

## *Manager's Report – February 8, 2016*

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### ***Town Manager***

We have done well in the grant department this month with several small, but nonetheless important ones.

Automated External Defibrillators (AED) grant from the Maine Cardiovascular Health Council for an AED unit for the Library and Public Works and three for the Police Department. This grant was submitted by Stacey for all five. This will put an AED in all of our buildings, in all two cruisers and the Tahoe, and in the Rescue truck, the Fire Chief's truck and Truck 25.

A MMA 2/3 grant was awarded for a new ergonomically correct work station for the Planning and Community Development office. This grant was also submitted by Stacey.

The Fire Department also received a grant from State Farm Insurance in the amount of \$6,200 for Fire Safety Week to provide promotional materials for that week and the rest of the year.

47 used harnesses were donated from Portland Fire. These harnesses will be fitted to firefighter turnout gear so that at all times it is available to the firefighters for self-rescue. This is a savings for each harness of approximately \$450.00 to our department. We will have to buy the small fire proof bag and rope that is usable in those settings. 20 were kept for our use and the remaining were donated to Lincolnville Fire.

I have been spending a considerable number of hours working on MCSWC issues and in particular the problem of the closure of PERC in 2018.

We had a North East Ambulance Review Committee meeting and things are improving as far as calls go.

We received Payment in Lieu of Taxes for \$5,000 from Center for Furniture Craftsmanship. I have sent them a letter of thank you.

### ***Planning & Community Development***

Diane Hamilton was hired as the new employee in Planning and Community Development.

Permits have trickled to almost none in the past month.

Jamie has been attending MCCED tax credits for solar credits for residential solar meetings.

## ***Fire***

The Fire Department helped out at a Union structure fire and had a great turnout from volunteers. Thank you.

They have been busy with several calls over the last month. One of those calls was the result of a CO detector that alerted a family and possibly saved several lives.

The Camden Rotary presented former Fire Chief Bruce Woodard with the Paul Harris Fellow Award for his service to the community that has spanned more than 40 years.

The Fire Chief has been working with Ray Sisk from Knox County EMA on getting us NIMS compliant.

## ***Finance***

After an initial problem with the Trio software that effected W-2' s it was feared that they would be late in getting to employees. Megan was able to work with Trio and solve the problems so the W-2's were out on time.

Revenues are down right now in some areas specifically in Planning and Code Enforcement. We are in full budget prep. mode right now and are meeting with Department Heads next week.

## ***Public Works Department***

With the good weather the Public Works crews have been busy with roadside work and other work around the shop.

There have been a few small snow events which sometimes are as costly as a larger one.

The test borings have been completed on the Library site and the Memorial Park site. That is what all those stakes and flags are. The Final Report has not been completed, but we expect it very soon.

We shut down and winterized the library on 1 Limerock Street, however, there were some problems with the water shut off. Maine Water came in to dig up the shut off and replace it so that the water could be turned off and drained.

The new truck is working very well and has been put into action.

The infrastructure projects are due to be sent out to bid next week by Gartley and Dorsky.

## ***Assessing***

The Agreement between Rockport and Camden has been signed and as of this week, Kerry is working in both Towns. Sarah Gilbride was hired to replace Megan and not a minute too soon,

particularly with the new contract with Camden. This will save the Town some money, a good deal of money initially, however it remains to be seen if we will need to pick up extra hours from staff to fill in the gap.

### ***Police***

Five bids were received for the old cruiser, the winning bidder paid \$6,001 for it.

The PD is doing more directed patrols during school sports events.

Police Chiefs in Knox County are applying for the Byrne Grant that will be shared with all departments.

There were only two applicants for the patrol officer job that was advertised recently.

### ***General Assistance***

GA has been very busy over the past month with an average of two residents coming in every day. Stacey also received notification that she passed her annual audit from the State of Maine DHHS.

### ***Library***

They are all moved in and getting comfortable.

No statistics as of yet that we can count on for numbers, but Ben says it feels like visits are up.

The Library Staff wanted to thank the PWD for helping out so much on the move. It couldn't have happened without them.

### ***Town Clerk Tax Collector***

303 calls to dog owners and sent 34 letters to people who couldn't be reached by phone.

96 harbor bills were mailed out to all the wait list people.

Foreclosure notices have been sent out.