



What measurable benefits are provided by your agency?

Our nurses are able to provide nursing care to clients in their own homes allowing them to "Age in Place" and remain within their homes as long as possible. We are able to co-ordinate care with physicians and family often avoiding costly ER visits or nursing home admissions.

What intangible benefits are provided by your agency?

Since we are not a Medicare agency, we do not have to comply with the 'homebound' requirement. Our clients may have many needs but can still enjoy being home for a few hours.

Distribution of services by town:

Rockport - 312	Lincolntonville - 170		
Camden - 1476	Hope - 39	Total visits	1997

Criteria for eligibility for service:

Anyone from the four towns we serve can request our services.

Did your agency have a structural/organization change in the last year?  Yes  No

Change in Director of Nursing from Ann Feeney RN, MSN to Judith Lyden RN.

Number of Rockport residents your organization served last year? 82

Did this change from previous years? Increased Decreased

Why did the number change?

Increased referrals & weekly visits to Rockport residents

Is this based on a "per contact" or "per visit" count?  Yes No

Is this calculated on a "per client" count?  Yes No

If the latter, what is the average number of contacts per client?

Twice weekly clients

On average, how much time was spent with each person per contact?

45-60 minutes

## FINANCIAL INFORMATION:

What is your tax status? 501(c)3 Under what jurisdiction? Federal

What is the last year for which you filed a tax return (or equivalent documents)? 2013

From your budget, please provide:

EXPENSES:	2015 Projected	2014 Actual	2013 Actual
Amount Directed to			
Recipients of the Services	\$ _____	\$ _____	\$ _____
Salaries & Benefits	\$ _____	\$ _____	\$ _____
Program Supplies	\$ _____	\$ _____	\$ _____
Office & Administration	\$ _____	\$ _____	\$ _____
Fundraising Costs	\$ _____	\$ _____	\$ _____
Rent or Mortgage	\$ _____	\$ _____	\$ _____
Utilities	\$ _____	\$ _____	\$ _____
All Other Expenses	\$ _____	\$ _____	\$ _____
Total Expenses	\$ _____	\$ _____	\$ _____

Number of full-time/paid employees 1

Number of full-time employees who are Rockport residents 2  
 Salaries & Benefits earned by Rockport residents \$ \_\_\_\_\_  
 Number of part-time/paid employees 6  
 Number of part-time employees who are Rockport residents 2  
 Salaries & Benefits earned by Rockport residents \$ \_\_\_\_\_

Number of total volunteers 13  
 Total hours contributed in 2014 150 hours

Number of volunteers from Rockport 1  
 Total hours contributed in 2014 15

Please list examples of "other expenses"  
Our fee for home visits is \$25, however,  
many of our clients are unable to pay this.

Do you make contributions in lieu of paying property taxes? Yes  No  
 If so, how much did you contribute to Rockport in 2014? \$ \_\_\_\_\_

Would our funding provide for a "local match" from Federal, state or private grants? If so, at what rate?  
 \_\_\_\_\_  
 \_\_\_\_\_

REVENUES:	2015 Projected	2014 Actual	2013 Actual
Federal	\$ _____	\$ _____	\$ _____
State	\$ _____	\$ _____	\$ _____
County(ies) _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
Town(s) <u>Camden</u>	\$ <u>6000</u>	\$ <u>6000</u>	\$ <u>6000</u>
<u>Rockport</u>	\$ <u>?</u>	\$ <u>465 (tax payers)</u>	\$ _____
<u>Lindaville</u>	\$ <u>1</u>	\$ <u>1</u>	\$ <u>1000</u>
<u>Hope</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

Private Donations	\$ _____	\$ _____	\$ _____
Business Donations	\$ _____	\$ _____	\$ _____
Special Events	\$ _____	\$ _____	\$ _____
Fee for Service	\$ _____	\$ _____	\$ _____
Other Revenue/Income	\$ _____	\$ _____	\$ _____
 Total Revenues	 \$ _____	 \$ _____	 \$ _____

What are the Special Event Fundraisers that you sponsor?

*Annual Appeal Letter to Camden, Rockport, Hope & Lindsville residents.*

What are the sources of the "Other Revenues/Income" revenues?

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**Camden Area District Nursing Association**  
**Balance Sheet**  
**As of June 30, 2014**

	<u>Jun 30, 14</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Key Bank Sweep Account	89,681.92
Total Checking/Savings	89,681.92
Accounts Receivable	
Accounts receivable	6,165.00
Total Accounts Receivable	6,165.00
Other Current Assets	
Mary Anderson Endowment @ MCF	378,040.87
Petty cash	36.00
Undeposited Funds	120.00
Total Other Current Assets	378,196.87
Total Current Assets	474,043.79
<b>Fixed Assets</b>	
Accumulated Depreciation	-4,563.74
Furniture, Fixtures, Equipment	5,509.34
Total Fixed Assets	945.60
<b>TOTAL ASSETS</b>	<b><u>474,989.39</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Unrestricted Net Assets	312,146.32
Net Income	162,843.07
Total Equity	474,989.39
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>474,989.39</u></b>

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 Accrual Basis

**Camden Area District Nursing Association**  
**Profit & Loss**  
 July 2013 through June 2014

	Jul '13 - Jun 14
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Bank Interest	136.18
Donations over \$1,000	110,661.86
Donations under \$1000	
Appeal Letter (Funds received in response to mailing)	5,960.00
Donations (All sources of donations unless otherwise noted)	
Donation w/ Payment Services	637.50
Donations (All sources of donations unless otherwise note...)	-111,661.86
Total Donations (All sources of donations unless otherwise no...)	-111,024.36
Memorial Gifts	1,606.00
Spaghetti Dinner	289.54
Donations under \$1000 - Other	113,866.86
Total Donations under \$1000	10,698.04
<b>Services</b>	
Flu Clinics (Cash payments at flu shot clinics)	
NHIC Payments	1,704.82
Flu Clinics (Cash payments at flu shot clinics) - Other	616.00
Total Flu Clinics (Cash payments at flu shot clinics)	2,320.82
Foot care	14,154.50
Patient care	30,330.50
Services - Other	100.00
Total Services	46,905.82
<b>Trusts &amp; Foundations</b>	
Camden Home for Sr. Citizens	10,000.00
Coates Trust	24,807.19
Edith McCobb Trust	25,400.00
Mary Anderson Endowment	6,530.00
McCormick Trust	5,000.00
Pascal Trust	1,500.00
Proctor Foundation	2,500.00
Seth Sprague Foundation	15,000.00
Shadie-Niles Charitable Trust	10,374.49
Town of Camden	6,000.00
Town of Lincolnton	1,000.00
Town of Rockport	150.00
Total Trusts & Foundations	108,261.68
Total Income	276,663.58
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	
Flu Vaccine & Supplies	1,689.14
Total Cost of Goods Sold	1,689.14
Total COGS	1,689.14
Gross Profit	274,974.44
<b>Expense</b>	
Advertising	2,059.09
Bad Debt	1,625.00
Bank Charges	22.60
Computer	30.43
Dues & Subscriptions	265.05
Employee Benefits Paid	1,200.00
Employee Education	456.96
Fundraising	2,373.47
Insurance	
Health Insurance	3,795.00
Liability Insurance	2,161.00
Worker's Comp. Insurance	2,819.70

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Accrual Basis

Camden Area District Nursing Association  
**Profit & Loss**  
July 2013 through June 2014

	Jul '13 - Jun 14
Total Insurance	8,775.70
Legal & Accounting	2,288.00
License & Fees	75.00
Medical Supplies	365.71
Mileage Expense	4,193.33
Office Supplies	1,066.94
Payroll, Taxes & Fees	
Payroll Processing Fees	1,630.50
Taxes Paid-FICA/Medicare	8,357.90
Wages	
Administrative Payroll (Payroll for Administrator)	
Admin Paid Time Off	1,047.00
Administrative Payroll (Payroll for Administrator) - Other	8,072.44
Total Administrative Payroll (Payroll for Administrator)	9,119.44
Nurses Payroll (Payroll payable to Nurses)	
Nurses Paid Time Off	13,653.39
Nurses Payroll (Payroll payable to Nurses) - Other	86,482.09
Total Nurses Payroll (Payroll payable to Nurses)	100,135.48
Total Wages	109,254.92
Total Payroll, Taxes & Fees	119,243.32
Postage	331.07
Telephone Charges	450.00
Total Expense	144,821.67
Net Ordinary Income	130,152.77
Other Income/Expense	
Other Income	
Investment Changes MCF	32,690.30
Total Other Income	32,690.30
Net Other Income	32,690.30
Net Income	162,843.07