	Audited	Audited	Audited	Budget	Y-T-D	Dept. Hd.	Manager Assessor				
Overlay											
TOTAL - OVERLAY	22,359	6,144	8,698	74,709		-	-				
TAX for Commitment	11,013,108	11,413,037	12,044,122	12,221,120	6,748,472	13,230,261		13,042,936		12,676,954	3.7%
		399,929 3.63%	631,085 5.53%	176,999 1.47%	55.2%	1,009,141 8.26%		821,816 6.72%		455,833 3.73%	

TOWN OF ROCKPORT, Maine

Municipal Budget

EXPENDITURES SUMMARY

Number	Department	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
GENERAL GOVERNMENT												
0201	Administration	43,649	29,025	22,395	27,170	11,521	29,417	8.3%	29,417	8.3%	31,438	15.7%
0205	Town Manager	220,560	207,985	205,680	219,102	114,278	236,329	7.9%	226,567	3.4%	215,307	-1.7%
0207	Town Clerk	159,997	160,865	159,948	187,227	93,528	200,694	7.2%	196,102	4.7%	197,679	5.6%
0209	Planning & Community Development	180,733	173,325	176,709	183,895	94,316	195,856	6.5%	194,356	5.7%	194,356	5.7%
0211	Finance	76,350	80,167	79,629	84,564	39,886	94,815	12.1%	94,815	12.1%	93,159	10.2%
0213	Assessing	101,076	107,604	108,989	111,830	61,342	161,441	44.4%	116,441	4.1%	116,441	4.1%
0215	Town Office Building	57,076	75,571	112,177	110,228	51,417	108,839	-1.3%	106,649	-3.2%	106,649	-3.2%
0216	Insurance	39,534	42,074	42,231	43,500	20,654	46,980	8.0%	46,980	8.0%	46,110	6.0%
General Government		878,975	876,616	907,758	967,515	486,942	1,074,372	11.0%	1,011,327	-4.5%	1,001,139	3.5%
PUBLIC ASSISTANCE												
0303	General Assistance	12,080	16,437	16,639	18,528	8,272	18,299	-1.2%	18,333	-1.1%	22,383	20.8%
Public Assistance		12,080	16,437	16,639	18,528	8,272	18,299	-1.2%	18,333	-1.1%	22,383	20.8%
PUBLIC SAFETY												
0401	Police Department	434,190	450,576	492,597	480,241	250,026	530,285	10.4%	518,403	7.9%	509,727	6.1%
0403	Fire Department	292,863	315,795	327,233	335,696	179,640	400,644	19.3%	399,664	19.1%	384,564	14.6%
0407	Streetlights	55,677	57,909	55,433	58,710	26,748	57,685	-1.7%	57,685	-1.7%	57,685	-1.7%
0409	Animal Control	8,275	8,428	10,535	10,649	4,968	10,847	1.9%	10,847	1.9%	11,129	4.5%
0411	Harbormaster	103,938	113,453	114,992	123,154	75,893	216,350	75.7%	205,349	66.7%	209,340	70.0%
0412	Public Safety Building	15,436	15,219	15,650	21,817	9,518	20,427	-6.4%	18,127	-16.9%	18,127	-16.9%
0440	Emergency Management Agency	1,640	1,701	2,195	1,850	846	1,850	0.0%	1,850	0.0%	1,850	0.0%
Public Safety		912,019	963,081	1,018,635	1,032,117	547,639	1,238,089	20.0%	1,211,926	17.4%	1,192,422	15.5%
PUBLIC WORKS												
0500	Public Works	1,090,851	1,142,166	1,290,209	1,288,381	683,484	1,419,265	10.2%	1,418,997	10.1%	1,358,675	5.5%
0501	Sanitation	181,852	171,191	153,022	155,928	79,114	161,928	3.8%	160,328	2.8%	157,385	0.9%
Public Works		1,272,703	1,313,357	1,443,231	1,444,309	762,598	1,581,193	9.5%	1,579,325	9.3%	1,516,060	5.0%
CULTURE AND RECREATION												
0601	Library	249,491	285,317	291,193	325,664	149,934	363,269	11.5%	363,909	11.7%	361,555	11.0%
0602	Conservation Commission	-	973	2,928	5,665	1,744	7,165	26.5%	4,895	-13.6%	5,695	0.5%
0603	Parks and Recreation	68,213	56,171	67,068	69,531	31,887	63,786	-8.3%	64,061	-7.9%	64,061	-7.9%
0604	Opera House	89,479	57,904	127,492	105,345	46,846	107,831	2.4%	108,674	3.2%	88,674	-15.8%
Culture and Recreation		407,183	400,365	488,681	506,206	230,411	542,051	7.1%	541,539	7.0%	519,985	2.7%
DEBT												
0801	Long-Term Debt	221,841	231,014	137,505	96,297	85,364	92,436	-4.0%	92,436	-4.0%	92,436	-4.0%
Debt		221,841	231,014	137,505	96,297	85,364	92,436	-4.0%	92,436	-4.0%	92,436	-4.0%
INTERGOVERNMENTAL												
0851	County Fees	944,053	943,540	950,060	936,194	936,194	975,001	4.1%	975,001	4.1%	970,634	3.7%
Intergovernmental		944,053	943,540	950,060	936,194	936,194	975,001	4.1%	975,001	4.1%	970,634	3.7%
ALL OTHER												
0901	Cemeteries	58,186	56,756	56,973	51,810	24,712	53,656	3.6%	53,656	3.6%	53,656	3.6%
0903	RES East	-	8,393	7,402	221,090	42,928	7,700	(0.97)	7,675	-96.5%	7,675	-96.5%
0920	Schools	7,817,316	8,085,745	8,659,847	8,597,653	4,298,827	9,027,536	5.0%	9,027,536	5.0%	8,783,202	2.2%
0999	Special Assessments	4,805	4,832	40,723	5,500	42,529	5,500	0.0%	5,500	0.0%	5,500	0.0%
All Other		7,880,307	8,155,726	8,764,945	8,876,053	4,408,996	9,094,392	2.5%	9,094,367	2.5%	8,850,033	-0.3%
GROSS APPROPRIATIONS		12,529,161	12,900,136	13,727,455	13,877,219	7,466,416	14,615,831	5.3%	14,524,253	4.7%	14,165,092	2.1%
Less	MSAD 28 Assessment	5,190,104	5,005,340	5,258,447	5,129,275	2,564,638	5,385,739	5.0%	5,385,739	5.0%	5,165,453	0.7%
	CSD School Assessment	2,554,256	3,006,182	3,325,852	3,394,860	1,697,430	3,564,603	5.0%	3,564,603	5.0%	3,540,366	4.3%
	CSD Adult Education	72,956	74,223	75,548	73,518	36,759	77,194	5.0%	77,194	5.0%	77,383	5.3%
	Knox County Assessment	880,630	872,322	875,357	854,034	854,034	890,933	4.3%	890,933	4.3%	886,566	3.8%
	Tax Increment Financing Bond	57,579	55,811	53,956	51,991	43,992	50,005	-3.8%	50,005	-3.8%	50,005	-3.8%
	TIF Development Program	42,877	58,473	-	-	-	-	-	-	-	-	-
	Overlay	-	-	-	-	-	-	-	-	-	-	-
	School & County Assessments, Overlay & TIF	8,798,402	9,072,351	9,589,160	9,503,678	5,196,853	9,968,474	4.9%	9,968,474	4.9%	9,719,773	2.3%
Net Town Expenditures		3,730,759	3,827,785	4,138,295	4,373,542	2,269,563	4,647,357	6.3%	4,555,779	4.2%	4,445,319	1.6%

TOWN OF ROCKPORT, Maine

Municipal Budget FY 13-14

EXPENDITURES SUMMARY

Department Heads' Proposed Expenditures

Department	Personnel Services	Employees Benefits	Purchased and Contractual Services	Other Contractual Services	Supplies	Debt	Capital Items	TOTAL
General Government								
0201 Administration	6,700	532	20,935		1,250		-	29,417
0205 Town Manager	124,675	87,644	20,160	-	3,850		-	236,329
0207 Town Clerk	119,780	53,465	17,350		8,900		1,200	200,694
0209 Planning & Community Development	119,861	58,585	9,250	1,000	2,260		4,900	195,856
0211 Finance	67,380	16,991	3,845		5,400		1,200	94,815
0213 Assessing	57,060	26,456	30,525		2,400		45,000	161,441
0215 Town Office Building	17,399	7,314	43,023	1,750	12,940		26,413	108,839
0216 Insurance			46,980					46,980
Total General Government	512,854	250,986	192,068	2,750	37,000	-	78,713	1,074,372
Public Assistance								
0303 General Assistance	5,668	786	11,565		280			18,299
Total Public Assistance	5,668	786	11,565	-	280	-	-	18,299
Public Safety								
0401 Police Department	326,728	138,059	23,125	18	31,605		10,750	530,285
0403 Fire Department	83,544	33,838	154,142	65,600	25,220		38,300	400,644
0407 Street lights			400	56,285	1,000			57,685
0409 Animal Control	5,111	1,831	3,605		300			10,847
0411 Harbor	57,963	29,091	20,981	800	14,015		93,500	216,350
0412 Public Safety Building	1,933	204	8,640	2,650	7,000		-	20,427
0440 Emergency Management	1,575	125	150				-	1,850
Total Public Safety	476,854	203,149	211,043	125,353	79,140	-	142,550	1,238,089
Public Works								
0500 Public Works	366,244	219,315	91,700	404	255,175		486,427	1,419,265
0501 Sanitation			8,300	153,628				161,928
Total Public Works	366,244	219,315	100,000	154,032	255,175	-	486,427	1,581,193
Culture and Recreation								
0601 Library	184,133	81,566	42,411	339	51,819		3,000	363,269
0602 Conservation Commission	-	-	1,465	3,500	2,200		-	7,165
0603 Parks and Recreation	2,477	284	39,275	600	7,150		14,000	63,786
0604 Opera House	25,822	6,010	15,655	4,434	10,910		45,000	107,831
Total Culture and Recreation	212,432	87,860	98,806	8,873	72,079	-	62,000	542,051
Debt								
0801 Long-Term Debt						92,436		92,436
Total Debt	-	-	-	-	-	92,436	-	92,436
Intergovernmental								
0851 County Fees				975,001				975,001
Total Intergovernmental	-	-	-	975,001	-	-	-	975,001
All Other								
0901 Cemeteries	2,100	266	47,440	2,500	1,350		-	53,656
0903 RES East	-	-	5,500	-	2,200		-	7,700
0920 Schools				9,027,536				9,027,536
0999 Special Assessments			5,500					5,500
All Other	2,100	266	58,440	9,030,036	3,550	-	-	9,094,392
TOTALS	1,576,153	762,361	671,922	10,296,045	447,224	92,436	769,690	14,615,832

Less Schools	(9,027,536)
Less County	(975,001)
Plus Dispatch/E-911	84,068
Balance	4,697,364
Less TIF	(50,005)
Municipal Budget	4,647,359

TOWN OF ROCKPORT, Maine

Municipal Budget FY 13-14

EXPENDITURES SUMMARY

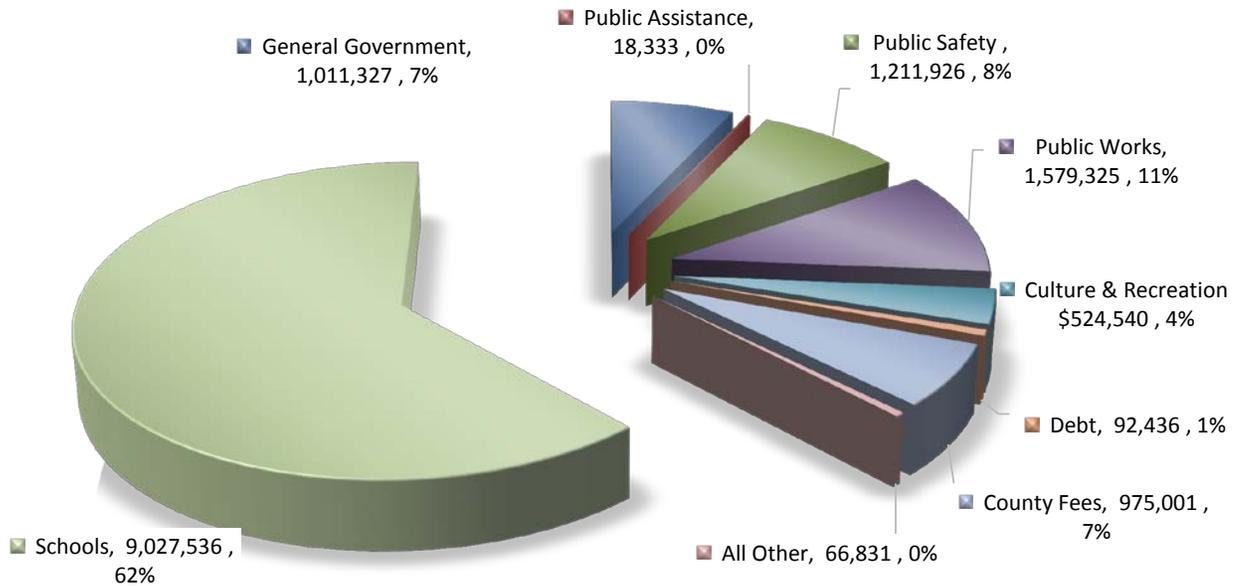
Manager's Proposed Expenditures

Department	Personnel Services	Employees Benefits	Purchased and Contractual	Other Contractual Services	Supplies	Debt	Capital Items	TOTAL
General Government								
0201 Administration	6,700	532	20,935		1,250		-	29,417
0205 Town Manager	124,675	77,882	20,160	-	3,850		-	226,567
0207 Town Clerk	115,514	53,138	17,350		8,900		1,200	196,102
0209 Planning & Community Development	119,861	58,585	9,250	1,000	2,260		3,400	194,356
0211 Finance	67,380	16,991	3,845		5,400		1,200	94,815
0213 Assessing	57,060	26,456	30,525		2,400		-	116,441
0215 Town Office Building	17,399	7,314	43,023	1,800	10,700		26,413	106,649
0216 Insurance			46,980					46,980
Total General Government	508,589	240,897	192,068	2,800	34,760	-	32,213	1,011,327
Public Assistance								
0303 General Assistance	5,668	820	11,565		280			18,333
Total Public Assistance	5,668	820	11,565	-	280	-	-	18,333
Public Safety								
0401 Police Department	319,794	138,111	23,125	18	31,605		5,750	518,403
0403 Fire Department	83,544	33,838	154,142	65,600	24,240		38,300	399,664
0407 Street lights			400	56,285	1,000			57,685
0409 Animal Control	5,111	1,831	3,605		300			10,847
0411 Harbor	54,574	28,489	23,411	800	13,075		85,000	205,349
0412 Public Safety Building	1,933	204	8,240	2,650	5,100		-	18,127
0440 Emergency Management	1,575	125	150				-	1,850
Total Public Safety	466,531	202,598	213,073	125,353	75,320	-	129,050	1,211,926
Public Works								
0500 Public Works	366,244	225,196	90,100	404	256,625		480,428	1,418,997
0501 Sanitation			6,700	153,628				160,328
Total Public Works	366,244	225,196	96,800	154,032	256,625	-	480,428	1,579,325
Culture and Recreation								
0601 Library	184,133	82,206	42,411	339	51,819		3,000	363,909
0602 Conservation Commission	-	-	1,065	3,500	330		-	4,895
0603 Parks and Recreation	2,477	284	39,550	600	7,150		14,000	64,061
0604 Opera House	25,822	6,103	16,405	4,434	10,910		45,000	108,674
Total Culture and Recreation	212,432	88,593	99,431	8,873	70,209	-	62,000	541,539
Debt								
0801 Long-Term Debt						92,436		92,436
Total Debt	-	-	-	-	-	92,436	-	92,436
Intergovernmental								
0851 County Fees				975,001				975,001
Total Intergovernmental	-	-	-	975,001	-	-	-	975,001
All Other								
0901 Cemeteries	2,100	266	47,440	2,500	1,350		-	53,656
0903 RES East	-	-	5,475	-	2,200		-	7,675
0920 Schools				9,027,536				9,027,536
0999 Special Assessments			5,500					5,500
All Other	2,100	266	58,415	9,030,036	3,550	-	-	9,094,367
TOTALS	1,561,564	758,371	671,352	10,296,095	440,744	92,436	703,691	14,524,253

Less Schools	(9,027,536)
Less County	(975,001)
Plus Dispatch/E-911	84,068
Balance	4,605,784
Less TIF	(50,005)
Municipal Budget	4,555,779

**Town of Rockport, Maine
PROPOSED EXPENDITURES by Category**

Town Manager's Proposed Expenditures Chart



General Government	Public Assistance	Public Safety	Public Works	Culture & Recreation	Debt	County Fees	All Other	Schools	TOTAL
1,011,327	18,333	1,211,926	1,579,325	541,539	92,436	975,001	66,831	9,027,536	14,524,253
7%	0%	8%	11%	4%	1%	7%	0%	62%	100%

Town of Rockport, Maine
PROPOSED EXPENDITURES by Category

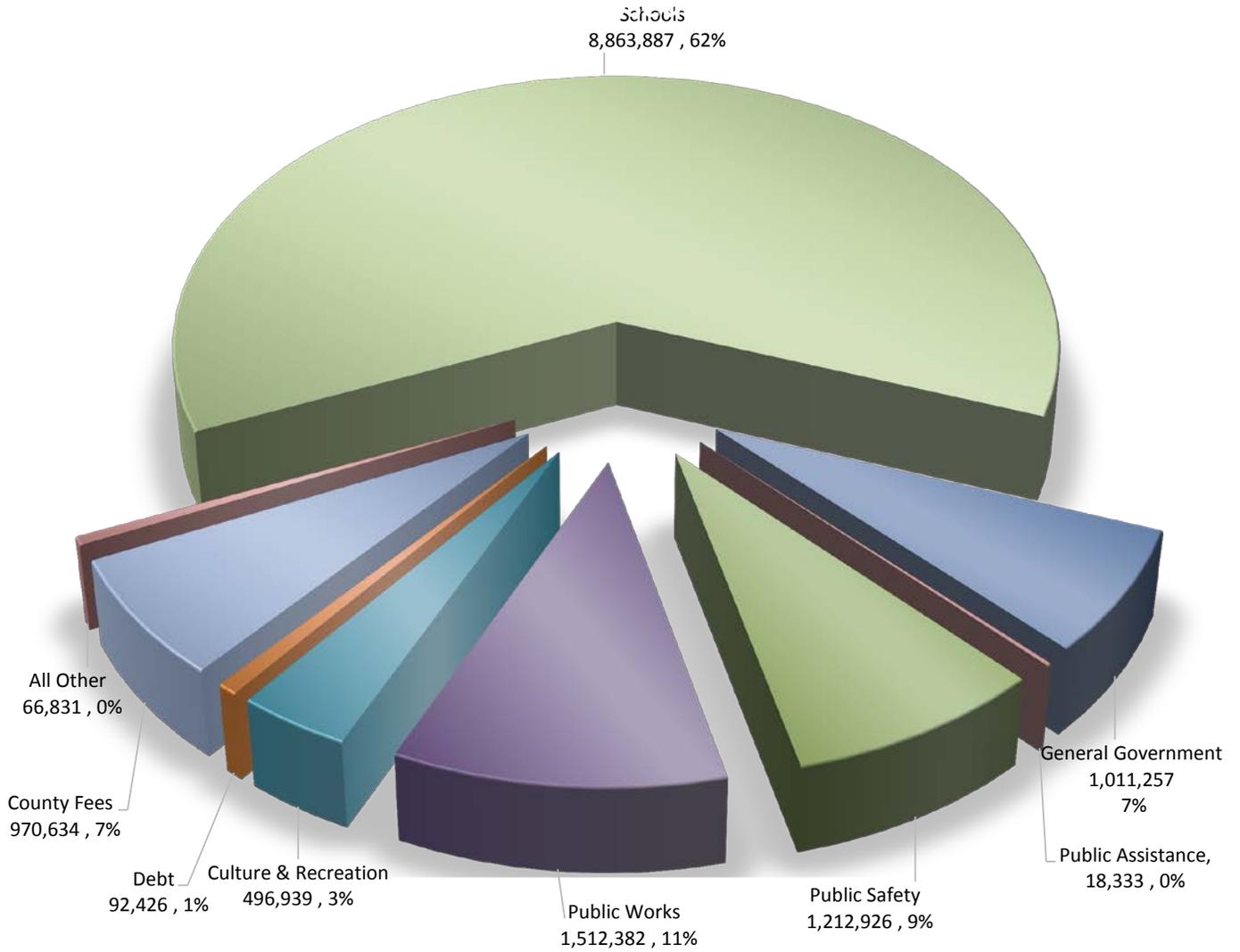
EXPENDITURES SUMMARY

Select Board's Proposal

Department	Personnel Services	Employees Benefits	Purchased and Contractual Services	Other Contractual Services	Supplies	Debt	Capital Items	TOTAL
General Government								
0201 Administration	8,000	653	21,535		1,250		-	31,438
0205 Town Manager	114,675	76,622	20,160	-	3,850		-	215,307
0207 Town Clerk	116,904	53,325	17,350		8,900		1,200	197,679
0209 Planning & Community I	119,861	58,585	9,250	1,000	2,260		3,400	194,356
0211 Finance	65,920	16,794	3,845		5,400		1,200	93,159
0213 Assessing	57,060	26,456	30,525		2,400		-	116,441
0215 Town Office Building	17,399	7,314	43,023	1,800	10,700		26,413	106,649
0216 Insurance			46,110					46,110
Total General Government	499,819	239,748	191,798	2,800	34,760	-	32,213	1,001,138
Public Assistance								
0303 General Assistance	5,668	820	15,615		280			22,383
Total Public Assistance	5,668	820	15,615	-	280	-	-	22,383
Public Safety								
0401 Police Department	312,227	137,002	23,125	18	31,605		5,750	509,727
0403 Fire Department	83,544	33,838	155,042	49,600	24,240		38,300	384,564
0407 Street lights			400	56,285	1,000			57,685
0409 Animal Control	5,367	1,857	3,605		300			11,129
0411 Harbor	57,963	29,091	23,411	800	13,075		85,000	209,340
0412 Public Safety Building	1,933	204	8,240	2,650	5,100		-	18,127
0440 Emergency Management	1,575	125	150				-	1,850
Total Public Safety	462,609	202,117	213,973	109,353	75,320	-	129,050	1,192,422
Public Works								
0500 Public Works	363,454	224,664	91,100	404	258,625		420,428	1,358,675
0501 Sanitation			6,700	150,685				157,385
Total Public Works	363,454	224,664	97,800	151,089	258,625	-	420,428	1,516,060
Culture and Recreation								
0601 Library	182,038	81,948	42,411	339	51,819		3,000	361,555
0602 Conservation Commission	-	-	665	4,100	930		-	5,695
0603 Parks and Recreation	2,477	284	39,550	600	7,150		14,000	64,061
0604 Opera House	25,822	6,103	16,405	4,434	10,910		25,000	88,674
Total Culture and Recreation	210,337	88,335	99,031	9,473	70,809	-	42,000	519,985
Debt								
0801 Long-Term Debt						92,436		92,436
Total Debt	-	-	-	-	-	92,436	-	92,436
Intergovernmental								
0851 County Fees				970,634				970,634
Total Intergovernmental	-	-	-	970,634	-	-	-	970,634
All Other								
0901 Cemeteries	2,100	266	47,440	2,500	1,350		-	53,656
0903 RES East	-	-	5,475	-	2,200		-	7,675
0920 Schools				8,783,202				8,783,202
0999 Special Assessments			5,500					5,500
All Other	2,100	266	58,415	8,785,702	3,550	-	-	8,850,033
TOTALS	1,543,987	755,951	676,632	10,029,051	443,344	92,436	623,691	14,165,090

Less Schools	(8,783,202)
Less County	(970,634)
Plus Dispatch/E-911	84,068
Balance	4,495,323
Less TIF	(50,005)
Municipal Budget	4,445,319

**Town of Rockport, Maine
PROPOSED EXPENDITURES by Category**



General Government	Public Assistance	Public Safety	Public Works	Culture & Recreation	Debt	County Fees	All Other	Schools	TOTAL
1,001,138	22,383	1,192,422	1,516,060	519,985	92,436	970,634	66,831	8,783,202	14,165,090
7%	0%	8%	11%	4%	1%	7%	0%	62%	100%

Town of Rockport, Maine

Excludes County Assessment and Schools Fees

Proposed Municipal Budget Expenditure Changes FY 13-14

Number	Department	Proposed Personnel Services			Proposed Benefits			Proposed Purchased & Contractual Services			Proposed Other Contractual Services			Proposed DEBT			Proposed Supplies			Proposed Capital Outlay			Proposed Annual Total Expenditures		
		FY 12-13	FY 13-14	%	FY 12-13	FY 13-14	%	FY 12-13	FY 13-14	%	FY 12-13	FY 13-14	%	FY 12-13	FY 13-14	%	FY 12-13	FY 13-14	%	FY 12-13	FY 13-14	%	FY 12-13	FY 13-14	%
GENERAL GOVERNMENT																									
0201	Administration	6,700	8,000	19.4%	529	653	23.4%	18,941	21,535	13.7%	0	0				1,000	1,250	25.0%	0	0		27,170	31,438	15.7%	
0205	Town Manager	131,438	114,675	-12.8%	65,365	76,622	17.2%	17,400	20,160	15.9%	0	0				3,900	3,850	-1.3%	1,000	0		219,103	215,307	-1.7%	
0207	Town Clerk	110,384	116,904	5.9%	49,513	53,325	7.7%	17,230	17,350	0.7%	0	0				8,900	8,900	0.0%	1,200	1,200	0.0%	187,227	197,679	5.6%	
0209	Planning & Community Development	117,326	119,861	2.2%	53,113	58,585	10.3%	8,575	9,250	7.9%	1,000	1,000	0.0%			2,180	2,260	3.7%	1,700	3,400	100.0%	183,895	194,356	5.7%	
0211	Finance	58,599	65,920	12.5%	15,356	16,794	9.4%	4,010	3,845	-4.1%	0	0				5,100	5,400	5.9%	1,500	1,200	-20.0%	84,564	93,159	10.2%	
0213	Assessing	69,131	57,060	-17.5%	25,999	26,456	1.8%	14,301	30,525	113.4%	0	0				2,400	2,400	0.0%	0	0		111,830	116,441	4.1%	
0215	Town Office Building	17,023	17,399	2.2%	6,882	7,314	6.3%	36,428	43,023	18.1%	1,750	1,800	2.9%				12,730	10,700	-15.9%	35,415	26,413	-25.4%	110,228	106,649	-3.2%
0216	Insurance							43,500	46,110	6.0%												43,500	46,110	6.0%	
General Government		510,600	499,819	-2.1%	216,756	239,748	10.6%	160,385	191,798	19.6%	2,750	2,800	1.8%				36,210	34,760	-4.0%	40,815	32,213	-21.1%	967,517	1,001,138	3.5%
			(10,782)			22,992			31,413			50				(1,450)				(8,602)			33,621	3,855	20.8%
PUBLIC ASSISTANCE																									
0303	General Assistance	5,642	5,668	0.5%	841	820	-2.5%	11,815	15,615	32.2%	0	0				230	280	21.7%	0	0		18,528	22,383	20.8%	
Public Assistance		5,642	5,668	0.5%	841	820	-2.5%	11,815	15,615	32.2%	0	0				230	280	21.7%	0	0		18,528	22,383	20.8%	
			26			(21)			3,800			0				50			0				3,855	20.8%	
PUBLIC SAFETY																									
0401	Police Department	290,004	312,227	7.7%	110,811	137,002	23.6%	21,700	23,125	6.6%	18	18	0.0%			30,883	31,605	2.3%	26,825	5,750	-78.6%	480,241	509,727	6.1%	
0403	Fire Department	79,048	83,544	5.7%	24,093	33,838	40.4%	147,100	155,042	5.4%	25,600	49,600	93.8%			25,757	24,240	-5.9%	34,100	38,300	12.3%	335,697	384,564	14.6%	
0407	Streetlights				0	400		57,710	56,285	-2.5%	1,000	1,000	0.0%			0	0		0	0		58,710	57,685	-1.7%	
0409	Animal Control	5,111	5,367	5.0%	1,803	1,857	3.0%	3,435	3,605	4.9%	0	0				300	300	0.0%	0	0		10,649	11,129	4.5%	
0411	Harbormaster	53,698	57,963	7.9%	17,608	29,091	65.2%	28,306	23,411	-17.3%	777	800	3.0%			13,515	13,075	-3.3%	9,250	85,000	818.9%	123,154	209,340	70.0%	
0412	Public Safety Building	2,270	1,933	-14.8%	257	204	-20.6%	8,690	8,240	-5.2%	3,840	2,650	-31.0%			6,760	5,100	-24.6%	0	0		21,817	18,127	-16.9%	
0440	Emergency Management Agency	1,575	1,575	0.0%	125	125	0.5%	150	150	0.0%	0	0				0	0	0.0%	0	0		1,850	1,850	0.0%	
Public Safety		431,706	462,609	7.2%	154,696	202,517	30.9%	267,091	269,858	1.0%	31,235	54,068	73.1%			77,215	74,320	-3.7%	70,175	129,050	83.9%	1,032,119	1,192,423	15.5%	
			30,903			47,821			2,767			22,833				(2,895)				58,875			160,304	15.5%	
PUBLIC WORKS																									
0500	Public Works	356,827	363,454	1.9%	195,710	224,664	14.8%	89,840	91,100	1.4%	500	404	-19.2%			245,096	258,625	5.5%	400,407	420,428	5.0%	1,288,380	1,358,675	5.5%	
0501	Sanitation	0	0		0	0		2,300	6,700	191.3%	153,628	150,685	-1.9%			0	0		0	0		155,928	157,385	0.9%	
Public Works		356,827	363,454	1.9%	195,710	224,664	14.8%	92,140	97,800	6.1%	154,128	151,089	-2.0%			245,096	258,625	5.5%	400,407	420,428	5.0%	1,444,308	1,516,060	5.0%	
			6,627			28,954			5,660			(3,039)				13,529			20,021			71,752	5.0%		
CULTURE AND RECREATION																									
0601	Library	158,888	182,038	14.6%	72,097	81,948	13.7%	32,237	42,411	31.6%	289	339	17.3%			47,154	51,819	9.9%	15,000	3,000	-80.0%	325,664	361,555	11.0%	
0602	Conservation Commission	0	0		0	0		1,465	665	-54.6%	2,000	4,100	105.0%			2,200	930	-57.7%	0	0		5,665	5,695	0.5%	
0603	Parks and Recreation	2,477	2,477	0.0%	269	284	5.6%	51,330	39,550	-22.9%	600	600	0.0%			11,815	7,150	-39.5%	3,040	14,000	360.5%	69,531	64,061	-7.9%	
0604	Opera House	25,544	25,822	1.1%	5,828	6,103	4.7%	24,050	16,405	-31.8%	3,916	4,434	13.2%			14,408	10,910	-24.3%	31,600	25,000	-20.9%	105,345	88,674	-15.8%	
Culture and Recreation		186,909	210,337	12.5%	78,193	88,335	13.0%	109,082	99,031	-9.2%	6,805	9,473	39.2%			75,577	70,809	-6.3%	49,640	42,000	-15.4%	506,206	519,985	2.7%	
			23,428			10,142			(10,051)			2,668				(4,768)				(7,640)			13,779	2.7%	
DEBT																									
0801	Long-Term Debt												96,297	92,436	-4.0%							96,297	92,436	-4.0%	
Debt													96,297	92,436	-4.0%							96,297	92,436	-4.0%	
																							(3,861)	-4.0%	
INTERGOVERNMENTAL																									
0851	County Fees												82,160	84,068	2.3%							82,160	84,068	2.3%	
Intergovernmental													82,160	84,068	2.3%							82,160	84,068	2.3%	
																							1,908	2.3%	
ALL OTHER																									
0901	Cemeteries	2,100	2,100	0.0%	254	266	4.9%	45,155	47,440	5.1%	2,500	2,500	0.0%			1,800	1,350	-25.0%	0	0		51,809	53,656	3.6%	
0903	RES East	0	0		0	0		2,200	5,475	148.9%	180	0			0	2,200		218,710	0	-100.0%	221,090	7,675	-96.5%		
0999	Special Assessments							5,500	5,500	0.0%												5,500	5,500	0.0%	
All Other		2,100	2,100	0.0%	254	266	4.9%	52,855	58,415	10.5%	2,680	2,500	-6.7%			1,800	3,550	97.2%	218,710	0	-100.0%	278,399	66,831	-76.0%	
			0			12			5,560			(180)				1,750				(218,710)			(211,568)	-76.0%	
TOTALS		1,493,784	1,543,987	3.4%	646,451	756,351	17.0%	693,368	732,517	5.6%	279,758	303,998	8.7%	96,297	92,436	-4.0%	436,128	442,344	1.4%	779,747	623,691	-20.0%	4,425,533	4,495,324	1.6%
			50,203	3.4%		109,900	17.0%		39,149	5.6%		24,240	8.7%		(3,861)	-4.0%		6,216	1.4%		(156,056)	-20.0%		69,791	1.6%
		Personnel Services			Benefits			Purchased & Contractual Services			Other Contractual Services			DEBT			Supplies			Capital Outlay			Annual Total Expenditures		

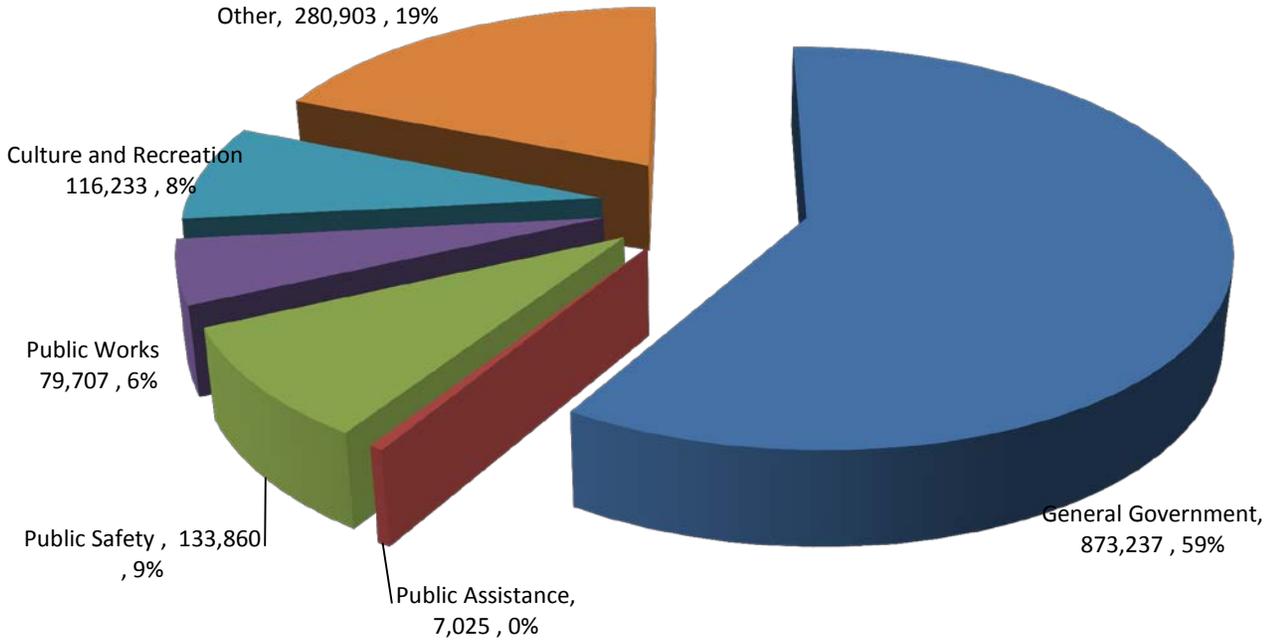
TOWN OF ROCKPORT, Maine
Municipal Budget

REVENUES SUMMARY

Source	Department	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
					Budget	Y-T-D	Dept. Hd.	Manager	Board			
GENERAL GOVERNMENT												
0205	Town Manager	34,301	35,674	36,591	37,275	2,704	35,929	-3.6%	35,929	-3.6%	40,731	9.3%
0207	Town Clerk	717,700	704,779	709,444	745,750	377,138	742,100	-0.5%	742,100	-0.5%	742,100	-0.5%
0209	Planning & Community Development	75,722	60,547	63,069	72,238	30,551	62,045	-14.1%	62,092	-14.0%	62,092	-14.0%
0211	Finance	13,925	17,180	20,823	17,709	9,686	19,664	11.0%	19,664	11.0%	22,894	29.3%
0213	Assessing	541	235	452	-	218	-	-	-	-	100	
0215	Town Office	586	524	425	410	256	510	24.4%	510	24.4%	510	24.4%
0216	Insurance	11,060	7,205	6,702	6,285	2,726	4,700	-25.2%	4,700	-25.2%	4,810	-23.5%
General Government		853,835	826,144	837,506	879,667	423,279	864,947	-1.7%	864,995	-1.7%	873,237	-0.7%
PUBLIC ASSISTANCE												
0303	General Assistance	2,338	4,709	4,649	4,930	-	5,025	1.9%	5,025	1.9%	7,025	42.5%
Public Assistance		2,338	4,709	4,649	4,930	-	5,025	1.9%	5,025	1.9%	7,025	42.5%
PUBLIC SAFETY												
0401	Police Department	14,266	26,275	56,747	6,000	2,411	5,600	-6.7%	5,600	-6.7%	5,600	-6.7%
0403	Fire Department	5	308	622	-	-	-	-	-	-	-	-
0407	Streetlights	3,860	3,830	3,333	3,470	571	3,535	1.9%	3,535	1.9%	3,535	1.9%
0409	Animal Control	2,365	3,423	789	2,200	145	800	-63.6%	800	-63.6%	800	-63.6%
0411	Harbor	105,115	114,863	122,144	114,069	29,017	117,519	3.0%	117,519	3.0%	123,925	8.6%
0415	Public Safety Building	1,647	-	-	-	-	-	-	-	-	-	-
Public Safety		127,258	148,699	183,635	125,739	32,143	127,454	1.4%	127,454	1.4%	133,860	6.5%
PUBLIC WORKS												
0500	Public Works	129,022	76,080	207,980	77,776	33,178	78,007	0.3%	73,707	-5.2%	70,880	-8.9%
0501	Sanitation	-	-	-	6,000	-	6,000	-	6,000	-	6,000	-
Public Works		129,022	76,080	207,980	83,776	33,178	84,007	0.3%	79,707	-4.9%	76,880	-8.2%
CULTURE AND RECREATION												
0601	Library	65,719	92,025	74,556	77,498	16,839	91,633	18.2%	91,633	18.2%	91,633	18.2%
0603	Parks and Recreation	5,161	1,310	14,636	2,600	-	1,100	-57.7%	1,100	-57.7%	1,100	-57.7%
0604	Opera House	28,702	18,871	44,331	22,000	11,106	23,500	6.8%	23,500	6.8%	23,500	6.8%
Culture and Recreation		99,582	112,206	133,523	102,098	27,945	116,233	13.8%	116,233	13.8%	116,233	13.8%
ALL OTHER												
0901	Cemeteries	24,847	26,375	5,175	4,000	1,525	4,000	0.0%	4,000	0.0%	4,000	0.0%
0903	RES East	1,379	600	1,100	221,660	1,600	850	-99.6%	850	-99.6%	850	-99.6%
0999	Special Assessments	300,152	298,430	397,086	308,939	198,274	183,053	-40.7%	283,053	-8.4%	276,053	-8.4%
All Other		326,378	325,405	403,361	534,599	201,399	187,903	-64.9%	287,903	-46.1%	280,903	-47.5%
GROSS REVENUES		1,538,413	1,493,243	1,770,653	1,730,808	717,944	1,385,569	-19.9%	1,481,317	-14.4%	1,488,138	-14.0%
			(45,170)	277,410	(39,845)		(345,239)		(249,491)		(242,670)	
			-2.9%	18.6%	-2.3%		-19.9%		-14.4%		-14.0%	

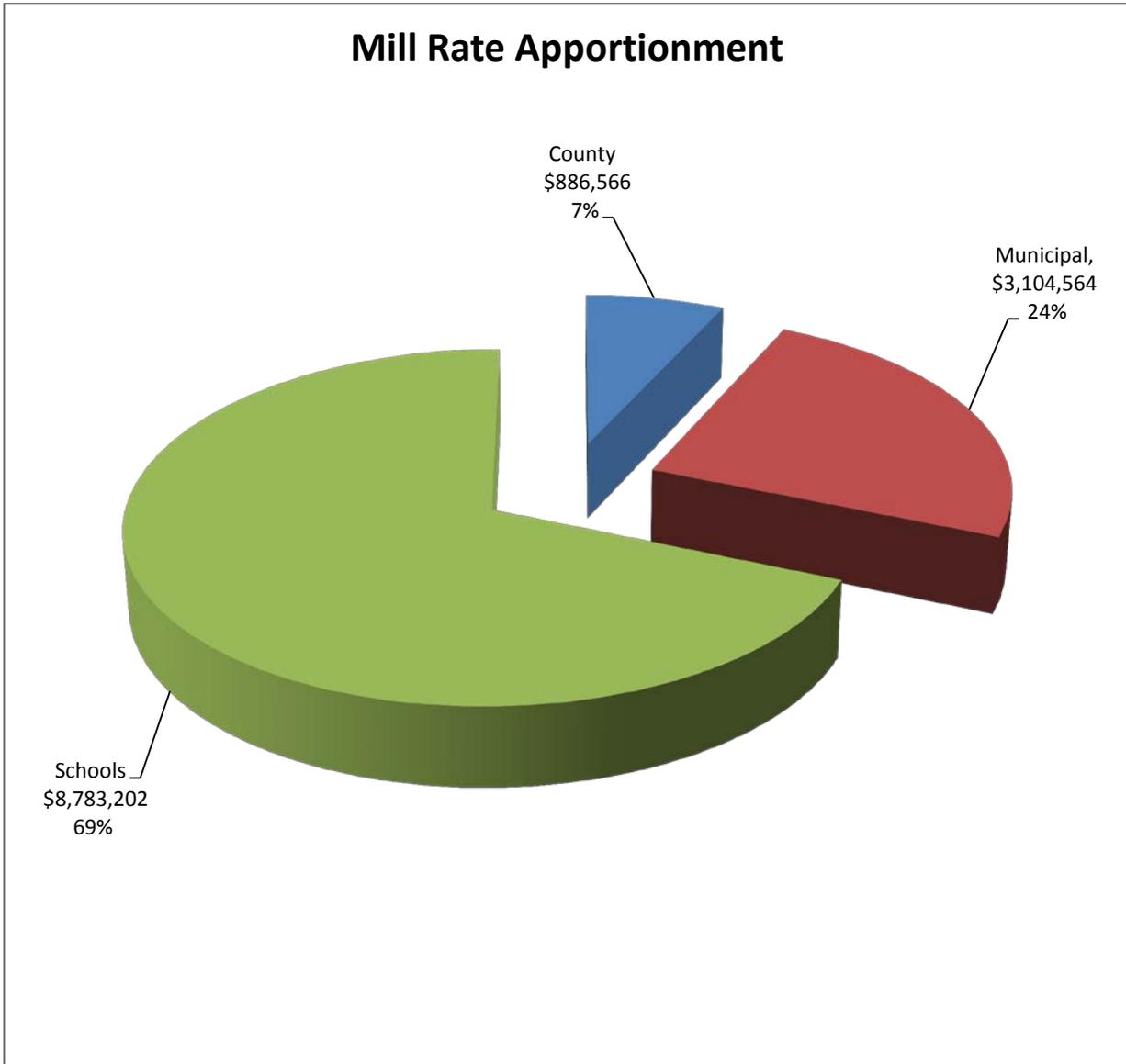
TOWN OF ROCKPORT, Maine Municipal Budget

Proposed Revenue FY 13-14



General Government	Public Assistance	Public Safety	Public Works	Culture and Recreation	Other	TOTAL
873,237	7,025	133,860	76,880	116,233	280,903	1,488,139
59%	0%	9%	5%	8%	19%	100%

**Town of Rockport, Maine
Mil Rate Breakdown
Town - County - Schools**



County E-911 and Dispatch recognized as a municipal expense within the Town's budget.
Municipal costs include credits for Homestead Exemption and BETE Reimbursements.

County	\$	886,566	6.9%
Municipal	\$	3,104,564	24.3%
Schools	\$	8,783,202	68.8%
	\$	12,774,332	100.0%

Estimated Change in Mil Rate			
FY 12-13 Mil Rate	FY 13-14 Mil Rate	% Change	
12.21	12.58	3.03%	
Average Value of Home in Rockport			
\$300,000		\$300,000	
FY 12-13 Tax	FY 13-14 Tax	Annual Proposed Change	
\$3,663	\$3,774	\$111	3.03%

**TOWN OF
ROCKPORT
GENERAL
GOVERNMENT**

**Administration - Town Manager
Town Clerk**

Planning & Community Development

Finance - Assessing

Town Office Building - Insurance

Town of Rockport, Maine

General Government Administration - Dept. 0201

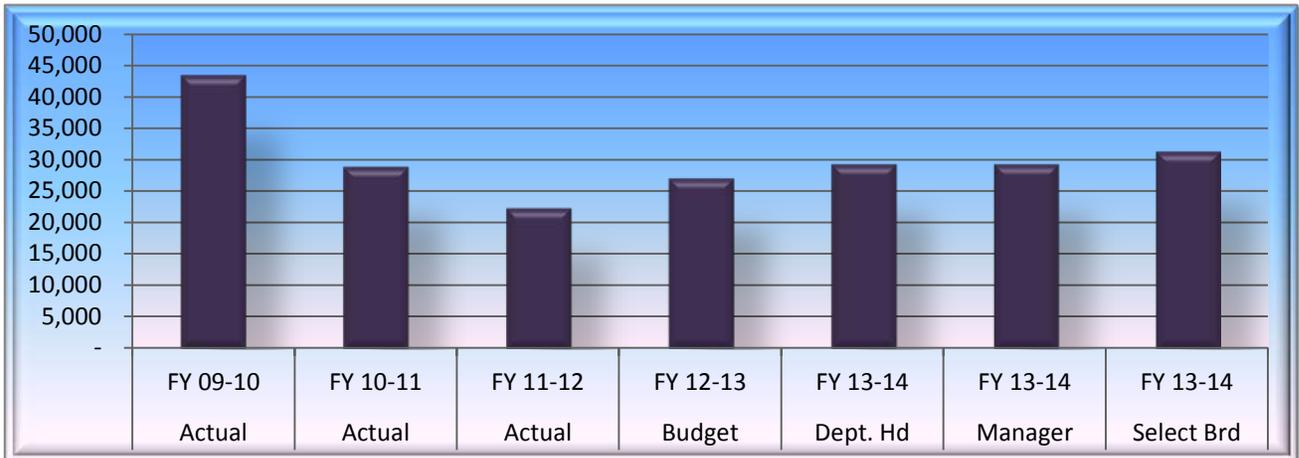
William Chapman, Chair

Mission:

The mission of Administration is to support the various departments within the town, while providing a cost effective, professional, and effective local government for its constituents.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	564	5,058	5,958	6,700	4,123	6,700	6,700	8,000
2500 Employee Benefits	67	418	522	529	348	532	532	653
3000 Purchased and Contractual Services	41,905	19,693	14,492	18,941	6,833	20,935	20,935	21,535
4000 Other Contractual Services								
5000 Supplies	1,113	3,855	1,424	1,000	216	1,250	1,250	1,250
7000 Capital Outlay	-	-	-	-	-	-	-	-
Total Administration Expenditures	43,649	29,025	22,395	27,170	11,521	29,417	29,417	31,438
NET Administration Budget	43,649	29,025	22,395	27,170	11,521	29,417	29,417	31,438
		-33.50%	-22.84%	21.32%		8.27%	8.27%	15.71%
					42.4%	2,247	2,247	4,268
					YTD			



TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government
Administration- Dept. 0201

5 Elected Select Board Members

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
EXPENDITURES												
12/31/2012												
Personnel Services												
2105	Select Board's Stipends	-	4,500	4,000	5,500	2,250	5,500	-	5,500	0.00%	5,500	0.00%
2205	Video Technician	564	558	1,958	1,200	1,873	1,200	0%	1,200	0.00%	2,500	108.33%
2205	Recording Secretary						-					
		564	5,058	5,958	6,700	4,123	6,700	-	6,700		8,000	
Employee Benefits												
2505	Unemployment	19	34	66	13	35	15	16%	15	15.74%	31	141.13%
2510	Workers Compensation	3	2	2	3	1	4	37%	4	36.99%	9	185.40%
2550	FICA and Medicare taxes	45	382	454	513	313	513	0%	513	0.00%	612	19.40%
		67	418	522	529	348	532		532		653	
Purchased and Contractual Services												
3005	Accounting and Auditing Services	7,051	7,248	5,523	8,616	5,206	8,835	2.5%	8,835	2.54%	8,835	2.5%
3040	Legal Fees	132	4,140	853	800	-	1,000	25.0%	1,000	25.00%	1,000	25.0%
3060	Fund Endowment Coordinator	25,008	-		-	-	-		-		-	
3095	Miscellaneous Expenses	1,285	135		-	-	-		-		-	
3105	Mileage					90	100		100		100	
3110	Meals Reimbursement	106	-		-	892	1,000		1,000		1,000	
3604	Broadcasting Comp Equip R&M	-	-		-	-	-		-		600	
3805	Advertising	95	402	170	200	-	200	0.0%	200		200	
3820	Dues & Memberships	-	-	25	125	180	200	60.0%	200		200	
3821	MMA Dues	5,162	5,291	5,423	5,500	-	6,000	9.1%	6,000	9.09%	6,000	9.1%
3850	Printing	379	-		500	270	400	-20.0%	400	-20.00%	400	-20.0%
3855	Town Reports	2,687	2,477	2,498	3,200	-	3,000	-6.3%	3,000	-6.25%	3,000	-6.3%
3920	Select Board Training					95	100		100		100	
3930	Donations					100	100		100		100	
		41,905	19,693	14,492	18,941	6,833	20,935	11%	20,935	10.53%	21,535	
Supplies												
5005	Food, Groceries (Meeting Refreshments)	790	1,388	1,188	800		1,000	25.0%	1,000	25.00%	1,000	25.0%
5420	Office Supplies	75	12	206	100	108	125	25.0%	125	25.00%	125	25.0%
5425	Postage	50	1,106	29	100	109	125	25.0%	125	25.00%	125	25.0%
5435	Public Relations-MPMP Citizen Survey	-	1,349				-		-			
5725	Misc. Supplies	198					-		-			
		1,113	3,855	1,424	1,000	216	1,250	25.0%	1,250	25.00%	1,250	
Capital Items												
7305	Video Equipment											
		-	-	-	-	-	-		-		-	
TOTAL -Administration Expenditures		43,649	29,025	22,395	27,170	11,521	29,417	8.27%	29,417	8.27%	31,438	15.7%
NET Administration Budget		43,649	29,025	22,395	27,170	11,521	29,417	8.27%	29,417	8.27%	31,438	15.7%
		#DIV/0!	-33.50%	-22.84%	21.32%		8.27%		8.27%		15.71%	
						42.4%	2,247		2,247		4,268	
YTD												

Town of Rockport, Maine

General Government
Town Manager - Dept. 0205

Roger Moody, Interim Town Manager

Department Overview

The Town Manager is responsible for the overall management of all town operations, facilities, infrastructure, and personnel. The Town Manager oversees a responsible, professional staff with the abilities necessary to carry out the mission set by the Select Board, the Town Manager's directives, and to capably serve the public.

Mission:

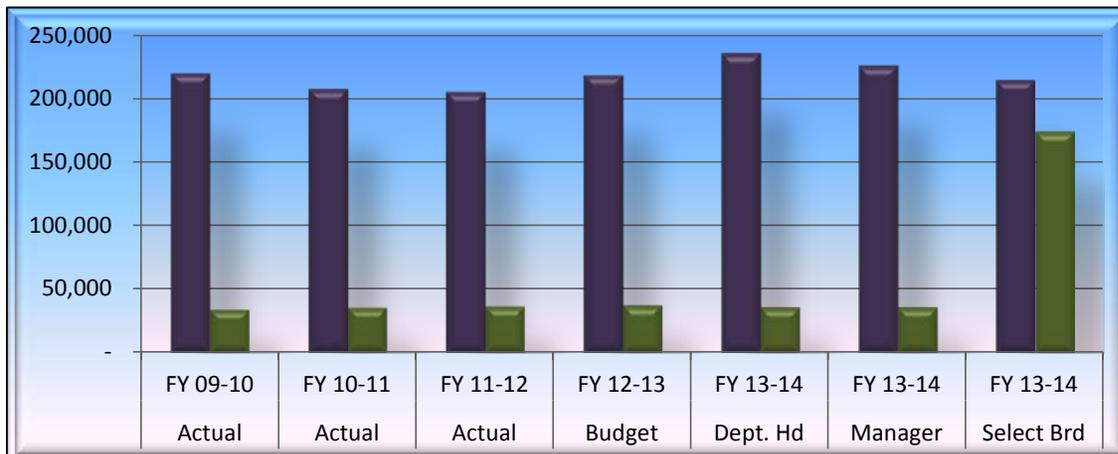
The mission of the Town Manager is to deliver professional, effective and efficient services; to provide responsible management and oversight of all municipal departments and the annual budget; to encourage public participation in town committees and governmental processes; to promote economic development; and to preserve Rockport's quality of life.

Staffing

The town manager's office is staffed by a full-time town manager, who is assisted by a full-time executive secretary. The executive secretary also provides general assistance duties for the town, manages the website, serves as the in-house technology coordinator, the safety committee chair, and coordinates building use scheduling for both municipal and outside entities.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	124,853	124,903	120,812	131,438	59,966	124,675	124,675	114,675
2500 Employee Benefits	59,442	57,699	61,160	65,365	35,787	87,644	77,882	76,622
3000 Purchased and Contractual Services	27,869	19,599	18,386	17,400	16,425	20,160	20,160	20,160
4000 Other Contractual Services	100	-	-	-	-	-	-	-
5000 Supplies	5,482	4,645	4,245	3,900	1,410	3,850	3,850	3,850
7000 Capital Outlay	2,815	1,139	1,076	1,000	690	-	-	-
Total Town Manager Expenditures	220,560	207,985	205,680	219,102	114,278	236,329	226,567	215,307
		-5.70%	-1.11%	6.53%		7.86%	3.41%	-1.73%
					52.2%	17,227	7,465	(3,795)
					YTD			
Total Town Manager Revenues	34,301	35,674	36,591	37,275	2,704	35,929	35,929	40,731
		4.00%	2.57%	1.87%		-3.61%	-3.61%	9.27%
					7.3%	(1,347)	(1,346)	3,456
					YTD			
NET Town Manager Budget	186,260	172,311	169,090	181,827	111,573	200,400	190,638	174,576
		-7.49%	-1.87%	7.53%		10.22%	4.85%	-3.99%
					61.4%	18,574	8,811	(7,251)
					YTD			



TOWN OF ROCKPORT
Municipal Budget
FY 13-14

General Government
Town Manager - Dept. 0205

2 Employees (Manager and Executive Secretary)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES		12/31/2012										
Personnel Services												
2110	Town Manager	88,062	88,112	90,012	92,704	46,294	85,000	-8.3%	85,000	-8.3%	75,000	-19.1%
2120	Executive Secretary	36,791	36,791	30,801	38,734	13,660	39,675	2.4%	39,675	2.4%	39,675	2.4%
2205	Part-time Employee					12						
		124,853	124,903	120,812	131,438	59,966	124,675	-5.1%	124,675	-5.1%	114,675	-12.8%
Employee Benefits												
2505	Unemployment Compensation	362	225	259	259	136	300	15.7%	300	15.7%	300	15.7%
2510	Workers Compensation insurance	229	361	409	430	123	503	17.1%	503	17.1%	458	6.6%
2520	Income Protection	1,159	1,160	1,151	1,127	690	1,137	0.8%	1,137	0.8%	1,137	0.8%
2530	Deferred compensation	3,946	4,060	4,051	4,172	2,083	3,825	-8.3%	3,825	-8.3%	3,375	-19.1%
2535	Maine Public Employees Retirement	162	442	872	1,085	441	1,111	2.4%	1,349	24.4%	1,349	24.4%
2540	Health Insurance	31,701	34,484	36,769	38,427	22,104	41,511	8.0%	41,511	8.0%	41,511	8.0%
2550	FICA and Medicare Taxes	9,651	9,772	9,304	10,055	4,609	9,538	-5.1%	9,538	-5.1%	8,773	-12.8%
2560	Employee Safety & Performance	2,098	1,322	2,464	4,000	251	4,000	0.0%	4,000	0.0%	4,000	0.0%
2565	Accrued Benefits Reserve	10,134	5,000	5,000	5,000	5,000	25,000	400.0%	15,000	200.0%	15,000	200.0%
2570	Year End Wage/Salary accrual	-	-	-	-	-	-	-	-	-	-	-
2575	Cell Phone Stipend		872	882	810	350	720	-11.1%	720	-11.1%	720	-11.1%
		59,442	57,699	61,160	65,365	35,787	87,644	34.1%	77,882	19.2%	76,622	17.2%
Purchased and Contractual Services												
3010	Computer Consulting/Support	-	-	-	-	-	-	-	-	-	-	-
3015	Computer Software Licenses & Upgrades	1,060	900	-	1,300	-	1,300	0.0%	1,300	0.0%	1,300	0.0%
3040	Legal Fees	17,756	11,522	12,007	8,000	6,511	8,000	0.0%	8,000	0.0%	8,000	0.0%
3045	Legal fees (Union negotiations/mitigation)	-	-	-	-	-	2,000	-	2,000	-	2,000	-
3095	Professional Fees	-	-	-	-	6,906	2,000	-	2,000	-	2,000	-
3105	Mileage reimbursement	3,306	3,243	2,935	3,300	1,438	3,100	-6.1%	3,100	-6.1%	3,100	-6.1%
3110	Meals reimbursement	47	287	454	300	448	500	66.7%	500	66.7%	500	66.7%
3320	Telephone	1,200	930	967	1,000	440	960	-4.0%	960	-4.0%	960	-4.0%
3805	Advertising	1,962	524	53	1,000	-	800	-20.0%	800	-20.0%	800	-20.0%
3820	Dues and Memberships	181	166	191	200	197	200	0.0%	200	0.0%	200	0.0%
3850	Printing	179	68	45	300	29	300	0.0%	300	0.0%	300	0.0%
3910	Other Miscellaneous Expenses	1,252	885	1,173	1,000	150	500	-50.0%	500	-50.0%	500	-50.0%
3920	Training and Education	926	1,074	560	1,000	305	500	-50.0%	500	-50.0%	500	-50.0%
		27,869	19,599	18,386	17,400	16,425	20,160	15.9%	20,160	15.9%	20,160	15.9%
Other Contractual Services												
4450	Contingency	100	-	-	-	-	-	-	-	-	-	-
		100	-	-	-	-	-	-	-	-	-	-
Supplies												
5005	Food, Paper Goods & Other Misc.	-	31	-	-	-	-	-	-	-	-	-
5405	Computer Supplies	1,519	2,980	2,028	1,700	691	1,700	0.0%	1,700	0.0%	1,700	0.0%
5420	Office Supplies	2,228	1,275	1,831	1,800	532	1,800	0.0%	1,800	0.0%	1,800	0.0%
5425	Postage	224	269	330	400	112	350	-12.5%	350	-12.5%	350	-12.5%
5605	Books Periodicals Subscriptions	43	8	53	-	-	-	-	-	-	-	-
5615	MRSA Updates/Revisions	1,468	-	-	-	-	-	-	-	-	-	-
5717	Employee Safety & Performance	-	36	-	-	-	-	-	-	-	-	-
5725	Misc. Expenses (supplies)	-	46	3	-	75	-	-	-	-	-	-
		5,482	4,645	4,245	3,900	1,410	3,850	-1.3%	3,850	-1.3%	3,850	-1.3%

TOWN OF ROCKPORT
Municipal Budget
FY 13-14

Town Manager - Dept. 0205

2 Employees (Manager and Executive Secretary)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.	Manager	Board			
Capital Items											
7315 Computer Equipment	2,366	1,139	986	1,000	690						
7335 Equipment-furniture and fixtures	449		90	-				-	-		
	2,815	1,139	1,076	1,000	690	-		-	-		
TOTAL -Town Manager Expenditures	220,560	207,985	205,680	219,102	114,278	236,329	7.9%	226,567	3.4%	215,307	-1.7%
		-5.70%	-1.11%	6.53%				226,567		-1.73%	
					52.2%	17,227		7,465		(3,795)	
					YTD						

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.	Manager	Board			
REVENUES											
R0001 Cable TV Franchise Fee	27,518	29,118	30,314	31,000		30,000	-3.2%	30,000	-3.2%	30,000	-3.2%
R0002 Judgments & Misc. Settlements	-	-		-							
R0003 Misc Reimbursement	893	70	110	-							
R0004 WW Legal Reimbursement	-	204		-							
R0005 WW Wages & Benefits-TM	5,889	6,241	6,067	6,275	2,659	5,929	-5.5%	5,929	-5.5%	10,731	71.0%
R0012 Notary Public Fees	-	40	100		45						
TOTAL -Town Manager Revenues	34,301	35,674	36,591	37,275	2,704	35,929	-3.6%	35,929	-3.6%	40,731	9.3%
		4.00%	2.57%	1.87%				35,929		9.27%	
					7.3%	(1,347)		(1,346)		3,456	
					YTD						
NET Town Manager's Budget	186,260	172,311	169,090	181,828	111,573	200,400	10.214%	190,638	5%	174,576	-4.0%
		-7.49%	-1.87%	7.53%				190,638		-3.99%	
					61.4%	18,573		8,810		(7,252)	
					YTD						

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Town of Rockport, Maine

General Government
Town Clerk - Dept. 0207

Linda Greenlaw, Town Clerk

Department Overview

The Town Clerk's office is responsible for a variety of functions, including vehicle registrations, boat, ATV and snowmobile registrations, dog licenses, hunting and fishing licenses, vital records, genealogy, voter registration, elections, town meeting, keeping the records, collecting real estate taxes, processing liquor licenses, special amusement permits, off premise catering licenses, game of chance, harbor billing and collection of harbor fees, distributing mail daily, selling cemetery lots, answering the telephone, and assisting the general public.

Mission:

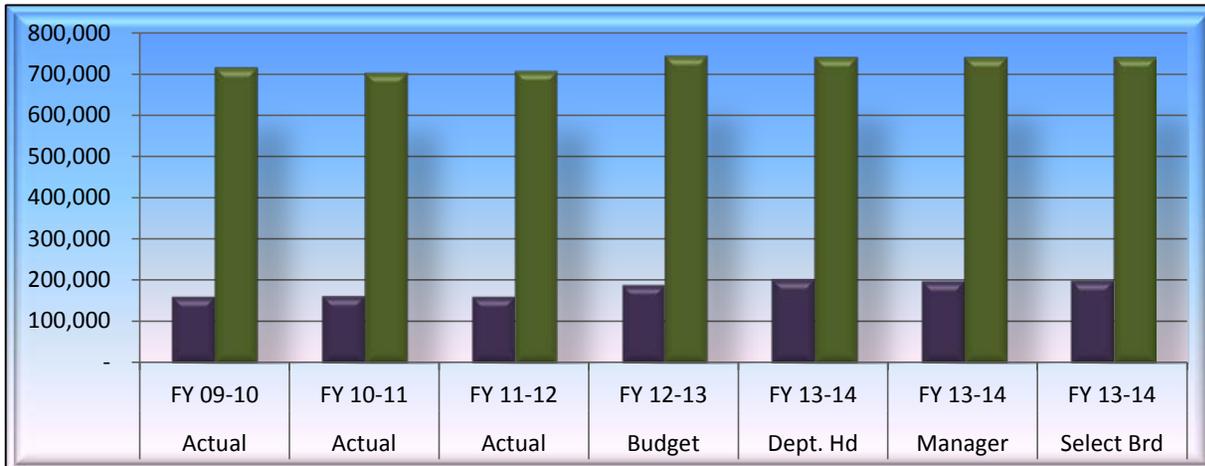
The mission of the Town Clerk's Office is to accurately maintain all town records, conduct elections with professionalism in accordance with State Law, issue state and town licenses, and provide information to both town officials and the general public in a friendly and confidential manner.

Staffing

The Town Clerk's office is staffed with three full-time employees: Town Clerk, Deputy Town Clerk, and Assistant Town Clerk. The front desk is open to assist the public during the business hours of 8 a.m. through 5 p.m., Monday through Friday, excluding holidays.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	108,689	108,366	103,083	110,384	54,134	119,780	115,514	116,904
2500 Employee Benefits	27,477	29,052	32,880	49,513	26,872	53,465	53,138	53,325
3000 Purchased and Contractual Services	16,860	15,376	15,699	17,230	6,794	17,350	17,350	17,350
4000 Other Contractual Services								
5000 Supplies	6,973	6,931	7,085	8,900	5,727	8,900	8,900	8,900
7000 Capital Outlay	-	1,139	1,200	1,200	-	1,200	1,200	1,200
Total Town Clerk Expenditures	159,997	160,865	159,948	187,227	93,528	200,694	196,102	197,679
		0.54%	-0.57%	17.06%		7.19%	4.74%	5.58%
					50.0%	13,467	8,875	10,452
					YTD			
Total Town Clerk Revenues	717,700	704,779	709,444	745,750	377,138	742,100	742,100	742,100
		-1.80%	0.66%	5.12%		-0.49%	-0.49%	-0.49%
					50.6%	(3,650)	(3,650)	(3,650)
					YTD			
NET Town Clerk Budget	(557,703)	(543,914)	(549,496)	(558,523)	(283,609)	(541,406)	(545,998)	(544,421)
		-2.47%	1.03%	1.64%		-3.06%	-2.24%	-2.52%
					50.8%	17,117	12,525	14,102
					YTD			



TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government

Town Clerk - Dept. 0207

3 Employees (Town Clerk, Deputy Town Clerk, and Assistant Town Clerk)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
EXPENDITURES												
12/31/2012												
Personnel Services												
2110	Town Clerk	47,157	47,157	48,201	49,642	24,793	55,000	10.8%	50,734	2.2%	52,124	5.0%
2115	Deputy Town Clerk	31,195	31,195	31,888	32,841	16,401	33,566	2.2%	33,566	2.2%	33,566	2.2%
2120	Assistant Clerk	28,794	28,794	21,753	26,000	12,400	29,314	12.7%	29,314	12.7%	29,314	12.7%
2155	Overtime	653	307	252	500	-	500	0.0%	500	0.0%	500	0.0%
2230	Election Wages	660	763	719	1,000	393	1,000	0.0%	1,000	0.0%	1,000	0.0%
2235	Moderator	230	150	270	400	148	400	0.0%	400	0.0%	400	0.0%
		108,689	108,366	103,083	110,384	54,134	119,780	8.5%	115,514	4.6%	116,904	5.9%
Employee Benefits												
2505	Unemployment Compensation	544	338	388	389	204	450	15.7%	450	15.7%	450	15.7%
2510	Workers Compensation insurance	276	329	300	293	88	368	25.3%	355	20.9%	359	22.3%
2520	Income Protection	1,064	1,065	1,025	1,119	619	1,137	1.6%	1,137	1.6%	1,151	2.9%
2530	Deferred compensation	2,119	2,161	2,187	2,257	1,141	2,498	10.7%	2,306	2.2%	2,369	4.9%
2535	Maine Public Employees Retirement	133	377	791	934	463	954	2.2%	1,159	24.1%	1,159	24.1%
2540	Health Insurance	15,177	16,487	20,309	35,517	20,408	38,335	7.9%	38,335	7.9%	38,335	7.9%
2550	FICA and Medicare Taxes	8,163	8,297	7,882	8,484	3,950	9,203	8.5%	8,877	4.6%	8,983	5.9%
2576	Mileage Stipend		-		520	-	520		520		520	
		27,477	29,052	32,880	49,513	26,872	53,465	8.0%	53,138	7.3%	53,325	7.7%
Purchased and Contractual Services												
3019	Election Costs	4,626	3,094	4,348	4,000	650	4,000	0.0%	4,000	0.0%	4,000	0.0%
3060	Misc. Professional Services		51		-	-	-		-		-	
3105	Mileage Reimbursement	788	748	250	380	374	500	31.6%	500	31.6%	500	31.6%
3110	Meals Reimbursement	-	-		150	-	150	0.0%	150	0.0%	150	0.0%
3320	Telephone	1,183	1,185	1,100	1,200	729	1,200	0.0%	1,200	0.0%	1,200	0.0%
3440	Rent of Equipment (Election Machines)	-	-		-	-	-		-		-	
3805	Advertising	223	191	93	100	43	100	0.0%	100		100	
3810	Bank Charges	-	-		-	-						
3820	Dues and memberships	95	105	125	100	85	100	0.0%	100	0.0%	100	0.0%
3825	Liens and Discharges	5,824	5,512	5,486	6,000	4,420	6,000	0.0%	6,000	0.0%	6,000	0.0%
3850	Printing	881	1,202	217	1,300	125	1,300	0.0%	1,300	0.0%	1,300	0.0%
3860	Vital Records Preservation	3,000	2,934	2,997	3,000	-	3,000	0.0%	3,000	0.0%	3,000	0.0%
3920	Training and Education	240	355	1,083	1,000	370	1,000	0.0%	1,000	0.0%	1,000	0.0%
		16,860	15,376	15,699	17,230	6,794	17,350	0.7%	17,350	0.7%	17,350	0.7%
Other Contractual Services												
4801	Cash Over/Under	-	103		-	-	-		-		-	
		-	103	-	-	-	-		-		-	
Supplies												
5005	Food, Groceries (Meeting Refreshments)	15	23	59	-	-						
5405	Computer Supplies	360	261	634	1,400	203	1,400	0.0%	1,400	0.0%	1,400	0.0%
5420	Office Supplies	523	795	702	900	176	900	0.0%	900	0.0%	900	0.0%
5425	Postage	5,762	5,500	5,627	6,300	5,312	6,400	1.6%	6,400	1.6%	6,400	1.6%
5615	Reference Books	145	232		100	-	-		-		-	
5715	Election Supplies	166	121	62	200	37	200	0.0%	200	0.0%	200	0.0%
		6,973	6,931	7,085	8,900	5,727	8,900	0.0%	8,900	0.0%	8,900	0.0%
Capital Items												
7315	Computer		1,139	1,200	1,200		1,200	0.0%	1,200	0.0%	1,200	0.0%
7320	Election Machines (2)											
		-	1,139	1,200	1,200	-	1,200	0.0%	1,200	0.0%	1,200	
TOTAL -Town Clerk Expenditures		159,997	160,969	159,948	187,227	93,528	200,694		196,102		197,679	
			0.61%	-0.63%	17.06%		7.19%		4.74%		5.58%	
						50.0%	13,467		8,875		10,452	
						YTD						

TOWN OF ROCKPORT

Municipal Budget FY 13-14

Town Clerk - Dept. 0207

3 Employees (Town Clerk, Deputy Town Clerk, and Assistant Town Clerk)

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14						
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board				
REVENUES												
R0100	Administrative Fees	733	683	140	600		600	0.0%	600	0.0%	600	0.0%
R0101	Advertising Reimbursement	121	100	-	100		100	0.0%	100	0.0%	100	0.0%
R0102	Agent Fees	10,947	10,602	3,403	10,000	108	7,500	-25.0%	7,500	-25.0%	7,500	-25.0%
R0103	Election Reimbursement Fees	1,765	-	1,591	3,000		3,000	0.0%	3,000	0.0%	3,000	0.0%
R0104	Interest on Taxes	45,144	55,047	44,610	45,000	22,470	45,000	0.0%	45,000	0.0%	45,000	0.0%
R0105	Lien Costs Collected	16,404	14,415	15,809	13,000	11,526	13,000	0.0%	13,000	0.0%	13,000	0.0%
R0106	Miscellaneous Income	164	14	85	750		100	-86.7%	100	-86.7%	100	-86.7%
R0107	Re-Reg. By Mail Fees	-	-	-	-		-		-		-	
R0108	Town Clerk Fees	16,064	21,898	25,474	21,000	14,498	21,000	0.0%	21,000	0.0%	21,000	0.0%
R0109	Excise Tax/Motor Vehicle	625,438	599,934	616,687	650,000	327,935	650,000	0.0%	650,000	0.0%	650,000	0.0%
R0110	Misc Applications	855	1,880	1,415	2,000	520	1,500	-25.0%	1,500		1,500	
R0111	Genealogy	-	-	-	100		100	0.0%	100		100	
R0112	Notary Public Fees	65	205	230	200	80	200	0.0%	200		200	
TOTAL -Town Clerk Revenues		717,700	704,779	709,444	745,750	377,138	742,100	0%	742,100	\$0	742,100	\$0
			-1.80%	0.66%	5.12%		-0.49%		-0.49%		-0.49%	
						50.6%	(3,650)		(3,650)		(3,650)	
						YTD						
NET Town Clerk's Budget		(557,703)	(543,811)	(549,496)	(558,523)	(283,609)	(541,406)	-3.06%	(545,998)	-2.24%	(544,421)	-2.52%
			-2.49%	1.05%	1.64%		-3.06%		-2.24%		-2.52%	
						50.8%	17,117		12,525		14,102	
						YTD						

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Town of Rockport, Maine

General Government

William Najpauer, Planning & Community Development Director

Planning & Community Development - Dept. 0209

Department Overview

The Office of Planning and Community Development coordinates all land use planning, zoning administration, land use permitting, grant administration and development activity in the Town of Rockport. The Office is responsible for zoning administration, code compliance, building inspections, and grant development and administration. Over the past five years staff have processed 1575 multi use permits and 617 plumbing and subsurface wastewater permits. The Planning Office is also the main contact point for information on projects such as the Downtown and Route One TIFs and grants such as the Gateway One Grant exploring the feasibility of the Commercial Street sewer extension.

Mission:

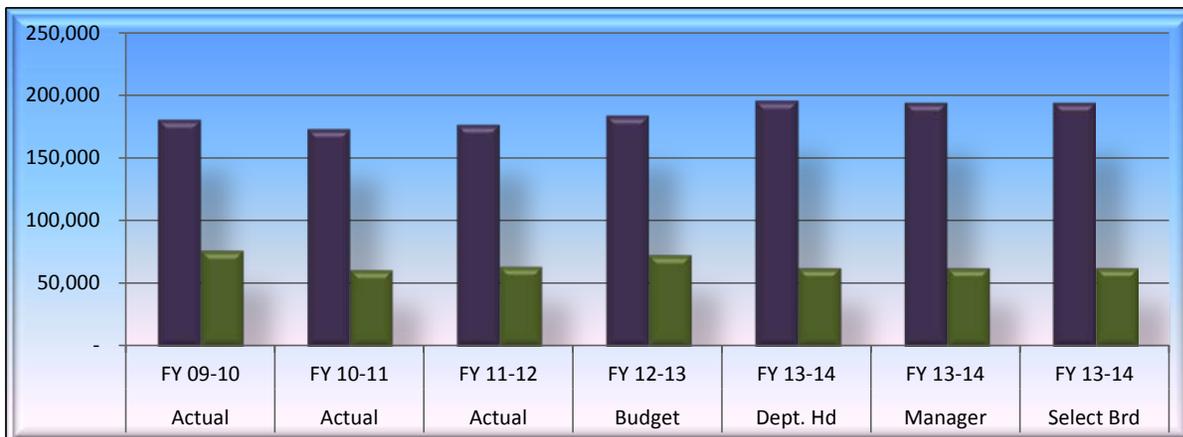
The Office of Planning and Community development shall be a customer-oriented community resource with the ability to deliver high-quality information on land use, planning, and economic development issues to residents of Rockport. Staff shall be highly skilled in providing thoughtful, well-researched answers to land use, planning, and economic development inquiries in a timely and professional manner.

Staffing

The Office of Planning and Community Development is currently staffed with one full-time employee and two part-time employees. The Administrative Assistant works 20 hours per week for the Planning Office. The Code Officer/Planning Inspector works 32 hours per week for the Town. The Planner/Community Development Director/Alternate Code Officer/Alternate Plumbing Inspector/Health Officer/Grant Administrator works full-time.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	117,895	109,484	113,256	117,326	57,242	119,861	119,861	119,861
2500 Employee Benefits	51,205	47,691	50,791	53,113	29,422	58,585	58,585	58,585
3000 Purchased and Contractual Services	9,869	11,560	8,699	8,575	6,534	9,250	9,250	9,250
4000 Other Contractual Services	-	528	672	1,000	126	1,000	1,000	1,000
5000 Supplies	1,764	2,681	2,306	2,180	993	2,260	2,260	2,260
7000 Capital Outlay	-	1,381	986	1,700	-	4,900	3,400	3,400
Total Planning Expenditures	180,733	173,325	176,709	183,895	94,316	195,856	194,356	194,356
		-4.10%	1.95%	4.07%	51.3%	6.50%	5.69%	5.69%
					YTD	11,961	10,461	10,461
Total Planning Revenues	75,722	60,547	63,069	72,238	30,551	62,045	62,092	62,092
		-20.04%	4.16%	14.54%	42.3%	-14.11%	-14.04%	-14.04%
					YTD	(10,193)	(10,145)	(10,145)
NET Planning Budget	105,010	112,777	113,640	111,657	63,766	133,811	132,263	132,263
		7.40%	0.77%	-1.75%	57.1%	19.84%	18.45%	18.45%
					YTD	22,153	20,606	20,606



TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government

Planning and Community Development 0209

3 Employees (Planning Director, Code Enforcement Officer, and an Administrative Assistant)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES		12/31/2012										
Personnel Services												
2110	Planning & Community Development Director	56,691	56,691	57,945	59,678	29,800	60,991	2.2%	60,991	2.2%	60,991	2.2%
2120	Administrative Assistant (20 hrs/wk FY 11-12)	21,962	14,870	17,095	17,023	8,041	17,399	2.2%	17,399	2.2%	17,399	2.2%
2125	Code Enfrmnt/Plumbing (32 hrs/wk FY 09-10)	39,602	36,728	37,397	38,575	19,261	39,420	2.2%	39,420	2.2%	39,420	2.2%
2205	Clerical Assistant	(2,571)	62			-						
2207	Recording Secretary	1,949	1,025	611	1,500	43	1,500	0.0%	1,500	0.0%	1,500	0.0%
2208	Video Technician	263	108	209	550	96	550	0.0%	550	0.0%	550	0.0%
		117,895	109,484	113,256	117,326	57,242	119,861	2.2%	119,861	2.2%	119,861	2.2%
Employee Benefits												
2505	Unemployment Compensation	513	276	323	343	170	397	15.7%	397	15.7%	397	15.7%
2510	Workers Compensation insurance	789	805	990	1,066	310	1,016	-4.7%	1,016	-4.7%	1,016	-4.7%
2520	Income Protection	1,332	1,069	1,098	1,150	684	1,175	2.2%	1,175	2.2%	1,175	2.2%
2530	Deferred compensation	5,815	4,953	5,039	5,187	2,626	5,301	2.2%	5,301	2.2%	5,301	2.2%
2540	Health Insurance	33,663	32,053	34,706	36,271	21,232	41,405	14.2%	41,405	14.2%	41,405	14.2%
2550	FICA and Medicare Taxes	9,092	8,445	8,524	8,975	4,339	9,169	2.2%	9,169	2.2%	9,169	2.2%
2577	Pager Stipend		90	110	120	60	120	0.0%	120		120	
		51,205	47,691	50,791	53,113	29,422	58,585	10.3%	58,585	10.3%	58,585	10.3%
Purchased and Contractual Services												
3010	Computer Consulting/Support	1,400	254	533	750	919	750	0.0%	750	0.0%	750	0.0%
3015	Computer Software Licenses	900	1,500	2,500	2,125	2,560	3,000	41.2%	3,000	41.2%	3,000	41.2%
3040	Legal Fees	2,219	5,978	2,154	1,500	1,076	1,200	-20.0%	1,200	-20.0%	1,200	-20.0%
3060	Misc. Professional Services (Consultant)	200	190	902	300	361	500	66.7%	500	66.7%	500	66.7%
3095	Misc. Board Expenses	162	117		200	240	200	0.0%	200	0.0%	200	0.0%
3105	Mileage	1,718	414	556	1,500	282	1,500	0.0%	1,500	0.0%	1,500	0.0%
3110	Meals	11	39		-	10	-		-		-	
3320	Telephone	1,472	866	632	650	533	750	15.4%	750	15.4%	750	15.4%
3805	Advertising	715	1,490	634	200	67	200	0.0%	200	0.0%	200	0.0%
3820	Dues and Memberships	40	20		200	20	200	0.0%	200	0.0%	200	0.0%
3850	Printing	557	451	413	450	332	450	0.0%	450	0.0%	450	0.0%
3920	Training and Education	475	240	375	700	135	500	-28.6%	500	-28.6%	500	-28.6%
		9,869	11,560	8,699	8,575	6,534	9,250	7.9%	9,250	7.9%	9,250	7.9%
Other Contractual Services												
4135	Water Quality Monitoring (<i>Clam Cove</i>)		528	672	1,000	126	1,000	0.0%	1,000	0.0%	1,000	0.0%
		-	528	672	1,000	126	1,000		1,000		1,000	
Supplies												
5005	Food, Paper Goods & Other Misc. Food Supplies	112	172	164	125	7	100	-20.0%	100	-20.0%	100	-20.0%
5340	General Maintenance Supplies	-	-		-	-						
5405	Computer Supplies	713	1,513	935	900	743	1,200	33.3%	1,200	33.3%	1,200	33.3%
5420	Office Supplies	754	690	973	900	129	700	-22.2%	700	-22.2%	700	-22.2%
5425	Postage	128	187	225	205	114	210	2.4%	210	2.4%	210	2.4%
5605	Books, Periodicals, Subscriptions	-	119	8	50	-	50	0.0%	50	0.0%	50	0.0%
5725	Misc Expenses (supplies)	56	-		-	-	-		-		-	
		1,764	2,681	2,306	2,180	993	2,260	3.7%	2,260	3.7%	2,260	3.7%
Capital Items												
7215	Renovation (CEO Office Expansion)						1,500		-			
7315	Computer		1,381	986	1,400							
7316	TRIO-Code Enforcement Software						2,800		2,800		2,800	
7335	Equipment-furniture and fixtures				300		600	100.0%	600	100.0%	600	100.0%
		-	1,381	986	1,700	-	4,900	188.2%	3,400		3,400	
TOTAL- Planning & Community Development Expenditures		180,733	173,325	176,709	183,895	94,316	195,856	6.5%	194,356	5.7%	194,356	5.7%
			-4.10%	1.95%	4.07%		6.50%		5.69%		5.69%	
						51.3%	11,961		10,461		10,461	
						YTD						

TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government

Planning and Community Development 0209

3 Employees (Planning Director, Code Enforcement Officer, and an Administrative Assistant)

	FY 09-10		FY 10-11		FY 11-12		FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
REVENUES											
R0200 Permit Fees	46,163	43,924	45,744	55,000	23,804	45,000	-18.2%	45,000	-18.2%	45,000	-18.2%
R0201 Copies & Misc.	7	25	65	25	37	35	40.0%	35		35	40.0%
R0202 Ordinance Fees	93	56	-	30	-	30	0.0%	30	0.0%	30	0.0%
R0203 Permit Fees	100	-	-	-	-						
R0204 Planning Board Fees	19,203	5,500	4,018	5,000	450	5,000	0.0%	5,000	0.0%	5,000	0.0%
R0205 Plumbing & WW Inspection Fees	4,943	5,430	7,345	7,000	3,243	7,000	0.0%	7,000	0.0%	7,000	0.0%
R0208 WW Wages & Benefits (Code Enforcement)	3,064	2,885	3,578	3,133	2,037	3,200	2.2%	3,247		3,247	3.7%
R0209 Zoning Board Fees	800	670	250	500		250	-50.0%	250	-50.0%	250	-50.0%
R0210 Codes Service Fees	1,325	1,993	2,010	1,500	975	1,500	0.0%	1,500		1,500	0.0%
R0211 Notary Public Fees	25	65	60	50	5	30	-40.0%	30		30	-40.0%
TOTAL -Planning & Community Development Revenues	75,722	60,547	63,069	72,238	30,551	62,045	-14.1%	62,092	-14.0%	62,092	-14.0%
		-20.04%	4.16%	14.54%			-14.11%		-14.04%		-14.04%
					42.3%	(10,193)		(10,145)		(10,145)	
					YTD						
NET Planning & Community Development Budget	105,010	112,777	113,640	111,657	63,766	133,811	19.8%	132,263	18.5%	132,263	18.5%
		7.40%	0.77%	-1.75%			19.84%		18.45%		18.45%
					57.1%	22,153		20,606		20,606	
					YTD						

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Town of Rockport, Maine

General Government Finance - Dept. 0211

Virginia B. Lindsey, Finance Director

Department Overview

The Office of Finance is responsible for the overall accounting of town finances, to include: accounts payable, accounts receivable, payroll, human resources, general ledger - for both the town's general fund as well as the town's Wastewater account. The Finance Director works in tandem with the Town Manager in developing the town's annual budget, including tracking of and reporting on municipal performance measurements. The Finance Director, working with the town's Investment Committee, tracks and reports on the town's investment accounts.

Mission

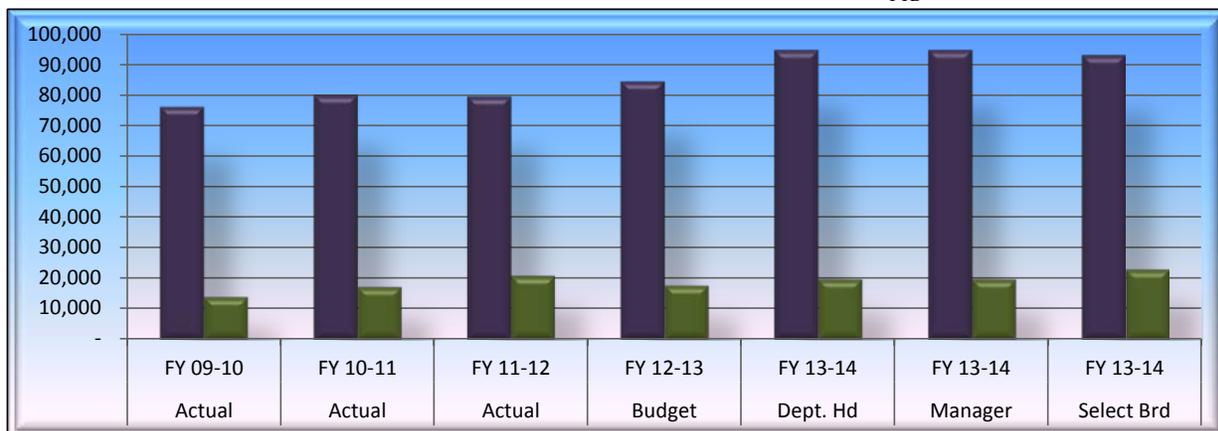
The mission of the Finance Department is to properly maintain and report on all expenditures and revenues of the town; to assist town management in developing a budget annually according to GFOA's best recommended practices; to process all government reporting regarding personnel in a timely manner; to assist personnel in their human resources needs; and to provide accurate financial information.

Staffing

There have been a number of staffing changes in recent years concerning the part-time help for the office. Currently an administrative clerk works 10 hours per week for Finance, and 20 hours a week for Assessing.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	54,885	55,296	56,687	58,599	27,194	67,380	67,380	65,920
2500 Employee Benefits	13,655	15,910	14,654	15,356	8,207	16,991	16,991	16,794
3000 Purchased and Contractual Services	3,068	3,632	2,188	4,010	606	3,845	3,845	3,845
4000 Other Contractual Services								
5000 Supplies	4,743	5,329	6,100	5,100	2,664	5,400	5,400	5,400
7000 Capital Outlay	-	-	-	1,500	1,216	1,200	1,200	1,200
Total Finance Expenditures	76,350	80,167	79,629	84,564	39,886	94,815	94,815	93,159
		5.00%	-0.67%	6.20%	47.2%	12.12%	12.12%	10.16%
					YTD	10,251	10,251	8,595
Total Finance Revenues	13,925	17,180	20,823	17,709	9,686	19,664	19,664	22,894
		23.38%	21.21%	-14.96%	54.7%	11.04%	11.04%	29.28%
					YTD	1,955	1,955	5,185
NET Finance Budget	62,425	62,987	58,805	66,855	30,200	75,152	75,152	70,266
		0.90%	-6.64%	13.69%	45.2%	12.41%	12.41%	5.10%
					YTD	8,296	8,296	3,410



TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government
Finance Department - 0211

2 Employees (Finance Director and a part-time Clerk)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES												
12/31/2012												
Personnel Services												
2110	Finance Director's Salary	49,025	49,025	51,344	51,609	25,770	56,460	9.4%	56,460	9.4%	55,000	6.6%
2120	Finance Clerk (shared)	3,710	3,558									
2205	Administrative Clerk (40 15 hrs/wk)	2,151	2,714	5,343	6,990	1,424	10,920	56.2%	10,920	56.2%	10,920	56.2%
		54,885	55,296	56,687	58,599	27,194	67,380	15.0%	67,380	15.0%	65,920	12.5%
Employee Benefits												
2505	Unemployment Compensation	321	143	172	173	91	200	15.7%	200	15.7%	200	15.7%
2510	Workers Compensation insurance	137	166	155	155	45	206	32.8%	206	32.8%	202	30.0%
2520	Income Protection	487	1,075	498	515	398	563	9.4%	563	9.4%	549	6.6%
2530	Deferred compensation	2,197	2,395	2,245	2,322	1,160	2,541	9.4%	2,541	9.4%	2,475	6.6%
2540	Health Insurance	6,359	7,848	7,376	7,708	4,439	8,326	8.0%	8,326	8.0%	8,326	8.0%
2550	FICA and Medicare Taxes	4,154	4,283	4,208	4,483	2,075	5,155	15.0%	5,155	15.0%	5,043	12.5%
		13,655	15,910	14,654	15,356	8,207	16,991	10.6%	16,991	10.6%	16,794	9.4%
Purchased and Contractual Services												
3040	Legal Fees/Banking	919	1,016	46	1,100	-	1,100	0.0%	1,100	0.0%	1,100	0.0%
3105	Mileage reimbursement	321	229	179	250	159	250	0.0%	250	0.0%	250	0.0%
3110	Meals reimbursement	28	-	-	50	-	25	-50.0%	25	-50.0%	25	-50.0%
3125	Tolls, parking, misc. reimbursement	-	-	-	-	-	-	-	-	-	-	-
3320	Telephone	592	584	641	640	252	500	-21.9%	500	-21.9%	500	-21.9%
3515	Interest on TAN	230	654	-	800	-	800	0.0%	800	0.0%	800	0.0%
3810	Bank Charges and Fees	-	-	-	-	-	-	-	-	-	-	-
3820	Dues and memberships	205	220	220	220	25	220	0.0%	220	0.0%	220	0.0%
3850	Printing	480	599	572	500	-	500	0.00%	500	0.00%	500	0
3920	Training and Education	292	330	531	450	170	450	0.0%	450	0.0%	450	0.0%
		3,068	3,632	2,188	4,010	606	3,845	-4.1%	3,845	-4.1%	3,845	-4.1%
Supplies												
5405	Computer Supplies	2,272	2,904	2,750	2,600	1,384	2,600	0.0%	2,600	0.0%	2,600	0.0%
5420	Office Supplies	1,033	1,103	1,476	900	382	1,000	11.1%	1,000	11.1%	1,000	11.1%
5425	Postage	1,258	1,323	1,648	1,500	832	1,600	6.7%	1,600	6.7%	1,600	6.7%
5450	Training Supplies	25	-	-	-	66	100		100		100	
5605	Books, Periodicals, Subscriptions	154	-	226	100	-	100	0.0%	100	0.0%	100	0.0%
		4,743	5,329	6,100	5,100	2,664	5,400	5.9%	5,400	5.9%	5,400	5.9%
Capital Items												
7315	Computer Equipment			-	1,500	1,216						
7335	Equipment-furniture and fixtures						1,200		1,200		1,200	
		-	-	-	1,500	1,216	1,200		1,200		1,200	
1												
Total Finance Expenditures		76,350	80,167	79,629	84,565	39,886	94,815	12.1%	94,815	12.1%	93,159	10.2%
			5.00%	-0.67%	6.20%		12.12%		12.12%		10.16%	
						47.2%	10,250		10,250		8,594	
YTD												

TOWN OF ROCKPORT

Municipal Budget FY 13-14

Finance Department - 0211

2 Employees (Finance Director and a part-time Clerk)

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
REVENUES											
R0300 Administrative Fees	128	140	120	104	96	208	100.0%	208	100.0%	208	100.0%
R0301 Gas Tax Refund	220	55	10	20		-					
R0302 Interest - Checking Account	2,757	5,563	8,827	6,000	2,891	6,000	0.0%	6,000	0.0%	6,000	0.0%
R0303 Legal Fees/Banking	919	1,016		800							
R0304 WW Miscellaneous	-	-		-							
R0305 WW Postage Reimbursement	309	461	716	450	156	400	-11%	400	-11.1%	400	-11.11%
R0306 WW Reimbursement Wages & Bens.	9,133	9,651	11,136	10,335	6,539	13,056	26%	13,056	26.3%	16,286	57.58%
R0307 Finance Misc.	443	274		-							
R0312 Notary Public Fees	15	20	15	-	5						
Total Finance Revenues	13,925	17,180	20,823	17,709	9,686	19,664	11.0%	19,664	11.0%	22,894	29.3%
		23.38%	21.21%	-14.96%	54.7%	11.04%		11.04%		29.28%	
					YTD	1,955		1,955		5,185	
NET Finance Budget	62,425	62,987	58,805	66,855	30,200	75,152	12.4%	75,152	12.4%	70,266	5.1%
		0.90%	-6.64%	13.69%	45.2%	12.41%		12.41%		5.10%	
					YTD	8,296		8,296		3,410	

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Town of Rockport, Maine

General Government Assessing - Dept. 0213

Kerry Leichtman, Assessor

Department Overview

The Assessing Department is responsible for maintaining more than 6,000 real estate accounts; approximately 400 personal property business accounts; maintenance/updating tax maps; approving/denying and processing exemption requests; maintenance of GIS system and data updates; coordination of the Enhanced 9-1-1 emergency addressing system; property assessments; communicate valuation changes with affected residents; deed transfer processing and maintenance of deed and real estate transfer document records; real estate sales analysis; tax commitment and billing; state valuation/audit; current use program administration (open space, farm land, tree growth, and working waterfront); research/process abatement requests; defend valuations at Board of Assessment review proceedings; and must maintain a working knowledge of property tax laws and all applicable rules and regulations.

Mission:

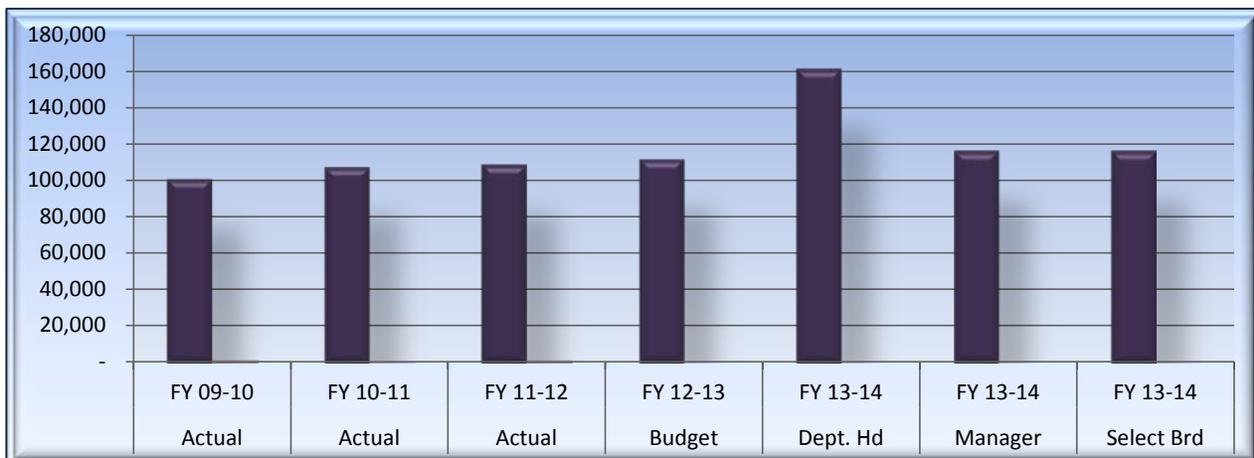
- To assess all Rockport properties equally and fairly in accordance with state law, so that no property owner is obligated to pay more or allowed to pay less than their fair share of the property tax;
- To keep current with changes in state law, and in the latest technologies used in the fair and equitable determination of value;
- To serve and respond to the public with courtesy and integrity.

Staffing

The Assessing Department includes the Assessor, a shared receptionist, and part-time administrative assistance as needed.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	66,469	64,743	64,703	69,131	32,430	57,060	57,060	57,060
2500 Employee Benefits	20,012	26,645	24,888	25,999	14,309	26,456	26,456	26,456
3000 Purchased and Contractual Services	12,373	14,593	17,157	14,301	12,909	30,525	30,525	30,525
4000 Other Contractual Services								
5000 Supplies	2,222	1,623	2,241	2,400	1,033	2,400	2,400	2,400
7000 Capital Outlay	-	-	-	-	662	45,000	-	-
Total Assessing Expenditures	101,076	107,604	108,989	111,830	61,342	161,441	116,441	116,441
		6.46%	1.29%	2.61%	54.9%	44.36%	4.12%	4.12%
					YTD	49,611	4,611	4,611
Total Assessing Revenues	541	235	452	-	218	-	-	100
		-56.61%	92.65%	-100.00%	#DIV/0!	-	-	#DIV/0!
					YTD			100
NET Assessing Budget	100,535	107,369	108,537	111,830	61,124	161,441	116,441	116,341
		6.80%	1.09%	3.03%	54.7%	44.36%	4.12%	4.03%
					YTD	49,611	4,611	4,511



TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government Assessing - Dept. 0213

2 Employees (Assessor and a part-time clerk)

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES											
12/31/2012											
Personnel Services											
2110 Assessor's Salary	53,413	52,200	52,122	54,951	27,442	56,160	2.2%	56,160	2.2%	56,160	2.2%
2120 Admin. Clerk (4 hrs/mo-FY 13-14)	8,134	6,997				700		700		700	
2205 Administrative Clerk (20 hrs/wk)	4,922	5,499	12,581	13,980	4,841						
2207 Part-time Board Assistant	-	46		200	147	200	0.0%	200	0.0%	200	0.0%
	66,469	64,743	64,703	69,131	32,430	57,060	-17.5%	57,060	-17.5%	57,060	-17.5%
Employee Benefits											
2505 Unemployment Compensation	366	209	215	218	113	153	-30.1%	153	-30.1%	153	-30.1%
2510 Workers Compensation insurance	716	852	278	182	53	174	-4.7%	174	-4.7%	174	-4.7%
2520 Income Protection	517	594	530	548	517	560	2.2%	560	2.2%	560	2.2%
2530 Deferred Compensation	405	2,696	2,390	2,473	1,235	2,527	2.2%	2,527	2.2%	2,527	2.2%
2535 Maine Public Employees Retirement	192	-				-		-		-	
2540 Health Insurance	13,029	17,378	16,544	17,290	9,955	18,677	8.0%	18,677	8.0%	18,677	8.0%
2550 FICA and Medicare Taxes	4,788	4,917	4,930	5,288	2,435	4,365	-17.5%	4,365	-17.5%	4,365	-17.5%
2575 Cell Phone Stipend		-				-		-		-	
	20,012	26,645	24,888	25,999	14,309	26,456	1.8%	26,456	1.8%	26,456	1.8%
Purchased and Contractual Services											
3015 Computer Software Licenses	3,800	3,800	3,950	4,815	4,080	3,180	-34.0%	3,180	-34.0%	3,180	-34.0%
3026 Web Hosting/Connectivity/Design	4,200	4,200	2,800	2,200	2,700	2,700	22.7%	2,700	22.7%	2,700	22.7%
3040 Legal Fees	-	615	4,197	750	3,461	5,000	566.7%	5,000	566.7%	5,000	566.7%
3060 Professional Services	350	925	325	250	1,086	11,610	4544.0%	11,610	4544.0%	11,610	4544.0%
3095 Board of Assessment Review	-	25		100	-	200	100.0%	200	100.0%	200	100.0%
3105 Mileage reimbursement	1,565	812	1,707	1,400	962	1,600	14.3%	1,600	14.3%	1,600	14.3%
3110 Meals reimbursement	235	123	190	300	71	350	16.7%	350	16.7%	350	16.7%
3115 Lodging	287	479	88	870	-	1,150	32.2%	1,150	32.2%	1,150	32.2%
3125 Tolls, parking, misc reimbursement	23	3	25	50	26	50	0.0%	50	0.0%	50	0.0%
3320 Telephone	502	533	603	600	252	600	0.0%	600	0.0%	600	0.0%
3610 Computer Maint. Contracts (GIS Layer)	-	-									
3820 Dues and memberships	271	318	271	266	235	265	-0.4%	265	-0.4%	265	-0.4%
3845 Tax Map Maintenance	300	1,875	2,154	1,700	-	2,000	17.6%	2,000	17.6%	2,000	17.6%
3850 Printing	321	276		-	-	120		120		120	
3920 Training and Education	519	610	848	1,000	37	1,700	70.0%	1,700	70.0%	1,700	70.0%
	12,373	14,593	17,157	14,301	12,909	30,525	113.4%	30,525	113.4%	30,525	113.4%
Supplies											
5005 Food, Paper Gds & Other Food Supplies	-	90	96	100	5	100	0.0%	100	0.0%	100	0.0%
5405 Computer Supplies	1,019	232	991	800	575	800	0.0%	800	0.0%	800	0.0%
5420 Office Supplies	523	635	448	500	138	500	0.0%	500	0.0%	500	0.0%
5425 Postage	680	467	698	800	316	800	0.0%	800	0.0%	800	0.0%
5450 Training Supplies		15		-	-	-		-		-	
5605 Books, Periodicals	-	184	8	200	-	200	0.0%	200	0.0%	200	0.0%
	2,222	1,623	2,241	2,400	1,033	2,400	0.0%	2,400	0.0%	2,400	0.0%
Capital Items											
7315 GIS Software Upgrade			-		-						
7315 Computer Equipment			-		662						
7335 Equipment-furniture and fixtures			-								
7405 Property Revaluation Reserve			-			45,000					
	-	-	-	-	662	45,000		-		-	
TOTAL- Assessing Expenditures	101,077	107,604	108,989	111,830	61,342	161,441	44.4%	116,441	4.1%	116,441	4.1%
		6.46%	1.29%	2.61%		44.36%		-100.00%		4.12%	
					54.9%	49,611		4,611		4,611	
					YTD						

TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government
Assessing - Dept. 0213

2 Employees (Assessor and a part-time clerk)

	FY 12-13				FY 13-14						
	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
REVENUES											
R0400 Copies & Misc.	407	134	446		118			50			
R0401 Homestead Admin. Fee	-	-									
R0402 BETE Admin. Fee	34	46									
R0403 Miscellaneous	75	50	2		100			50			
R0412 Notary Public Fees	25	5	5								
Total Assessing Revenues	541	235	452	-	218	-	-	100			
		-56.61%	92.65%	-100.00%				100			
 NET Assessing Dept. Budget	 100,537	 107,369	 108,537	 111,830	 61,124	 161,441	 44.4%	 116,441	 4.1%	 116,341	 4.0%
		6.80%	1.09%	3.03%	54.7%	44.36%		-100.00%		-100.00%	
					YTD	49,611		4,611		4,511	

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Town of Rockport, Maine

General Government

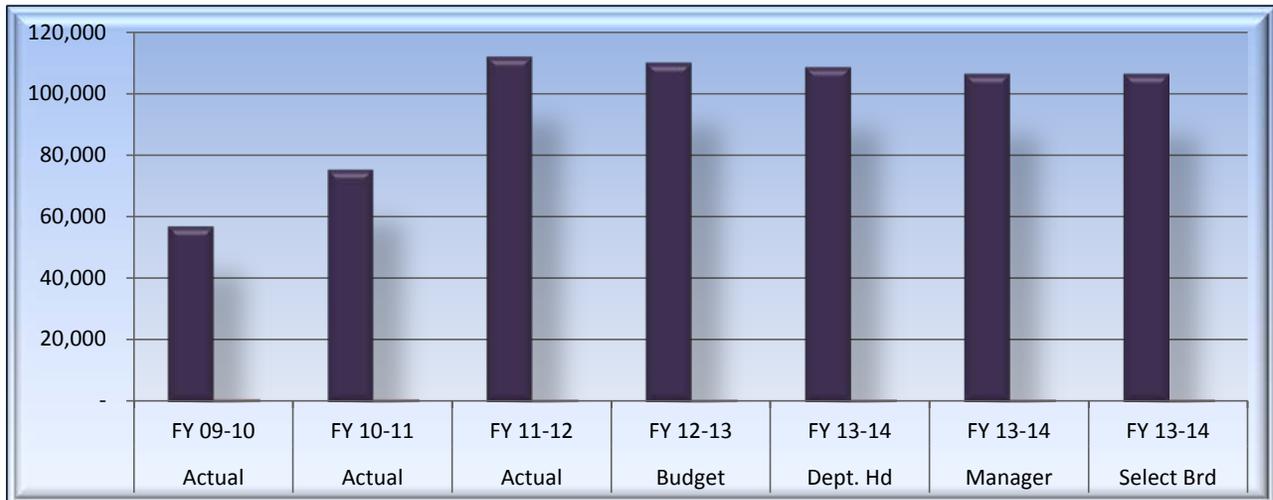
Municipal Building - Town Office - 0215

Purpose:

The town office building houses the offices which comprise General Government. Funding in this budget provides for the maintenance and upkeep of the town office, as well as operations for the town's computer network.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	4,348	8,575	16,241	17,023	8,993	17,399	17,399	17,399
2500 Employee Benefits	606	3,054	6,672	6,882	3,483	7,314	7,314	7,314
3000 Purchased and Contractual Services	38,135	41,585	39,660	36,428	20,258	43,023	43,023	43,023
4000 Other Contractual Services	1,371	1,725	1,667	1,750	997	1,750	1,800	1,800
5000 Supplies	7,617	11,632	13,075	12,730	6,274	12,940	10,700	10,700
7000 Capital Outlay	5,000	9,000	34,863	35,415	11,413	26,413	26,413	26,413
Total Town Office Expenditures	57,076	75,571	112,177	110,228	51,417	108,839	106,649	106,649
		32.40%	48.44%	-1.74%		-1.26%	-3.25%	-3.25%
					46.6%	(1,389)	(3,579)	(3,579)
					YTD			
Total Town Office Revenues	586	524	425	410	256	510	510	510
		-10.66%	-18.94%	-3.43%		24.39%	24.39%	24.39%
					62.4%	100	100	100
					YTD			
NET Town Office Budget	56,490	75,047	111,752	109,818	51,161	108,329	106,139	106,139
		32.85%	48.91%	-1.73%		-1.36%	-3.35%	-3.35%
					46.6%	(1,489)	(3,679)	(3,679)
					YTD			



TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government Municipal Building - Town Office - 0215

1 Employee (part-time receptionist; shared w/ Planning)

		FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
					Budget	Y-T-D	Dept. Hd.		Manager		Board	
EXPENDITURES		12/31/2012										
Personnel Services												
2120	Receptionist (20 hrs/wk)		7,001	16,241	17,023	8,993	17,399	2.2%	17,399	2.2%	17,399	2.2%
2206	Town Office Custodian	4,348	1,573									
		4,348	8,575	16,241	17,023	8,993	17,399	2.2%	17,399	2.2%	17,399	2.2%
Employee Benefits												
2505	Unemployment Compensation	81	54	65	65	34	75	15.7%	75	15.7%	75	15.7%
2510	Workers Compensation insurance	116	138	52	45	13	53	18.1%	53	18.1%	53	18.1%
2520	Income Protection	-	67	750	170	503	174	2.2%	174	2.2%	174	2.2%
2530	Deferred Compensation	-	373	185	766	-	783	2.2%	783	2.2%	783	2.2%
2540	Health Insurance	-	1,772	4,339	4,534	2,239	4,898	8.0%	4,898	8.0%	4,898	8.0%
2550	FICA and Medicare Taxes	409	649	1,282	1,302	693	1,331	2.2%	1,331	2.2%	1,331	2.2%
		606	3,054	6,672	6,882	3,483	7,314	6.3%	7,314	6.3%	7,314	6.3%
Purchased and Contractual Services												
3006	Cleaning Service	646	4,127	5,152	6,500	2,724	6,500	0.0%	6,500	0.0%	6,500	0.0%
3010	Computer Consulting/Support	208	400	1,053	500	-	500	0.0%	500	0.0%	500	0.0%
3015	Computer Software & License Support	15,872	10,886	8,896	5,485	6,894	6,900	25.8%	6,900	25.8%	6,900	25.8%
3016	Hardware Maintenance Support	745	1,856	438	-	-	-	-	-	-	-	-
3025	Internet activity fees	888	888	888	888	444	888	0.0%	888	0.0%	888	0.0%
3026	Web Hosting/Connectivity/Design	520	803	550	1,000	125	1,000	0.0%	1,000	0.0%	1,000	0.0%
3090	Misc. Contract (Outside Contractor)	205	-	30	200	-	200	0.0%	200	0.0%	200	0.0%
3305	Electricity	5,639	5,798	5,518	6,000	2,926	6,000	0.0%	6,000	0.0%	6,000	0.0%
3315	Sewer usage fees	375	381	378	450	178	450	0.0%	450	0.0%	450	0.0%
3320	Telephone	1,005	1,040	1,219	1,150	970	6,300	447.8%	6,300	447.8%	6,300	447.8%
3325	Water usage fees	249	283	295	450	152	450	0.0%	450	0.0%	450	0.0%
3410	Copy Machine Lease			1,432	2,150	716	2,150	0.0%	2,150	0.0%	2,150	0.0%
3425	Postage Meter Contracts	819	819	785	850	366	850	0.0%	850	0.0%	850	0.0%
3610	Computer Repairs & Maintenance	3,914	4,527	1,685	4,500	1,400	4,500	0.0%	4,500	0.0%	4,500	0.0%
3614	Electrical Repairs & Maintenance	-	-	703	500	-	500	0.0%	500	0.0%	500	0.0%
3620	Equipment Maintenance	3,519	1,102	5,102	2,000	1,318	2,000	0.0%	2,000	0.0%	2,000	0.0%
3624	Heating Repairs & Maintenance	75	583		500	80	500	0.0%	500	0.0%	500	0.0%
3628	Miscellaneous Repairs & Maintenance	1,329	6,073	3,623	2,000	1,432	2,000	0.0%	2,000	0.0%	2,000	0.0%
3630	Mowing	1,691	1,691	1,691	870	496	900	3.4%	900	3.4%	900	3.4%
3805	Advertising			51	100	-	100	0.0%	100	0.0%	100	0.0%
3820	Dues and memberships (Sam's Club)	140	35	35	35	35	35	0.0%	35	0.0%	35	0.0%
3840	Post Office Box	295	295	136	300	-	300	0.0%	300	0.0%	300	0.0%
		38,135	41,585	39,660	36,428	20,258	43,023	18.1%	43,023	18.1%	43,023	18.1%
Other Contractual Services												
4105	Fire Alarm Monitoring	72	305		305	-	305	0.0%	305	0.0%	305	0.0%
4110	Sprinkler System	841	1,093	1,328	1,025	731	1,025	0.0%	1,075	4.9%	1,075	4.9%
4115	Security Alarm System Monitoring	449	318	330	320	180	320	0.0%	320	0.0%	320	0.0%
4126	Inspection/Testing-Hydro & Fire Ext.	9	9	9	100	86	100	0.0%	100	0.0%	100	0.0%
		1,371	1,725	1,667	1,750	997	1,750	0.0%	1,800	2.9%	1,800	2.9%

TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government
Municipal Building - Town Office - 0215

1 Employee (part-time receptionist; shared w/ Planning)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.		Manager		Board	
Supplies											
5005 Food, Paper Goods & Other Misc. Food Supplies	2,101	1,656	1,581	1,500	584	1,500	0.0%	1,500	0.0%	1,500	0.0%
5205 Heating Fuel	1,845	4,019	5,427	5,530	3,985	5,740	3.8%	3,500	-36.7%	3,500	-36.7%
5330 Cleaning Supplies	288	103	64	250	3	250	0.0%	250	0.0%	250	0.0%
5340 General Maintenance Supplies	195	264	1,885	800	468	800	0.0%	800	0.0%	800	0.0%
5352 Heating Supplies	90	1,395		200	-	200	0.0%	200	0.0%	200	0.0%
5360 Restroom Supplies	255	246	464	400	201	400	0.0%	400	0.0%	400	0.0%
5405 Computer Supplies	43	1,769	310	1,000	234	1,000	0.0%	1,000	0.0%	1,000	0.0%
5410 Copy Machine Supplies	1,175	652	1,026	900	531	900	0.0%	900	0.0%	900	0.0%
5415 General Supplies	1,524	449	947	800	656	800	0.0%	800	0.0%	800	0.0%
5420 Office Supplies	757	785	544	750	-	750	0.0%	750	0.0%	750	0.0%
5425 Postage	(758)	46	528	100	(388)	100	0.0%	100	0.0%	100	0.0%
5426 Postage Meter Supplies	101	248	300	500	-	500	0.0%	500	0.0%	500	0.0%
5725 Misc. Expenses (supplies)	-	-		-	-	-		-		-	
	7,617	11,632	13,075	12,730	6,274	12,940	1.7%	10,700	-15.9%	10,700	-15.9%
Capital Items											
7205 Building Improvements Reserve		-	17,189	10,000	-	10,000		10,000		10,000	
7310 Phone System				9,000	-	-					
7315 Computer Equipment		-			-	-					
7316 Accounting Software -lease/purchase		-	11,899	11,415	11,413	11,413	0.0%	11,413	0.0%	11,413	0.0%
7335 Equipment-furniture and fixtures		-			-						
7350 Heating & Cooling System Upgrade		-	5,775		-	-					
7570 Computer Reserve-G 2-3600-00	5,000	9,000		5,000	-	5,000		5,000		5,000	
Total	5,000	9,000	34,863	35,415	11,413	26,413	-25.4%	26,413	-25.4%	26,413	-25.4%
TOTAL - Town Office Expenditures	57,076	75,571	112,177	110,230	51,417	108,839	-1.3%	106,649	-3.2%	106,649	-3.2%
		32.40%	48.44%	-1.74%		-1.26%		-100.00%		-3.25%	
					46.6%	(1,391)		(3,581)		(3,581)	
					YTD						
REVENUES											
R0450 Copies	191	205	116	100	239	200	100.0%	200	100.0%	200	100.0%
R0452 Misc Reimbursement	132	56	46	50	17	50	0.0%	50	0.0%	50	0.0%
R0454 Utilities Reimbursement	263	263	263	260	-	260	0.0%	260	0.0%	260	0.0%
Total Town Office Revenues	586	524	425	410	256	510	24.4%	510	24.4%	510	24.4%
		-10.66%	-18.94%	-3.43%		24.39%		-100.00%		24.39%	
					62.4%	100		100		100	
					YTD						
NET Town Office Building Budget	56,490	75,047	111,752	109,820	51,161	108,329	-1.4%	106,139	-3.4%	106,139	-3.4%
		32.85%	48.91%	-1.73%		-1.36%		-100.00%		-3.35%	
					46.6%	(1,491)		(3,681)		(3,681)	
					YTD						

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Town of Rockport, Maine

**General Government
Insurance - Dept. 0216**

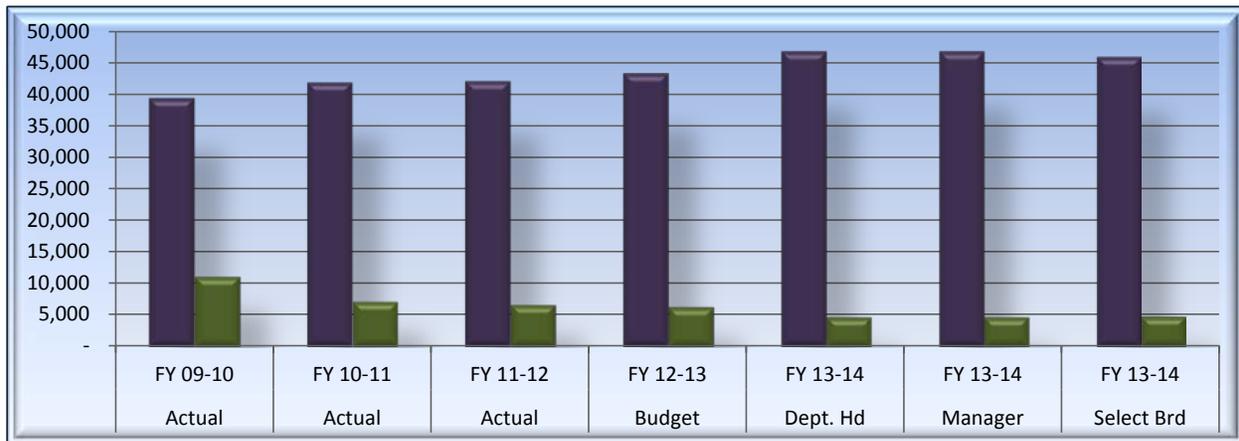
Virginia B. Lindsey, Finance Director

Purpose:

The Insurance budget provides funding for all town insurances, to include property and casualty, public officials liability, and vehicles insurance.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services								
2500 Employee Benefits								
3000 Purchased and Contractual Services	39,534	42,074	42,231	43,500	20,654	46,980	46,980	46,110
4000 Other Contractual Services								
5000 Supplies								
7000 Capital Outlay								
Total Insurance Expenditures	39,534	42,074	42,231	43,500	20,654	46,980	46,980	46,110
		6.42%	0.37%	3.00%	47.5%	8.00%	8.00%	6.00%
					YTD	3,480	3,480	2,610
Total Insurance Revenues	11,060	7,205	6,702	6,285	2,726	4,700	4,700	4,810
		-34.86%	-6.98%	-6.22%	43.4%	-25.22%	-25.22%	-23.47%
					YTD	(1,585)	(1,585)	(1,475)
NET Insurance Budget	28,474	34,869	35,529	37,215	17,928	42,280	42,280	41,300
		22.46%	1.89%	4.75%	48.2%	13.61%	13.61%	10.98%
					YTD	5,065	5,065	4,085



TOWN OF ROCKPORT

Municipal Budget FY 13-14

General Government Insurance - 0216

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
EXPENDITURES											
12/31/2012											
Purchased and Contractual Services											
3720 Property & Casualty	17,996	16,971	20,975	21,000	7,897	22,680	8.0%	22,680	8.0%	22,260	6.0%
3725 Public Officials Liability	8,602	11,084	8,140	8,500	5,001	9,180	8.0%	9,180	8.0%	9,010	6.0%
3730 Vehicles Insurance	12,936	14,019	13,116	14,000	7,757	15,120	8.0%	15,120	8.0%	14,840	6.0%
	39,534	42,074	42,231	43,500	20,654	46,980	8.0%	46,980	8.0%	46,110	6.0%
TOTAL- Insurance Expenditures	39,534	42,074	42,231	43,500	20,654	46,980	8.0%	46,980	8.0%	46,110	6.0%
		6.42%	0.37%	3.00%		8.00%		-100.00%		6.00%	
					47.5%	3,480		3,480		2,610	
					YTD						

REVENUES											
R0502 MMA Insurance Dividend	8,437	4,093	4,291	4,200	2,726	2,600	-38.1%	2,600	-38.1%	2,600	-38.1%
R0503 WW Insurance Reimbursement	1,566	1,500	1,600	2,085		2,100	0.7%	2,100	0.7%	2,210	6.0%
R0504 WC Premium Reimbursement	1,057	1,612	811								
TOTAL Insurance Revenues	11,060	7,205	6,702	6,285	2,726	4,700	-25.2%	4,700	-25.2%	4,810	-23.5%
		-34.86%	-6.98%	-6.22%		-25.22%		-100.00%		-23.47%	
					43.4%	(1,585)		(1,585)		(1,475)	
					YTD						

NET Insurance Budget	28,474	34,869	35,529	37,215	17,928	42,280	13.6%	42,280	13.6%	41,300	11.0%
		22.46%	1.89%	4.75%		13.61%		-100.00%		10.98%	
					48.2%	5,065		5,065		4,085	
					YTD						

TOWN OF ROCKPORT

Public Assistance

General Assistance

Town of Rockport, Maine

Public Assistance
General Assistance - Dept. 0303

Stacey Y. Parra - General Assistance Administrator

Department Overview

The General Assistance department provides citizens in need with temporary support for basic needs such as shelter, food, utilities, clothing, and other basic necessities. The GA Administrator meets with people seeking assistance, to determine qualifications and to help them seek other forms of assistance whenever warranted.

Mission:

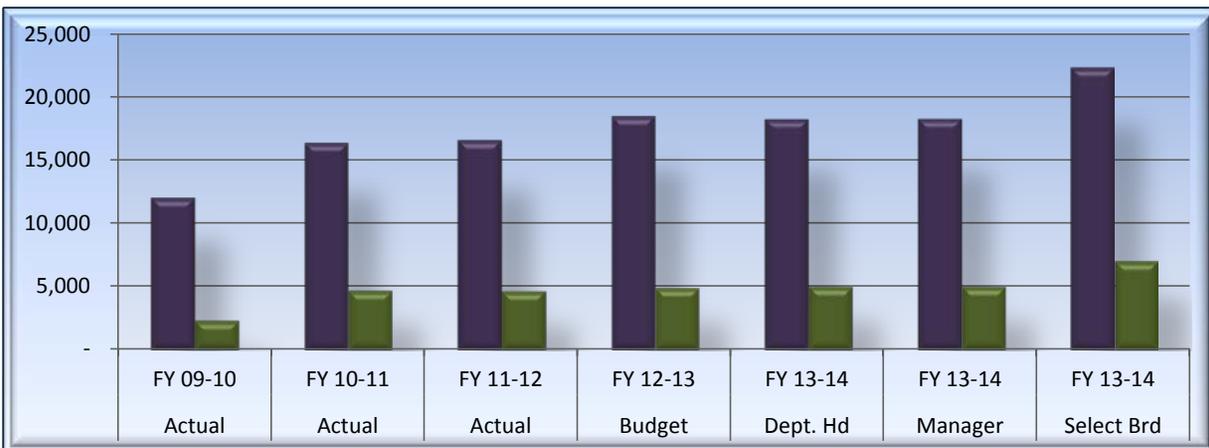
The purpose of General Assistance is to provide basic needs such as food, shelter, utilities, fuel, clothing, and other basic necessities, that may be essential to residents and families in Rockport during a time of need.

Staffing

The General Assistance Administrator is paid a stipend to help find or provide the services to assist people in need. The GA Administrator also serves as the executive secretary to the town manager. In the absence of the GA Administrator, the general assistance requirements of the public are served by the town clerk.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	5,359	5,359	5,478	5,642	2,348	5,668	5,668	5,668
2500 Employee Benefits	281	600	554	841	218	786	820	820
3000 Purchased and Contractual Services	5,669	10,265	10,365	11,815	5,608	11,565	11,565	15,615
4000 Other Contractual Services								
5000 Supplies	770	213	242	230	99	280	280	280
7000 Capital Outlay								
Total GA Expenditures	12,080	16,437	16,639	18,528	8,272	18,299	18,333	22,383
		36.07%	1.23%	11.35%	44.6%	-1.23%	-1.05%	20.81%
					YTD	(229)	(195)	3,855
Total GA Revenues	2,338	4,709	4,649	4,930	-	5,025	5,025	7,025
		101.39%	-1.29%	6.05%	0.0%	1.93%	1.93%	42.49%
					YTD	95	95	2,095
NET GA Budget	9,741	11,728	11,990	13,598	8,272	13,274	13,308	15,358
		20.39%	2.24%	13.40%	60.8%	-2.38%	-2.13%	12.95%
					YTD	(324)	(290)	1,760



TOWN OF ROCKPORT

Municipal Budget FY 13-14

Public Assistance
General Assistance - 0303

1 Employee (5 hours per week)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14						
				Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES												
12/31/2012												
Personnel Services												
2225	G/A Administrator	5,359	5,359	5,478	5,642	2,348	5,668	0.5%	5,668	0.5%	5,668	0.5%
		5,359	5,359	5,478	5,642	2,348	5,668	0.5%	5,668	0.5%	5,668	0.5%
Employee Benefits												
2505	Unemployment Compensation	-	-	-	-	-	-	-	-	-	-	-
2510	Workers Compensation insurance	13	16	14	15	4	17	16.1%	17	16.1%	17	16.1%
2520	Income Protection	-	-	18	56	-	57	0.5%	57	0.5%	57	0.5%
2535	Maine Public Employees Retirement	24	63	34	158	-	159	0.5%	193	22.0%	193	22.0%
2550	FICA and Medicare Taxes	243	412	367	432	164	434	0.5%	434	0.5%	434	0.5%
2575	Cell Phone Stipend	-	110	120	180	50	120	-33.3%	120	-33.3%	120	-33.3%
		281	600	554	841	218	786	-6.5%	820	-2.5%	820	-2.5%
Purchased and Contractual Services												
3105	Mileage	408	201	439	450	61	450	0.0%	450	0.0%	450	0.0%
3110	Meals reimbursement	225	322	316	300	30	300	0.0%	300	0.0%	300	0.0%
3115	Lodging	140	138	-	200	77	200	0.0%	200	0.0%	200	0.0%
3125	Tolls, parking, misc reimbursement	-	2	-	5	-	5	0.0%	5	0.0%	5	0.0%
3305	Electricity assistance	718	1,450	2,333	1,800	1,224	1,800	0.0%	1,800	0.0%	1,800	0.0%
3315	Sewerage	-	-	352	-	-	-	-	-	-	-	-
3325	Water	-	-	67	-	-	200	-	200	-	200	-
3330	Burial assistance	-	-	-	-	-	-	-	-	-	-	-
3345	Food assistance	39	38	202	200	59	200	0.0%	200	0.0%	250	25.0%
3350	Fuel assistance	206	929	2,361	2,000	356	1,650	-17.5%	1,650	-17.5%	1,650	-17.5%
3355	Medical assistance	-	-	-	-	-	-	-	-	-	-	-
3360	Rental/Mortgage assistance	3,618	7,002	4,109	6,000	3,631	6,000	0.0%	6,000	0.0%	10,000	66.7%
3365	Household/Personal Assistance	-	-	28	200	-	200	0.0%	200	0.0%	200	0.0%
3370	All Other Utilities	69	-	-	100	-	-	-	-	-	-	-
3805	Advertising	76	43	128	80	80	80	0.0%	80	0.0%	80	0.0%
3820	Dues and memberships	30	30	30	30	30	30	0.0%	30	0.0%	30	0.0%
3910	Miscellaneous Expenses	-	-	-	200	-	200	0.0%	200	0.0%	200	0.0%
3920	Training & Education	140	110	-	250	60	250	0.0%	250	0.0%	250	0.0%
		5,669	10,265	10,365	11,815	5,608	11,565	-2.1%	11,565	-2.1%	15,615	32.2%
Supplies												
5005	Food-Meeting Refreshments	45	-	(55)	50	-	50	0.0%	50	0.0%	50	0.0%
5405	Computer Supplies	207	69	160	50	94	100	100.0%	100	100.0%	100	100.0%
5420	Office Supplies	495	120	108	100	-	100	0.0%	100	0.0%	100	0.0%
5425	Postage	23	24	29	30	5	30	0.0%	30	0.0%	30	0.0%
		770	213	242	230	99	280	21.7%	280	21.7%	280	21.7%
Capital Items												
7315	Computer Equipment	1,480	-	-	-	(96)	-	-	-	-	-	-
		1,480	-	-	-	(96)	-	-	-	-	-	-
TOTAL- General Assistance Expenditures		13,560	16,437	16,639	18,528	8,176	18,299	-1.2%	18,333	-1.1%	22,383	20.8%
			21.22%	1.23%	11.35%	44.1%	-1.23%	-100.00%	20.81%			
						YTD	(229)	(195)	3,855			

TOWN OF ROCKPORT

Municipal Budget FY 13-14

Public Assistance
General Assistance - 0303

1 Employee (5 hours per week)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.		Manager		Board	
REVENUES											
R0551 General Assistance Misc.	-	-									
R0552 GA 50% Reimbursement	2,325	4,709	4,649	4,930	-	5,025	1.9%	5,025	1.9%	7,025	42.5%
R0553 GA SSI	14	-									
TOTAL General Assistance Revenues	2,338	4,709	4,649	4,930	-	5,025	1.9%	5,025	1.9%	7,025	42.5%
		101.39%	-1.29%	6.05%	0.0%	1.93%	95	-100.00%	95	42.49%	2,095
					YTD						
NET General Assistance Budget	11,221	11,728	11,990	13,598	8,176	13,274	-2.4%	13,308	-2.1%	15,358	12.9%
		4.51%	2.24%	13.40%	60.1%	-2.38%	(324)	-100.00%	(290)	12.95%	1,760
					YTD						

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TOWN OF ROCKPORT

Public Safety

**Police Department -Fire Department
Street Lights- Animal Control
Harbor -Public Safety Building
EMA**

Town of Rockport, Maine

Public Safety

Mark Kelley, Police Chief

Police Department - Dept. 0401

Department Overview

The Rockport Police Department provides law enforcement services to its citizenry in the form of police protection, rural patrol, drug enforcement, and many other areas involving public safety.

Mission:

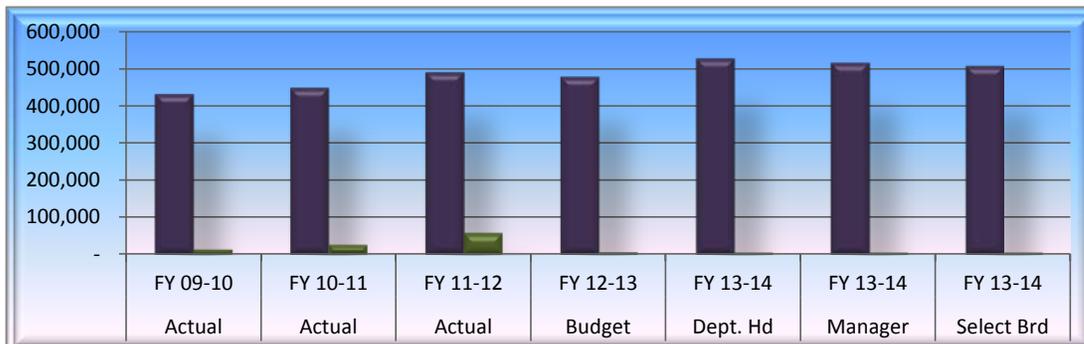
The mission of the police department is to maintain peace and order by providing high quality police services that are responsive to the needs of the community, We protect life and property by apprehending those who commit criminal acts, by developing partnerships to prevent, reduce, or eliminate neighborhood problems, and by providing police services that are fair, professional, and respectful of the dignity of all individuals.

Staffing

The police department is staffed with six employees: One full-time chief of police, a full-time sergeant (supervisor), three full-time patrol officers, and one full-time employee who provides administrative assistant services half time, and the other half time works as a police officer. Several years ago the department had four full-time police officers and one full-time administrative assistant, in addition to the full-time chief and sergeant. Loss of revenue to the town has already reduced staffing levels of the department.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	283,844	273,280	302,976	290,004	143,364	326,728	319,794	312,227
2500 Employee Benefits	86,987	93,733	103,184	110,811	56,591	138,059	138,111	137,002
3000 Purchased and Contractual Services	21,399	18,116	17,063	21,700	7,941	23,125	23,125	23,125
4000 Other Contractual Services	-	9	18	18	18	18	18	18
5000 Supplies	26,960	36,048	36,260	30,883	16,029	31,605	31,605	31,605
7000 Capital Outlay	15,000	29,390	33,096	26,825	26,084	10,750	5,750	5,750
TOTAL- Police Dept. Expenditures	434,190	450,576	492,597	480,241	250,026	530,285	518,403	509,727
		3.77%	9.33%	-2.51%		10.42%	7.95%	6.14%
					52.1%	50,044	38,162	29,486
					YTD			
TOTAL Police Revenues	14,266	26,275	56,747	6,000	2,411	5,600	5,600	5,600
		84.18%	115.97%	-89.43%		-6.67%	-6.67%	-6.67%
					40.2%	(400)	(400)	(400)
					YTD			
NET Police Dept. Budget	419,924	424,301	435,850	474,241	247,615	524,685	512,803	504,127
		1.04%	2.72%	8.81%		10.64%	8.13%	6.30%
					52.2%	50,444	38,562	29,886
					YTD			



TOWN OF ROCKPORT

Municipal Budget FY 13-14

Public Safety
Police Department - 0401

6 Employees (1 Chief, 1 Lt., 3 FT Police Officers, and 1 Police Officer/Admin. Asst.)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES		12/31/2012										
Personnel Services												
2110	Police Chief Salary	56,543	56,350	57,546	59,267	29,592	62,612	5.6%	62,612	5.6%	61,045	3.0%
2120	Admin Asst/PT Police Officer	39,113	37,185	39,353	39,251	19,977	39,721	1.2%	39,721	1.2%	39,721	1.2%
2130	Full-time Sergeant	44,623	42,056	45,076	45,133	23,015	45,362	0.5%	45,362	0.5%	45,362	0.5%
2135	Full-time Patrol Officers	107,571	104,652	109,438	111,751	50,703	143,813	28.7%	136,880	22.5%	136,880	22.5%
2140	Detail Pay	2,231	2,218	18,136	2,250	460	2,000	-11.1%	2,000	-11.1%	2,000	-11.1%
2155	Overtime	25,787	24,356	26,497	25,000	16,435	26,000	4.0%	26,000	4.0%	20,000	-20.0%
2156	Overtime-Sergeant	6,753	4,747	5,270	4,205	3,017	4,300	2.3%	4,300	2.3%	4,300	2.3%
2157	Overtime-Administrative Assistant	353	857	420	427	-	200	-53.2%	200	-53.2%	200	-53.2%
2210	Part-time Patrol	870	860	1,240	2,720	165	2,720	0.0%	2,720	0.0%	2,720	0.0%
2220	Ticket Officer (Seasonal)	-	-	-	-	-	-	-	-	-	-	-
		283,844	273,280	302,976	290,004	143,364	326,728	12.7%	319,794		312,227	
Employee Benefits												
2505	Unemployment Compensation	1,096	696	799	807	420	1,084	34.3%	1,084	34.3%	1,084	34.3%
2510	Workers Compensation insurance	3,614	4,382	6,492	7,146	2,057	9,072	27.0%	8,878	24.2%	8,666	21.3%
2520	Income Protection	2,409	2,411	2,394	2,548	1,391	2,887	13.3%	2,887	13.3%	2,892	13.5%
2525	Group Life insurance retirees	18	18	16	20	6	-	-	-	-	-	-
2530	Deferred compensation	1,820	1,845	1,928	1,785	963	3,668	105.5%	3,356	88.0%	3,356	88.0%
2535	Maine Public Employees Retirement	646	1,738	3,995	7,295	2,181	6,247	-14.4%	7,335	0.6%	7,012	-3.9%
2540	Health Insurance	56,399	61,350	64,162	68,364	38,697	89,505	30.9%	89,505	30.9%	89,505	30.9%
2550	FICA and Medicare Taxes	20,984	20,613	22,798	22,185	10,576	24,995	12.7%	24,464	10.3%	23,885	7.7%
2575	Cell Phone Stipend	-	682	600	660	300	600	-9.1%	600	-9.1%	600	-9.1%
Total Employee Benefits		86,987	93,733	103,184	110,811	56,591	138,059	200.21%	138,111		137,002	
Purchased and Contractual Services												
3010	Computer Consulting/Support	350	1,035	700	400	-	300	-25.0%	300	-25.0%	300	-25.0%
3015	Computer Software Licenses & Upgrades	-	-	-	200	-	200	0.0%	200	0.0%	200	0.0%
3035	Laundry Service	1,523	1,976	2,129	1,700	749	1,700	0.0%	1,700	0.0%	1,700	0.0%
3050	Medical Exam (include labs)	-	-	-	-	-	250	-	250	-	250	-
3065	Psychological Exams	-	-	300	-	-	450	-	450	-	450	-
3105	Mileage reimbursement	185	124	-	200	156	275	37.5%	275	37.5%	275	37.5%
3110	Meals reimbursement	65	-	-	100	-	100	0.0%	100	0.0%	100	0.0%
3115	Lodging	-	-	-	400	-	-	-	-	-	-	-
3210	Vehicle Repairs & Maintenance	3,891	2,414	2,297	4,000	1,140	3,800	-5.0%	3,800	-5.0%	3,800	-5.0%
3215	Vehicle Change Over Funds	2,962	2,413	2,400	2,500	1,875	1,800	-28.0%	1,800	-28.0%	1,800	-28.0%
3320	Telephone; cell phones	7,462	6,722	6,410	6,700	3,357	6,700	0.0%	6,700	0.0%	6,700	0.0%
3608	Camera Repairs & IP Address	778	-	-	1,450	-	1,200	-17.2%	1,200	-17.2%	1,200	-17.2%
3610	Computer Repairs & Maintenance	858	1,264	1,270	500	240	500	0.0%	500	0.0%	500	0.0%
3620	Equipment Maintenance	-	-	220	200	-	200	0.0%	200	0.0%	200	0.0%
3636	Radar Repairs & Maintenance	539	510	281	300	225	300	0.0%	300	0.0%	300	0.0%
3638	Radio Repairs & Maintenance	198	391	91	250	-	250	0.0%	250	0.0%	250	0.0%
3805	Advertising	-	-	-	-	-	500	-	500	-	500	-
3820	Dues and Memberships	310	443	607	350	200	350	0.0%	350	0.0%	350	0.0%
3840	Post Office Box	44	44	58	50	-	50	0.0%	50	0.0%	50	0.0%
3850	Printing	-	46	-	200	-	200	0.0%	200	0.0%	200	0.0%
3870	Miscellaneous Uniform Maintenance	-	4	-	-	-	-	-	-	-	-	-
3920	Training & Education	2,235	730	300	2,200	-	4,000	81.8%	4,000	81.8%	4,000	81.8%
		21,399	18,116	17,063	21,700	7,941	23,125	6.6%	23,125	6.6%	23,125	6.6%

TOWN OF ROCKPORT

Municipal Budget FY 13-14

Public Safety Police Department - 0401

6 Employees (1 Chief, 1 Lt., 3 FT Police Officers, and 1 Police Officer/Admin. Asst.)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
Other Contractual Services									
4126	Inspection/Testing-Hydro & Fire Ext.		9	18	18	18	18	18	18
		-	9	18	18	18	18	18	18

Supplies												
5005	Food, Paper Goods & Other Misc Food Supplies	224	219	208	100	127	100	0.0%	100	0.0%	100	0.0%
5340	General Maintenance Supplies	39	44	89	100	66	100	0.0%	100	0.0%	100	0.0%
5360	Restroom Supplies	16	-	-	100	-	100	0.0%	100	0.0%	100	0.0%
5405	Computer Supplies	135	140	1,051	400	-	400	0.0%	400	0.0%	400	0.0%
5410	Copy Machine Supplies	119	169	-	400	-	400	0.0%	400	0.0%	400	0.0%
5415	General Operating Supplies	64	-	-	-	-	-	-	-	-	-	-
5420	Office Supplies	1,471	2,480	2,759	2,000	1,740	2,100	5.0%	2,100	5.0%	2,100	5.0%
5425	Postage	112	92	66	95	47	95	0.0%	95	0.0%	95	0.0%
5450	Training Supplies	558	1,062	1,856	1,500	159	1,500	0.0%	1,500	0.0%	1,500	0.0%
5505	Uniforms	988	2,198	1,408	2,200	1,131	2,500	13.6%	2,500	13.6%	2,500	13.6%
5515	Safety gear	1,485	2,692	1,887	2,000	700	2,000	0.0%	2,000	0.0%	2,000	0.0%
5605	Books Periodicals Subscriptions	319	-	-	-	300	-	-	-	-	-	-
5615	Statutes & Reference Books	-	275	-	-	-	-	-	-	-	-	-
5805	Gasoline	14,582	16,523	17,503	15,238	8,141	15,960	4.7%	15,960	4.7%	15,960	4.7%
5810	Oil, Grease & Filters	608	540	495	500	292	500	0.0%	500	0.0%	500	0.0%
5814	Vehicle change over parts	1,313	2,111	1,150	1,000	803	750	-25.0%	750	-25.0%	750	-25.0%
5815	Vehicle maintenance parts & supplies	4,928	7,503	7,789	5,250	2,522	5,100	-2.9%	5,100	-2.9%	5,100	-2.9%
Total Supplies		26,960	36,048	36,260	30,883	16,029	31,605	2.3%	31,605	2.3%	31,605	2.3%

Capital Items												
7250	Cruiser Purchase	15,000	29,390	23,325	24,325	23,995						
7306	Equipment (ICOP Camera Upgrade)			3,995	2,500	2,089	750	-70.0%	750	-70.0%	750	-70.0%
7315	Computers			5,776		-						
7335	Furniture & Fixtures					-						
7535	Police Department Vehicle Reserve		-	-	-	-	10,000		5,000		5,000	#DIV/0!
		15,000	29,390	33,096	26,825	26,084	10,750	-59.93%	5,750	-78.6%	5,750	
TOTAL- Police Dept. Expenditures		434,190	450,576	492,597	480,241	250,026	530,285	10.4%	518,403	7.9%	509,727	6.1%
			3.77%	9.33%	-2.51%		10.42%		-100.00%		6.14%	
						52.1%	50,044		38,162		29,486	
						YTD						

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
REVENUES												
R0601	Federal Forfeiture funds	-	-									
R0602	Police Grant Refund	-	-									
R0603	Police Misc. Reimbursement	4,402	3,092	2,016	2,500	200	2,200	-12.0%	2,200	-12.0%	2,200	-12.0%
R0604	Police Detail	8,061	2,466	29,481	2,000	-	1,700	-15.0%	1,700	-15.0%	1,700	-15.0%
R0605	Police Department Receipt	1,804	1,855	1,924	1,500	858	1,700	13.3%	1,700	13.3%	1,700	13.3%
R0606	Sale of Police Vehicles	-	-									
R0607	Training Reimbursement		362									
R0608	Use of Deferred Revenue	-	18,500									
R0609	Use of Vehicle Reserve	-		23,325	-							
R0610	Misc. Police Grants	-			-	1,353						
TOTAL Police Dept. Revenues		14,266	26,275	56,747	6,000	2,411	5,600	-6.7%	5,600	-6.7%	5,600	-6.7%
			84.18%	115.97%	-89.43%		-6.67%		-100.00%		-6.67%	
						40.2%	(400)		(400)		(400)	
						YTD						

NET Police Dept. Budget		419,924	424,299	435,850	474,241	247,615	524,685	10.6%	512,803	8.1%	504,127	6.3%
			1.04%	2.72%	8.81%		10.64%		-100.00%		6.30%	
						52.2%	50,444		38,562		29,886	
						YTD						

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Town of Rockport, Maine

Public Safety

Bruce Woodward, Fire Chief

Fire Department - 0403

Department Overview

The Rockport Fire Department provides fire protection services, operating out of two stations. These services include reporting to traffic accidents; answering emergency alarms (both residential and commercial); and answering calls in response to fires and other types of emergencies.

Mission:

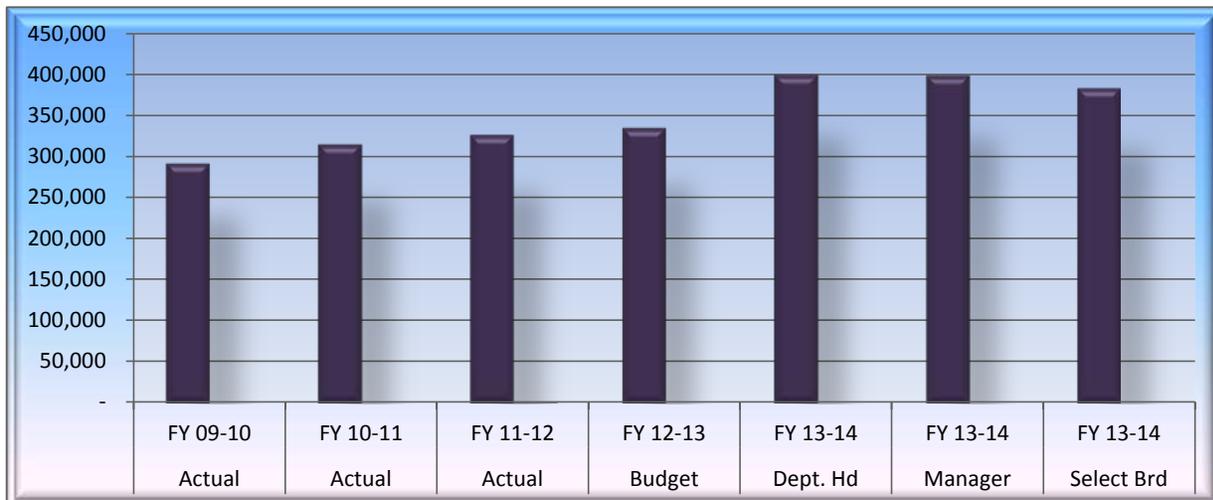
The mission of the Rockport Fire Department is to protect its citizens and their property from fires and other emergencies. Our goal is to minimize the loss of life and property when fires and other emergencies do occur.

Staffing

The Fire Department is staffed with one full-time fire chief and approximately 25 to 30 volunteer firefighters annually.

BUDGET SUMMARY

	FY 09-10		FY 10-11		FY 11-12		FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
2000 Personnel Services	78,446	79,348	86,023	79,048	42,910	83,544	83,544	83,544			
2500 Employee Benefits	21,100	22,171	24,489	24,093	12,294	33,838	33,838	33,838			
3000 Purchased and Contractual Services	119,081	142,024	143,410	147,100	71,514	154,142	154,142	155,042			
4000 Other Contractual Services	20,391	20,426	20,549	25,600	13,162	65,600	65,600	49,600			
5000 Supplies	23,844	21,825	22,762	25,757	9,760	25,220	24,240	24,240			
7000 Capital Outlay	30,000	30,000	30,000	34,100	30,000	38,300	38,300	38,300			
TOTAL- Fire Dept. Expenditures	292,863	315,795	327,233	335,697	179,640	400,644	399,664	384,564			
		7.83%	3.62%	2.59%		19.35%	19.05%	14.56%			
					53.5%	64,947	63,967	48,867			
					YTD						
TOTAL -Fire Dept Revenues	5	308	622	-	-	-	-	-			
		6050.00%	102.30%	-100.00%							
NET Fire Dept. Budget	292,858	315,487	326,611	335,697	179,640	400,644	399,664	384,564			
		7.73%	3.53%	2.78%		19.35%	19.05%	14.56%			
					53.5%	64,947	63,967	48,867			
					YTD						



TOWN OF ROCKPORT

Municipal Budget FY 13-14

Public Safety
Fire Department - 0403

26 Employees (1 Chief and approximately 25 Volunteer Firefighters)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES		12/31/2012										
Personnel Services												
2110	Fire Chief Salary	51,242	45,585	52,378	54,048	26,885	55,237	2.2%	55,237	2.2%	55,237	2.2%
2205	Administrative Assistant					86						
2215	Part-time Wages	27,204	33,763	33,645	25,000	15,938	28,307	13.2%	28,307	13.2%	28,307	13.2%
		78,446	79,348	86,023	79,048	42,910	83,544	5.7%	83,544	5.7%	83,544	5.7%
Employee Benefits												
2505	Unemployment Compensation	181	113	129	139	68	150	7.8%	150	7.8%	150	7.8%
2510	Workers Compensation insurance	2,857	3,395	3,818	3,825	1,169	5,249	37.2%	5,249	37.2%	5,249	37.2%
2520	Income Protection	510	510	522	539	314	551	2.2%	551	2.2%	551	2.2%
2530	Deferred compensation	2,296	2,126	2,406	2,500	1,243	2,553	2.1%	2,553	2.1%	2,553	2.1%
2540	Health Insurance	7,481	8,138	8,677	9,068	5,161	16,970	87.1%	16,970	87.1%	16,970	87.1%
2550	FICA and Medicare Taxes	6,275	6,554	7,138	6,162	3,439	6,506	5.6%	6,506	5.6%	6,506	5.6%
2575	Cell Phone Stipend		210	300	360	150	360	0.0%	360	0.0%	360	0.0%
2576	Mileage Stipend	1,500	1,125	1,500	1,500	750	1,500	0.0%	1,500	0.0%	1,500	0.0%
		21,100	22,171	24,489	24,093	12,294	33,838	40.4%	33,838	40.4%	33,838	40.4%
Purchased and Contractual Services												
3035	Laundry Service	10	10		-	-						
3050	Medical Exam (include labs)	-	62		200	-	200	0.0%	200	0.0%	200	0.0%
3070	Respirator Fitness Evaluation	160	-	70	300	10	300	0.0%	300	0.0%	300	0.0%
3110	Meals reimbursement	75	75	141	85	-	85	0.0%	85	0.0%	85	0.0%
3210	Vehicle Repairs & Maintenance	171	495		2,000	-	2,000	0.0%	2,000	0.0%	2,000	0.0%
3305	Electricity-W Rockport FD	444	451	406	500	193	500	0.0%	500	0.0%	500	0.0%
3320	Telephone	1,228	1,095	1,077	1,200	735	1,200	0.0%	1,200	0.0%	1,200	0.0%
3420	Hydrant Rental	115,828	138,867	140,844	140,844	70,422	147,886	5.0%	147,886	5.0%	147,886	5.0%
3440	Rent of Equipment	250	-		-		-		-		-	
3610	Computer Repairs & Maintenance	-	-		-		-		-		-	
3620	Equipment Maintenance	-	-		-		-		-		900	
3623	General Repairs & Maintenance	-	-		-		-		-		-	
3624	Heating Repairs & Maintenance		135	120	150		150	0.0%	150	0.0%	150	0.0%
3630	Mowing-West Rockport Fire Dept				55	30	55		55		55	
3638	Radio Maintenance	413	459	221	800	39	800	0.0%	800	0.0%	800	0.0%
3820	Dues and Memberships	308	308	323	320	86	320	0.0%	320	0.0%	320	0.0%
3840	Post Office Box	44	46	58	46	-	46	0.0%	46	0.0%	46	0.0%
3920	Training & Education	152	20	150	600	-	600	0.0%	600	0.0%	600	0.0%
		119,081	142,024	143,410	147,100	71,514	154,142	4.8%	154,142	4.8%	155,042	5.4%
Other Contractual Services												
4125	SCBA Flow Tests	1,171	1,008	1,144	1,200	1,087	1,200	0.0%	1,200	0.0%	1,200	0.0%
4126	Inspecting/Testing Fire Ext	220	418	405	400	76	400	0.0%	400	0.0%	400	0.0%
4305	Emergency Medical Services	19,000	19,000	19,000	24,000	12,000	64,000	166.7%	64,000	166.7%	48,000	100.0%
		20,391	20,426	20,549	25,600	13,162	65,600	156.3%	65,600	156.3%	49,600	93.8%

TOWN OF ROCKPORT

Municipal Budget FY 13-14

Public Safety
Fire Department - 0403

26 Employees (1 Chief and approximately 25 Volunteer Firefighters)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14				
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board		
Supplies											
5005	Food, Paper Goods & Other Misc. Food	152	9		-		-	-	-	-	-
5205	Heating Fuel-W Rockport FD	1,449	2,059	2,467	2,580	1,971	2,580	0.0%	1,600	-38.0%	1,600 -38.0%
5330	Cleaning& Disinfecting Supply	-	-		-		-	-	-	-	-
5340	General Maintenance		48	202		98					
5360	Restroom Supplies	3	5								
5380	Signs			161							
5395	Fire Equipment Supplies	13,949	14,305	15,000	14,000	4,782	14,000	0.0%	14,000	0.0%	14,000 0.0%
5405	Computer Supplies	-	432	315	100	75	100	0.0%	100		100
5415	General Supplies-W Rockport FD	560	413	283	500	150	500	0.0%	500	0.0%	500 0.0%
5420	Office Supplies	200	191	40	300	17	300	0.0%	300	0.0%	300 0.0%
5425	Postage	4	3	7		24					
5450	Training Supplies	-	14		400		400	0.0%	400	0.0%	400 0.0%
5515	Safety gear	28	195								
5605	Books Periodicals Subscriptions	-	37	79	140	36	140	0.0%	140	0.0%	140 0.0%
5610	NFPA Code Updates	810	833	855	820		1,200	46.3%	1,200	46.3%	1,200 46.3%
5805	Gasoline	7	33	39	100		100	0.0%	100	0.0%	100 0.0%
5806	Diesel Fuel	1,497	1,536	2,127	3,117	1,931	2,200	-29.4%	2,200	-29.4%	2,200 -29.4%
5810	Oil, Grease, & Filters	186	-	8		219					
5815	Vehicle Maintenance parts & supplies	4,999	1,711	1,179	3,700	457	3,700	0.0%	3,700	0.0%	3,700 0.0%
		23,844	21,825	22,762	25,757	9,760	25,220	-2.1%	24,240	-5.9%	24,240 -5.9%

Capital Items

7205	West Rockport Repairs (roof)	-	-		4,100		8,300	102.4%	8,300	102.4%	8,300 102.4%
7315	Computer	-	-		-						
7520	Vehicle Reserve G 2-3660-00	30,000	30,000	30,000	30,000	30,000	30,000	0.0%	30,000	0.0%	30,000 0.0%
		30,000	30,000	30,000	34,100	30,000	38,300	12.3%	38,300	12.3%	38,300 12.3%

TOTAL- Fire Dept. Expenditures		292,862	315,795	327,233	335,696	179,640	400,644	19.3%	399,664	19.1%	384,564 14.6%
			7.83%	3.62%	2.59%		19.35%		-100.00%	14.56%	
						53.5%	64,948		63,968		48,868
						YTD					

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14				
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board		

REVENUE

R0651	Fire Department Receipts	5	308	622		-					
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TOTAL Fire Dept. Revenues		5	308	622	-	-	-		-		-
			6050.00%	102.30%	-100.00%						

NET Fire Dept. Budget		292,857	315,487	326,611	335,696	179,640	400,644	19.3%	399,664	19.1%	384,564 14.6%
			7.73%	3.53%	2.78%		19.35%		-100.00%	14.56%	
						53.5%	64,948		63,968		48,868
						YTD					

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Town of Rockport, Maine

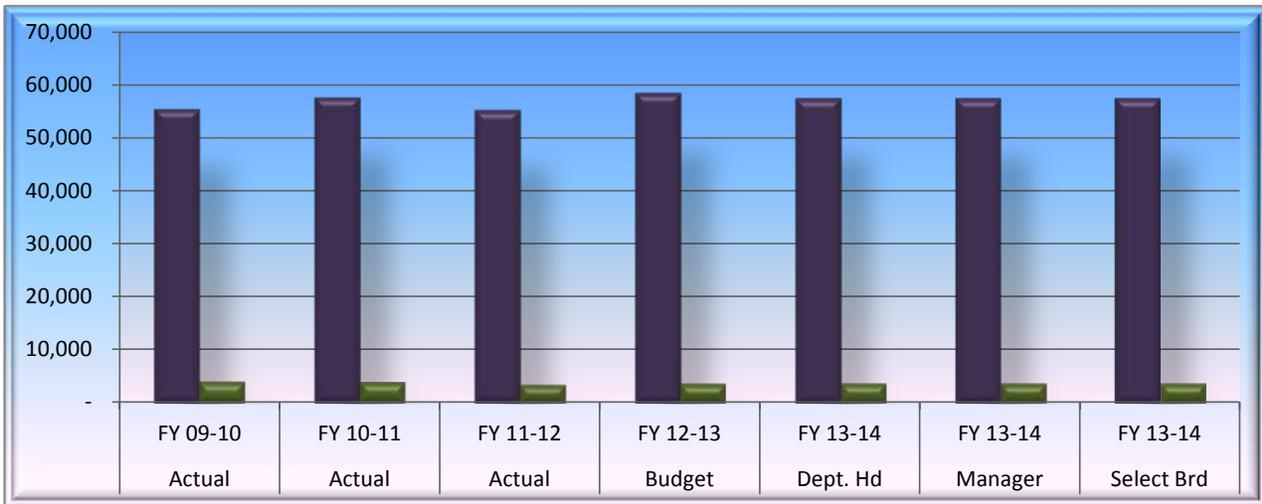
Public Safety
Street Lights - Dept. 0407

Purpose:

The Street Lights budget is funded for the use and maintenance of street lights and traffic lights within the municipality.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services								
2500 Employee Benefits								
3000 Purchased and Contractual Services				-	255	400	400	400
4000 Other Contractual Services	55,677	56,144	55,299	57,710	26,359	56,285	56,285	56,285
5000 Supplies	-	1,765	135	1,000	135	1,000	1,000	1,000
7000 Capital Outlay								
TOTAL- Street Lights Expenditures	55,677	57,909	55,433	58,710	26,748	57,685	57,685	57,685
		4.01%	-4.28%	5.91%		-1.75%	-1.75%	-1.75%
					45.6%	(1,025)	(1,025)	(1,025)
					YTD			
TOTAL Street Lights Revenues	3,860	3,830	3,333	3,470	571	3,535	3,535	3,535
		-0.76%	-12.98%	4.10%		1.87%	1.87%	1.87%
					16.4%	65	65	65
					YTD			
NET Street Lights Budget	51,817	54,079	52,100	55,240	26,178	54,150	54,150	54,150
		4.36%	-3.66%	6.03%		-1.97%	-1.97%	-1.97%
					47.4%	(1,090)	(1,090)	(1,090)
					YTD			



TOWN OF ROCKPORT
Municipal Budget FY 13-14

Public Safety
Street Lights- 0407

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
EXPENDITURES						12/31/2012		
Purchased and Contractual Services								
3620 Equipment Repairs & Maintenance	-	-	-	-	255	400	400	400
	-	-	-	-	255	400	400	400
Other Contractual Services								
4205 Street Lights	50,724	51,242	50,340	52,500	24,913	51,000 -2.9%	51,000 -2.9%	51,000 -2.9%
4210 PBMC Traffic Light Electricity	254	258	261	260	109	265 1.9%	265 1.9%	265 1.9%
4215 RT.90/Meadow St. Lt. Electricity	294	290	305	340	156	350 2.9%	350 2.9%	350 2.9%
4220 Old County Rd. TR. Light Electricity	426	394	432	410	191	470 14.6%	470 14.6%	470 14.6%
4230 PBMC Traffic Light Maintenance	1,320	1,320	1,320	1,400	330	1,400 0.0%	1,400 0.0%	1,400 0.0%
4235 RT.90/Meadow St. Lt. Maintenance	1,320	1,320	1,320	1,400	330	1,400 0.0%	1,400 0.0%	1,400 0.0%
4240 Old County Rd. Tr. Light Maintenance	1,340	1,320	1,320	1,400	330	1,400 0.0%	1,400 0.0%	1,400 0.0%
	55,677	56,144	55,299	57,710	26,359	56,285 -2.5%	56,285 -2.5%	56,285 -2.5%
Supplies								
5415 General Supplies	-	1,765	135	1,000	135	1,000 0.0%	1,000	1,000
	-	1,765	135	1,000	135	1,000 0.0%	1,000	1,000
TOTAL- Streetlights Expenditures	55,677	57,909	55,433	58,710	26,748	57,685 -1.7%	57,685 -1.7%	57,685 -1.7%
		4.01%	-4.28%	5.91%		-1.75%	-100.00%	-1.75%
					45.6%	(1,025)	(1,025)	(1,025)
					YTD			

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
REVENUES								
R0701 Old County Road Traffic Light	1,765	1,984	1,951	1,810	110	1,870 3.3%	1,870 3.3%	1,870 3.3%
R0702 PBMC Traffic Light	2,094	1,847	1,383	1,660	460	1,665 0.3%	1,665 0.3%	1,665 0.3%
TOTAL Streetlights Revenues	3,860	3,830	3,333	3,470	571	3,535 1.9%	3,535 1.9%	3,535 1.9%
		-0.76%	-12.98%	4.10%		1.87%	-100.00%	1.87%
					16.4%	65	65	65
					YTD			
NET Streetlights Budget	\$ 51,817	\$ 54,079	\$ 52,100	\$ 55,240	\$ 26,178	\$ 54,150 -2.0%	\$ 54,150 -2.0%	\$ 54,150 -2.0%
		4.36%	-3.66%	6.03%		-1.97%	-100.00%	-1.97%
					47.4%	(1,090)	(1,090)	(1,090)
					YTD			

Town of Rockport, Maine

Public Safety

Animal Control - Dept. 0409

Department Overview

The Animal Control Department serves under the watchful eye of the police chief. The animal control officer answers calls related to both domestic and wildlife animals, as required by state statute.

Mission:

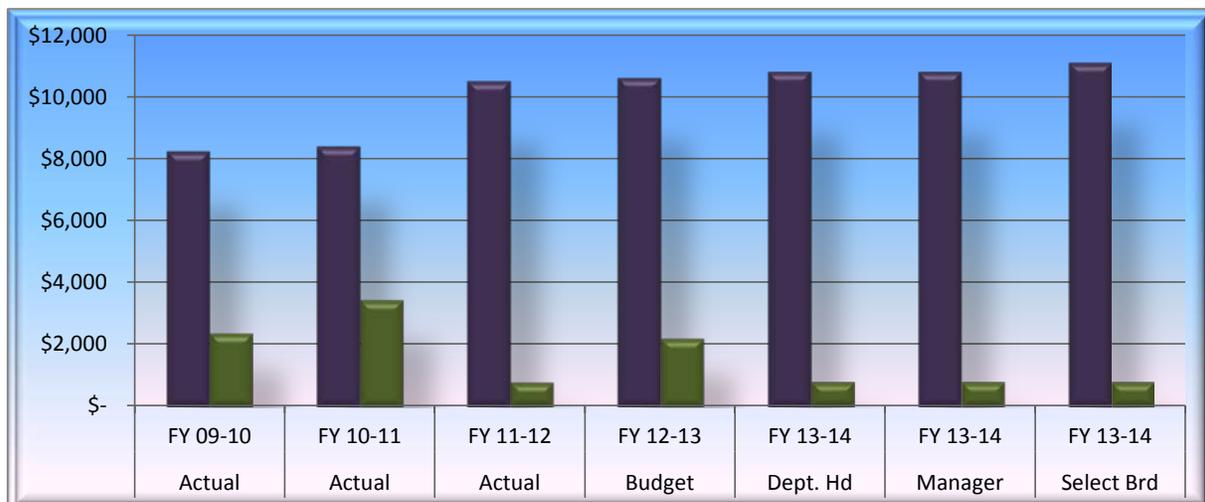
To serve the citizens of Rockport by providing animal regulation services that promotes public safety, health and responsible pet ownership and delivers these services in a timely, courteous, professional and cost effective manner.

Staffing

The Animal Control budget is monitored by the police chief and town manager. The animal control officer is a stipend position (no set hours, called when needed).

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	5,111	5,111	5,111	5,111	2,556	5,111	5,111	5,367
2500 Employee Benefits	1,442	1,782	1,796	1,803	877	1,831	1,831	1,857
3000 Purchased and Contractual Services	1,535	1,535	3,399	3,435	1,535	3,605	3,605	3,605
4000 Other Contractual Services								
5000 Supplies	187	-	229	300	-	300	300	300
7000 Capital Outlay								
TOTAL- Animal Control Expenditures	8,275	8,428	10,535	10,649	4,968	10,847	10,847	11,129
		1.84%	25.00%	1.09%	46.6%	1.85%	1.85%	4.50%
					YTD	197	197	480
TOTAL Animal Control Revenues	2,365	3,423	789	2,200	145	800	800	800
		44.74%	-76.95%	178.83%	6.6%	-63.64%	-63.64%	-63.64%
					YTD	(1,400)	(1,400)	(1,400)
NET Animal Control Budget	5,910	5,005	9,746	8,449	4,823	10,047	10,047	10,329
		-15.32%	94.73%	-13.30%	57.1%	18.91%	18.91%	22.24%
					YTD	1,597	1,597	1,880



TOWN OF ROCKPORT Municipal Budget FY 13-14

Public Safety Animal Control - Dept. 0409

1 Employee (paid a stipend)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES						12/31/2012					
Personnel Services											
2225 Animal Control Officer	5,111	5,111	5,111	5,111	2,556	5,111	0.0%	5,111	0.0%	5,367	5.0%
	5,111	5,111	5,111	5,111	2,556	5,111	0.0%	5,111	0.0%	5,367	5.0%
Employee Benefits											
2505 Unemployment Compensation	75	48	55	59	29	64	7.8%	64	7.8%	67	13.1%
2510 Workers Compensation insurance	42	51	58	61	18	84	37.5%	84	37.5%	87	43.3%
2550 FICA and Medicare Taxes	425	483	483	483	230	483	0.0%	483	0.0%	502	4.1%
2575 Cell Phone Stipend	300	300	300	300	150	300		300		300	
2576 Mileage Stipend	600	900	900	900	450	900		900		900	
	1,442	1,782	1,796	1,803	877	1,831	1.5%	1,831	1.5%	1,857	3.0%
Purchased and Contractual Services											
3055 Medical, Surgical, Dentists	-	-				-					
3085 Veterinarian Fees	-	-	364	400	-	400	0.0%	400	0.0%	400	0.0%
3405 PAWS Animal Rescue	1,500	1,500	3,000	3,000	1,500	3,170	5.7%	3,170	5.7%	3,170	5.7%
3455 Shelter Fees	-	-		-	-						
3820 Dues and memberships	35	35	35	35	35	35	0.0%	35	0.0%	35	0.0%
3920 Training & Education	-			-	-						
	1,535	1,535	3,399	3,435	1,535	3,605	4.9%	3,605	4.9%	3,605	4.9%
Supplies											
5415 General Supplies	-	-	200	100	-	100	0.0%	100	0.0%	100	0.0%
5425 Postage	187	-	29	200	-	200	0.0%	200	0.0%	200	0.0%
	187	-	229	300	-	300	0.0%	300	0.0%	300	0.0%
TOTAL- Animal Control Expenditures	8,275	8,429	10,535	10,649	4,968	10,847	1.9%	10,847	1.9%	11,129	4.5%
		1.86%	24.98%	1.09%	46.6%	1.85%		-100.00%		4.50%	
					YTD	197		197		480	
REVENUES											
R0751 Animal Control Fees	2,365	3,423	789	2,200	145	800	-63.6%	800	-63.6%	800	-63.6%
TOTAL Animal Control Revenues	2,365	3,423	789	2,200	145	800	-63.6%	800	-63.6%	800	-63.6%
		44.74%	-76.95%	178.83%	6.6%	-63.64%		-100.00%		-63.64%	
					YTD	(1,400)		(1,400)		(1,400)	
NET Animal Control Budget	5,910	5,006	9,746	8,449	4,823	10,047	18.9%	10,047	18.9%	10,329	22.2%
		-15.30%	94.69%	-13.30%	57.1%	18.91%		-100.00%		22.24%	
					YTD	1,597		1,597		1,880	

Town of Rockport, Maine

Public Safety
Harbor - Dept. 0411

Abbie Leonard - Harbormaster

Department Overview

The Harbormaster enforces local, state and federal rules and regulations; assigns and re-issues moorings; maintains the harbor database and GIS program; manages the harbor waiting list; provides placement and maintenance of channel markers and additional navigational aids; cooperates with the US Coast Guard, local police and fire officials in the event of an emergency; oversees the commercial floats and interacts with the commercial fishing fleet; searches and applies for grants related to the harbor; and generally maintains the harbor and harbor facilities in a safe and clean manner throughout the year.

Mission:

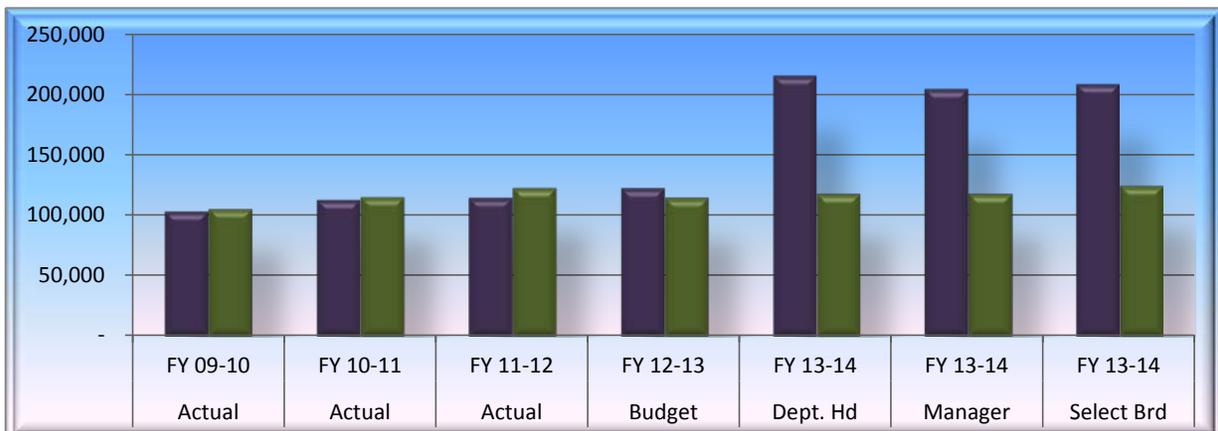
To Preserve, Protect, Promote and Progress the working Rockport Waterfront.

Staffing

Staffing has changed considerably over the last several years. The harbor was served by a part-time harbormaster, then a full-time harbor master year-round, and currently by a full-time harbormaster from March through mid-January. From time to time the harbormaster has been assisted during the summer months with park attendants, and most recently with a park attendant and an assistant harbormaster during the busier months of the year.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	49,784	49,627	53,007	53,698	33,004	57,963	54,574	57,963
2500 Employee Benefits	11,992	12,967	14,129	17,608	9,834	29,091	28,489	29,091
3000 Purchased and Contractual Services	19,736	18,357	21,332	28,306	13,889	20,981	23,411	23,411
4000 Other Contractual Services	69	240	1,483	777	160	800	800	800
5000 Supplies	7,779	13,384	15,790	13,515	8,805	14,015	13,075	13,075
7000 Capital Outlay	14,578	18,879	9,250	9,250	10,200	93,500	85,000	85,000
TOTAL- Harbor Expenditures	103,938	113,453	114,992	123,154	75,893	216,350	205,349	209,340
		9.15%	1.36%	7.10%		75.67%	66.74%	69.98%
					61.6%	93,196	82,195	86,186
					YTD			
TOTAL Harbor Revenues	105,115	114,863	122,144	114,069	29,017	117,519	117,519	123,925
		9.27%	6.34%	-6.61%		3.02%	3.02%	8.64%
					25.4%	3,450	3,450	9,856
					YTD			
NET Harbor Dept. Budget	(1,176)	(1,410)	(7,152)	9,085	46,876	98,831	87,830	85,415
		19.86%	407.23%	-227.04%		987.83%	866.74%	840.16%
					516.0%	89,746	78,745	76,330
					YTD			



TOWN OF ROCKPORT

Municipal Budget

FY 13-14

Public Safety Harbor- Dept. 0411

3 Employees (1 Seasonal FT Harbormaster [Mar 1-Nov30], and 2 PT seasonal harbor attendants[May-Oct])

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
EXPENDITURES		12/31/2012										
Personnel Services												
2110	Harbormaster Salary (48 52 weeks)	35,464	35,464	38,054	39,798	21,532	44,063	10.7%	40,674	2.2%	44,063	10.7%
2115	Deputy Harbor Master	9,228	9,798	10,547	9,000	4,554	9,000	0.0%	9,000	0.0%	9,000	0.0%
2155	Overtime	-	-	-	-	-	-	-	-	-	-	-
2205	Recording Secretary	765	771	437	700	415	700	0.0%	700	0.0%	700	0.0%
2220	Park Attendant(s)	4,327	3,594	3,970	4,200	6,503	4,200	0.0%	4,200	0.0%	4,200	0.0%
		49,784	49,627	53,007	53,698	33,004	57,963	7.9%	54,574	1.6%	57,963	7.9%
Employee Benefits												
2505	Unemployment Compensation	367	236	272	300	143	324	7.8%	324	7.8%	324	7.8%
2510	Workers Compensation Insurance	1,673	2,044	2,457	2,699	766	2,722	0.8%	2,532	-6.2%	2,722	0.8%
2520	Income Protection	-	-	-	430	217	440	-	440	-	440	-
2530	Deferred compensation	-	-	3	1,822	-	2,014	10.5%	1,862	2.2%	2,014	10.5%
2540	Health Insurance	6,359	6,367	7,378	7,708	6,050	18,677	142.3%	18,677	142.3%	18,677	142.3%
2550	FICA and Medicare Taxes	3,592	3,795	3,741	4,108	2,419	4,434	7.9%	4,175	1.6%	4,434	7.9%
2575	Cell Phone Stipend	-	525	280	540	240	480	-11.1%	480	-11.1%	480	-11.1%
		11,992	12,967	14,129	17,608	9,834	29,091	65.2%	28,489	61.8%	29,091	65.2%
Purchased and Contractual Services												
3010	Computer consultant	350	231	-	200	-	200	0.0%	200	0.0%	200	0.0%
3015	Computer Software Licenses & Upgrades	800	-	1,500	2,000	-	1,500	-25.0%	1,500	-25.0%	1,500	-25.0%
3040	Legal Fees	27	-	-	100	-	100	0.0%	100	0.0%	100	0.0%
3105	Mileage Reimbursement	420	487	681	450	180	450	0.0%	450	0.0%	450	0.0%
3110	Meals reimbursement	-	36	-	100	-	100	0.0%	100	0.0%	100	0.0%
3115	Lodging	200	69	268	200	-	200	0.0%	200	0.0%	200	0.0%
3125	Tolls, parking, misc reimbursement	-	-	28	-	-	-	-	-	-	-	-
3305	Electricity	2,315	2,208	1,997	2,370	1,357	2,370	0.0%	3,000	26.6%	3,000	26.6%
3315	Sewer usage fees	1,553	2,098	2,348	2,000	800	2,000	0.0%	3,000	50.0%	3,000	50.0%
3320	Telephone	1,154	642	623	600	419	600	0.0%	600	0.0%	600	0.0%
3325	Water usage fees	952	1,019	1,271	1,200	1,376	1,200	0.0%	2,000	66.7%	2,000	66.7%
3415	Crane Rental/Hauling	1,205	2,105	1,433	1,500	690	1,500	0.0%	1,500	0.0%	1,500	0.0%
3430	Rental for Portable Toilets	321	-	-	-	-	-	-	-	-	-	-
3602	Boat Repairs & Maintenance	228	441	1,365	700	1,392	800	14.3%	800	14.3%	800	14.3%
3606	Building Repairs & Maintenance	-	1,080	1,949	7,225	4,188	1,500	-79.2%	1,500	-79.2%	1,500	-79.2%
3610	Computers Repairs & Maintenance	-	40	-	200	-	100	-50.0%	100	-50.0%	100	-50.0%
3620	Equipment Maintenance	-	-	-	-	-	-	-	-	-	-	-
3622	Float Maintenance	940	960	1,060	2,100	-	1,000	-52.4%	1,000	-52.4%	1,000	-52.4%
3628	Miscellaneous Maintenance Expenses	1,555	1,414	1,573	1,200	498	1,200	0.0%	1,200	0.0%	1,200	0.0%
3630	Mowing	1,691	1,691	1,691	1,711	977	1,711	0.0%	1,711	0.0%	1,711	0.0%
3638	Radio Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
3642	Trash Removal	4,966	3,046	3,036	3,500	1,892	3,500	0.0%	3,500	0.0%	3,500	0.0%
3805	Advertising	112	102	269	300	-	300	0.0%	300	0.0%	300	0.0%
3820	Dues and memberships	50	-	-	-	-	-	-	-	-	-	-
3850	Printing	447	185	165	200	-	200	0.0%	200	0.0%	200	0.0%
3910	Misc. Supplies Expense	10	103	3	-	-	-	-	-	-	-	-
3920	Training and Education	440	400	75	450	120	450	0.0%	450	0.0%	450	0.0%
		19,736	18,357	21,332	28,306	13,889	20,981	-25.9%	23,411	-17.3%	23,411	-17.3%
Other Contractual Services												
4126	Inspecting/Testing Fire Ext	23	23	57	27	-	50	85.2%	50	85.2%	50	85.2%
4625	Sales & Use Tax	47	217	168	200	-	200	0.0%	200	0.0%	200	0.0%
4702	Submerged Land Lease	-	-	1,258	550	160	550	0.0%	550	0.0%	550	0.0%
		69	240	1,483	777	160	800	3.0%	800	3.0%	800	3.0%

TOWN OF ROCKPORT

Municipal Budget

FY 13-14

Public Safety Harbor- Dept. 0411

3 Employees (1 Seasonal FT Harbormaster [Mar 1-Nov30], and 2 PT seasonal harbor attendants[May-Oct])

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
Supplies												
5005	Food, Paper Goods & Other Misc Food Supplies	449	400	428	300	223	350	16.7%	350	16.7%	350	16.7%
5205	Heating Fuel	1,142	1,463	3,207	3,315	1,497	3,315	0.0%	2,375	-28.4%	2,375	-28.4%
5220	LP Gas			25	-	-						
5330	Cleaning Supplies	7	-									
5339	Float Maintenance	-	1,167	325	500	83	500		500		500	
5340	General Maintenance Supplies	1,701	2,165	3,663	1,400	1,944	2,000	42.9%	2,000	42.9%	2,000	42.9%
5355	Public Laundry Supplies	10	115		100	-	-		-		-	
5360	Public Restroom Supplies	707	493	878	800	998	1,000	25.0%	1,000	25.0%	1,000	25.0%
5365	Public Shower Supplies	6	27		100	-	-		-		-	
5382	Signs	-	75	463	500	-	500	0.0%	500	0.0%	500	0.0%
5405	Computer Supplies	(5)	135		350	79	200	-42.9%	200	-42.9%	200	-42.9%
5415	General Supplies	225	692	337	1,000	655	1,000	0.0%	1,000	0.0%	1,000	0.0%
5420	Office Supplies	360	339	264	250	58	250	0.0%	250	0.0%	250	0.0%
5425	Postage	335	224	249	350	8	350	0.0%	350	0.0%	350	0.0%
5435	Public Relations Merchandise	1,106	2,980	2,131	2,000	2,460	2,000	0.0%	2,000	0.0%	2,000	0.0%
5505	Uniforms	128	125	153	400	-	400	0.0%	400	0.0%	400	0.0%
5515	Safety Gear	5	404	31	350	604	350	0.0%	350	0.0%	350	0.0%
5710	Small Tools & Misc. Equipment	403	75	1,190	250	95	250	0.0%	250	0.0%	250	0.0%
5805	Gasoline	474	523	263	850	-	850	0.0%	850	0.0%	850	0.0%
5810	Oil, Grease, & Filters	-	-		-	-						
5816	Boat Maintenance Parts & Supplies	725	824	1,883	700	102	700	0.0%	700	0.0%	700	0.0%
5906	Construction/Renovation Supplies	-	1,160	301	-	-						
		7,779	13,384	15,790	13,515	8,805	14,015	3.7%	13,075	-3.3%	13,075	-3.3%

Capital Items

7210	Locomotive repair	6,675	-		-							
7305	Harbor Lighting						30,000		30,000		30,000	
7315	Computers	-	-		-							
7340	Harbor Float & (2)Dinghys		8,500		-							
7340	Commercial Fishing Floats (2)						14,000		14,000		14,000	
7340	Pilings (4) for Commercial Floats						18,000		18,000		18,000	
7340	Launching Ramp Floats						22,000		15,000		15,000	
7345	Piling Replacement	2,975	2,700	4,750	4,750	5,700	5,000	5.3%	5,000	5.3%	5,000	5.3%
7355	Restroom Equipment	429	-		-							
7370	Radar Equipment	-	3,179		-							
7505	Harbor Float Reserve	1,500	1,500	1,500	1,500	1,500	1,500	0.0%	-		-	
7510	Harbor Boat Engine Reserve	1,600	1,600	1,600	1,600	1,600	1,600	0.0%	1,600	0.0%	1,600	0.0%
7511	Harbor Boat Hull Reserve	1,400	1,400	1,400	1,400	1,400	1,400	0.0%	1,400	0.0%	1,400	0.0%
		14,578	18,879	9,250	9,250	10,200	93,500	910.8%	85,000	818.9%	85,000	818.9%

TOTAL- Harbor Expenditures	103,938	113,453	114,992	123,154	75,893	216,350	75.7%	205,349	66.7%	209,340	70.0%
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9.15%	1.36%	7.10%	75.67%	66.74%	69.98%
			61.62%	93,196	82,195
			YTD		86,186

TOWN OF ROCKPORT

Municipal Budget

FY 13-14

Public Safety Harbor- Dept. 0411

3 Employees (1 Seasonal FT Harbormaster [Mar 1-Nov30], and 2 PT seasonal harbor attendants[May-Oct])

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
REVENUES												
R0801	Boat Excise	16,011	15,001	14,875	13,000	2,573	13,000	0.0%	13,000	0.0%	14,000	7.7%
R0802	Boat Rack Space	1,360	2,030	2,100	3,000	100	3,000	0.0%	3,000	0.0%	3,000	0.0%
R0803	Commercial Float/Parking	1,710	2,080	2,170	1,500	300	1,500	0.0%	1,500	0.0%	1,800	20.0%
R0804	Launching/Haulers	612	2,915	437	1,400	814	1,400	0.0%	1,400	0.0%	1,400	0.0%
R0805	Laundry Vending Machines	-	195	65	-						-	
R0806	Merchandise Sales	1,934	3,618	3,360	3,300	3,490	3,500	6.1%	3,500	6.1%	3,600	9.1%
R0807	Miscellaneous Income	718	1,740	542	1,000	254	1,000	0.0%	1,000	0.0%	500	-50.0%
R0808	Moorings	43,884	48,169	56,400	57,575	2,607	57,575	0.0%	57,575	0.0%	58,000	0.7%
R0809	Overnight Docking	1,905	1,904	2,069	1,800	3,886	3,000	66.7%	3,000	66.7%	3,500	94.4%
R0810	Overnight Parking	364	352	494	600	1,135	850	41.7%	850	41.7%	1,000	66.7%
R0811	Private Float	2,400	2,200	2,000	2,000		2,000	0.0%	2,000	0.0%	2,000	0.0%
R0812	Public Shower Fees	572	431	548	600	630	700	16.7%	700	16.7%	700	16.7%
R0813	Public Washer & Dryer Fees	318	-	109	300	251	300	0.0%	300	0.0%	300	0.0%
R0814	Rockport Boat Club Lease Income	6,094	5,844	6,219	5,844		5,844	0.0%	5,844	0.0%	6,275	7.4%
R0815	Schooner Berthing	4,599	4,653	8,199	4,500	4,133	4,500	0.0%	4,500	0.0%	4,500	0.0%
R0816	Soda Machine Revenue	-	-	453	350		400	14.3%	400	14.3%	400	14.3%
R0817	Tie Offs	10,315	12,560	13,060	10,400	350	11,000	5.8%	11,000	5.8%	13,000	25.0%
R0818	Harbor Waiting List Fees	1,660	1,530	1,790	1,800	220	1,800	0.0%	1,800	0.0%	1,800	0.0%
R0819	Winter Boat Storage	5,472	8,411	7,254	4,600	7,500	5,500	19.6%	5,500	19.6%	7,500	63.0%
R0820	Electricity Reimbursement	90	60		-							
R0821	Water Usage Reimbursement	180	120		-							
R0822	Misc. (Cramer Locomotive Reserve)	3,292	-		-							
R0823	Marine Park Rental Fees	1,625	1,050		500	775	650	30.0%	650	30.0%	650	30.0%
TOTAL Harbor Revenues		105,115	114,863	122,144	114,069	29,017	117,519	3.0%	117,519	3.0%	123,925	8.6%
			9.27%	6.34%	-6.61%			3.02%		3.02%		8.64%
						25.4%	3,450		3,450		9,856	
						YTD						
NET Harbor Budget		(1,176)	(1,410)	(7,152)	9,085	46,876	98,831		87,830	866.7%	85,415	840.2%
			19.86%	407.23%	-227.04%			987.83%		866.74%		840.16%
						516.0%	89,746		78,745		76,330	
						YTD						

Town of Rockport, Maine

Public Safety

Bruce Woodward - Fire Chief

Public Safety Building - Dept. 0412

Purpose:

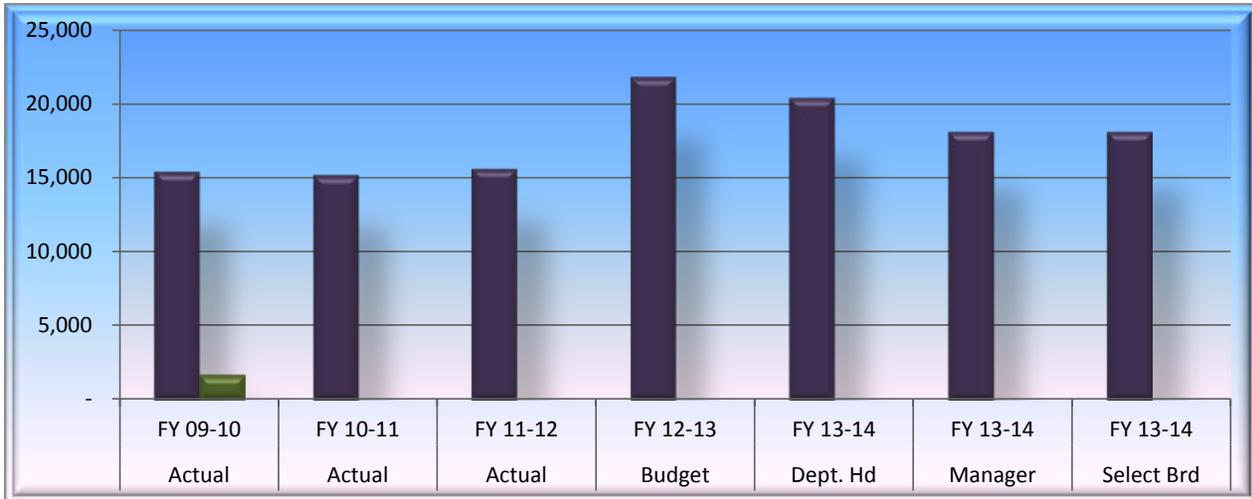
The Public Safety Building houses both the Police and Fire departments. Funding for the building includes utilities, maintenance, and upkeep costs.

BUDGET SUMMARY

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	725	1,203	1,133	2,270	632	1,933	1,933	1,933
2500 Employee Benefits	113	169	167	257	78	204	204	204
3000 Purchased and Contractual Services	8,319	7,233	6,678	8,690	3,542	8,640	8,240	8,240
4000 Other Contractual Services	2,035	2,526	2,472	3,840	1,258	2,650	2,650	2,650
5000 Supplies	4,244	4,088	5,201	6,760	4,008	7,000	5,100	5,100
7000 Capital Outlay	-	-	-	-	-	-	-	-
TOTAL- Public Safety Bldg Expenditures	15,436	15,219	15,650	21,817	9,518	20,427	18,127	18,127
		-1.40%	2.83%	39.41%	43.6%	-6.37%	-16.91%	-16.91%
					YTD	(1,390)	(3,690)	(3,690)
TOTAL Public Safety Building Revenues	1,647	-	-	-	-	-	-	-

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NET Public Safety Building Budget	13,789	15,219	15,650	21,817	9,518	20,427	18,127	18,127
		10.37%	2.83%	39.41%	43.6%	-6.37%	-16.91%	-16.91%
					YTD	(1,390)	(3,690)	(3,690)



TOWN OF ROCKPORT

Municipal Budget FY 13-14

Public Safety Municipal Building - Public Safety Building - Dept 0412

1 Employee (Part-time Custodian)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES						12/31/2012					
Personnel Services											
2206 Custodian (3 hours per week estimate)	725	1,203	1,133	2,270	632	1,933	-14.8%	1,933	-14.8%	1,933	-14.8%
	725	1,203	1,133	2,270	632	1,933	-14.8%	1,933	-14.8%	1,933	-14.8%
Employee Benefits											
2505 Unemployment Compensation	32	21	24	26	12	24	-8.2%	24	-8.2%	24	-8.2%
2510 Workers Compensation insurance	47	56	57	57	17	32	-43.8%	32	-43.8%	32	-43.8%
2550 FICA and Medicare Taxes	33	92	87	174	48	148	-14.8%	148	-14.8%	148	-14.8%
	113	169	167	257	78	204	-20.6%	204	-20.6%	204	-20.6%
Purchased and Contractual Services											
3090 Misc. Contract (Outside Contractor)	202	-	-	200	-	-	-	-	-	-	-
3305 Electricity	3,885	4,377	3,906	4,500	1,943	4,500	0.0%	4,100	-8.9%	4,100	-8.9%
3315 Sewer usage fees	286	297	322	350	151	350	0.0%	350	0.0%	350	0.0%
3325 Water	380	274	277	400	140	400	0.0%	400	0.0%	400	0.0%
3606 Buildings & Structures Repairs & Maintenance	1,630	-	-	500	-	500	0.0%	500	0.0%	500	0.0%
3620 Equipment R&M (copy machine)	-	-	-	-	-	-	-	-	-	-	-
3623 General Repairs & Maintenance	-	199	-	500	-	500	0.0%	500	0.0%	500	0.0%
3624 Heating Repairs & Maintenance	246	215	430	300	240	400	33.3%	400	33.3%	400	33.3%
3628 Miscellaneous Maintenance	-	-	-	-	76	-	-	-	-	-	-
3630 Mowing	1,691	1,691	1,691	1,740	992	1,790	2.9%	1,790	2.9%	1,790	2.9%
3632 Painting Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
3634 Plumbing Repairs & Maintenance	-	180	-	200	-	200	0.0%	200	0.0%	200	0.0%
3805 Advertising	-	-	51	-	-	-	-	-	-	-	-
	8,319	7,233	6,678	8,690	3,542	8,640	-0.6%	8,240	-5.2%	8,240	-5.2%
Other Contractual Services											
4105 Public Safety Building Fire Alarm Monitor	72	72	-	300	75	300	0.0%	300	0.0%	300	0.0%
4110 Sprinkler System Inspection & Monitoring	1,949	2,045	2,098	3,340	852	2,200	-34.1%	2,200	-34.1%	2,200	-34.1%
4115 Security Alarm Monitoring	-	216	300	-	75	-	-	-	-	-	-
4126 Inspecting/Testing Fire Ext	14	194	74	200	257	150	-	150	-	150	-
	2,035	2,526	2,472	3,840	1,258	2,650	-31.0%	2,650	-31.0%	2,650	-31.0%
Supplies											
5205 Heating Fuel	2,919	3,528	4,798	5,160	3,566	5,400	4.7%	3,500	-32.2%	3,500	-32.2%
5220 LP Gas	286	89	-	500	-	500	0.0%	500	0.0%	500	0.0%
5330 Cleaning and Disinfecting supplies	73	-	50	-	65	-	-	-	-	-	-
5340 General Maintenance Supplies	304	257	105	100	163	100	0.0%	100	0.0%	100	0.0%
5351 Plumbing Supplies	-	95	-	-	-	-	-	-	-	-	-
5360 Restroom Supplies	-	33	-	-	-	-	-	-	-	-	-
5415 General Supplies	661	87	248	1,000	214	1,000	0.0%	1,000	0.0%	1,000	0.0%
	4,244	4,088	5,201	6,760	4,008	7,000	3.6%	5,100	-24.6%	5,100	-24.6%
Capital Items											
7215 Construction/Renovation	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
TOTAL- Public Safety Building Expenditures	15,436	15,219	15,650	21,818	9,518	20,427	-6.4%	18,127	-16.9%	18,127	-16.9%
		-1.40%	2.83%	39.42%			43.6%	-6.37%	-100.00%	-16.92%	
						(1,391)		(3,691)		(3,691)	
						YTD					

TOWN OF ROCKPORT
Municipal Budget FY 13-14

Public Safety
Municipal Building - Public Safety Building - Dept 0412

1 Employee (Part-time Custodian)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14				
				Budget	Y-T-D	Dept. Hd.	Manager	Board		
REVENUES										
R0875 Public Safety Building Misc.	1,647		-		-	-	-	-	-	-
TOTAL NET Public Safety Building Revenue	1,647	-	-	-	-	-	-	-	-	-

NET Public Safety Building Budget	13,789	15,219	15,650	21,818	9,518	20,427	-6.4%	18,127	-16.9%	18,127	-16.9%
		10.37%	2.83%	39.42%	43.6%	-6.37%		-100.00%		-16.92%	
					YTD	(1,391)		(3,691)		(3,691)	

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Town of Rockport, Maine

Public Safety

Emergency Management Agency - Dept. 0440

Department Overview

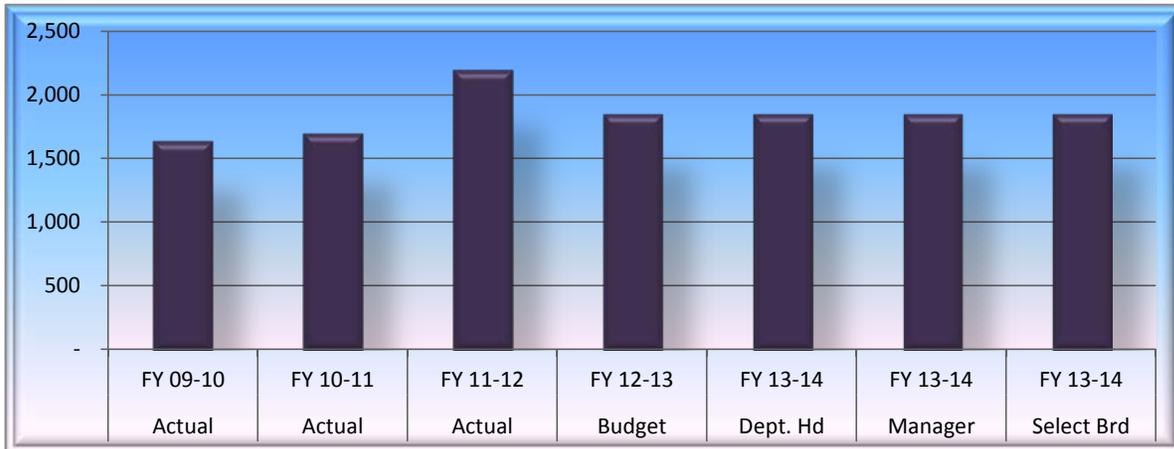
The Emergency Management Agency director serves under the watchful eye of the police chief. The EMA director is appointed to serve as the town's liaison between county and federal officials in the response planning of disasters, both natural and man-made.

Mission:

The EMA mission is to develop and maintain a comprehensive plan to prepare for, respond to, and recover from, all types of major emergencies or natural disasters that might occur in Rockport and the surrounding area. This is accomplished by cooperative efforts between local, county, and state organizations.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	1,575	1,575	1,575	1,575	788	1,575	1,575	1,575
2500 Employee Benefits	65	126	120	125	59	125	125	125
3000 Purchased and Contractual Services	-	-	-	150	-	150	150	150
4000 Other Contractual Services								
5000 Supplies								
7000 Capital Outlay	-	-	500	-	-	-	-	-
TOTAL- EMA Expenditures	1,640	1,701	2,195	1,850	846	1,850	1,850	1,850
NET EMA Dept. Budget	1,640	1,701	2,195	1,850	846	1,850	1,850	1,850
		3.71%	29.02%	-15.71%	45.8%	0.03%	0.03%	0.03%
					YTD	(0)	1	1



TOWN OF ROCKPORT
Municipal Budget FY 13-14

Public Safety
Emergency Management Agency - Dept. 0440

1 Employee (paid a stipend)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14						
				Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES												
12/31/2012												
Personnel Services												
2225	EMA Director's Stipend	1,575	1,575	1,575	1,575	788	1,575	0.0%	1,575	0.0%	1,575	0.0%
		1,575	1,575	1,575	1,575	788	1,575	0.0%	1,575	0.0%	1,575	0.0%
Employee Benefits												
2505	Unemployment Compensation	-	-	-	-	-	-	-	-	-	-	-
2510	Workers Comp Insurance	5	5	4	4	1	5	15.5%	5	15.5%	5	15.5%
2550	FICA and Medicare Taxes	60	121	116	120	58	120	0.0%	120	0.0%	120	0.0%
		65	126	120	125	59	125	1%	125	0.5%	125	0.5%
Purchased and Contractual Services												
3105	Mileage Reimbursement	-	-	-	50	-	50	0.0%	50	0.0%	50	0.0%
3920	Training & Development	-	-	-	100	-	100	0.0%	100	0.0%	100	0.0%
		-	-	-	150	-	150	0.0%	150	0.0%	150	0.0%
Capital Items												
7371	Radio	-	-	500	-	-	-	-	-	-	-	-
		-	-	500	-	-	-	-	-	-	-	-
TOTAL- EMA Expenditures		1,640	1,701	2,195	1,850	846	1,850	0.0%	1,850	0.0%	1,850	0.0%
NET EMA Budget		1,640	1,701	2,195	1,850	846	1,850	0.0%	1,850	0.0%	1,850	0.0%
			3.71%	29.02%	-15.71%	45.8%	0.03%	(0)	-100.00%	(0)	0.03%	(0)
						YTD						

**TOWN
OF
ROCKPORT
Public WORKS**

**Public Works
Sanitation**

Town of Rockport, Maine

Public Works
Public Works - Dept. 0500

Stephen Beveridge, Public Works Director
 Michael Young, Assistant Public Works Director

Department Overview

The Public Works Department provides for the maintenance and upkeep of the roads owned by the town, year-round. Service includes snow plowing, paving, sweeping, and patching of roads. The department is also responsible for opening and closing the number of parks and cemeteries within the town, both in the spring time and in the fall. In addition, the department helps maintain the numerous underground sewer lines located throughout a good portion of the town.

Mission:

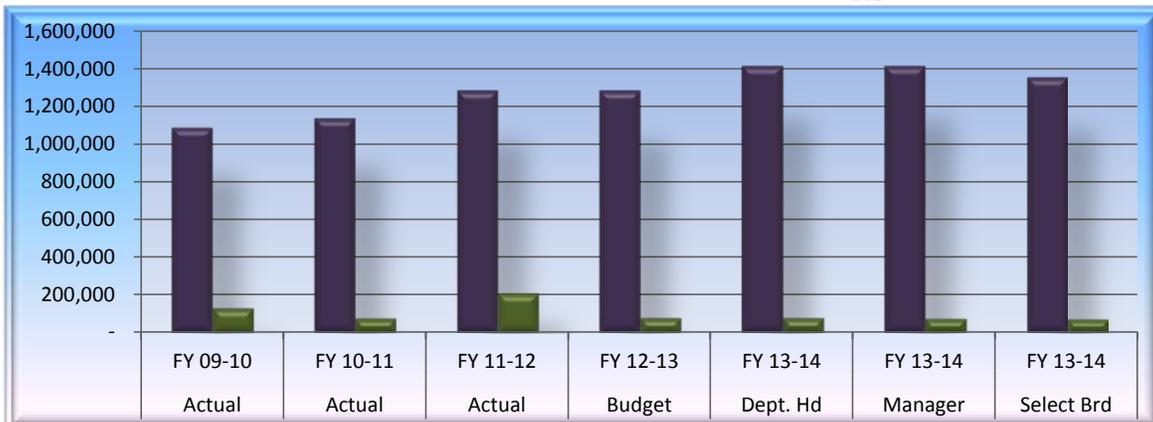
The Public Works Department provides a wide range of vital community services. The mission of the department is to maintain roadways, sidewalks, storm water and wastewater collection systems and pumping stations, parks, recreational areas, cemeteries, municipal buildings, and public parking areas. In addition, the department provides safe recreational environments and conditions for public use. This mission is achieved through preventative maintenance, long-term planning for improvements, and prompt emergency response to critical situations.

Staffing

The Public Works Department is staffed by a Director, a part-time Administrative Assistant (who also works part-time as the Town Rental Agent, including the Opera House), five heavy equipment/truck operators, 2 part-time employees that plow snow in the winter, and a part-time year 'round employee that helps with odd jobs and small tasks. The crew is responsible for maintaining the roads during all seasons - plowing snow, sweeping streets, installing drainage, etc. They also have the capabilities of maintaining and servicing the department's vehicles and equipment.

BUDGET SUMMARY

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	329,391	304,931	309,528	356,827	166,974	366,244	366,244	363,454
2500 Employee Benefits	152,879	158,571	168,411	195,710	104,670	219,315	225,196	224,664
3000 Purchased and Contractual Services	71,327	81,876	86,115	89,840	21,371	91,700	90,100	91,100
4000 Other Contractual Services	403	689	430	500	302	404	404	404
5000 Supplies	248,591	275,752	287,984	245,096	138,781	255,175	256,625	258,625
7000 Capital Outlay	288,260	320,347	437,741	400,407	251,385	486,427	480,428	420,428
TOTAL- Public Works Expenditures	1,090,851	1,142,166	1,290,209	1,288,380	683,484	1,419,265	1,418,997	1,358,675
		4.70%	12.96%	-0.14%		10.16%	10.14%	5.46%
					53.0%	130,884	130,617	70,295
					YTD			
TOTAL Public Works Revenues	129,022	76,080	207,980	77,776	33,178	78,007	73,707	70,880
		-41.03%	173.37%	-62.60%		0.30%	-5.23%	-8.87%
					42.7%	230	(4,069)	(6,895)
					YTD			
NET Public Works Budget	961,829	1,066,087	1,082,229	1,210,604	650,306	1,341,258	1,345,290	1,287,795
		10.84%	1.51%	11.86%		10.79%	11.13%	6.38%
					53.7%	130,653	134,686	77,191
					YTD			



TOWN OF ROCKPORT

Municipal Budget FY 13-14

Public Works Public Works Dept. 0500

11 Employees (1 Director, 1 Assistant Director, 1 Admin. (70%), 5 Truck Drivers/Heavy Equip Operators, 1 PT Laborer, 2 PT Snow Plow Operators)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES											
12/31/2012											
Personnel Services											
2110 Public Works Director's Salary	56,431	56,569	57,680	59,405	29,665	63,421	6.8%	63,421	6.8%	61,187	3.0%
2115 Assistant Public Works Director			13,413	46,986	23,250	49,081	4.5%	49,081	4.5%	48,525	3.3%
2120 Administrative Assistant (70%)	20,294	21,186	20,683	21,529	10,487	21,793	1.2%	21,793	1.2%	21,793	1.2%
2150 Public Works Full-time Employees	205,049	175,104	172,172	177,908	88,839	180,037	1.2%	205,149	15.3%	205,149	15.3%
2155 Overtime	21,994	25,400	15,142	21,000	2,265	21,000	0.0%	21,000	0.0%	21,000	0.0%
2205 Part-time Public Works Employees	25,623	26,672	30,437	29,999	12,469	30,912	3.0%	5,800	-80.7%	5,800	-80.7%
	329,391	304,931	309,528	356,827	166,974	366,244	2.6%	366,244	2.6%	363,454	1.9%
Employee Benefits											
2505 Unemployment Compensation	1,714	1,112	1,329	1,489	704	1,605	7.8%	1,605	7.8%	1,605	7.8%
2510 Workers Compensation insurance	14,907	16,666	14,276	16,660	4,199	20,346	22.1%	21,956	31.8%	21,777	30.7%
2520 Income Protection	2,780	2,528	2,621	3,062	1,784	3,030	-1.0%	3,381	10.4%	3,368	10.0%
2530 Deferred compensation	6,752	5,655	5,676	7,834	3,552	8,160	4.2%	9,290	18.6%	9,165	17.0%
2535 Maine Public Employees Retirement	724	1,868	3,673	4,008	2,073	4,056	1.2%	4,925	22.9%	4,925	22.9%
2540 Health Insurance	98,581	105,022	114,126	132,156	76,238	151,087	14.3%	151,087	14.3%	151,087	14.3%
2550 FICA and Medicare Taxes	24,521	23,219	22,790	25,660	12,361	26,311	2.5%	28,232	10.0%	28,018	9.2%
2556 Clothing Allowance	2,900	2,499	2,450	2,800	2,800	2,800	0.0%	2,800	0.0%	2,800	0.0%
2575 Cell Phone Stipends		-	1,470	2,040	960	1,920	-5.9%	1,920	-5.9%	1,920	-5.9%
	152,879	158,571	168,411	195,710	104,670	219,315	12.1%	225,196	15.1%	224,664	14.8%
Purchased and Contractual Services											
3015 Computer Software Licenses & Upgrades	-	-	-	300	-	300	0.0%	300	0.0%	1,300	333.3%
3050 Medical Exam (include labs)	411	422	605	500	-	600	20.0%	600	20.0%	600	20.0%
3062 Plumbing Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
3105 Mileage reimbursement	458	508	489	450	113	310	-31.1%	310	-31.1%	310	-31.1%
3110 Meals reimbursement	389	279	518	250	220	300	20.0%	300	20.0%	300	20.0%
3125 Tolls, parking, misc reimbursement	8	-	-	-	-	-	-	-	-	-	-
3210 Vehicle Repairs & Maintenance	6,463	12,535	10,481	10,500	706	10,500	0.0%	10,500	0.0%	10,500	0.0%
3305 Electricity	6,655	7,108	7,144	7,200	2,817	7,000	-2.8%	7,000	-2.8%	7,000	-2.8%
3315 Wastewater		-	-	1,280	361	1,300		1,200		1,200	
3320 Telephone	1,413	1,143	1,102	1,500	566	1,500	0.0%	1,500	0.0%	1,500	0.0%
3325 Water		-	-	1,000	286	1,100		1,000		1,000	
3440 Rent of Equipment	16,514	22,938	17,408	22,500	6,792	21,000	-6.7%	21,000	-6.7%	21,000	-6.7%
3450 Rent of Vehicle	130	201	2,432	-	-	-		-		-	
3606 Buildings & Structures Repairs & Maint.	2,071	2,392	2,388	2,500	150	6,000	140.0%	6,000	140.0%	6,000	140.0%
3610 Computer Repairs & Maintenance	263	80	50	250	-	180	-28.0%	180	-28.0%	180	-28.0%
3618 EPA/DEP Environmental Requirements	1,200	2,178	884	1,950	836	2,500	28.2%	2,500	28.2%	2,500	28.2%
3620 Equipment Maintenance	-	138	337	-	-	-		-		-	
3623 General Repairs & Maintenance	320	-	-	-	-	-		-		-	
3624 Heating Repairs & Maintenance	784	344	610	750	229	1,100	46.7%	1,100	46.7%	1,100	46.7%
3632 Painting Repairs & Maintenance	1,600	800	1,650	1,000	-	-		-		-	
3638 Radio Repairs & Maintenance	360	313	564	375	-	300	-20.0%	300	-20.0%	300	-20.0%
3642 Trash Removal	-	-	-	-	-	1,400		-		-	
3643 Small Machinery Maintenance	164	75	365	450	57	400	-11.1%	400	-11.1%	400	-11.1%
3646 Sidewalk - Summer Maintenance	1,629	675	1,907	1,200	-	1,250	4.2%	1,250	4.2%	1,250	4.2%
3648 Tree Work	9,428	9,203	16,486	11,750	4,270	10,750	-8.5%	10,750	-8.5%	10,750	-8.5%
3652 Sidewalk - Winter Maintenance	20,301	20,190	19,290	23,500	3,738	23,500	0.0%	23,500	0.0%	23,500	0.0%
3805 Advertising	-	149	977	300	-	-		-		-	
3820 Dues and Memberships	75	75	75	85	-	85	0.0%	85	0.0%	85	0.0%
3850 Printing	-	-	-	-	-	-		-		-	
3910 Miscellaneous Expenses	583	41	79	-	75	75		75		75	
3920 Training and Education	105	90	275	250	155	250	0.0%	250	0.0%	250	0.0%
	71,327	81,876	86,115	89,840	21,371	91,700	2.1%	90,100	0.3%	91,100	1.4%

TOWN OF ROCKPORT Municipal Budget FY 13-14

Public Works Public Works Dept. 0500

11 Employees (1 Director, 1 Assistant Director, 1 Admin. (70%), 5 Truck Drivers/Heavy Equip Operators, 1 PT Laborer, 2 PT Snow Plow Operators)

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
Other Contractual Items								
4105 Fire Alarm Monitoring	72	119		250	-	254 1.6%	254 1.6%	254 1.6%
4115 Security Alarm Monitoring	144	288	300	-	150	-		
4126 Inspecting/Testing Fire Ext	187	282	130	250	152	150	150	150
	403	689	430	500	302	404 -19.2%	404 -19.2%	404 -19.2%
Supplies								
5005 Food, Paper Goods & Other Food Supplies	770	1,043	853	700	371	725 3.6%	725 3.6%	725 3.6%
5205 Heating Fuel	4,359	6,264	7,565	7,736	6,208	7,550 -2.4%	5,000 -35.4%	5,000 -35.4%
5315 Cold Patch	2,007	1,916	5,176	5,000	904	3,250 -35.0%	3,250 -35.0%	3,250 -35.0%
5325 Calcium Chloride	2,985	7,609	8,499	7,500	5,597	7,500 0.0%	7,500 0.0%	7,500 0.0%
5335 Culverts & Drainage	11,936	19,272	12,597	14,500	9,692	17,500 20.7%	17,500 20.7%	17,500 20.7%
5340 General Maintenance	12,447	6,186	5,492	7,500	2,740	7,550 0.7%	7,550 0.7%	7,550 0.7%
5345 Gravel	9,056	20,185		4,000	5,512	5,500 37.5%	5,500 37.5%	5,500 37.5%
5354 Painting Supplies/Maintenance						500	500	500
5375 Salt	61,645	66,412	60,802	57,800	16,835	58,000 0.3%	58,000 0.3%	60,000 3.8%
5380 Street Signs and Traffic Paint	4,680	2,555	4,631	5,000	2,069	5,000 0.0%	5,000 0.0%	5,000 0.0%
5386 Sidewalk Supplies						800	800	800
5390 Winter Sand	26,776	12,240	21,888	24,500	14,151	22,000 -10.2%	22,000 -10.2%	22,000 -10.2%
5405 Computer Supplies	99	102	54	200	-	100 -50.0%	100 -50.0%	100 -50.0%
5410 Copy Machine Supplies	10	-	34	100	130	150 50.0%	150 50.0%	150 50.0%
5415 General Supplies	17,369	21,068	21,457	18,500	9,198	19,750 6.8%	19,750 6.8%	19,750 6.8%
5420 Office Supplies	437	692	681	800	79	750 -6.3%	750 -6.3%	750 -6.3%
5425 Postage	108	174	(92)	150	19	140 -6.7%	140 -6.7%	140 -6.7%
5450 Training Supplies	-	106		50	-	-	-	-
5515 Safety Gear	1,572	1,618	1,579	1,500	2,065	1,950 30.0%	1,950 30.0%	1,950 30.0%
5608 Periodicals & Subscriptions	135	103	103	110	95	110 0.0%	110 0.0%	110 0.0%
5615 Statutes & Reference Books	20	-		-	-	-	-	-
5710 Small Equipment Purchases/Supplies	7,491	5,018	5,575	5,500	2,398	5,850 6.4%	5,850 6.4%	5,850 6.4%
5805 Gasoline	522	731	1,162	650	719	950 46.2%	950 46.2%	950 46.2%
5806 Diesel Fuel	31,585	39,461	47,589	40,000	22,734	44,500 11.3%	44,500 11.3%	44,500 11.3%
5810 Oil, Grease & Filters	2,974	6,761	2,067	3,300	3,779	3,800 15.2%	3,800 15.2%	3,800 15.2%
5815 Vehicle Maintenance Parts & Supplies	45,153	35,166	51,496	40,000	15,414	41,250 3.1%	41,250 3.1%	41,250 3.1%
5905 Road Construction Supplies	4,454	21,070	28,777	-	18,074	-	4,000	4,000
	248,591	275,752	287,984	245,096	138,781	255,175 4.1%	256,625 4.7%	258,625 5.5%
Capital Items								
7205 Building Improvements	-	5,004	14,330	4,800	-	6,500 35.4%	6,500 35.4%	6,500 35.4%
7206 Sewer & Water Improvements TIF		-	140,007					
7260 Public Works Vehicles-Lease/Purchase	128,652	92,163	91,723	118,946	-	100,787 -15.3%	100,788 -15.3%	100,788 -15.3%
2013 F-550				32,900		28,011	28,011	28,011
2012 Ford F-550 1 1/2 Ton Truck				32,000		29,177	29,177	29,177
2011 Backhoe/Loader				25,020		-		
2010 Freightliner				29,026		-		
New 2014 Freightliner (4 year lease/prchs)						43,600	43,600	43,600
7265 Vehicle Parts (large)		6,021						
7315 Computers/Printers	-	-						
7355 Maintenance Equipment	-	-						
7401 Mill St Bridge Engineering						60,000	60,000	-
7545 Equipment Reserve-G 2-3670-00	-	-				7,140	7,140	7,140
7605 Road Construction (see also 5905)	159,608	222,163	191,681	276,661	251,385	312,000 12.8%	306,000 10.6%	306,000 10.6%
	288,260	320,347	437,741	400,407	251,385	486,427 21.5%	480,428 20.0%	420,428 5.0%
TOTAL- Public Works Expenditures	1,090,851	1,142,166	1,290,209	1,288,380	683,484	1,419,265 10.2%	1,418,997 10.1%	1,358,675 5.5%
		4.70%	12.96%	-0.14%		53.0%	10.16%	10.14%
					YTD	130,885	130,617	70,295

TOWN OF ROCKPORT Municipal Budget FY 13-14

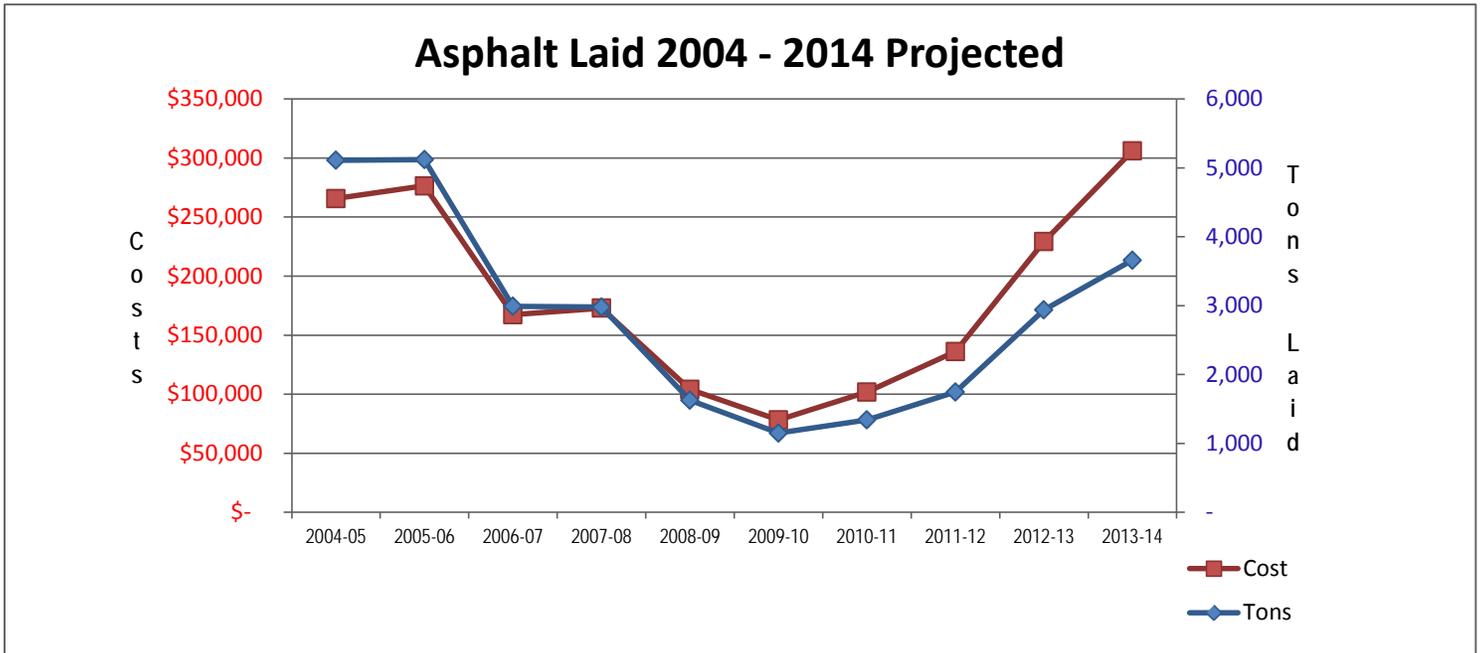
**Public Works
Public Works Dept. 0500**

11 Employees (1 Director, 1 Assistant Director, 1 Admin. (70%), 5 Truck Drivers/Heavy Equip Operators, 1 PT Laborer, 2 PT Snow Plow Operators)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14			
				Budget	Y-T-D	Dept. Hd.	Manager	Board	
REVENUES									
R0900 FEMA Emergency Funds	29,933	3,646							
R0901 Public Works Miscellaneous	17,517	8,081	4,787	4,300	2,050	1,000	-76.7%	1,000	-76.7%
R0902 TIF Retained Earnings for Capital Expense	10,500	-	140,000						
R0903 Public Works Truck Sale	4,150	2,200							
R0904 Urban Rural Initiative (from State)*	59,299	54,396	54,860	56,848	27,710	55,420	-2.5%	55,420	-2.5%
R0904 Urban Rural Initiative (from GL)	-			464					
R0905 WW Wages & Benefits-PW	7,623	7,757	8,333	16,164	3,418	17,287	6.9%	17,287	6.9%
R0906 Use of UFB									
R0907 MCSW Contractual Reimbursement	-	-				4,300		-	-
TOTAL Public Works Revenues	129,022	76,080	207,980	77,776	33,178	78,007	0.3%	73,707	-5.2%
		-41.03%	173.37%	-62.60%		0.30%		-5.23%	-8.87%
<i>*Posted on State MDOT Website</i>					42.7%	231		(4,069)	(6,895)
					YTD				
NET Public Works Budget	961,829	1,066,087	1,082,229	1,210,604	650,306	1,341,258	10.8%	1,345,290	11.1%
		10.84%	1.51%	11.86%		10.79%		11.13%	6.38%
					53.7%	130,654		134,686	77,191
					YTD				

Town of Rockport, Maine

Rockport Road Construction
FY 04-05 to Projected FY 2013-2014



Town of Rockport, Maine

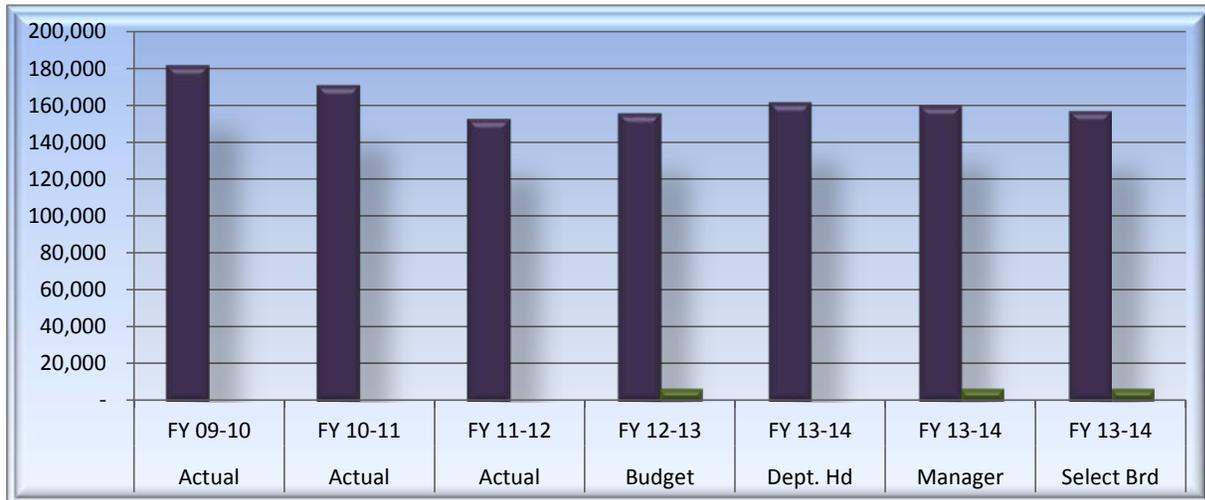
Public Works

Sanitation - Dept. 0501

The Town entered into an interlocal agreement with the towns of Camden, Lincolnville, and Hope to operate a recycling facility. The Mid Coast Solid Waste Corporation is managed by a Board of Directors appointed by the municipal officers of each member municipality. Operating costs of the Corporation are allocated among member municipalities based on a formula of average valuation and population. In 2008 Rockport's share of the operating costs were approximately 30.83% of the total. See Contractual Services.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services								
2500 Employee Benefits								
3000 Purchased and Contractual Services	2,300	2,300	2,300	2,300	2,300	8,300	6,700	6,700
4000 Other Contractual Services	179,552	168,891	150,722	153,628	76,814	153,628	153,628	150,685
5000 Supplies								
7000 Capital Outlay								
TOTAL- Sanitation Expenditures	181,852	171,191	153,022	155,928	79,114	161,928	160,328	157,385
TOTAL Sanitation Revenues	-	-	-	6,000	-	6,000	6,000	6,000
						0.00%	0.00%	0.00%
						-	0	-
NET Sanitation Dept. Budget	181,852	171,191	153,022	149,928	79,114	155,928	154,328	151,385
		-5.86%	-10.61%	-2.02%		4.00%	2.93%	0.97%
					52.8%	5,999	4,400	1,457
					YTD			

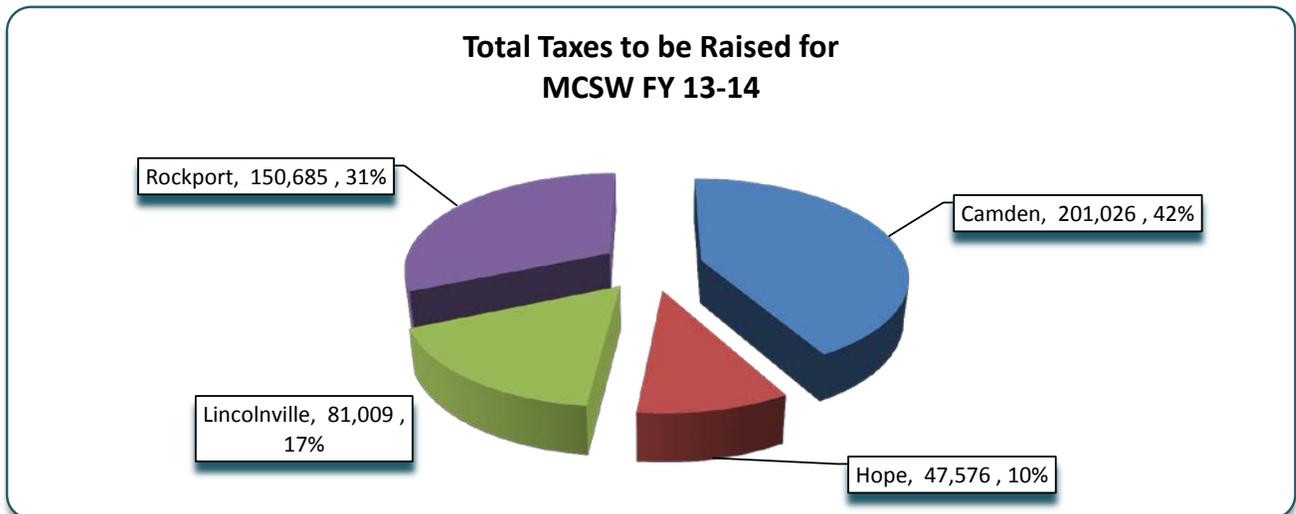


TOWN OF ROCKPORT Municipal Budget FY 13-14

Public Works Sanitation - Dept. 0501

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES											
12/31/2012											
Purchased and Contractual Services											
3090 Interstate Septic Contract	2,300	2,300	2,300	2,300	2,300	2,300	0%	2,300	0.0%	2,300	0.0%
3642 Rubbish Removal MCSWC						6,000		4,400		4,400	
	2,300	2,300	2,300	2,300	2,300	8,300	261%	6,700	191.3%	6,700	191.3%
Other Contractual Services											
4315 MCSWC Assessment	179,552	168,891	150,722	153,628	76,814	153,628	0%	153,628	0.0%	150,685	-1.9%
	179,552	168,891	150,722	153,628	76,814	153,628	0%	153,628	0.0%	150,685	-1.9%
TOTAL - SANITATION Expenditures	181,852	171,191	153,022	155,928	79,114	161,928	4%	160,328	2.8%	157,385	0.9%
REVENUES											
R0052 Payment in lieu of taxes				6,000		6,000		6,000		6,000	
TOTAL Sanitation Revenue	-	-	-	6,000	-	6,000	0.00%	6,000	0.00%	6,000	0.00%
NET Sanitation Budget	181,852	171,191	153,022	149,928	79,114	155,928	4%	154,328	2.9%	151,385	1.0%
		-5.86%	-10.61%	-2.02%				4.00%	2.93%	0.97%	
					52.8%	6,000		4,400		1,457	
					YTD						

Town Assessment Calculation							
2012 Proposed Valuation	Valuation %	2010 Census Population	Population %	Total Percent	Average %		Total Taxes to be Raised
1,190,550,000	42.88%	4,850	40.82%	83.71%	41.85%	Camden	201,026
191,050,000	6.88%	1,536	12.93%	19.81%	9.91%	Hope	47,576
430,800,000	15.52%	2,164	18.22%	33.73%	16.87%	Lincolntonville	81,009
963,800,000	34.72%	3,330	28.03%	62.75%	31.37%	Rockport	150,685
2,776,200,000	100.00%	11,880	100.00%	200.00%	100.00%		480,296



**TOWN
OF
ROCKPORT
Culture
and
Recreation**

**Library
Conservation Commission
Parks & Recreation
Opera House**

Town of Rockport, Maine

Culture and Recreation Library - Dept. 0601

Molly Larson, Library Director

Department Overview

The town provides for the personnel services of the library, wastewater, and weekly cleaning services; library expenses are funded through the library's Endowment Fund, gifts, grants, and fees. A five-member library committee manages the endowment funds, which provides for operating costs of the library. The library is open 51.5 hours each week, and provides a broad range of services that includes high speed Internet access, a variety of programs for patrons of all ages, access to books state-wide through an interlibrary loan system, and downloadable audio and eBooks.

Mission:

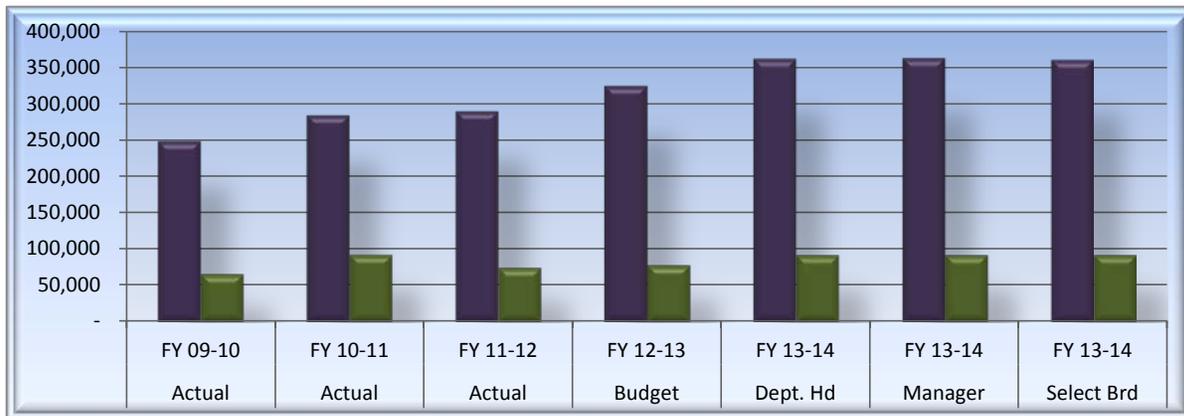
Rockport Public Library is committed to providing the best possible free library service to all of the residents of the Town of Rockport. The library will identify and respond to the needs of our community of library users and seek to provide services that will meet these needs.

Staffing

The library currently employs a number of people in various positions: A Director, Adult Services Librarian, Childrens' Librarian, Technical Services Librarian, three part-time employees, and two on-call substitutes.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	131,511	130,073	129,081	158,888	77,302	184,133	184,133	182,038
2500 Employee Benefits	51,967	60,979	61,622	72,097	36,347	81,566	82,206	81,948
3000 Purchased and Contractual Services	18,394	25,374	27,547	32,237	13,331	42,411	42,411	42,411
4000 Other Contractual Services	269	254	306	289	203	339	339	339
5000 Supplies	38,625	44,727	41,359	47,154	20,453	51,819	51,819	51,819
7000 Capital Outlay	8,726	23,911	31,278	15,000	2,299	3,000	3,000	3,000
TOTAL- Library Dept. Expenditures	249,491	285,317	291,193	325,664	149,934	363,269	363,909	361,555
		14.36%	2.06%	11.84%	46.0%	11.55%	11.74%	11.02%
					YTD	37,604	38,245	35,890
TOTAL Library Revenues	65,719	92,025	74,556	77,498	16,839	91,633	91,633	91,633
		40.03%	-18.98%	3.95%	21.7%	18.24%	18.24%	18.24%
					YTD	14,135	14,135	14,135
NET Library Dept. Budget	183,772	193,292	216,637	248,166	133,095	271,636	272,276	269,922
		5.18%	12.08%	14.55%	53.6%	9.46%	9.72%	8.77%
					YTD	23,469	24,110	21,755



TOWN OF ROCKPORT, Maine

Municipal Budget FY 13-14

Culture and Recreation Library - Dept. 0601

9 Employees (1 Director, 2 FT Assistants, 1 PT Children's Librarian, 1 PT Specialized Librarian, 2 PT Librarians, and 2 on-call substitutes)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES		12/31/2012										
Personnel Services												
2110	Library Director	45,365	45,365	46,365	47,756	23,848	53,095	11.2%	53,095	11.2%	51,000	6.8%
2115	Deputy Director/Adult Svcs				33,093	15,528	34,884	5.4%	34,884	5.4%	34,884	5.4%
2120	Children's & Youth Services Librarian	23,453	28,058	23,501	15,496	8,302	32,240	108.1%	32,240	108.1%	32,240	108.1%
2125	Circulation & Tech Services Librarian	30,706	31,242	30,626	33,093	15,245	33,821	2.2%	33,821	2.2%	33,821	2.2%
2205	Library Assistants	29,122	24,447	27,653	29,250	14,379	29,894	2.2%	29,894	2.2%	29,894	2.2%
2206	Custodian	2,725	906	936		-						
2212	Security Officers	139	54		200	-	200	0.0%	200	0.0%	200	0.0%
		131,511	130,073	129,081	158,888	77,302	184,133	15.9%	184,133	15.9%	182,038	14.6%
Employee Benefits												
2505	Unemployment Compensation	1,268	788	939	1,038	510	1,126	8.5%	1,126	8.5%	1,126	8.5%
2510	Workers Compensation insurance	391	418	375	425	111	563	32.5%	563	32.5%	557	31.0%
2520	Income Protection	986	1,037	979	1,137	756	1,215	6.9%	1,537	35.2%	1,516	33.4%
2530	Deferred compensation	1,616	2,639	2,237	2,978	1,781	3,092	3.8%	3,092	3.8%	3,092	3.8%
2535	Maine Public Employees Retirement	198	543	1,134	1,337	668	1,487	11.2%	1,805	35.0%	1,734	29.7%
2540	Health Insurance	38,118	45,910	46,336	52,666	26,580	59,638	13.2%	59,638	13.2%	59,638	13.2%
2550	FICA and Medicare Taxes	9,390	9,644	9,322	12,155	5,761	14,086	15.9%	14,086	15.9%	13,926	14.6%
2575	Cell Phone Stipend	-	-	300	360	180	360	0.0%	360	0.0%	360	0.0%
		51,967	60,979	61,622	72,097	36,347	81,566	13.1%	82,206	14.0%	81,948	13.7%
Purchased and Contractual Services												
3006	Cleaning Service		3,726	3,499	3,500	1,840	5,250	50.0%	5,250	50.0%	5,250	50.0%
3007	Speciality Cleaning Service	565	-	437	1,400	717	1,400	0.0%	1,400	0.0%	1,400	0.0%
3015	Computer Software Licenses & Support	200	109	332	400	82	400	0.0%	400	0.0%	400	0.0%
3025	Internet Fees	300	300	300	350	300	350	0.0%	350	0.0%	350	0.0%
3060	Miscellaneous Prof. Services	-	586		450	367	2,500	455.6%	2,500	455.6%	2,500	455.6%
3061	Library Programs	1,116	506	2,257	1,100	830	2,000	81.8%	2,000	81.8%	2,000	81.8%
3062	Plumbing Repairs & Maintenance		225		200	-	200	0.0%	200	0.0%	200	0.0%
3090	Miscellaneous Contracts	295	1,480	2,351	500	-	2,500	400.0%	2,500	400.0%	2,500	400.0%
3105	Mileage Reimbursement	852	646	817	900	364	900	0.0%	900	0.0%	900	0.0%
3115	Lodging	376	-	149	400	-	400	0.0%	400	0.0%	400	0.0%
3125	Tolls, parking, misc.	60	-		60	-	60	0.0%	60	0.0%	60	0.0%
3305	Electricity	2,960	2,923	3,002	3,050	1,686	3,050	0.0%	3,050	0.0%	3,050	0.0%
3315	Wastewater	444	522	359	550	160	550	0.0%	550	0.0%	550	0.0%
3320	Telephone	1,550	1,119	1,073	1,120	517	1,120	0.0%	1,120	0.0%	1,120	0.0%
3325	Water	252	296	293	300	145	300	0.0%	300	0.0%	300	0.0%
3410	Copy Machine Lease	452	411	431	440	486	440	0.0%	440	0.0%	440	0.0%
3605	Brush Cutting	1,603	1,000	2,200	1,500	-	3,000	100.0%	3,000	100.0%	3,000	100.0%
3606	Buildings & Structures R&M	-	-		1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
3610	Computer Repairs & Maintenance	75	-		500	-	500	0.0%	500	0.0%	500	0.0%
3614	Electrical Repairs & Maintenance	-	2,384	1,129	600	90	600	0.0%	600	0.0%	600	0.0%
3620	Equipment Maintenance	-	-		200	119	200	0.0%	200	0.0%	200	0.0%
3623	General Repairs & Maintenance	113	-		1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
3624	Heating Repairs & Maintenance	-	630	571	700	-	700	0.0%	700	0.0%	700	0.0%
3630	Mowing				132	75	136	3.0%	136		136	
3632	Painting Repairs & Maintenance	-	-		1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
3648	Tree Work	-	600		600	-	1,000	66.7%	1,000	66.7%	1,000	66.7%
3720	Insurance - Buildings & Contents	521	-		525	-	525	0.0%	525	0.0%	525	0.0%
3805	Advertising	240	193	279	400	82	1,000	150.0%	1,000	150.0%	1,000	150.0%
3810	Bank Charges & Fees			44		-						
3820	Dues and memberships	220	235	100	250	45	300	20.0%	300	20.0%	300	20.0%
3840	Post Office Box	55	110	110	110	136	110	0.0%	110	0.0%	110	0.0%
3841	Maine State Library Deliveries	1,423	2,079	2,955	2,800	1,110	3,120	11.4%	3,120	11.4%	3,120	11.4%
3850	Printing	-	-		200	-	800	300.0%	800		800	
3915	Registration Fees (Minerva)	3,750	3,750	3,947	4,000	4,000	4,000	0.0%	4,000	0.0%	4,000	0.0%
3920	Training and Education	973	1,188	412	1,400	180	1,400	0.0%	1,400	0.0%	1,400	0.0%
3925	Electronic Subscriptions		358	500	600	-	600	0.0%	600		600	
		18,394	25,374	27,547	32,237	13,331	42,411	31.6%	42,411	31.6%	42,411	31.6%

TOWN OF ROCKPORT, Maine Municipal Budget FY 13-14

Culture and Recreation Library - Dept. 0601

9 Employees (1 Director, 2 FT Assistants, 1 PT Children's Librarian, 1 PT Specialized Librarian, 2 PT Librarians, and 2 on-call substitutes)

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
Other Contractual Services												
4115	Security Alarm Monitoring	240	240	292	250	189	300	20.0%	300	20.0%	300	20.0%
4126	Inspecting/Testing Fire Ext	14	14	14	14	14	14	0.0%	14		14	
4625	Sales & Use Tax	15	-		25	-	25	0.0%	25	0.0%	25	0.0%
		269	254	306	289	203	339	17.3%	339	17.3%	339	17.3%
Supplies												
5005	Groceries (Meeting Refreshments)	63	67	267	200	85	300	50.0%	300	50.0%	300	50.0%
5006	Refreshments, Misc Supplies-Programs	701	814	630	800	502	800	0.0%	800	0.0%	800	0.0%
5205	Heating Fuel	2,227	3,259	3,618	3,684	2,861	3,684	0.0%	3,684	0.0%	3,684	0.0%
5321	Building Maintenance Supplies	544	988	2,248	1,000	151	1,000	0.0%	1,000	0.0%	1,000	0.0%
5330	Cleaning and Disinfecting	98	144		100	13	100	0.0%	100	0.0%	100	0.0%
5340	General Maintenance		136	84	200	156	200	0.0%	200	0.0%	200	0.0%
5351	Plumbing Supplies		473	40	100	-	100	0.0%	100	0.0%	100	0.0%
5352	Heating Supplies	-	429		500	-	500	0.0%	500	0.0%	500	0.0%
5354	Painting Supplies	43	74	235	1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
5360	Public Restroom Supplies	492	485	320	500	199	500	0.0%	500	0.0%	500	0.0%
5405	Computer Supplies	1,203	1,935	959	800	422	1,000	25.0%	1,000	25.0%	1,000	25.0%
5410	Copy Machine Supplies	120	117	107	125	211	125	0.0%	125	0.0%	125	0.0%
5415	General Supplies	1,162	3,557	3,544	1,500	450	2,440	62.7%	2,440	62.7%	2,440	62.7%
5420	Office Supplies	3,276	1,780	2,058	2,500	2,205	2,800	12.0%	2,800	12.0%	2,800	12.0%
5425	Postage	571	528	737	575	704	1,500	160.9%	1,500	160.9%	1,500	160.9%
5450	Training	-	-	76	100	-	100	0.0%	100	0.0%	100	0.0%
5600	Books (Special Funds)	4,058	2,938	3,373	13,070	2,068	13,070	0.0%	13,070	0.0%	13,070	0.0%
5601	Books-(Special Funds-Juveniles)	2,314	2,779	2,818		971						
5605	Books (Trust)	10,041	10,459	9,434	12,000	4,207	12,000	0.0%	12,000	0.0%	12,000	0.0%
5607	Books-(Trust-Juveniles)	3,865	3,423	3,060		1,155						
5608	Periodicals	1,458	1,790	1,834	1,800	1,387	2,000	11.1%	2,000	11.1%	2,000	11.1%
5609	Periodicals (Funds)	626	507	397		666						
5615	Statutes and Reference Books	533	1,522	116	1,300	60	1,300	0.0%	1,300	0.0%	1,300	0.0%
5621	Audio Visual Materials-Adults	3,382	3,704	4,106	3,300	1,496	3,300	0.0%	3,300	0.0%	3,300	0.0%
5622	Audio Visual Materials-Juvenile	1,403	1,300	1,005	2,000	182	2,000	0.0%	2,000	0.0%	2,000	0.0%
5725	Miscellaneous Supplies/Expenses	444	1,517	295		300	2,000		2,000		2,000	
		38,625	44,727	41,359	47,154	20,453	51,819	9.9%	51,819	9.9%	51,819	9.9%
Capital Items												
7205	Building Improvements	7,350	15,942	7,023	7,000	-	-					
7315	Computer Equipment	671	1,100	1,227	1,500	1,545	2,500	66.7%	2,500	66.7%	2,500	66.7%
7335	Equipment-Furniture & Fixtures	705	1,067	875	500	754	500	0.0%	500	0.0%	500	0.0%
7350	Heating & Cooling System	-	-	22,153		-						
7360	Office Equipment		4,279			-						
7610	Parking & Sidewalk Maintenance		1,523		6,000	-	-					
		8,726	23,911	31,278	15,000	2,299	3,000	-80.0%	3,000	-80.0%	3,000	-80.0%
TOTAL- Library Expenditures		249,491	285,317	291,193	325,663	149,934	363,269	11.5%	363,909	11.7%	361,555	11.0%
			14.36%	2.06%	11.84%		46.0%	37,605	11.74%	38,246	11.02%	35,891
							YTD					

TOWN OF ROCKPORT, Maine Municipal Budget FY 13-14

Culture and Recreation Library - Dept. 0601

9 Employees (1 Director, 2 FT Assistants, 1 PT Children's Librarian, 1 PT Specialized Librarian, 2 PT Librarians, and 2 on-call substitutes)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.		Manager		Board	
REVENUES											
R0951 Library Reimbursement	65,719	92,025	74,556	77,498	16,839	91,633	18.2%	91,633	18.2%	91,633	18.2%
R0952 Library Grant Funds		-									

TOTAL -Library Revenues	65,719	92,025	74,556	77,498	16,839	91,633	18.2%	91,633	18.2%	91,633	18.2%
		40.03%	-18.98%	3.95%		18.24%		18.24%		18.24%	
					21.7%	14,135		14,135		14,135	
					YTD						

NET Library Budget	183,772	193,292	216,637	248,165	133,095	271,636	9.5%	272,276	9.7%	269,922	8.8%
		5.18%	12.08%	14.55%		9.46%		9.72%		8.77%	
					53.6%	23,470		24,111		21,756	
					YTD						

Library Committee responsible for annual review and approval of expenses.
Town responsible for wages, benefits, wastewater fees, weekly cleaning

Town of Rockport, Maine

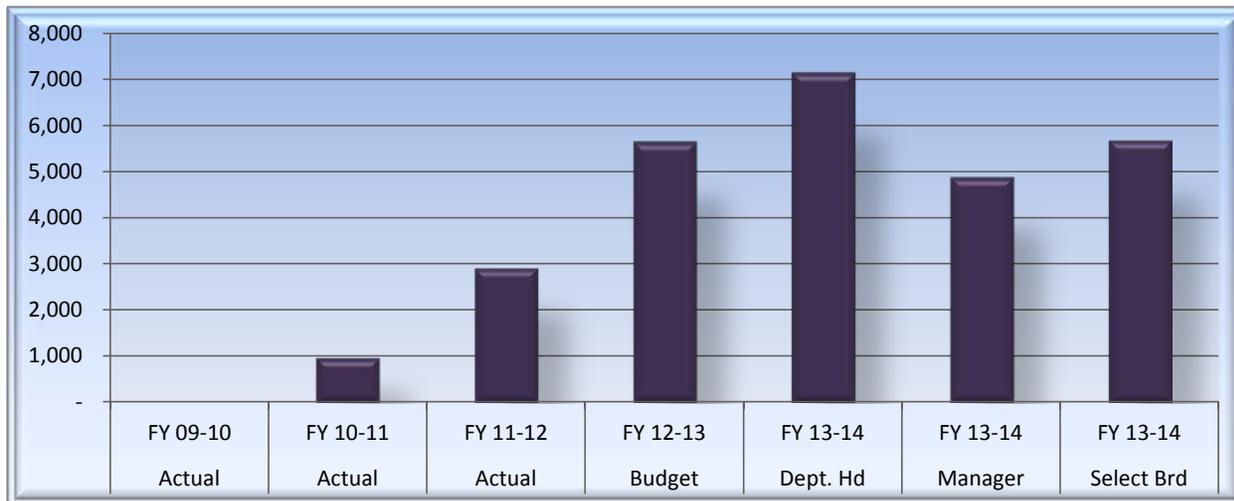
Culture and Recreation

Conservation Commission - Dept. 0602

Ted Skowronski, Chair

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	-	-	30	-	-	-	-	-
2500 Employee Benefits	-	-	33	-	6	-	-	-
3000 Purchased and Contractual Services	-	253	295	1,465	165	1,465	1,065	665
4000 Other Contractual Services	-	-	2,011	2,000	1,573	3,500	3,500	4,100
5000 Supplies	-	720	559	2,200	-	2,200	330	930
7000 Capital Outlay	-	-	-	-	-	-	-	-
TOTAL- Conservation Commission Expenditures	-	973	2,928	5,665	1,744	7,165	4,895	5,695
NET Conservation Commission Budget	-	973	2,928	5,665	1,744	7,165	4,895	5,695
			200.88%	93.48%	30.8%	26.48%	-13.59%	0.53%
					YTD	1,500	(770)	30



TOWN OF ROCKPORT, Maine
Municipal Budget FY 13-14

Culture and Recreation

Conservation Commission - Dept. 0602

		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14			
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board	
EXPENDITURES		12/31/2012								
Personnel Services										
2205	Harbor Park Attendant (10hrs/10 wks)			30				-	-	
		-	-	30	-	-	-	-	-	
Employee Benefits										
2505	Unemployment Compensation							-	-	
2510	Workers Compensation insurance			33		6		-	-	
2550	FICA and Medicare Taxes							-	-	
		-	-	33	-	6	-	-	-	
Purchased and Contractual Services										
3010	Computer Consulting/Support				200		200	0%	-	
3820	Dues and Memberships		150	165	165	165	165	0%	165 0%	
3825	Easement Recordings		56	30	100		100	0%	50	
3850	Printing		47		200		200	0%	50 -75%	
3910	Misc. Contractual Expenses		-							
3920	Training and Education		-	100	800		800	0%	800 0%	
		-	253	295	1,465	165	1,465	0.0%	1,065 -27.3%	
Other Contractual Services										
4135	Water Quality Monitoring		-	2,011	2,000	1,573	3,500	75%	3,500 75.0%	
4450	Contingency		-						4,100 105%	
		-	-	2,011	2,000	1,573	3,500	75.0%	3,500 75.0%	
Supplies										
5005	Food, Groceries, Refreshments, etc.		-	128	350		350	0.0%	130 -62.9%	
5382	Signs		-		500		500	0.0%	-	
5425	Postage		190		750		750	0.0%	200 -73.3%	
5605	Books, Periodicals				100		100	0.0%	-	
5725	Miscellaneous Supplies		530	431	500		500	0.0%	-	
		-	720	559	2,200	-	2,200	0.0%	330 -85.0%	
Capital Items										
7401	Engineering Study			-	-	-	-		-	
		-	-	-	-	-	-		-	
TOTAL -Conservation Commission										
Expenditures		-	973	2,928	5,665	1,744	7,165	26.5%	4,895 -13.6%	
NET Conservation Commission Budget		-	973	2,928	5,665	1,744	7,165	26.5%	4,895 -13.6%	
				200.88%	93.48%		26.48%		-13.59%	
						30.8%	1,500		(770)	
						YTD			30	

Town of Rockport, Maine

Culture and Recreation Parks & Recreation - Dept. 0603

Steve Beveridge, Public Works Director
Michael Young, Assistant Public Works Director

Department Overview

The Parks & Recreation budget provides funding to maintain the town owned parks throughout the year, to include mowing, vegetation management (tree trimming and/or removal), and general maintenance to provide a safe outdoor environment for the public to enjoy the midcoast area.

Mission:

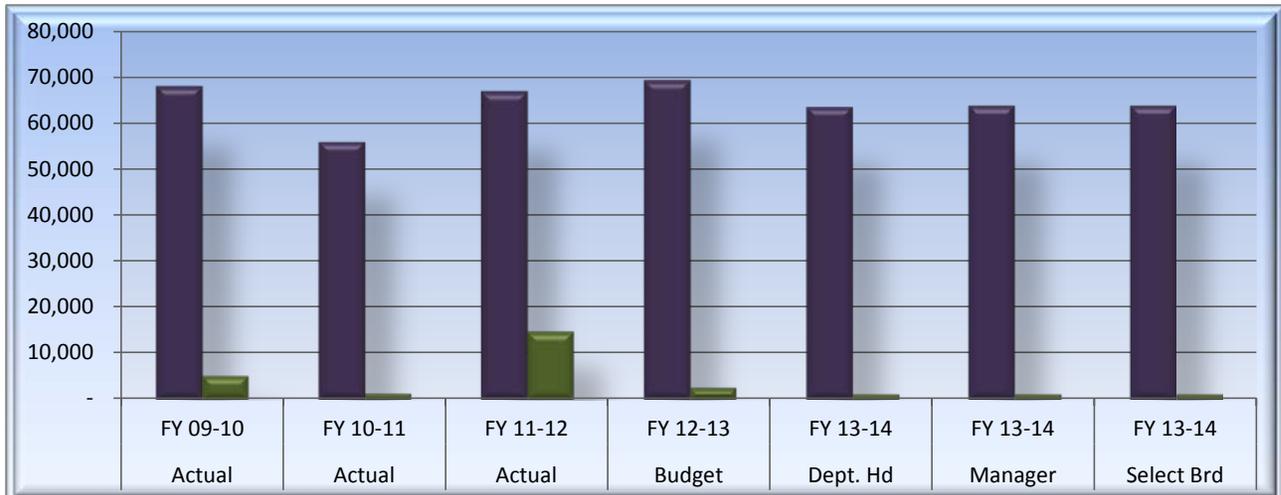
The Town of Rockport strives to maintain quality parks and open/natural spaces; and to provide services which will enhance the physical, social and emotional well-being of residents.

Staffing

The Parks and Recreation Department is overseen by the Public Works Director. The Groundskeeper is paid an annual stipend.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	2,477	2,477	2,477	2,477	1,404	2,477	2,477	2,477
2500 Employee Benefits	302	284	270	269	137	284	284	284
3000 Purchased and Contractual Services	45,731	43,315	56,719	51,330	24,413	39,275	39,550	39,550
4000 Other Contractual Services	9,086	685	636	600	-	600	600	600
5000 Supplies	10,617	4,930	6,966	11,815	4,034	7,150	7,150	7,150
7000 Capital Outlay	-	4,480	-	3,040	1,900	14,000	14,000	14,000
TOTAL- Parks & Recreation Expenditures	68,213	56,171	67,068	69,531	31,887	63,786	64,061	64,061
		-17.65%	19.40%	3.67%	45.9%	-8.26%	-7.87%	-7.87%
					YTD	(5,745)	(5,470)	(5,470)
TOTAL Parks & Recreation Revenues	5,161	1,310	14,636	2,600	-	1,100	1,100	1,100
		-74.62%	1017.13%	-82.24%	0.0%	-57.69%	-57.69%	-57.69%
					YTD	(1,500)	(1,500)	(1,500)
NET Parks & Recreation Budget	63,052	54,861	52,433	66,931	31,887	62,686	62,961	62,961
		-12.99%	-4.43%	27.65%	47.6%	-6.34%	-5.93%	-5.93%
					YTD	(4,245)	(3,970)	(3,970)



TOWN OF ROCKPORT, Maine

Municipal Budget FY 13-14

Culture and Recreation Parks and Recreation - Dept. 0603

1 Employee (paid a stipend)

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES	12/31/2012										
Personnel Services											
2225 Groundskeeper	2,477	2,477	2,477	2,477	1,404	2,477	0.0%	2,477	0.0%	2,477	0.0%
	2,477	2,477	2,477	2,477	1,404	2,477	0.0%	2,477	0.0%	2,477	0.0%
Employee Benefits											
2505 Unemployment Compensation	36	23	20	29	14	31	7.8%	31	7.8%	31	7.8%
2510 Workers Compensation insurance	61	71	54	51	15	63	25.3%	63	25.3%	63	25.3%
2550 FICA and Medicare Taxes	205	189	196	189	107	189	0.0%	189	0.0%	189	0.0%
	302	284	270	269	137	284	5.6%	284	5.6%	284	5.6%
Purchased & Contractual Services											
3090 Misc. Contract (Outside contractor)	4,597	6,500	5,135	5,000	3,333	5,000	0.0%	5,000	0.0%	5,000	0.0%
3305 Electricity Usage	348	408	383	350	255	350	0.0%	500	42.9%	500	42.9%
3325 Water usage fees	389	998	1,680	1,500	1,593	1,575	5.0%	1,700	13.3%	1,700	13.3%
3430 Rent-Portable Toilets	3,995	3,460	4,281	4,000	2,470	4,100	2.5%	4,100	2.5%	4,100	2.5%
3440 Rent of Equipment		900		-		-		-		-	
3623 General Repairs & Maintenance	2,800	2,178	3,338	2,000	750	2,200	10.0%	2,200	10.0%	2,200	10.0%
3626 Irrigation & Field Maintenance	447	-		-		-		-		-	
3627 Lime Kilns Maintenance					3,170	1,000		1,000		1,000	
3628 Specialty Work	6,637	2,007	15,404	17,500	-	2,500	-85.7%	2,500	-85.7%	2,500	-85.7%
3630 Mowing	23,710	23,710	23,885	17,580	11,092	19,150	8.9%	19,150	8.9%	19,150	8.9%
3642 Trash Removal	2,274	2,134	2,398	2,400	1,584	2,400	0.0%	2,400	0.0%	2,400	0.0%
3648 Tree Work	315	800		650	-	650	0.0%	650	0.0%	650	0.0%
3653 Water System R&M	220	220	165	350	165	350	0.00%	350	0.0%	350	0.0%
3805 Advertising			51		-	-		-		-	
	45,731	43,315	56,719	51,330	24,413	39,275	-23.5%	39,550	-22.9%	39,550	-22.9%
Other Contractual Services											
4120 Water System Monitor	-	-									
4505 Teen Center, Inc.	4,251	-									
4510 C/R Summer Rec. Program	4,140	-									
4525 Goose River Snow Club	695	685	636	600	-	600	0.0%	600	0.0%	600	0.0%
	9,086	685	636	600	-	600	0.0%	600	0.0%	600	0.0%
Supplies											
5310 Agricultural & Botanical	2,311	15	2,439	2,200	-	2,900	31.8%	2,900	31.8%	2,900	31.8%
5340 General Maintenance Supplies	8,165	4,481	2,831	1,500	1,173	2,250	50.0%	2,250	50.0%	2,250	50.0%
5346 Lime Kiln Maintenance Supplies					2,635	1,000		1,000		1,000	
5354 Paint Supplies	-	-				-		-		-	
5382 Signs	-	34	1,534		213	200		200		200	
5415 General Supplies (including Flags)	138	368	162	300	14	300	0.0%	300	0.0%	300	0.0%
5420 Office Supplies	3	20		15		-		-		-	
5425 Postage/Shipping		12				-		-		-	
5905 Harbor Walk Construction Supplies				7,800		500		500		500	
	10,617	4,930	6,966	11,815	4,034	7,150	-39.5%	7,150	-39.5%	7,150	-39.5%
Capital Items											
7116 Harbor Chess Board		1,440		-	1,900						
7220 Speciality Signage		1,440		1,440	-						
7355 Maintenance Equipment		1,600		1,600	-						
7401 Walker Park Seawall Engineering						8,000		8,000		8,000	
7560 Parks & Rec. Reserve-G 2-3620-00		-			-	6,000		6,000		6,000	
	-	4,480	-	3,040	1,900	14,000	-	14,000	360.5%	14,000	
TOTAL -Parks & Recreation Expenditures	68,213	56,171	67,068	69,531	31,887	63,786	-8.3%	64,061	-7.9%	64,061	-7.9%
		-17.65%	19.40%	3.67%	45.9%	-8.26%	(5,745)	-7.87%	(5,470)	-7.87%	(5,470)
					YTD						

TOWN OF ROCKPORT, Maine
Municipal Budget FY 13-14

Culture and Recreation
Parks and Recreation - Dept. 0603

1 Employee (paid a stipend)

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
REVENUES								
R1000 Miscellaneous Parks & Rec	4,466	625				500	500	500
R1001 Parks & Rec. Reserve	-	-	14,000			-		
R1002 Snowmobile Reimbursement	695	685	636	600	-	600 0.0%	600 0.0%	600 0.0%
R1003 Harbor Walk Reimbursement				2,000	-			
TOTAL Parks & Recreation Revenue	5,161	1,310	14,636	2,600	-	1,100 -58%	1,100 -57.7%	1,100 -57.7%
		-74.62%	1017.13%	-82.24%	0.0%	(1,500)	(1,500)	(1,500)
					YTD			
NET Parks & Recreation Budget	63,052	54,861	52,433	66,931	31,887	62,686 -6.3%	62,961 -5.9%	62,961 -5.9%
		-12.99%	-4.43%	27.65%	47.6%	(4,245)	(3,970)	(3,970)
					YTD			

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TOWN OF ROCKPORT, Maine

Culture and Recreation Opera House - Dept. 0604

Steve Beveridge, Public Works Director
Michael Young, Assistant Public Works Director

Department Overview

The Opera House provides a setting in which to hold performances and promote culture and education through the use of the historic Opera House building.

Mission:

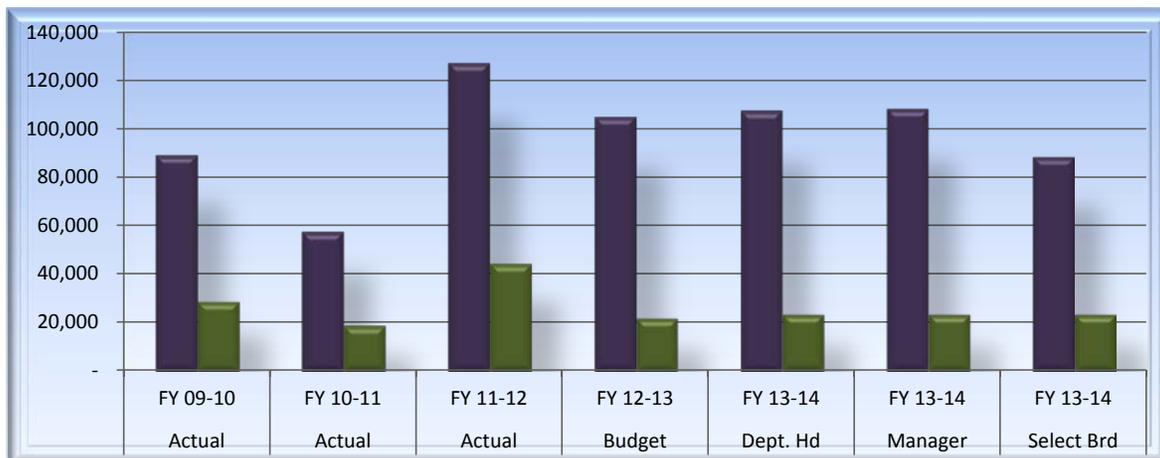
To provide a quaint setting in which community organizations can perform; where weddings can be held; and community gatherings can take place -

Staffing

The Opera House scheduler is a part-time (12 hours per week) employee of the town. The public works director oversees the maintenance needs of the building, and supervises the scheduler.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	20,212	19,193	19,367	25,544	13,194	25,822	25,822	25,822
2500 Employee Benefits	4,920	5,082	5,327	5,828	2,981	6,010	6,103	6,103
3000 Purchased and Contractual Services	14,948	11,072	13,942	24,050	15,881	15,655	16,405	16,405
4000 Other Contractual Services	2,209	3,553	2,601	3,916	3,394	4,434	4,434	4,434
5000 Supplies	15,063	14,787	17,256	14,408	10,397	10,910	10,910	10,910
7000 Capital Outlay	32,127	4,217	69,000	31,600	1,000	45,000	45,000	25,000
TOTAL- Opera House Expenditures	89,479	57,904	127,492	105,345	46,846	107,831	108,674	88,674
		-35.29%	120.18%	-17.37%	44.5%	2.36%	3.16%	-15.83%
					YTD	2,485	3,329	(16,671)
TOTAL Opera House Revenue	28,702	18,871	44,331	22,000	11,106	23,500	23,500	23,500
		-34.25%	134.92%	-50.37%	50.5%	6.82%	6.82%	6.82%
					YTD	1,500	1,500	1,500
NET Opera House Dept. Budget	60,777	39,033	83,161	83,345	35,740	84,331	85,174	65,174
		-35.78%	113.05%	0.22%	42.9%	1.18%	2.19%	-21.80%
					YTD	985	1,829	(18,171)



TOWN OF ROCKPORT, Maine Municipal Budget FY 13-14

Culture and Recreation Opera House - Dept. 0604

3 Employees (1 Admin. Asst 30%, 2 as-needed Security Officers)

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES											
12/31/2012											
Personnel Services											
2120 Admin. Assistant (Scheduler)	9,153	9,595	10,572	9,227	5,201	9,340	1.2%	9,340	1.2%	9,340	1.2%
2155 Overtime		-	43	400	-	400		400		400	
2206 Custodian (part-time)	8,645	6,817	6,817	13,617	6,321	13,782	1.2%	13,782	1.2%	13,782	1.2%
2212 Security Officers	2,414	2,781	1,935	2,300	1,672	2,300	0.0%	2,300	0.0%	2,300	0.0%
	20,212	19,193	19,367	25,544	13,194	25,822	1.1%	25,822	1.1%	25,822	1.1%
Employee Benefits											
2505 Unemployment Compensation	267	157	169	201	89	216	7.5%	216	7.5%	216	7.5%
2510 Workers Compensation insurance	402	478	471	427	141	442	3.5%	442	3.5%	442	3.5%
2520 Income Protection	87	87	80	92	46	-		93	1.2%	93	1.2%
2530 Deferred compensation	402	413	552	433	356	438	1.2%	438	1.2%	438	1.2%
2540 Health Insurance	2,244	2,441	2,603	2,720	1,344	2,939	8.0%	2,939	8.0%	2,939	8.0%
2550 FICA and Medicare Taxes	1,517	1,506	1,451	1,954	1,004	1,975	1.1%	1,975	1.1%	1,975	1.1%
	4,920	5,082	5,327	5,828	2,981	6,010	3.1%	6,103	4.7%	6,103	4.7%
Purchased & Contractual Services											
3006 Professional Cleaning Services				2,000	-	2,000		2,000		2,000	
3095 Professional Fees				5,000	6,800	-		-		-	
3105 Mileage	635	654	629	600	342	630	5.0%	630	5.0%	630	5.0%
3305 Electricity	5,270	4,931	5,223	6,500	2,971	5,800	-10.8%	5,800	-10.8%	5,800	-10.8%
3315 Sewer Usage Fees	682	1,028	791	725	796	750	3.4%	1,500	106.9%	1,500	106.9%
3320 Telephone	473	475	476	475	239	475	0.0%	475	0.0%	475	0.0%
3325 Water	363	551	665	600	313	650	8.3%	650	8.3%	650	8.3%
3614 Electrical Repairs & Maintenance	591	150	300	450	-	350	-22.2%	350	-22.2%	350	-22.2%
3620 Equipment Maintenance	300	150	3,987	300	1,158	300	0.0%	300	0.0%	300	0.0%
3623 General Repairs & Maintenance	5,805	1,065	1,070	2,000	1,622	1,600	-20.0%	1,600	-20.0%	1,600	-20.0%
3624 Heating/Cooling R&M	740	980	748	2,000	970	2,000	0.0%	2,000	0.0%	2,000	0.0%
3634 Plumbing Repairs & Maintenance	90	1,088	53	400	670	1,000	150.0%	1,000	150.0%	1,000	150.0%
3805 Advertising		-		3,000	-	100	-96.7%	100	-96.7%	100	-96.7%
3850 Printing	-	-	-	-	-	-		-		-	
	14,948	11,072	13,942	24,050	15,881	15,655	-34.9%	16,405	-31.8%	16,405	-31.8%
Other Contractual Services											
4105 Fire Alarm Monitor	72	-		296	-	312	5.4%	312	5.4%	312	5.4%
4110 Sprinkler System	1,853	3,055	2,178	2,460	3,222	3,000	22.0%	3,000	22.0%	3,000	22.0%
4115 Security Alarm Monitoring		288	300	-	150	-		-		-	
4126 Inspecting/Testing Fire Ext	144	23	53	475	23	205	-56.8%	205	-56.8%	205	-56.8%
4130 Elevator Inspection	23	-	70	465	-	800	72.0%	800	72.0%	800	72.0%
4701 Misc Permits & Licenses	117	187	-	220	-	117	-46.8%	117	-46.8%	117	-46.8%
	2,209	3,553	2,601	3,916	3,394	4,434	13.2%	4,434	13.2%	4,434	13.2%
Supplies											
5205 Heating Fuel	8,264	12,106	15,787	12,893	8,281	9,500	-26.3%	9,500	-26.3%	9,500	-26.3%
5220 LP Gas	183	76		200	-	150	-25.0%	150	-25.0%	150	-25.0%
5316 Audio/Video Equipment Supplies		559	136	-	-	-		-		-	
5330 Cleaning and Disinfecting	60	-	409	-	-	-		-		-	
5340 General Maintenance Supplies	5,154	888	86	300	1,561	300	0.0%	300	0.0%	300	0.0%
5352 Heating Supplies	85	-		-	-	-		-		-	
5354 Painting Supplies	334	145		200	36	150	-25.0%	150	-25.0%	150	-25.0%
5360 Public Restroom Supplies	-	-		-	-	-		-		-	
5410 Copy Machine Supplies				-	-	-		-		-	
5415 General Supplies	982	1,013	836	800	518	800	0.0%	800	0.0%	800	0.0%
5425 Postage	-	19		15	-	10	-33.3%	10	-33.3%	10	-33.3%
	15,063	14,787	17,256	14,408	10,397	10,910	-24.3%	10,910	-24.3%	10,910	-24.3%

TOWN OF ROCKPORT, Maine Municipal Budget FY 13-14

Culture and Recreation Opera House - Dept. 0604

3 Employees (1 Admin. Asst 30%, 2 as-needed Security Officers)

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.		Manager		Board	
Capital											
7205 Building Improvements	32,127	-	68,000	30,600	-						
7350 Heating Improvements		3,217		-	-						
7565 Opera House Bldg Reserve-G 2-3630-00	-	1,000	1,000	1,000	1,000	45,000	4400.0%	45,000	4400.0%	25,000	2400.0%
7565 includes Roofing and Siding; Furnace, and General	32,127	4,217	69,000	31,600	1,000	45,000	42.4%	45,000	42.4%	25,000	-20.9%
TOTAL -Opera House Expenditures	89,479	57,904	127,492	105,345	46,846	107,831	2.4%	108,674	3.2%	88,674	-15.8%
		-35.29%	120.18%	-17.37%		2.36%		3.16%		-15.83%	
					44.5%	2,485		3,329		(16,671)	
					YTD						

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13		FY 13-14					
				Budget	Y-T-D	Dept. Hd.		Manager		Board	
REVENUES											
R1051 Bay Chamber	6,118	5,870	3,578	6,000	3,250	7,500	25.0%	7,500	25.0%	7,500	25.0%
R1052 Opera House Rentals	10,689	13,001	5,528	16,000	4,456	16,000	0.0%	16,000	0.0%	16,000	0.0%
R1053 Capital-From Reserve	5,948										
R1054 Grant Reimbursement	5,948		35,225		3,400						
TOTAL Opera House Revenues	28,702	18,871	44,331	22,000	11,106	23,500	6.8%	23,500	6.8%	23,500	6.8%
		-34.25%	134.92%	-50.37%		6.82%		6.82%		6.82%	
					50.5%	1,500		1,500		1,500	
					YTD						
NET Opera House Budget	60,777	39,033	83,161	83,345	35,740	84,331	1.2%	85,174	2.2%	65,174	-21.8%
		-35.78%	113.05%	0.22%		1.18%		2.19%		-21.80%	
					42.9%	985		1,829		(18,171)	
					YTD						

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**TOWN
OF
ROCKPORT**

Debt Service

Long-Term Debt

Town of Rockport, Maine

Debt

Long Term Debt - Dept 0801

The town's current long-term debt obligations includes bonds for the harbor building, the cemeteries, the public works sand and salt shed building, and the tax increment financing (TIF) loan for the sewer extension.

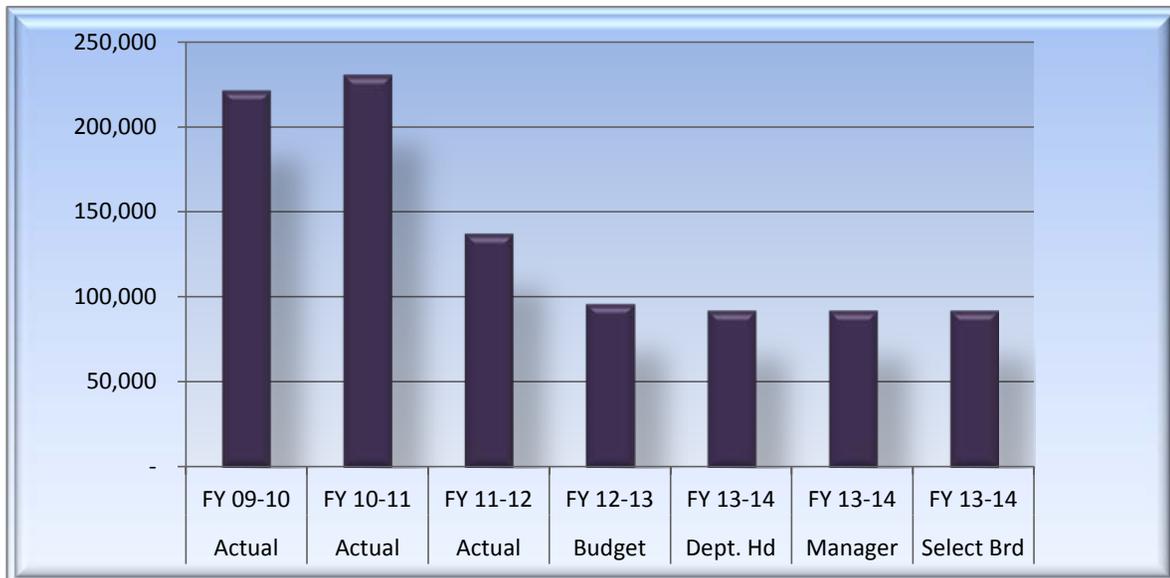
The final debt for the cemeteries was paid during fiscal year 2010-2011, further reducing the municipalities long-term debt

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
6000 Debt	221,841	231,014	137,505	96,297	85,364	92,436	92,436	92,436
TOTAL- Debt	221,841	231,014	137,505	96,297	85,364	92,436	92,436	92,436
NET Debt	221,841	231,014	137,505	96,297	85,364	92,436	92,436	92,436
		4.13%	-40.48%	-29.97%	88.6%	-4.01%	-4.01%	-4.01%
					YTD	(3,861)	(3,861)	(3,861)

Pursuant to 30-A § 5702, the total debt outstanding at any time for the town cannot exceed 15% of its last full state valuation. This includes the Town, Schools, and Sewer.

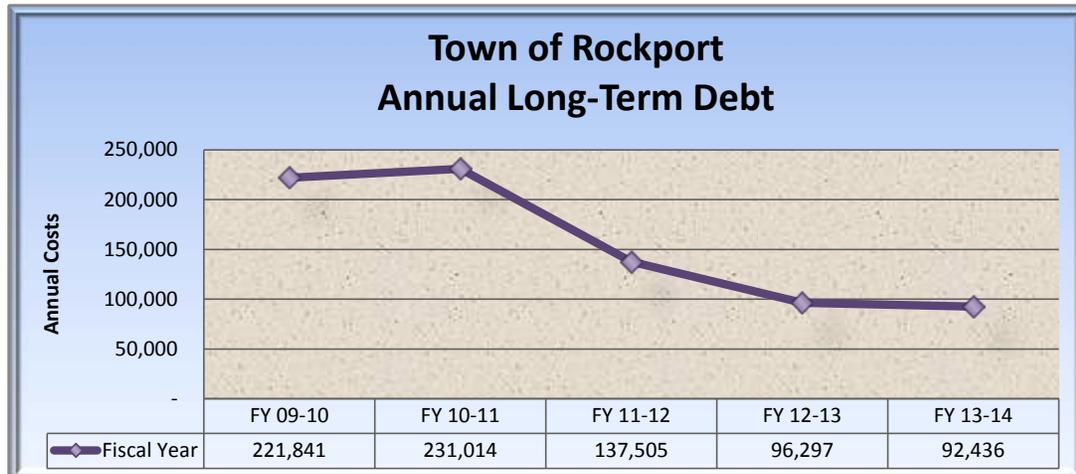
Balance	
Town Debt Outstanding	262,013
Sewer Debt Outstanding	483,866
Rockport's Share of School Debt Outstanding	10,348,798
TOTAL Outstanding DEBT	11,094,678
Total Debt not to exceed 15% of last full state valuation	144,570,000
Allowable Remaining	133,475,322



TOWN OF ROCKPORT, Maine Municipal Budget FY 13-14

Debt Long Term Debt - 0801

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14				
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board		
EXPENDITURES						12/31/2012				
Debt										
6105 Bond Payments (Principal)	103,100	103,100	74,100	37,500	37,500	37,500	0.00%	37,500	0.00%	37,500
Cemetery Bond	29,000									
Harbor Building Principal	36,600									
Sand & Salt Shed Principal	37,500			37,500	37,500	37,500		37,500	0.00%	37,500
6205 Bond Payments (Interest)	18,285	13,630	9,449	6,806	3,872	4,931		4,931	-27.55%	4,931
Cemetery Bond										
Harbor Bldg Interest on Bond										
Sand & Salt Shed Interest on Bond				6,806	3,872	4,931	-27.55%	4,931	-27.55%	4,931
6305 Tax Increment Financing Bond	57,579	55,811	53,956	51,991	43,992	50,005		50,005	-3.82%	50,005
6306 TIF Development Program	42,877	58,473								
6505 05/09 Revaluation Loan				-	-	-				
TOTAL - Debt Expenditures	221,841	231,014	137,505	96,297	85,364	92,436	-4.01%	92,436	-4.01%	92,436
NET Long Term Debt Budget	221,841	231,014	137,505	96,297	85,364	92,436		92,436		92,436
		4.13%	-40.48%	-29.97%	88.6%	-4.01%		-4.01%		-4.01%
					YTD	(3,862)		(3,861)		(3,861)



Town of Rockport, Maine

Outstanding Debt FY 13-14

Pursuant to 30-A § 5702 the total debt of the town shall not exceed 15% of its last full state valuation.
7.5% Town; 10% Schools; 7.5% Sewer; Total 15% allowable debt.

Town		Sewer District		Five Town CSD		MSAD 28		TOTAL
Balance		Balance		36.33%	Balance	46.44%	Balance	DEBT
Current Debt (Bonds, Leases, etc.)						6/30/2012		
		TIF	341,082	Bond	3,420,255.15	CRMS Reno	222,912	3,984,250
		1.7\$ Mil Bond	-	Capital leases	52,495	CRES Project	5,973,314	6,025,809
Sand & Salt Shed	159,853	\$500,000 Bond	-			RES West Prchs	643,968	803,821
F-550 Truck w/ Plow	29,177	Camden Treatment	71,937			Copiers	10,444	111,558
F-550 Truck w/ Plow	56,021	Rawson Ave Pump Station	70,847			Copiers	9,524	136,392
TRIO Software	11,413					Bus	6,784	6,784
Copy Machine	5,549					Tractor	9,103	20,516
								5,549
% of total allowable debt	0.18%		0.33%				7.16%	7.67%
Total Debt Balance	262,013		483,866		3,472,750		6,876,049	11,094,678
							10,348,798	
								15%
7.5%	72,285,000	7.5%	72,285,000			10%	96,380,000	144,570,000
Remaining allowable	72,022,987		71,801,134				86,031,202	133,475,322

2013 Full State Valuation	15%
\$963,800,000	\$ 144,570,000

<i>Note: School Debt indicated is only listed in terms of Rockport's share of the schools debts..</i>			
Total Debt CSD:	\$ 9,558,904	36.33%	\$ 3,472,750
Total MSAD Deb	\$ 14,806,306	46.44%	\$ 6,876,049
Combined Schools Debt	\$ 24,365,210		\$ 10,348,798

TOWN OF ROCKPORT, Maine
Municipal Budget FY 13-14

Debt Payment Schedule

<i>Long Term Debt</i>									
Maine Bond Bank	Initial								
DESCRIPTION	Principal	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY17-18	FY18-19	FY19-20	FY20-21
0801-6305									
05/01/01 Tax Increment Financing	700,000	49,637	47,602	45,610	43,615	41,619	39,613	37,807	35,580
<i>TIF: Bond Bank Refunding; lowered debt service payment beginning 11/1/2013</i>									
0801-6105 and 6205									
11/01/06 Sand & Salt Shed	375,000	42,431	40,556	38,963	37,903				
Long Term Debt		92,068	88,158	84,572	81,518	41,619	39,613	37,807	35,580
<i>Short Term Debt</i>									
Lease Purchase Agreements	Initial								
DESCRIPTION	Principal	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY17-18	FY18-19	FY19-20	FY20-21
0500-7260									
2012 F-550 Truck w/ Dump Plow	83,615	29,177							
0500-7260									
2013 F-550 Truck w/ Dump Plow	81,273	28,011	28,011						
0215-7316									
TRIO Software	33,250	11,413							
0215-3620									
Toshiba Copy Machine	9,637	2,148	2,148	1,253					
Leases		70,749	30,159	1,253	0	0	0	0	0
<i>See Appropriate Budget for Short Term Debt</i>									
TOTAL DEBT thru FY 20-21		162,817	118,317	85,825	81,518	41,619	39,613	37,807	35,580
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21

Note: Debt subject to change annually.

Town of Rockport, Maine

TIF Accounting

Route 1 TIF

The Route 1 TIF was created along portions of the Route 1 corridor for the installation and expansion of sewer lines. Funding for this project was gained through a bond, a CDBG grant, and participation with the local water company. Taxes collected within this district offset bond payments and may be used for expenses incurred only within this TIF district.

Reserved Funds:					Balance
	Bonds	\$	700,000.00		
	CDBG Grant	\$	400,000.00	\$	1,100,000.00
Additional Funds:					
	Public Ext pd for by Consumers Maine Water Co.			\$	186,021.62
Use of Funds:					
	Project costs	\$	(1,170,678.06)		
	Subsidize Debt-Shortfall in TIF Funding FY 01	\$	(4,248.66)	\$	(1,174,926.72)
FYE 6/30/2001	Reserved for Construction FY 01			\$	111,094.90
FYE 6/30/2002	No shortfall due to error in Certificate of Assessment			\$	-
FYE 06/30/2003	Shortfall				
	Debt Payment	\$	(69,337.10)		
	Revenue	\$	43,444.20	\$	(25,892.90)
FYE 06/30/2003	Adjustment-all three previous years error in assessment			\$	(16,229.66)
FYE 06/30/2004	Debt Payment	\$	(67,700.62)		
	Revenue	\$	77,895.00	\$	10,194.38
FYE 06/30/2005	Debt Payment	\$	(66,042.02)		
	Adjustment calculated (errors)	\$	(1,721.43)		
	Revenue	\$	93,075.58	\$	25,312.13
FYE 06/30/2006	Debt Payment	\$	(64,361.67)		
	Bond Interest Refund	\$	16,842.08		
	Revenue	\$	75,204.00	\$	27,684.41
FYE 06/30/2007	Debt Payment	\$	(62,681.32)		
	Revenue	\$	78,580.80	\$	15,899.48
FYE 06/30/2008	Debt Payment	\$	(61,000.97)		
	Revenue	\$	87,637.16	\$	26,636.19
FYE 06/30/2009	Debt Payment	\$	(59,311.87)		
	Revenue	\$	96,317.66	\$	37,005.79
FYE 06/30/2010	Debt Payment	\$	(57,579.09)		
	Use of TIF funds -Construction in TIF district-Pascal Ave.	\$	(10,500.00)		
	Revenue	\$	100,455.81	\$	32,376.72
FYE 06/30/2011	Debt Payment	\$	(55,811.23)		
	Revenue	\$	114,284.00	\$	58,472.77
	Use of TIF Funds-New Sewer Line Public Works	\$	(140,000.00)		
FYE 06/30/2012	Debt Payment	\$	(53,955.87)		
	Revenue	\$	132,577.00	\$	(61,378.87)
FYE 06/30/2013	Use of TIF Funds-RES East Demolition	\$	(218,710.00)		
	Debt Payment	\$	(51,991.00)		
	Agreement w/ City of Rockland	\$	(5,000.00)		
	Engineering Fees	\$	(56,500.00)		
	Revenue	\$	127,649.00	\$	(204,552.00)

Downtown District TIF

The Downtown TIF was created to help support the infrastructure of the downtown area of Rockport. To date there have been no expenses incurred by the town for this district.

					Balance
FYE 06/30/2012	Revenue	\$		\$	9,122.00
FYE 06/30/2013	Revenue	\$		\$	19,734.00
				\$	28,856.00

TIF revenues are the difference between the value of the TIF area properties when the TIF was established (original value) and the properties' current value. Factoring into this annual calculation are property improvements, personal property acquisitions and mil rate increases. The original value is subtracted from each year's current value. This difference are TIF revenues.

**TOWN
OF
ROCKPORT**

Intergovernmental

County Fees

Town of Rockport, Maine

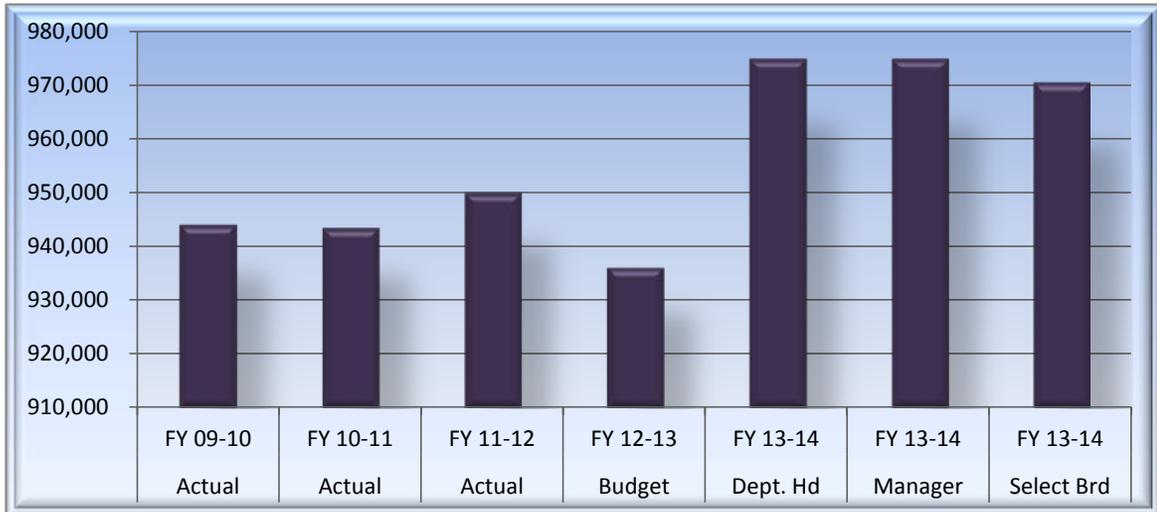
Intergovernmental County Fees - Dept. 0851

Purpose:

County fees are mandated by state statute, and are assessed upon each municipality within the county by assessed property valuation. The fees contribute to the county operations, to include: County Commissioners' and Administrator's office, Sheriff's office, jail operations, Registry of Deeds, Probate Court, District Attorney's staff and operating expenses, EMA, Treasurer's

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
4000 Other Contractual Services	944,053	943,540	950,060	936,194	936,194	975,001	975,001	970,634
TOTAL- County Fees	944,053	943,540	950,060	936,194	936,194	975,001	975,001	970,634
		-0.05%	0.69%	-1.46%		4.15%	4.15%	3.68%
					100.0%	38,807	38,807	34,440
					YTD			
NET County Fees	944,053	943,540	950,060	936,194	936,194	975,001	975,001	970,634
		-0.05%	0.69%	-1.46%		4.15%	4.15%	3.68%
					100.0%	38,807	38,807	34,440
					YTD			



TOWN OF ROCKPORT, Maine Municipal Budget FY 13-14

Intergovernmental County Fees - 0851

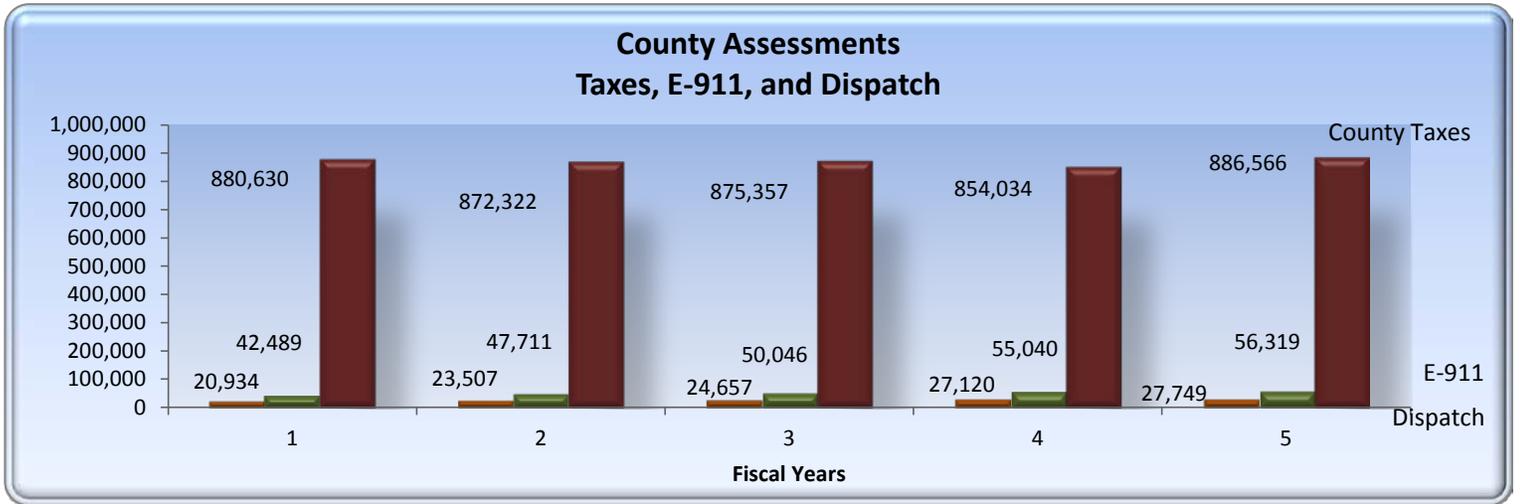
BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14						
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES												
12/31/2012												
Other Contractual Services												
4405	Knox County Assessment	880,630	872,322	875,357	854,034	854,034	890,933	4.3%	890,933	4.3%	886,566	3.8%
4410	County Service - E-911	42,489	47,711	50,046	55,040	55,040	56,319	2.3%	56,319	2.3%	56,319	2.3%
4415	County Service - Dispatch	20,934	23,507	24,657	27,120	27,120	27,749	2.3%	27,749	2.3%	27,749	2.3%
		944,053	943,540	950,060	936,194	936,194	975,001	4.1%	975,001	4.1%	970,634	3.7%
TOTAL -County Fees		944,053	943,540	950,060	936,194	936,194	975,001	4.1%	975,001	4.1%	970,634	3.7%

NET County Fees Budget	944,053	943,540	950,060	936,194	936,194	975,001	4.1%	975,001	4.1%	970,634	3.7%
		-0.05%	0.69%	-1.46%	100.0%	38,807		38,807		34,440	
					YTD						

Change from FY 09-10 to Proposed FY 13-14

26,581
3.28%



**TOWN
OF
ROCKPORT**

All Other

Cemeteries

RES East

Schools

Capital Improvements

Special Assessments

Town of Rockport, Maine

All Other Cemeteries - Dept. 0901

Department Overview

The town provides funds for the annual upkeep and maintenance of the cemeteries owned by the town.

Mission:

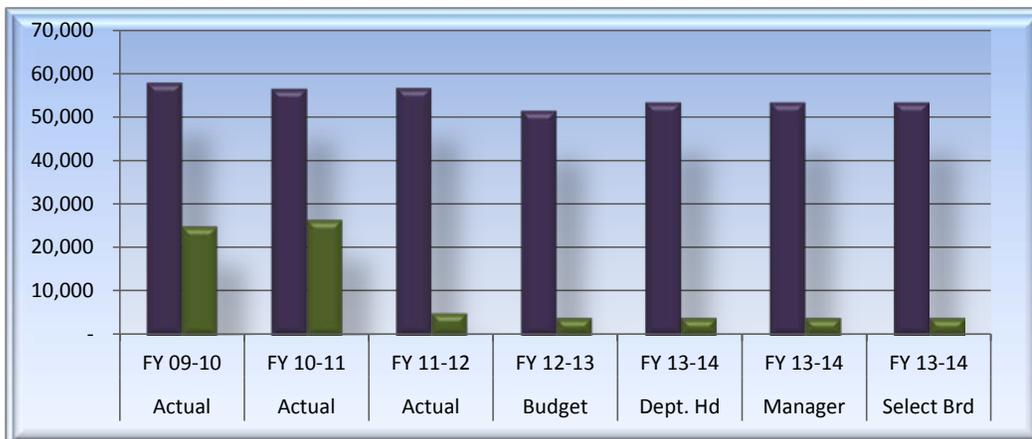
The goal of the town is to adequately maintain its cemeteries in a prudent and respectful manner.

Staffing

The Public Works Director oversees the operations of the cemeteries. The Sexton is the Town Manager. The Assistant Sexton, chosen by the Select Board, is paid an annual stipend.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	3,150	2,100	2,100	2,100	1,050	2,100	2,100	2,100
2500 Employee Benefits	316	237	251	254	113	266	266	266
3000 Purchased and Contractual Services	52,869	51,757	51,824	45,155	23,524	47,440	47,440	47,440
4000 Other Contractual Services	1,000	2,000	2,000	2,500	-	2,500	2,500	2,500
5000 Supplies	851	662	798	1,800	25	1,350	1,350	1,350
7000 Capital Outlay	-	-	-	-	-	-	-	-
TOTAL- Cemeteries Expenditures	58,186	56,756	56,973	51,809	24,712	53,656	53,656	53,656
		-2.46%	0.38%	-9.06%		3.57%	3.57%	3.57%
					47.7%	1,847	1,847	1,847
					YTD			
TOTAL Cemeteries Revenues	24,847	26,375	5,175	4,000	1,525	4,000	4,000	4,000
		6.15%	-80.38%	-22.71%		0.00%	0.00%	0.00%
					38.1%	-	0	-
					YTD			
NET Cemeteries Budget	33,340	30,381	51,798	47,809	23,187	49,656	49,656	49,656
		-8.87%	70.49%	-7.70%		3.86%	3.86%	3.86%
					48.5%	1,847	1,847	1,847



TOWN OF ROCKPORT, Maine

Municipal Budget FY 13-14

All Other Cemeteries - 0901

1 Stipend Position

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES	12/31/2012										
Personnel Services											
2225 Assistant Sexton Stipend	2,100	2,100	2,100	2,100	1,050	2,100	0.0%	2,100	0.0%	2,100	0.0%
2245 Cemetery Caretaker	1,050	-	-								
	3,150	2,100	2,100	2,100	1,050	2,100	0.0%	2,100	0.0%	2,100	0.0%
Employee Benefits											
2505 Unemployment Compensation	46	24	23	24	12	26	7.8%	26	7.8%	26	7.8%
2510 Workers Compensation insurance	26	52	68	69	21	79	15.3%	79	15.3%	79	15.3%
2550 FICA and Medicare Taxes	244	161	161	161	80	161	0.0%	161	0.0%	161	0.0%
	316	237	251	254	113	266	4.9%	266	4.9%	266	4.9%
Purchased and Contractual Services											
3095 Memorial Day (Band & Refreshments)	500	150	626	450	-	500	11.1%	500	11.1%	500	11.1%
3325 Water	313	808	1,257	750	1,067	1,300	73.3%	1,300	73.3%	1,300	73.3%
3605 Brush Cutting	656	3,350		1,800	125	1,800	0.0%	1,800	0.0%	1,800	0.0%
3623 General Repairs & Maintenance	-	220		550		-		-		-	
3630 Mowing	46,936	46,936	46,936	38,605	22,060	41,050	6.3%	41,050	6.3%	41,050	6.3%
3641 Grave and Roadway Repairs	2,116	-	2,391	1,750	-	1,750	0.0%	1,750	0.0%	1,750	0.0%
3648 Tree Work	1,470	-	280	750	-	500	-33.3%	500	-33.3%	500	-33.3%
3651 Weed Control	-	-		-		-		-		-	
3653 Watering System Repairs & Maint.	684	220	240	400	220	440	10.0%	440	10.0%	440	10.0%
3805 Advertising	94	74	94	100	53	100	0.0%	100	0.0%	100	0.0%
3910 Misc. Contractual Expenses	100	-		-		-		-		-	
	52,869	51,757	51,824	45,155	23,524	47,440	5.1%	47,440	5.1%	47,440	5.1%
Other Contractual Services											
4120 Watering System	-	-									
4310 Cemetery Associations (5)	1,000	2,000	2,000	2,500	-	2,500	0.0%	2,500	0.0%	2,500	0.0%
	1,000	2,000	2,000	2,500	-	2,500	0.0%	2,500	0.0%	2,500	0.0%
Supplies											
5340 Maintenance Supplies				1,000		550		550		550	
5415 General Supplies	578	617	798	800	25	800	0.0%	800	0.0%	800	0.0%
5907 Water System Construction Supplies	273	45				-		-		-	
	851	662	798	1,800	25	1,350	-25.0%	1,350	-25.0%	1,350	-25.0%
Capital Items											
7115 Survey of Land	-	-	-	-	-	-		-		-	
	-	-	-	-	-	-		-		-	
TOTAL - CEMETERIES Expenditures	58,186	56,756	56,973	51,809	24,712	53,656	3.6%	53,656	3.6%	53,656	3.6%
		-2.46%	0.38%	-9.06%							
					47.7%	1,847		1,847		1,847	
					YTD						
	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
REVENUES											
R1200 Cemetery Trust Fund	20,000	20,000									
R1202 Cemetery - Sale of Lots	4,275	6,375	5,175	4,000	1,525	4,000	0.0%	4,000	0.0%	4,000	0.0%
R1203 W Rockport Cemetery Rembsmnt	572	-									
TOTAL Cemeteries Revenues	24,847	26,375	5,175	4,000	1,525	4,000	0.0%	4,000	0.0%	4,000	0.0%
		6.15%	-80.38%	-22.71%							
					38.1%	-		-		-	
					YTD						
NET Cemeteries Budget	33,340	30,381	51,798	47,809	23,187	49,656	3.9%	49,656	3.9%	49,656	3.9%
		-8.87%	70.49%	-7.70%							
					48.5%	1,847		1,847		1,847	
					YTD						

TOWN OF ROCKPORT, Maine

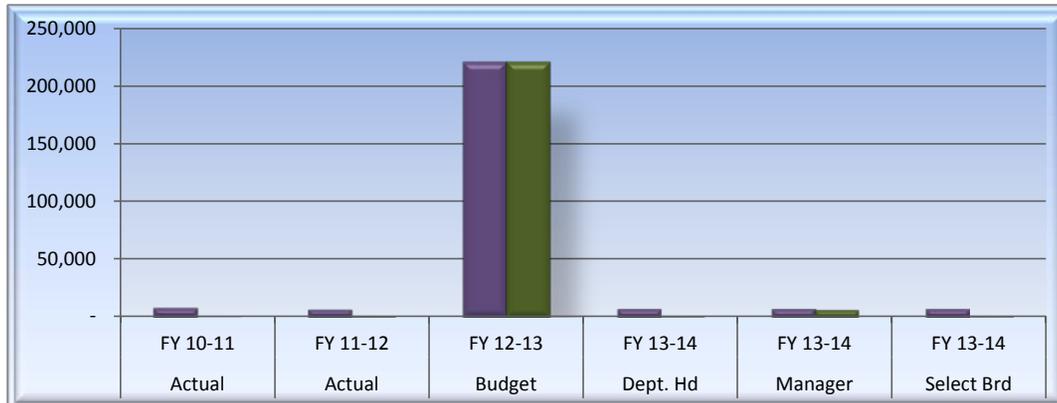
All Other

RES East Building -0903

Rockport Elementary School - land and buildings were deeded back to the town November 1, 2009. Spring 2014 will see the building demolished and the area re-claimed. Future site development is yet to be determined.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services		246	-	-	-	-	-	-
2500 Employee Benefits		19	5	-	-	-	-	-
3000 Purchased and Contractual Services		7,276	6,715	2,200	3,115	5,500	5,475	5,475
4000 Other Contractual Services		348	422	180	180	-	-	-
5000 Supplies		504	261	-	283	2,200	2,200	2,200
7000 Capital Outlay		-	-	218,710	39,350	-	-	-
TOTAL- RES Expenditures		8,393	7,402	221,090	42,928	7,700	7,675	7,675
				2886.83%	19.4%	-96.52%	-96.53%	-96.53%
					YTD	(213,390)	(213,415)	(213,415)
TOTAL RES Revenues		600	1,100	221,660	1,600	850	850	850
				20050.91%	0.7%	-99.62%	-99.62%	-99.62%
					YTD	(220,810)	(220,810)	(220,810)
NET RES Budget		7,793	6,302	(570)	41,328	6,850	6,825	6,825
			-19.13%	-109.04%	-7250.5%	-1301.75%	-1297.37%	-1297.37%
					YTD	7,420	7,395	7,395



TOWN OF ROCKPORT, Maine
Municipal Budget
FY 13-14

All Other

RES East Building -0903

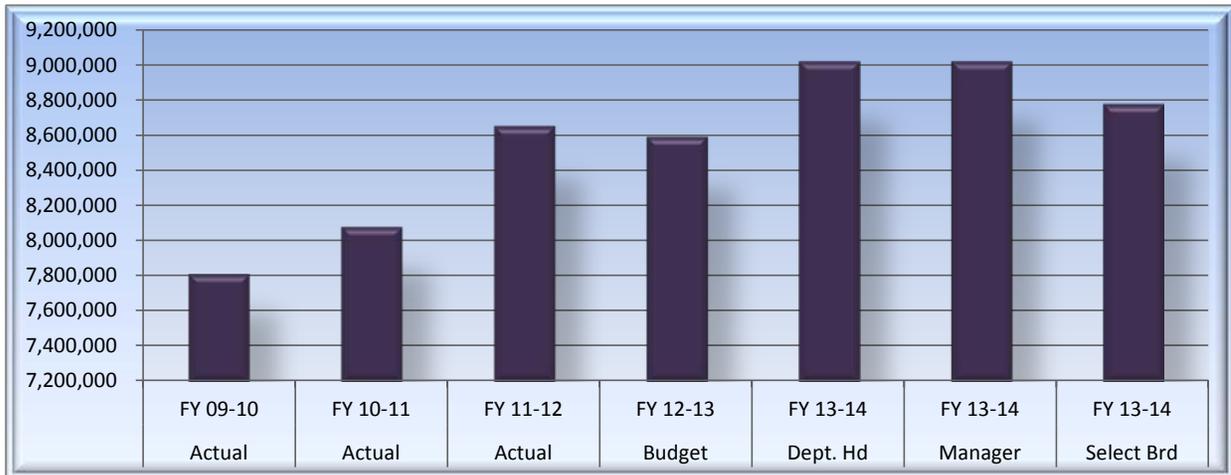
		FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
EXPENDITURES									
12/31/2012									
Personnel Services									
2204	Part-time Clerical		122						
2205	Part-time Maintenance	96	68						
2208	Video Technician		56						
		96	246	-	-	-	-	-	-
Employee Benefits									
2505	Unemployment Compensation								
2510	Workers Compensation insurance			5		2			
2550	FICA and Medicare Taxes		19						
		-	19	5	-	-	-	-	-
Purchased and Contractual Services									
3040	Legal Fees	328	466		-		-		
3095	Miscellaneous Expenses	151	300		-		-		
3105	Mileage				-		-		
3305	Electricity	950	1,542	1,543	600	1,662	600 0.0%	600 0.0%	600 0.0%
3315	Sewerage debt fees	2,021	4,418	4,696	1,440	1,011	200 -86.1%	175 -87.8%	175 -87.8%
3320	Telephone	201	475	476	160	267	-		
3618	EPA/DEP Environmental Requirements				-	175	1,500	1,500	1,500
3630	Mowing						3,200	3,200	3,200
3720	Insurance	954	-		-		-		
3910	Misc. Contractual Expenses	2,640	75		-		-		
		7,245	7,276	6,715	2,200	3,115	5,500	5,475	5,475
Other Contractual Services									
4105	Fire Alarm Monitoring	48	-	62	180				
4115	Security Alarm Monitoring	87	348	360		180			
		135	348	422	180	180	-	-	-
Supplies									
5005	Food, groceries, etc.	-	35					-	-
5205	Heating Fuel		-					-	-
5340	General Maintenance Supplies	282	53	261		283	2,200	2,200	2,200
5380	Street Signs	277	321					-	-
5415	General Supplies		9					-	-
5420	Office Supplies		86					-	-
		559	504	261	-	283	2,200	2,200	2,200
Capital Items									
7110	Development (Demolition) of Land				218,710	39,350			
		-	-	-	218,710	39,350	-	-	-
TOTAL -RES Dept. Expenditures		8,036	8,393	7,402	221,090	42,928	7,700	7,675	7,675
				-11.80%	2886.83%		-96.52%	-96.53%	-96.53%
							(213,390)	(213,415)	(213,415)
							19.4%		
							YTD		
REVENUES									
R1300	TIF Reserve Funds	-	-		218,710				
E1301	Rental Income	200	600	1,025	2,950	1,600	850 -71.2%	850 -71.2%	850
R2130	Misc.	225	-	75					
R2131	Insurance Reimbursement	954	-						
TOTAL RES Revenues		1,379	600	1,100	221,660	1,600	850	850	850
				83.33%	20050.91%		-99.62%	-99.62%	-99.62%
							(220,810)	(220,810)	(220,810)
							0.7%		
							YTD		
NET RES Budget		6,657	7,793	6,302	(570)	41,328	6,850	6,825	6,825
				-19.13%	-109.04%		-1301.75%	-1297.37%	-1297.37%
							7,420	7,395	7,395
							YTD		

Town of Rockport, Maine

All Other
Schools - Dept. 0920

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
3000 Purchased and Contractual Services	7,817,316	8,085,745	8,659,847	8,597,653	4,298,827	9,027,536	9,027,536	8,783,202
Total Schools	7,817,316	8,085,745	8,659,847	8,597,653	4,298,827	9,027,536	9,027,536	8,783,202
		268,429	574,102			429,883	429,883	
NET Schools Budget	7,817,316	8,085,745	8,659,847	8,597,653	4,298,827	9,027,536	9,027,536	8,783,202
		3.43%	7.10%	-0.72%	50.0%	5.00%	5.00%	2.16%
					YTD	429,883	429,883	185,549

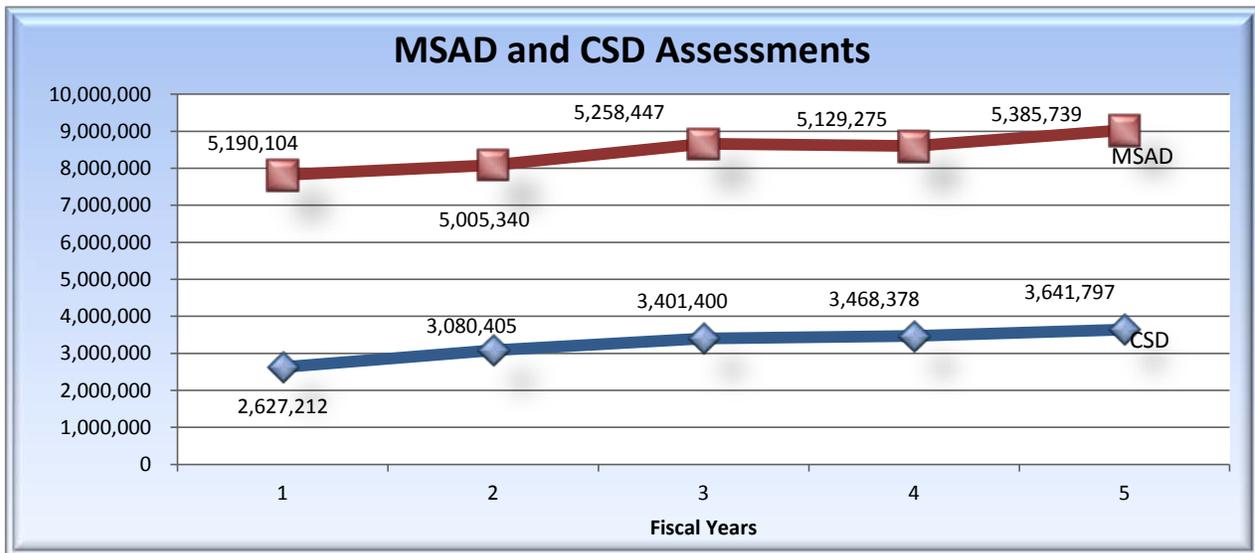


TOWN OF ROCKPORT Municipal Budget FY 13-14

All Other Schools - 0920

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES	12/31/2012										
Other Contractual Services											
4425 MSAD 28 Assessment	5,190,104	5,005,340	5,258,447	5,129,275	2,564,638	5,385,739	5%	5,385,739	5%	5,165,453	0.7%
4430 CSD School Assessment	2,554,256	3,006,182	3,325,852	3,394,860	1,697,430	3,564,603	5%	3,564,603	5%	3,540,366	4.3%
4431 CSD Adult Education	72,956	74,223	75,548	73,518	36,759	77,194	5%	77,194	5%	77,383	5.3%
Total Schools	7,817,316	8,085,745	8,659,847	8,597,653	4,298,827	9,027,536	5%	9,027,536	5%	8,783,202	2.2%
NET Schools Funding	7,817,316	8,085,745	8,659,847	8,597,653	4,298,827	9,027,536	5%	9,027,536	5%	8,783,202	2.2%
		3.43%	7.10%	-0.72%	50.0%	5.00%		5.00%		2.16%	
					YTD	429,883		429,883		185,549	

Increase in Five Fiscal Years
FY 08-09 to FY 13-14
1,210,220
15.48%



Town of Rockport, Maine

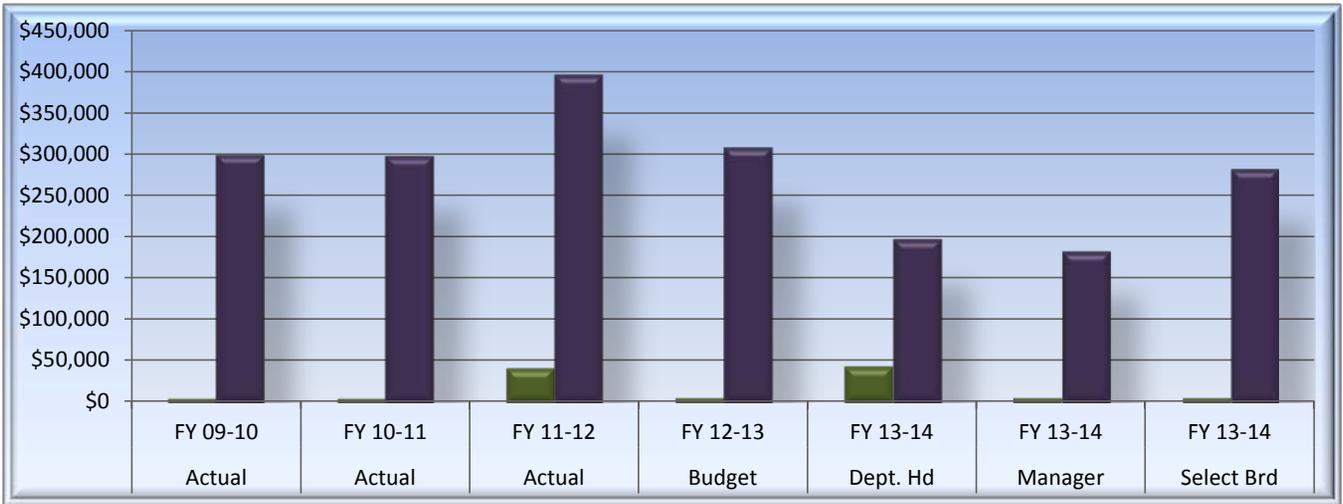
All Other

Special Assessments - 0999

Special Assessments deals with the receipt of taxes; state reimbursements; abatements; and supplemental taxes as well. Use of the undesignated funds is also found in this area of the budget.

BUDGET SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
3000 Purchased and Contractual Services	4,805	4,832	5,172	5,500	5,413	5,500	5,500	5,500
4000 Other Contractual Services	-	-	35,552	-	37,117	-	-	-
5000 Supplies	-	-	-	-	-	-	-	-
7000 Capital Outlay	-	-	-	-	-	-	-	-
TOTAL- Special Assessments Expenditures	4,805	4,832	40,723	5,500	42,529	5,500	5,500	5,500
TOTAL Special Assessments Revenues	300,152	298,430	397,086	308,939	198,274	183,053	283,053	276,053
NET Special Assessments Budget	(295,347)	(293,598)	(356,362)	(303,439)	(155,745)	(177,553)	(277,553)	(270,553)
		-0.59%	21.38%	-14.85%		-41.49%	-8.53%	-10.84%
					51.3%	125,886	25,886	32,886
					YTD			



TOWN OF ROCKPORT Municipal Budget FY 13-14

All Other Special Assessments - 0999

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
EXPENDITURES											
12/31/2012											
Purchased and Contractual Services											
3080 Tax Billing	4,805	4,832	5,050	5,500	5,413	5,500	0.0%	5,500	0.0%	5,500	0.0%
3805 Advertising			96			-					
3825 Liens/Discharges			26			-					
3910 Misc. Contractual Expenses											
	4,805	4,832	5,172	5,500	5,413	5,500		5,500		5,500	0.0%
Other Contractual Services											
4605 Tax Abatements			34,457		34,457						
4610 Tax Refunds			1,095		160						
4615 Write Offs					2,500						
	-	-	35,552	-	37,117	-		-		-	
Supplies											
5340 General Maintenance Supplies											
	-	-	-	-	-	-		-		-	
Capital Items											
	-	-	-	-	-	-		-		-	
TOTAL -Special Assessments Dept. Expenditures	4,805	4,832	40,723	5,500	42,529	5,500		5,500		5,500	0.0%
		0.58%	742.71%	-86.49%	773.3%	0.00%		0.00%		0.00%	
					YTD						

	FY 09-10	FY 10-11	FY 11-12	FY 12-13		FY 13-14					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			
REVENUES											
R0050 BETE Reimbursement	14,901	34,184	47,698								
R0051 Homestead Exemption Reimbursement	71,313	59,228	61,396		45,650						
R0052 Payments in Lieu of Taxes	9,000	9,300	9,100	9,000	-	9,000	0.0%	9,000	0.0%	9,000	0.0%
R0053 Sale of Town Owned Property	502										
R0056 State Revenue Sharing (from State)	186,548	188,481	182,485	181,606	85,460	170,000	-6.4%	170,000	-6.4%	163,000	-10.2%
R0056 State Revenue Sharing (from GL)	12,116			8,333		4,053	-51.4%	4,053	-51.4%	4,053	
R0057 Supplemental Taxes			16,407		16,181						
R0059 Tree Growth Refund	1,816	3,423									
R0061 Veterans Reimbursement	3,956	3,814									
R0402 BETE Reimbursement					50,983						
R2500 Use of UFB			80,000	110,000	-	-		100,000	-9.1%	100,000	-9.1%
TOTAL SPECIAL ASSESSMENTS Revenue	300,152	298,430	397,086	308,939	198,274	183,053		283,053		276,053	
		-0.57%	33.06%	-22.20%	64.2%	-40.75%		-8.38%		-10.64%	
					YTD	(125,886)		(25,886)		(32,886)	
NET SPECIAL ASSESSMENTS Budget	(295,347)	(293,598)	(356,362)	(303,439)	(155,745)	(177,553)		(277,553)		(270,553)	
		-0.59%	21.38%	-14.85%	51.3%	-41.49%		-8.53%		-10.84%	
					YTD	125,886		25,886		32,886	

**TOWN
OF
ROCKPORT**

Glossary

Town of Rockport, Maine

GLOSSARY

ACCOUNTING SYSTEM:

The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of town government.

ACCRUAL BASIS:

The basis of accounting under which transactions are recognized when they occur, regardless of timing of related cash receipts and disbursements.

ADOPTED BUDGET:

Refers to the budget amounts as originally approved by the Select Board and approved/voted by the public, applicable to a single fiscal year.

APPROPRIATION:

An authorization granted by the Select Board that permits officials to incur obligations against and to make expenditures of town resources.

ASSESSED VALUATION:

The total value of all real and personal property in the Town that is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

BOND:

A written promise to pay a specified sum of money (called principal or face value) at a specified future date, plus periodic interest paid at a specified percentage of the principal (interest rate). In the budget document these payments are identified as "Long-Term Debt".

BUDGET:

The financial plan for the operations of the Town for the year.

CAPITAL BUDGET:

The capital budget includes projects that exceed \$5,000 and may be budgeted, leased, mortgaged, or bonded for a period of three to five years or more. The capital budget is separate from the annual town budget, but may be included in the annual budget for informational purposes and as a means of tracking the long term project expenses.

CAPITAL ITEMS:

A category of account codes that identify major expenditures of public funds beyond maintenance and operating costs. Items may include vehicles, computer equipment, office furniture, and the acquisition or construction of a needed physical facility or improvements to land and/or buildings. Capital items have a value of \$500 or more and have a useful economic lifetime of more than one year.

CARRY-OVER FUNDS:

Carry-over funds are the result of unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected, and increased revenues over estimated amounts. These funds are brought forward from the preceding fiscal year reserves. Appropriated carry-over funds are known as unreserved fund balance.

CASH MANAGEMENT:

Management of cash flows in such a way that interest and penalties paid are minimized and interest earned is maximized. Checks received are deposited in a timely manner, and bills are paid no later than the due date unless discounts can be obtained by paying early. Future cash needs are determined, and cash on hand invested in interest-bearing secure accounts.

Town of Rockport, Maine

GLOSSARY

COMPARATIVE DATA:

Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

COST:

The amount of money or value exchanged for property or services.

COUNTY TAX:

The annual county tax assessment levied annually by Knox County. The State of Maine Revenue Service provides annual municipal assessments from which the county calculates its tax rate. Taxes are payable on September 1 of each year; interest on unpaid taxes commences sixty days after the due date at a rate established annually by the state of Maine Revenue Service.

DEBT:

An obligation resulting from the borrowing of money.

DEBT SERVICE:

The accounting for payments of principal and interest on long-term debt.

DEFICIT:

- (1) The excess of the liabilities of a fund over its assets.
- (2) The excess of expenditures over revenues during an accounting period.

DEPARTMENTAL BUDGET:

The financial plan for the operations of an individual department within the municipal government for the year.

DESIGNATED FUND BALANCE:

Funds approved and set aside for a specific defined purpose by the Select Board, from the Town's overall fund balance.

EFFECTIVENESS:

Term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

EMPLOYEE BENEFITS:

Employee benefit expenditures in the budget are the Town's share of employees' fringe benefits, including FICA, health insurance, life insurance, retirement, deferred compensation, unemployment, disability insurance, and workers' compensation.

ENCUMBRANCE:

A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds usually are reserved or encumbered once a contracted obligation has been signed for an item, but prior to the cash payment actually being dispersed. Funds are often encumbered from one year to another, based on an anticipated expense.

EXPENDITURE:

Payment in cash for current operating expenses, debt, and capital outlays.

EXPENSES:

Charges incurred, whether paid or unpaid, for operations, maintenance, interest and other charges which are presumed to benefit the current fiscal year.

Town of Rockport, Maine

GLOSSARY

FAIR LABOR STANDARDS ACT (FLSA):

The FLSA sets minimum wage, overtime pay, recordkeeping, and youth employment standards for employment subject to its provisions. Non-exempt, covered employees must be paid at least the minimum wage and not less than one and one-half times their regular rates of pay for overtime hours worked.

FEES:

A general term used for any charges levied by the Town associated with providing a service permitting an activity, or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.

FISCAL POLICY:

The Town government's policies with respect to taxes, spending and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR:

In the Town of Rockport, the twelve months beginning July 1 and ending the following June 30.

FUND:

A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE:

The excess of a fund's assets over its liabilities and reserves. The excess balance is often referred to as "surplus". A negative fund balance is sometimes called a "deficit".

FUND BALANCE, THE - See "The New Fund Balance"

GENERAL FUND:

Accounts for the general operations of the Town. This fund accounts for all financial transactions and resources not required to be accounted for in an enterprise fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Government accounting and financial reporting is guided by what are referred to as "generally accepted accounting principles" (GAAP) applicable to governmental units. These standards were formulated through the voluntary action of several professional groups and are evaluated and updated by the Government Accounting Standards Board (GASB).

GOAL:

A long-range desirable development attained by time-phased objectives designed to implement a strategy.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA):

An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Town of Rockport, Maine

GLOSSARY

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB):

The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

GOVERNMENTAL FUNDS:

Funds generally used to account for tax-supported activities. There are five types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments.

INTERGOVERNMENTAL REVENUES:

Revenue from other governments primarily Federal and State grants, but also payments from other local governments.

INVESTMENT:

Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LIABILITY:

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date, not including encumbrances.

LINE ITEM:

A specific expenditure category within a departmental budget, i.e. rent, travel, telephone, postage, printing, or office supplies. Defined by an appropriation number.

MPERS: Maine Public Employees Retirement System

OTHER CONTRACTUAL SERVICES:

A category of account codes which includes items such as alarm/security monitoring, street lights, public agency funding, government and school assessments, and miscellaneous grants.

OVERLAY:

That amount of expenditure budgeted which has the affect of increasing the property tax levy, not to exceed 5% of the actual property tax levy, in order to cover potential property valuation adjustments necessary, which would have the affect of reducing property tax collections.

PERSONNEL SERVICES: A category of account codes which identifies various classification of wages, salaries, and overtime expenses.

POSITION:

Placement of position within town government, describing duties and responsibilities to be performed by a person on a full-time, part-time, seasonal, temporary, or stipend basis. For the purpose of the Town's budget, the following definitions are used solely in describing the status and funding of positions:

Town of Rockport, Maine

GLOSSARY

Full-time Employee: Appointment of a budgeted position to work a standard work week of no less than 40 hours on a continuing and indefinite basis. All benefits apply in conformity with the established personnel policy.

Part-time Employee: Appointment of a budgeted position to work less than a standard work week on a continuing basis. Part-time employees are paid only for hours actually worked, and are not eligible for any other benefits except those mandated by federal and state laws.

Temporary Employee: Appointment to work a standard work week, or less, on a regular basis but for a definite limited period of time, usually not to exceed six (6) months. Temporary employees are paid for hours worked and overtime is paid where applicable, but they receive no other benefits except those mandated by federal and state laws.

Seasonal Employee: Appointment to a temporary position on a seasonal basis. The employee is terminated at the end of the applicable season, and such employees are paid only for hours actually worked, and are not eligible for any other benefits except those mandated by federal and state laws.

On-Call Employee: Appointment to work on an intermittent and as-needed basis. Employees who are on call do not have a regular schedule but work as available and as needed. Such employees are paid only for hours worked or by annual stipend, and are not eligible for any other benefits except those mandated by federal and state laws.

Contracted Individual: Retained under a contract between the Town and the individual. Such individual receives payments as negotiated by contract, and has no claim to benefits, except as specifically negotiated.

Student Employee: Appointment of school student during their enrollment in school, including summer

PROPOSED BUDGET:

The recommended Town budget submitted by the Town Administrator to the Select Board.

PURCHASED AND CONTRACTUAL SERVICES:

A category of account codes which reflects services provided by contract (either written or verbal); subcontracts, advertising, printing, mileage reimbursement, training costs, and other services.

RESERVE:

An account that has been established either through appropriation, donation, excess surplus, or other for a specified purpose.

REVENUE:

Funds which the government receives as income. It includes such items as fees from specific services, property taxes, grants and interest income.

SALARIES AND WAGES:

FLSA Exempt Employees are paid a salary based on the work week; FLSA Non-Exempt Employees are paid hourly wages, subject to wages and overtime provisions of FLSA.

SUPPLIES:

Supplies includes supplies of all types, which are consumed or deteriorated through use or which lose their identity through fabrication or incorporation into different or more complex units or substances.

Town of Rockport, Maine

GLOSSARY

TAX ANTICIPATION NOTES (TAN):

Notes issued in anticipation of taxes which are retired usually from taxes and other revenues collected.

TAX INCREMENTAL FINANCING DISTRICT (TIF):

Financing mechanism used to finance certain public improvements throughout a certain area defined within the town. Expenditures from these projects are recouped in future years via an incremental tax levied upon the districts "captured assessed value" at the inception of the TIF agreement.

TAXES:

Levied by the Town based on assessed values of real estate and personal property for the purpose of financing public services performed for the common benefit of its citizenry.

THE NEW FUND BALANCE:

GASB 54 is effective for financial statements for periods beginning after June 15, 2010. Fund accounts will be reported in the following classifications:

- *Restricted* - amounts constrained by external parties, constitutional provision, or enabling legislation
- *Committed* - amounts constrained by a government using its highest level of decision-making authority
- *Assigned* - amounts a government intends to use for a particular purpose
- *Unassigned* - amounts that are not constrained at all will be reported in the general fund.

The new standards clarify the definitions of individual governmental fund types. It interprets certain terms within the definition of special revenue fund types, while further clarifying the debt service and capital projects fund type definitions.

UNENCUMBERED BALANCE:

The year-end cash balance of a fund less outstanding encumbrances. The unencumbered balance at year-end in a fund together with the estimated revenues for the upcoming year determine the maximum amount available for appropriation in the next year's budget.

UNAPPROPRIATED FUND BALANCE:

Fund balance at the close of a fiscal year that is not included in the annual budget.

UNDESIGNATED FUND BALANCE:

Funds not earmarked for any specific purpose and used at the discretion of the Select Board, equal to at least 12% of the total annual budget comprising the proposed operating budget to be voted on at Town Meeting, the County assessment, the school assessment, the annual TIF payment, and the estimated Overlay.