

**TOWN OF ROCKPORT  
DEPARTMENT REPORTS  
DECEMBER 2013**

**General Government**

William Najpauer, Planner/Community Development Director  
Linda Greenlaw, Town Clerk  
Virginia Lindsey, Finance Director  
Kerry Leichtman, Assessor

**Culture and Recreation**

Susan Dates, Rental Agent, Rockport Opera House  
Ann Filley, Interim Library Director

**Public Safety**

Stephen Beveridge, Public Works Director  
Craig Cooley, EMA Director – Nothing to Report  
Mark Kelley, Police Chief  
Abbie Leonard, Harbor Master  
Jason Peasley, Fire Chief

# Office of Planning and Community Development

## Monthly Report – December 2013

### Permits

**Miscellaneous Permits:** Ten permits were issued in December 2013. The figure included 4 building permits (accessory structures and renovations.), one new dwelling unit, one home occupation permit, two blasting permits, one demolition permit and one timber harvesting permit. Nine permits were issued in December 2012.

**Plumbing and Subsurface Wastewater Permits:** Five internal permits permit were issued in December 2013. One sub-surface wastewater permit was issued in December 2012.

### Boards & Committees:

**Planning Board:** The Planning Board did not meet in December 2013.

**Zoning Board of Appeals:** The Zoning Board of Appeals did not meet in December 2013.

**Ordinance Review Committee:** The Annual Ordinance Review Committee Workshop with the Board of Selectmen was held on Tuesday August 30, 2013 at 7:00 p.m. The committee will begin meeting on January 9, 2014 to discuss their tasks for the 2014 and develop a schedule and work plan as per the workshop discussion with the Select Board.

**Sewer Ordinance Working Group:** The Sewer Ordinance working group was established in January 2013 and has completed their tasks. The committee will meet one more time to review some revisions to the technical documents for the installation and construction of sewers.

### Projects

**Mid-Coast Transit Study:** Tom Ford participated with representatives of Thomaston, Rockland and Camden to select a transportation consulting firm to complete a mid-coast transit study. This process was an outgrowth of the Gateway 1 effort and is designed to explore transportation alternatives in the Midcoast area. The draft plan/project has been presented to the region and the committee is now selecting a final option to present to the communities. The committee is planning to meet in February 2014 to select the final plan.

**Old County Road Micro Corridor Project:** Representatives of Rockport, Rockland and Thomaston have been meeting with the Mid-Coast Planning Commission to develop a series of recommendations for improvements to the Old County Road corridor. The timing of this event is significant as the corridor continues to deteriorate and expectations for increased usage are anticipated as the new super Wal-Mart opens in the spring. A meeting with MDOT to discuss the project was held on December 1, 2013 at 10 a.m. The Rockport portion of the roadway has been resurfaced.

**Camden St./Commercial St. Visioning Project:** Rockport continues to work with our counterparts on the Rockland Economic Development Advisory Council on a plan to stimulate ideas for the future growth and development of the Corridor. Four property owners in Rockport participated in the design project and each received a final report. The final consultant's report was shared with officials from both Rockland and Rockport.

**Water Quality:** A summary of the results from the summer beach testing are available at the Planning Office. The test results from the EPA water testing conducted this summer have been received and a smoke test and dye test was performed to pinpoint one or more causes of the pollution into the beach. These tests did not uncover any sources and additional measures will need to be employed.

**BIG Grant – Tier I:** The Planning Office completed a U.S. Fish and Wildlife 'BIG Tier I' grant for the Harbor with input from the Assistant Public Works Director and Harbor Master for additional lighting enhancements to encourage recreational transient boaters to visit Rockport Harbor. The Town was awarded the grant. The town is waiting to sign the grant contract with MDOT.

**Sidewalk Grant:** Camden and Rockport joined forces to submit a grant application to MDOT to extend the sidewalk in the MDOT right of way from Quarry Hill in Camden to L.E. Leonard's in Rockport. The grant was awarded and depending upon funding the design, planning and construction will extend from August 2014 to December 2016.

**Project Canopy Grant:** The Conservation Commission received a project Canopy Tree Planning Grant to plant trees within the harbor marina. All planting is anticipated to be completed in the late spring and early summer.

*Information and supporting documentation on all permits and projects is available for public review at the Planning and Community Development Office.*

**TOWN CLERK  
MONTHLY REPORT  
DECEMBER 2013**

- **We issued 0 (0) Hunting License, 6 (6) Fishing Licenses, 16 (17) Hunting & Fishing Licenses, 1 (0) Fishing/Archery License, 0 (0) Complimentary Fishing License, 3 (0) Coyote Night Hunting Licenses, 8 (0) Muzzleload Licenses, 2 (0) Small Game Hunting Licenses, 0 (0) Archery, 0 (0) Expanded Archery Antlered, 0 (0) Expanded Archery Antlerless and 0 (0) Saltwater Registration. Fees collected totaled \$1,008.00 (\$864.00).**
- **2 (5) Boat Registrations, 32 (27) Snowmobiles and 0 (0) ATV Registration and 1 (0) Milfoil Sticker (Preserve Maine Waters) were issued. Fees collected were \$1,440.50 (\$1,373.00) which included \$115.50 (\$170.00) sales tax. Harbor fees collected this month for excise tax, mooring fee, tie-off fee, washers & dryers, winter boat storage and waiting list were \$1,879.63 (\$5,862.43)**
- **We issued 131 (133) dog licenses this month at a fee of \$491.00 (\$455.00). Don't forget to license your dog for 2014. There will be a \$25.00 late fee as of February 1, 2014. We have started making our friendly reminder calls.**
- **We processed 11 (9) transfers, 128 (143) passenger cars, 13 (31) commercial vehicles, 5 (6) trailer, 1 (0) antique, 0 (1) motor home, 0 (0) motorcycles, 0 (1) farm truck, 1 (2) duplicate stickers and 1 (1) duplicate registrations. Monies taken in for these transactions (excise tax) totaled \$52,568.70 (\$45,460.62). This is up 15.64% from last year's number.**
- **We processed \$148,837.85 (\$244,841.34) in real estate taxes this month. We will be issuing foreclosure notices on 34 (38) properties on January 17th. The maturity date is February 21, 2014. This is for liens on unpaid 2011 real estate taxes. I processed several abatements this month that were generated by the Assessor.**
- **I attended and took minutes for a Select Board meeting. I reviewed and signed several payroll warrants and account payable warrants this month. We also had an opportunity to share lunch with our fellow employees. Hope that everyone has a Happy New Year!**
- **Conducted a Cemetery Meeting. We are in the process of reviewing our Rules and Regulations. We have revised our By-Laws and added a mission statement. We will be making a presentation to the Select Board of the Committee's progress in 2013 at their January meeting.**
- **Thank you, Public Works for the tremendous job of keeping our roads safe!**

**\*The first number represents 2012 and the second one in parenthesis 2013.**

**Virginia B. Lindsey**  
**Rockport Finance Director**  
**Monthly Report -December 2013**

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

**The report for the month of December 2013 includes the following:**

- Cash portion of Investments transferred to MuniNOW Account at a rate of 0.85%; Wastewater investment earnings at The First remained at 0.85%.
- Interest earned on general funds was at the rate of 0.40%; same as last month.
- 52.31% of taxes have been paid for FY 13-14.

	Previous Month November 2013	Current Month December 2013	Difference	% Change	One Year Ago December 2013	Difference	% Change
<b>Budget</b>							
Wages	114,648	136,383	21,735	18.96%	131,609	4,774	3.63%
Other Expenses	844,156	1,025,205	181,049	21.45%	828,544	196,661	23.74%
<b>Total Expenses</b>	<b>958,804</b>	<b>1,161,588</b>	<b>202,784</b>	<b>21.15%</b>	<b>960,153</b>	<b>201,435</b>	<b>20.98%</b>
Total Revenue	387,534	321,705	(65,829)	-16.99%	388,465	(66,760)	-17.19%
<b>NET</b>	<b>(571,270)</b>	<b>(839,884)</b>	<b>(268,614)</b>	<b>47.02%</b>	<b>(571,688)</b>	<b>(268,196)</b>	<b>-46.91%</b>
<b>Cash on Hand Balance</b>							
General Fund	3,271,028	2,431,144	(839,884)	-25.68%	2,570,378	(139,234)	-5.42%
<b>Taxes Paid (for the month)</b>	<b>219,812</b>	<b>144,363</b>	<b>(75,449)</b>	<b>-34.32%</b>	<b>212,168</b>	<b>(67,805)</b>	<b>-31.96%</b>
<b>Total Taxes Paid-end of Month</b>	<b>6,558,143</b>	<b>6,702,507</b>	<b>144,363</b>	<b>2.20%</b>	<b>6,447,028</b>	<b>255,479</b>	<b>3.96%</b>
<b>Investments-Bar Harbor Trust Services</b>							
Public Assistance	257,660	263,763	6,103	2.37%	338,039	(74,276)	-21.97%
Cemeteries	325,600	333,312	7,712	2.37%	427,207	(93,895)	-21.98%
<b>Total Investments</b>	<b>583,260</b>	<b>597,075</b>	<b>13,814</b>	<b>2.37%</b>	<b>765,246</b>	<b>(168,171)</b>	<b>-21.98%</b>
<b>Investments-The First (Opened 11/27/13)</b>							
Public Assistance	127,744	127,895	151	0.12%			
Cemeteries	161,466	161,632	165	0.10%			
<b>Total Investments</b>	<b>289,210</b>	<b>289,527</b>	<b>317</b>	<b>0.11%</b>			
<b>Combined Totals Investments</b>	<b>872,471</b>	<b>886,602</b>	<b>14,131</b>	<b>1.62%</b>	<b>765,246</b>	<b>121,356</b>	<b>15.86%</b>
<b>Wastewater</b>							
Expenses	82,144	22,743	(59,401)	-72.31%	23,121	(378)	-1.63%
Revenue	84,022	34,371	(49,651)	-59.09%	33,482	889	2.66%
<b>NET</b>	<b>1,878</b>	<b>11,628</b>	<b>9,750</b>	<b>519.26%</b>	<b>10,361</b>	<b>1,267</b>	<b>12.23%</b>
<b>Wastewater Cash on Hand Balance</b>							
WW General Fund	227,004	238,632	119,186	5.12%	132,743	105,889	79.77%
The First-Investment	381,936	382,212	380,844	0.07%	276,917	105,295	38.02%
<b>Total Cash</b>	<b>608,940</b>	<b>620,843</b>	<b>11,903</b>	<b>1.95%</b>	<b>409,660</b>	<b>211,183</b>	<b>51.55%</b>
<b>WW Accounts Receivable</b>							
<b>30 Day</b>	<b>60 Day</b>	<b>90 Day</b>	<b>Over 120 Days</b>	<b>Advance Payments</b>			
22,286	12,188	14,345	16,237	(5,679)			
TOTAL WW Accounts Receivable December 2013					59,378	8.76%	
Accounts Receivable December 2012					54,597		

**December 2013  
Department Head Report  
Kerry Leichtman  
Assessor**

Property Transfers/Sales Ratio Studies: We finally got caught up with property transfers (though as soon as we did a new batch arrived). Once all the data was entered, reviewed and graded, I began to work on ratio studies and am still continuing that work. Sales volume is way down because of the recession, with some property types receiving so few sales it will be difficult to reliably discern trends from the data.

There are five numbers I look for in ratio studies: three of them are measures of central tendency – the median, mean and weighted mean; the average deviation (each sale ratio's difference from the median); and the coefficient of dispersion (COD) (the average percentage deviation from the median). The COD is also known as the quality rating. A COD higher than 20 is problematic. Maine Revenue Services requires a COD of less than 20. The higher the COD, the more disparity there is from sale to sale. This indicates uneven levels of assessments.

Aside from just calculating sales as a whole, I also break down the numbers by various categories: single family residences, vacant land, condos, oceanfront properties, neighborhoods. The more data we have the finer the studies that can be conducted.

While I still have much rechecking and refining to do, the preliminary conclusions are heartening. The mean in 2012 was 101.9%. This means, on average, sales prices were lower than assessed values by almost 2%. While not good it is only slightly not good. In 2013 that average went down to 98.6% - an excellent correction. The COD in 2012 was 8.407%, which isn't bad at all. It basically tells us that the 101.9% is a reliable number (there is, of course, more to it than that – I'm trying to give you broad strokes here). The COD in 2013 was an even better 6.558%.

There was also a dramatic improvement in single home valuations. In 2012 the mean ratio was 110.9%, which was as bad as it has been since the recession's beginning. But in 2013 the mean ratio for single family homes was 100.8%. With a COD of 10.820%, this is a pretty good number.

More on this later when I've had the chance to work the numbers a bit more.

State Filings: Every year the state sends assessors a lists of sales for our jurisdictions that they think might be qualified sales. They ask us to proof and correct the info provided on this Sales Analysis Return form, add any missing info, and notate and explain the unusable sales. The state will use this to determine the state valuation and our local certified ratio. So it's important to get this right. Also, when the state conducts its audit of my records they will query about some of the sales I classified as unusable. The state does a good job at working to get their (and our) numbers right and credible.

As a side note, the state's valuation numbers lag reality by two years. The valuation we receive for 2015, for example, will be a reflection of the 2013 numbers.

I completed and submitted the form, as an excel spreadsheet, at the end of December.

Meetings: I wrote last month about my attending the Nonprofit Task Force in Augusta. I wound up not attending the last meeting in November due to a snow storm and decided against going to the group's final meeting in early December. It had become clear to me at the last meeting I did attend that nothing was going to happen. It's funny (in a non ha

ha way) how politicians can talk a lot, do nothing and then issue a report that says they did something. They were supposed to come up with a way to change the tax exemption for nonprofits so that the state (and municipalities) could collect \$100 million in new taxes from a portion of previously untaxed assets belonging to nonprofits. As I wrote last month, the solution seemed to me to be pretty simple: leave the charities alone to do their good works tax free, but tax the nonprofits who are not charities. This was such a simple solution it was never a part of the discussion, and since they weren't taking any comments from anyone other than themselves I did not get an opportunity to voice this myself. Geoff Herman (of the MMA) attended all of the meetings and did an excellent job communicating, in lengthy memos, each task force's discussion and decisions, so despite my decision to not attend the final two I was able to learn what took place.

The "something" the task force did was issue a report to the Appropriations Committee recommending ideas Appropriations might consider when they meet this winter. The idea that generated the most discussion, and that I suspect will be the centerpiece of their memo to Appropriations, is legislation that two of the task members wrote last year that would tax nonprofits with assets in excess of \$250,000 up to 2% of their annual revenue (gross or net was not made clear). Then towns would be required to calculate the actual costs of town services the nonprofit uses and the value of what the nonprofit provides the community. We are then to subtract the value of the nonprofit services from the value of the town services provided and tax them on the difference – this is once we determine the nonprofit's revenue so that we can make sure we are not exceeding 2% of their revenues. I suspect there are a lot of attorneys out there who are salivating at the thought that such legislation will be passed. What a nightmare.

After watching this group's performance I was reminded of the Otto Von Bismark quote about laws being like sausage – you don't want to watch either being made. So true.

By the Way: Quite a while back I wrote of a disagreement I had with a local developer. He complained about a parcel's assessed value after he bought it at a distress sale for half its assessed value. He then built a spec house and complained how it was valued, telling me he couldn't get anywhere near that for it – even wrote me a letter (that I saved) telling me how disappointed he was in my work. The property sold in November for \$20,700 *above* assessed value.

MapGeo: I saved this to end on an upbeat note. Our new ortho aerial photography has been added to our MapGeo online database. To see the pretty pictures open the Maps menu, at the Base pull-down menu choose "Aerial 2013." The photography was flown in early May of 2013.

TO: Rick Bates, Rockport Town Manager & Select Board  
FROM: Sue Dates, Rental Agent  
RE: **Opera House Department Head Report**  
DATE: **December 2013**

During the month of December the Garden Club held the Annual Holly Berry Fair in the auditorium on the first Saturday and their annual Christmas Party in the meeting room; BCC held an Odeon Rehearsal and were supposed to hold the concert, but this was postponed to Jan. 7 because a large snow storm was predicted; BCC took part in the Holiday on the Harbor celebration with a concert – Songs of Solomon Gospel Choir from Harlem-this concert was a sellout and huge success; and Everyman Repertory Theatre held 4 auditions for upcoming plays. Mid Coast Luminaries put together the Luminaries that they sell and distributed them from the meeting room. The Luminaries project uses the Opera House for CSD Honor Roll students to put the luminaries together and to disperse them.

Revenue for the month of December was \$555.00. The Opera House was used on 13 of the 31 days – mostly before the 21<sup>st</sup>.

Town meetings held in the Opera House Meeting Room this month were the Select Board regular meeting. Both the Planning Board and the Zoning Board meetings were canceled this month.

Maintenance this month included: major repairs to the sprinkler system by Fire Safe Equipment. In September/October we had a power failure and that caused the sprinkler system to back up. There were 2 spots that leaked – one in the meeting room at a joint and one in the lower level hallway at a joint. Randy Mank found the leaks and made sure that water did not drip water on the floor. Fire Safe was in the area repairing the same types of problems for others and came over and secured both pipes. After a few phone calls we received the estimate to replace and repair the problem. To save money Randy took down the ceiling tiles in the meeting room and cut the sheetrock from the hallway ceiling. This cut down of the time it took Fire Safe to do the repairs, thereby saving money on their more expensive time charges. It took almost 2 days, including travel, to do the repairs. Randy cleaned the meeting room and the hallway as best as he could while the GC Fair was being setup and BCC was holding their concert. He wanted to have everything done, but this did not happen. For the GC Fair the small refrigerator and the freezer were taken upstairs and back down after. Randy took up some of the tables and we made sure things were set up for them. Thank you to all the men and ladies who helped do the setup and did a wonderful job cleaning up after. This makes it much easier for us. Tom Sadowski volunteered to come and help aim the auditorium spot lights and reprogram our light board. It now makes more sense and due to his efforts we have better light. This winter I hope we can get a master electrician who works on stage lighting to look at our dimmer boxes and repair them, help get the other 2 boxes back up, and put up the lights that we used to have, and get everything working again. This will give the Opera House more professional lighting capacity with more control possible. If we can find a used board with more sliders, we can put each light on a slider and give more control and lights to groups who use the Opera House. Randy painted the small frig and the freezer. He worked very hard to move and place chairs for the fair, put chairs back after the fair for concerts, keep the auditorium and meeting room clean for events, and try to get the ceilings back up and off the floor. It was a short two weeks with much to do. Thank you to Andy Field at Waste Water for letting Randy do some work for us when he should have been working for him. The electrician ran wires for the projector and replaced some bad plugs in the kitchen

Last year maintenance included: finished the sound/light booth platform; sanding and painting done; setup for GC Fair and cleaned up; Eastern Fire quarterly inspection done; kept cleaned up and setup for events; GC Christmas Party setup and clean up. Revenue was \$0 and the Opera House was used on 7 of the 31 days- all in the first 13 days.

## Rockport Public Library December 2013

Circulation	December 2013	December 2012	% Change
Children	1121	1043	5.2%
Young Adults	242	277	
Adults	3546	3399	
<b>Total</b>	<b>4966</b>	<b>4719</b>	

*\*Circulation: totals of materials checked out of this library by our patrons (includes 57 honor system items) closed early for storm days this month.*

Attendance	December 2013	December 2012	% Change
Adult	1729	1768	-2.3%
Young Adults	77	82	
Children	191	193	
<b>Total</b>	<b>1997</b>	<b>2043</b>	

*Attendance means visits or the number of people coming into the library. We count this by hand. We do not use a door counter. This number therefore, is conservative.*

Interlibrary Loan	December 2013	December 2012	% Change
Incoming	435	430	1.2%
Outgoing	1177	522	<b>125.5%</b>

*Interlibrary loan are materials borrowed by our patrons (incoming) from other libraries and materials loaned (outgoing) by this library to other libraries. We sent a record number of items out this month!*

Ebook and audio downloads	December 2013
Ebooks	89
Audio	34

Computer Usage	December 2012	December 2012	% Change
	402	306	31.4

*Computer usage: Calculated by number of session computers are in use.*

Reference	December 2013	December 2012	% Change
	340	368	-7.6%

Programs	Programs	Participants	Tech. Sessions
Adult	22	135	5
Young Adult			
Children	9	Adults: 66	
		Children: 151	
<b>Total</b>			
	31	352	5

*Unless a program is specifically targeted to YA the participants will be counted as children Tech. sessions must be scheduled and at least ½ hour in length otherwise counted in reference statistics.*

### Volunteers

Volunteers gave 62 hours or \$775.00 savings to the town (calculated at \$12.50 per hour). In-house library volunteers help process books, shelve, provide tech support, facilitate programs, and other duties as assigned.

**Desk Income, Gifts, Grants, or Donations:** \$2,516.00. Among these were four donations totaling \$485.00 received to support Inter-library Loan Service. These were from Mark Eggena and Cheryl Liecht, Beth and Emil Winter, Bill Chapman and Helen Shaw and Kendra Schuster. Sandra Heimann gave a gift for materials to be purchased in memory of Peter Heimann. Celia Jones gave a gift to help increase our offering of large print books. We received gifts from Emily Lewis, The Daltons, Pat Messler and Kerry Moore. We are so grateful for the support of all of our donors. Thank you.

**Activities, services, and programs:** 31 Programs brought in 352 people, who attended library programs or benefitted from outreach programs in December

- Individual lessons on eReaders and other technology
- Free classes of MARVAL and introduction to eReaders offered through the Adult Education System
- Twice monthly Fiber Arts Group
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers
- Weekly Wednesday after-school story time
- Drop-in Mah-Jongg group on Wednesday evenings and Saturdays
- BookLovers' Café facilitated by Ann Filley
- Monthly Writers Group with Fran Hodgkins
- Twice-monthly Poet's Corner with local poets George Chappell and Jim Ostheimer
- The Library joined the fun and participated in the annual Holiday on the Harbor celebration. We offered felting crafts with Merrilee Dahm Larson, children's crafts with librarian, Kim Slocomb and supplied a multitude of cookies and hot cider. Even with cold temperatures, the place was hopping!

### Staff Announcements:

- Ben Blackmon started as the temporary Circulation and Adult Programming Librarian.

**Other News:**

Completion of the Library Committee Listening Tours with the community meeting scheduled for 01/21/2014. This will be the opportunity for the community to hear the themes of the five village listening tours.

The Library turns 100 in 2014 (May 30<sup>th</sup>) and we are planning on a variety of special programs, however, first on the agenda is the 100<sup>th</sup> anniversary logo. In January we will be announcing our logo contest, which will be open to the public.

The Friends of the Rockport Public Library have also offered to help with some of the costs of celebration 100 years of service, 100 years of stories.

Completed by: Ann Filley, Interim Director

TO: Richard Bates, Rockport Town Manager & Select Board

FROM: Steve Beveridge, Director **Public Works** Department

RE: **Department Head Report**

DATE: **December 2013 (from November 29 thru December 26)**

As most of you know, Steve and Mike have switched positions, so this will be Steve's last DH report.

1. **Worked on:** purchased snow tires for the 2012 & 13 F550's and studded them; some sanders worked on-several times; cutting edges changed on some plows and wings; took the '10 Freightliner to Bangor due to problems with the Cummins engine on Dec. 30 –this meant taking off the wing and plow and putting the wing away/ then we got out the '01 Freightliner and took off the tailgate, brought out the sander and got that working & put it in the body, brought in the wing and let it dry out and put it on the truck, got out the old plow and put it up by the fuel tank (in case we need it), made sure the '10 front plow would hook onto the '01 Freightliner and it did, so it will be used; put side boards on the trailer; took the sander out of the '08 F350 and put it back in after a few days;
2. **Town Office:** delivered the salt barrel; put lights on the two small trees, larger evergreens by the CMP box, and wrapped them around two of the maples – this included finding enough extension cords to plug all of these in; sanded after some events; picked up tables from ROH for employee party and helped setup
3. Decorated the Town white and green: Town Office – lights on evergreens by CMP box, 2 small potted evergreens, and 2 maples wrapped; wreaths at the Town Office, Public Safety Building, Opera House, West Rockport Fire Station, & Rockport Post Office place; 2 trees cut – thank you to Mr. Jones for the donation – 1 placed and lit at Goodridge Park and 1 at the Village Green. The Garden Club purchases the wreaths and some of the lights. Some decorating was done in the rain, the snow, and the bitter cold. For Holiday on the Harbor we passed out handouts in the village, helped Abbie get things ready at the Harbor- including decorating boats, the HM building & tree, some of the PW crew came in and helped put out the luminaries before the event on Saturday and came in early before plowing on Saturday and picked them up, Mike assisted in making sure the event went off without any problems.
4. **Library:** delivered salt barrel, helped salt their walkways and did a little shoveling. Ben has gone out and done a little shoveling-as Farley's is working out what they need to do and how to get it done
5. **Garage:** fuel pump repaired by Bill Carver; garage picked up several times; lights worked on and new plug for pressure washer put in; new electrical run for the new pressure washer completed; cleaned up salt shed; cleaned garage and did floors to get ready for snow
6. **Meetings:** weekly Dept. Head meetings, Select Board meeting
7. **Harbor:** Mike & Kevin decorated the Harbor Master's building and the Harbor readied for Holiday on the Harbor celebration on Dec. 14. The new tree was decorated with the buoys that the Garden Club painted and with white lights – some supplied by the Garden Club for lighting on the 14<sup>th</sup>. The students from the CSD Honor Roll Society filled the luminary bags for this celebration. Passed out special handouts around Town. Mike, some volunteers, and some of the PW crew placed the from Rt. 1 at Pascal thru the village and up to Union St. – PW crew came in early before the large storm and picked up; floats had been left in and PW crew had to shovel snow off them-twice, they were pulled out on the 19<sup>th</sup> and the HM boat was pulled for the winter. It will be stored in the PW storage shed after it is winterized. Kevin and Mike helped Abbie clean out the HM building before the fireworks.
8. **RES East:** public works is not plowing the turnout, as we don't use it. Farley's is plowing it, as they use it to turn around in
9. **Parks & Rec Dept.:** cut 2 trees that Mr. Roger Jones donates and placed in Goodridge Park and on the Village Green – decorated with lights; moved wreaths to where they belonged on buildings & on the bridge (this was Jason's first year and he did not know where the wreaths went-this is part of the GC beautification)

10. **ROH:** Mid-Coast Luminaries used the meeting room to put together some of their luminaries-opened doors for a few groups and the electrician
11. **Storms:** as they say - let the games begin – Dec. 1 – snowed and entire crew came in-some plowing done with sanding, Steve spot sanded before and after; wings and plows on all trucks to get ready for Dec. 9<sup>th</sup> storm with sanding and scrapping done on the 10<sup>th</sup>; some cutting edges changed on plows; about 12 inches of snow landed on the 14-15<sup>th</sup> with cleanup the next day; at least 14 inches of snow on the 17-18<sup>th</sup> with cleanup on the 19<sup>th</sup> and 20<sup>th</sup>; in the evening of Dec. 21 we started to plow and the storm finished on Dec. 23. This storm may qualify for FEMA relief – the State is compiling the figures to determine if they will apply to FEMA. Sanded and cut brush and trees to clean up after this storm. the next storm was on Dec. 26 – sanding and plowing. Ordered 10 loads of salt totaling 303.59 tons. This is compared to last year with 4 loads ordered totaling 131.7 tons of salt.
12. On the 19<sup>th</sup> moved snow from the village area and some parking lots to get ready for the predicted snow/ice/rain this weekend.
13. Spot sanded several times in between storms
14. Cleaned up trees from wind and rain- trees on Fogler Rd., more trees down on Camrock
15. Public Works has always sanded/salted the sidewalks, but Kevin is now a plow driver, so this is done by whomever is available
16. Spot sanded and salted several times in areas of need all month long
17. Cleaned up garage- readied for more predicted bad weather
18. Entire crew went to Mt. Pleasant to cut and chip brush one morning
19. Hauled reclaim

Man hours available this month – 1,040.5 regular hours + 636.5 overtime hours = 1,677 hours. It should be noted that during the last 2 weeks of the month overtime worked was more than regular hours worked; Approximate man hours on the above projects – 1,635.

This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on sanders, changed cutting edges on plows and wings several time – some during storms, Oshkosh-many items, '08 F350, '01 Freightliner, '04 #2 F550, '09 F550, Beauregard came down and worked on the backhoe and ordered parts; Town Office – brought tables for party from ROH and returned them, sanded walkways several times, put out the winter sand bucket and made sure it was filled; Library – sanded walkways, met with Molly & architects about feasibility to move to RES East site; Garage – cleaned up in and around the garage at least 2 x, cleaned up storage shed; Meetings – DH, meeting about roads, several library meetings & RES site walk, met about Marine Park plans; Harbor-Mike helped Abbie decorate and get tree ready, moved floats; RES East – UST inspected and metal removed from building along with other items; Parks & Rec – Glen Cove picnic area – a resident cut down a large pine and PW had to finish the job before the tree fell in the road; finished decorating the Town for Harbor celebration, straightened cones and barricades put out; put sanders in all trucks and got plows in position in case of snow; Storms on Dec. 1, 7, 10, 16, 17, 26, & 27- this one was major-12 inches plus over 2 days; 4 loads of salt ordered totaling 131.7 tons; sharpened chain saws and got ready for wind, rain, & storms; checked on sewer problem; cut brush and small trees in several areas and chipped most; put up a new Stop sign at Simonton's corner (stolen) and 2 large Stop Ahead signs on South St. before Rockville intersection; checked on catch basins & culverts to clear of debris; worked on large puddle that developed at Rockville/Rt. 1 intersection; transferred waste oil; sent out Christmas Cards. Man hours available were 1166 regular +285.5 OT = 1451.50 with 1438 accounted for.

# ROCKPORT POLICE DEPARTMENT

## December, 2013

### OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	0	02
202/ Sgt. T. Ford	03	06
203/ D. Smith	21	27
204/ R. Shaw	03	32
205/J. Grinnell	18	22
206/ C. Plaisted	11	18
211/ C. Cooley	01	03

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VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	8.825	578.5	15.2

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01/07/14  
08:43

Rockport Police Department  
Law Total Incident Report, by Nature of Incident

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1

Nature of Incident	Total Incidents
911 Hangup	3
Abandoned Vehicle	2
Administrative	5
Agency Assistance	26
Alarm	25
Animal Noise	1
Animal Welfare	6
Assault	1
Bail Check	1
Burglary	1
Car/Deer 10-55	8
Child Abuse or Neglect	1
Citizen Assist	3
Civil Problem	2
Disabled Vehicle	4
Disorderly Conduct	7
Domestic	1
Controlled Substance Problem	2
Elevator Emergency	1
Emergency	1
Traffic - Erratic Oper Vehicle	15
Escort	1
Fire Alarm	1
Fraud	1
Gas Drive Off	1
Harassment	1
Hit and Run 10-55	3
Information Report	19
Intoxicated Person	1
Litter/Pollution/Public Health	1
Lost Property	3
Mental Health Issue	2
OUI Detail	4
Overdose	1
Paperwork Servd For Othr Agenc	11
Parking Problem	10
Traffic Accident w/ Damage	12
Pedestrian Check	1
Traffic Accident, w/ Injuries	3
Probation Violation	1
Property Check	22
Property Damage, Non Vandalism	2
Public Works Referral	10
Radar Detail	7
Runaway Juvenile	1
Smoke Investigation	1
Stray Animal	2
Suspicious Vehicle	6
Suspicious Person/Circumstance	2
Theft	3
Theft of Services	1
Traffic Hazard	2
Traffic Violation	40
Traffic Stop	1
Trespassing	2
Unsecure Premise	2
Utility Problem	5
Vehicle off roadway no damage	9
Vehicle Maintenance	6
Wanted Person	4
Well-Being Chck	78
<hr/>	
Total Incidents for This Report:	399

01/07/14  
08:44

Rockport Police Department  
Law Incident Analysis, Time Reported

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Page: 1

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	5	3	2	1	1	5	0	17
01:00-01:59	2	1	1	2	2	5	3	16
02:00-02:59	2	3	4	2	1	1	4	17
03:00-03:59	4	4	1	2	3	1	4	19
04:00-04:59	0	3	1	2	5	0	2	13
05:00-05:59	0	1	1	2	1	2	0	7
06:00-06:59	1	1	0	0	0	0	1	3
07:00-07:59	2	0	2	2	2	0	0	8
08:00-08:59	4	1	3	1	2	1	2	14
09:00-09:59	2	2	3	2	2	1	1	13
10:00-10:59	4	8	4	2	3	2	2	25
11:00-11:59	6	3	1	0	2	3	1	16
12:00-12:59	3	4	0	2	2	3	2	16
13:00-13:59	6	5	3	3	3	1	3	24
14:00-14:59	6	6	1	5	3	2	1	24
15:00-15:59	3	7	5	3	0	3	2	23
16:00-16:59	7	4	6	2	2	3	1	25
17:00-17:59	2	3	4	3	2	2	2	18
18:00-18:59	2	6	2	4	2	3	2	21
19:00-19:59	2	0	3	2	3	1	1	12
20:00-20:59	3	2	1	6	8	2	0	22
21:00-21:59	4	4	3	1	2	3	1	18
22:00-22:59	3	3	0	1	2	6	3	18
23:00-23:59	2	0	2	0	2	1	3	10
Total by Day	75	74	53	50	55	51	41	399

Report Includes:

- All dates between `00:00:01 12/01/13` and `23:59:59 12/31/13`
- All agencies matching `0704`
- All offenses observed
- All offenses reported
- All offense codes
- All nature of incidents
- All location codes

\*\*\* End of Report /tmp/rpt\_ae7a-rplwia.rl\_1 \*\*\*

## Harbormaster Report December, 2013

This year's holiday season was marked with unseasonably cold temperatures but a lot of festive spirit was spread.

- December 14<sup>th</sup> marked the 3<sup>rd</sup> annual Holiday on the Harbor event. This year was a collaborative effort between the town and the newly dubbed Rockport Business group. Despite frigid temperatures and frozen harbor the event went off with a literal bang. There was a great turn out of people that came to enjoy the luminaries, tree lighting and fireworks. The recently planted Christmas tree provided a great spot for a small warming fire, refreshments and caroling. This being the first time that anyone can remember having fireworks in the harbor and the 20 minute display will not soon be forgotten. The timing couldn't have been better as 12 hours after the event we got buried in snow. Thanks to Public Works who picked up over 1,000 luminaries in record time so that they were not buried until spring. A huge thank you to the Rockport Business group, Charlton Ames, Donny Heald, Kim Chatfield, Rockport Public Works crew and all of the volunteers that helped make this event happen. Not to mention all of the Rockport businesses that contributed. We are looking forward to next year already!
- Met with Holiday on the Harbor group to de-brief the event. The feedback that everyone received was overwhelmingly positive. The group discussed doing a summer event and will have a planning meeting in January.
- Received a call from a fisherman at 5:00am on a Tuesday morning that there was a boat that had sunken on its mooring. Upon investigation I contacted the owner and towed the vessel that had flipped over and sunk over to Rockport Marine where it was pulled out on the travel lift. The owner wasn't sure why the boat's bilge pump hadn't been working and stated that it was scheduled to be hauled out of the water that afternoon.
- Worked on inputting all of the written inspection forms into the Online Mooring system so it can be digitally updated in the future when inspections are due.
- Continued work on the database so that bills can go out the first week of January.

# Rockport Fire Department

## December 2013

1/23/2014

The month of December was another busy month with 20 calls. Rockport Fire responded to Union for a mutual aid call for a confirmed structure fire to assist. Several members of our fire department were involved in the interior attack and knocking down the fire. There was 5 car accidents, and 14 alarms.

Engine 23 received a flat tire during the month which required the truck to go to Eastern Tire and get fixed. Engine 21 was serviced and all cleared for another year. All monthly inspections of SCBA, Trucks, Generators and Saws were completed.

We held our first truck committee meeting at the West Rockport Station to get a direction and plan for the purchase of the upcoming truck. After reviewing all the plans for trucks and the current specs of our station. Three manufactures have been contacted for completing rough specs on truck that would fit in the current station. Pierce, Ferrera, and E-One are all currently preparing a design for the Rockport Fire Department and will present them at the next meeting at the end of February.

**Report Period: 01/01/13-12/31/13**

**Comparables: 01/01/12-12/31/12**

Calls by Incident Type	Percent of Total Calls 2012	Percent of Total Calls 2013	Total Incidents 2012	Total Incidents 2013
Structure Fires	1.32%	1.69%	4	6
Vehicle Fires	1.32%	0.56%	2	1
Other Fires	3.31%	3.93%	6	7
Overpressure Ruptures, Explosion, Overheat	1.32%	0.00%	2	0
Emergency Medical Treatment	0.66%	11.80%	1	22
All Others	0.66%	1.12%	1	2
Hazardous Condition Calls	31.79%	18.54%	48	33
Service Calls	5.96%	1.69%	11	4
Good Intent Calls	21.19%	17.42%	36	33
Severe Weather or Natural Disaster Calls	0.00%	0.56%	0	1
Special Incident Calls	0.00%	3.37%	0	6
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.00%	0.56%	0	1
Other False Calls	32.45%	38.76%	48	71
<b>Total Calls</b>	<b>100%</b>	<b>100%</b>	<b>152</b>	<b>187</b>
<b>Total Fire Dollar Loss</b>	<b>\$1,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Dollar Loss</b>	<b>\$1,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>