

**TOWN OF ROCKPORT
DEPARTMENT REPORTS
February - 2015**

General Government

James Francomano,
Planner/Community Development Director
Linda Greenlaw, Town Clerk
Virginia Lindsey, Finance Director
Kerry Leichtman, Assessor

Culture and Recreation

Susan Dates, Rental Agent, Rockport Opera House
Ann Filley, Library Director

Public Safety

Michael Young, Public Works Director
Mark Kelley, Police Chief
Abbie Leonard, Harbormaster
Jason Peasley, Fire Chief & EMA Director (State Statistics Behind)

Town of Rockport, Maine
Planning and Community Development
Monthly Report – February 2015

Permit Activity:

Miscellaneous Permits: Thirteen (13) permits were issued in February 2015. This includes five (5) building permits for accessory structures, three (3) sign permits, two (2) use permits, two (2) filling and excavation permits, and one (1) home occupation permit. This figure is better than the eight (8) permits issued in the same month last year.

Plumbing and Subsurface Wastewater Permits: One (1) internal plumbing permit was issued in February 2015. This figure is significantly lower than the seven (7) plumbing permits issued in the same month last year.

Notable Subdivisions and Site Plans: In February conversations continued with the engineer representing the Brewster Point subdivision and legal advice was requested from the Town's attorney. We learned more about the Knox County Homeless Coalition's plans to expand existing services at 149-169 Old County Road. Public hearings on both matters are scheduled this month (March 2015).

Boards & Committees:

Conservation Committee: No assignments in February.

Harbor Committee: No assignments in February.

Library Committee: No assignments in February.

Ordinance Review Committee: We staffed several meetings of the ORC in February with draft language being voted on for three proposed zoning amendments. Workshops planned at March 11th and March 18th Planning Board and Select Board meetings. Regular meetings of the ORC continue Thursdays 8:00 a.m. at the Town Office.

Pathways Committee: No assignments in February.

Planning Board: The Planning Board did not meet in February due to lack of business.

Select Board: No assignments in February.

Zoning Board of Appeals: The ZBA did not meet in February due to lack of business.

High Priority Projects

2015 NEA "Our Town" grant application. In February we had our first discussions with the Bay Chamber Concerts on a grant proposal to the National Endowment for the Arts due in the fall. Ideally this would involve improvements to the Opera House's capacity for live performances, extensive outreach and music education for local families as well as additional funding and guidance to support a House Manager, promotion and/or event booking-type position.

2013 BIG Grant. The Town of Rockport received a 2013 Boating Infrastructure Grant (BIG) through MDOT for lighting and dock power at Marine Harbor Park. The Town spent over \$160,000 on the project, which was completed in December 2014. On February 2015 we submitted our first request for reimbursement from MDOT in the amount of \$99,975, which is the maximum amount allowed under the terms of the grant award. Our "Locally Administered Project" coordinator provided comments requesting further back up documentation and formatting changes, etc.

2014 SHIP Harbor Grant. The Town has been awarded a 2014 Small Harbor Improvement Program (SHIP) grant through MDOT to install 5 new floats with a project budget of \$53,400. The floats will be constructed by the Town as in-kind matching funds. In February we received three bids on the pilings and three quotes on the float materials. MDOT would not allow us to contract with the lowest bidder due to highly technical bonding considerations. Prock Marine of Rockland, the second lowest bidder at \$32,031 has been awarded the job instead. We accepted a quote from Custom Float in Portland for \$25,085. The total is \$56,117 and as such we are projected to be over budget by \$2,717.

Town of Rockport, Maine
Planning and Community Development
Monthly Report – February 2015

Bond funded projects approved by the Voters. In February we reviewed responses from nine (9) firms to our RFQ for engineering services to aid in design, bid specifications and inspections during construction of several projects bonded by the Voters at 2014 Annual Town Meeting including. Interviews with four (4) firms are planned for this month (March 2015). Projects for which bonds will be issued include: \$600,000 for Mill Street Bridge Engineering and Replacement; \$200,000 for Pascal Avenue “High” Sidewalk Engineering and Repairs; for \$177,200 School Street Engineering, Drainage Improvements and Reconstruction; \$125,000 for Mount Pleasant Street Engineering and Repairs; \$120,000 for Public Works Garage Roof Replacement; \$90,550 for Summer Street Engineering and Reconstruction; and \$85,000 for the expansion of the (West Rockport) George A. Parker Fire Station.

Town Office vestibule construction. In February we were asked to prepare a request for bids for improvements to the main entrance way at the Town Office. Plans for a vestibule for air lock / energy efficiency purposes have been prepared by Priestly Associates Architecture. A private donation is anticipated to cover the costs for construction. We have coordinated with the Town Clerk’s office on the timing of the job, which will make the front door inaccessible and require access through the back office area for 2-3 weeks. We believe the ideal time will be mid to late June 2015.

Tax Increment Finance. No progress on this February. In January we worked with the Department of Economic and Community Development in Augusta to review the status and next steps for Town’s two existing TIF Districts to follow up on the Select Board’s special workshop of December 9, 2014. The official status is that our Commercial Street TIF District and Development Program are in effect as of 2000 but our 2010 application to amend that Development Program was denied. The only change successfully made to the Commercial Street TIF at that time was to add the RES site at zero additional assessed value. Our “Downtown” TIF District and Development Program are in effect as of 2010. Our 2011 application to amend the “Downtown” TIF’s Development Plan was denied. DECD strongly recommends that the Town seek assistance from outside counsel specializing in TIF Districts.

Staff news

Flexibility is Key. February marked what we hope is the end of the seasonal drop off in permit activity. Without Planning Board and ZBA meetings to prepare for, Administrative Assistant Melody Sainio has proven willing to assist other departments on a project-by-project basis, including grant applications for the Police Dept., piecing together the budget binders for Finance and mailings for the Assessor’s Office. As I am still getting to know the skill sets available and the actual volume of work in our Department, this kind of flexibility on Mel’s part as well as good communication from the other department heads on their needs have been very valuable to me.

**TOWN CLERK
MONTHLY REPORT
FEBRUARY 2015**

- **We issued 1 (5) Fishing Licenses, 1 (0) Hunting License, 4 (3) Hunting and Fishing Licenses, 1 (1) Spring/Fall Turkey, 1 (0) Outdoor Partners, 1 (1) Migratory Waterfowl Hunt, 1 (0) Archery, 1 (0) Expanded Archery Antlered and 0 (1) Coyote Night Hunt. Fees collected totaled \$317.25 (\$282.25).**
- **21 (13) Boat Registrations, 15(8) Snowmobiles, and 0 (2) ATV Registration and 0 (2) Milfoil Stickers (Preserve Maine Waters) were issued. Fees collected were \$1,039.88 (\$847.00), which includes \$39.88 (\$220.00) for sales tax.**
- **We issued 26 (17) dog licenses at a fee of \$113.00 (\$65.00). Starting February 1st, a late fee (State imposed) of \$25.00 per dog became effective. This is in addition to the regular license fee. We sent seven letters as a result of receiving rabies certificates from Animal Welfare via the local veterinarians.**
- **Processed 11 (6) transfers, 141 (139) passenger cars, 1 (2) antique vehicles, 13 (10) commercial vehicles, 16 (36) trailers, 1 (2) tractor/special equipment, 1 (1) motorcycle, 4 (11) special equipment, 0 (1) farm truck, 1 (1) duplicate registrations and 5 (4) duplicate stickers. Monies taken in for these transactions (excise tax) totaled \$41,557.80 (\$44,387.09). This represents 6.37% less than last year.**
- **We processed \$143,155.43 in real estate taxes this month compared to last years' \$136,527.52. We sent 25 foreclosure notices. These will automatically foreclose on March 6th if we do not receive the monies by the end of the day. It is for 2012 unpaid real estate taxes. There are 15 (4) residential properties and 10 (7) timeshare owners.**
- **Harbor Fees are coming in due to bills being mailed last month. We collected \$13,148.38 (\$14,707.40) for mooring, tie-off, dinghy rack space, winter boat storage private float, harbor lease, launching/haulers and waiting lists fees. This includes \$1,687.20 (\$1,150.40) that we collected in boat excise tax.**
- **I attended and took minutes for Select Board meeting, prepared and reviewed my Annual Budget Request and conducted an Election for MSAD #28 (New School). 631 residents voted in this election. The vote was 233 Yes and 398 No and therefore, did not pass.**
- ***The first number represents 2015 and the second one in parenthesis 2014**

Virginia B. Lindsey
Rockport Finance Director
Monthly Report - February 2015

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

The report for the month of February 2015 includes the following:

- Interest earned on all deposit accounts was 0.85%.
- 54.53% of taxes have been paid for FY 14-15; \$6,156,226.23 remains outstanding in taxes receivable.

	Previous Month January 2015	Current Month February 2015	Difference	% Change	One Year Ago February 2015	Difference	% Change		
Budget-Current Month Expenses									
Payroll	81,690	95,687	13,998	17.14%	121,534	(25,847)	-21.27%		
General Fund Checking	1,096,146	1,039,260	(56,886)	-5.19%	831,835	207,425	24.94%		
Total Expenses	1,177,835	1,134,947	(42,888)	-3.64%	953,369	181,578	19.05%		
Budget-Current Month Revenues/Transfers									
Deposits Only	197,529	237,846	40,316	20.41%	234,399	3,447	1.47%		
NET	(980,306)	(897,101)	83,205	-8.49%	(718,970)	(181,578)	-24.78%		
Cash on Hand Balance									
All GF Cash Accounts	2,273,582	1,376,351	(897,232)	-39.46%	870,554	505,797	58.10%		
Taxes Paid (for the month)	60,350	132,293	71,943	119.21%	87,454	44,839	51.27%		
Total Taxes Paid-end of Month	7,114,748	7,247,041	132,293	1.86%	6,900,853	346,188	5.02%		
Investments-Bar Harbor Trust Services									
Public Assistance	275,614	289,113	13,499	4.90%	261,619	27,494	10.51%		
Cemeteries	348,288	365,346	17,058	4.90%	330,603	34,743	10.51%		
Total Investments	623,902	654,459	30,556	4.90%	592,222	62,237	10.51%		
Investments-The First (Opened 11/27/13)									
Public Assistance	129,030	129,115	85	0.07%	128,065	1,050	0.82%		
Cemeteries	163,097	163,204	108	0.07%	161,846	1,358	0.84%		
Total Investments	292,127	292,319	192	0.07%	289,911	2,408	0.83%		
Combined Totals Investments	916,029	946,778	30,749	3.36%	882,133	64,645	7.33%		
Wastewater									
** Expenses	48,826	73,304	24,478	50.13%	76,493	(3,189)	-4.17%		
* Revenue	52,102	116,861	64,759	124.29%	96,867	19,994	20.64%		
NET	3,277	43,558	40,281	1229.38%	20,374	23,184	113.79%		
<i>**Expenses include Sewer Expansion Project.</i>									
Wastewater Cash on Hand Balance									
* WW General Fund	282,692	326,250	189,186	15.41%	244,741	81,509	33.30%		
The First-Investment	385,805	386,057	380,844	0.07%	382,755	3,302	0.86%		
Total Cash	668,497	712,307	43,809	6.55%	627,496	84,811	13.52%		
WW Accounts Receivable									
30 Day	25,768	60 Day	30,652	90 Day	3,151	Over 120 Days	24,023	Advance Payments	(2,938)
TOTAL WW Accounts Receivable February 2015						80,655	22.73%		
Accounts Receivable February 2014						65,715			

**February 2015
Department Head Report
Kerry Leichtman
Assessor**

Reval Update: The reval update has begun. In preparation for KRT Appraisals' first trip to Rockport to start the on-site portion of the process, I printed out record cards for all qualified sales transactions since April 1, 2013. There was 195, of which 74 were timeshares and 121 conventional real estate transfers. I also printed out cards for a second category of sales: unqualified sales with money. These are transfers where money was paid but for one reason or another the sale I disqualified the sales. This category had 148 timeshares and 48 conventional real estate sales. Ken Rogers and Rob Tozier (KRT's principals) asked me to go back an additional year for land sales and waterfront property sales. Ken spent three days here and then continued his work accessing our assessment records by remoting in from his office in Haverhill.

Exemptions: I approved Sweetser as a benevolent and charitable institution. Sweetser took over Harbor Schools of Maine's two Rockport properties and is continuing the work Harbor Schools was engaged in.

Craig Wilson, executive director of MRC has been in contact with me and with Rick to discuss/lobby for their inevitable application for exemption. Craig and I met with the select board in February: Craig to gain endorsement from the board, me to put his request into context. The deadline for applications is April 1, 2015.

I've received calls from two organizations with benevolent and charitable exemptions that are concerned with the Governor's budget proposal in which he calls for taxing them on a portion of their value. They've wanted to know what their taxes might be if enacted. These are not simple calculations, and serves an example of the amount of work the political machinations in Augusta can cause for municipalities. Another of the Governor's proposals is to eliminate the Homestead Exemption for people younger than 65 years old and doubling it for people 65+. If the Governor's proposal passes I would have too little time to age-qualify our residents. So I sent a letter to all households who receive the exemption (940) informing them of the debate taking place in Augusta and asking those who would qualify to remain in the program to bring or send me proof of age. The response has been strong.

Brewster Point: I have been working with Mike Sabatini on his desire to reduce Homefed's tax bite. Brewster Point has been approved as a 45-parcel sub-division. Until the recession hit that seemed like an ambitious but not impossible number of lots to sell. None have sold but Homefed's been paying taxes on each parcel. Mike and I explored the feasibility of entering a portion of the land involved in some of the current use programs. We eventually came up with the idea to just reduce the number of lots. This would require planning board approval as a sub-division modification. Mike worked with Jamie on developing a modified plan. Their goal was to bring Mike's revised plan to the planning board in March. I agreed to attend the meeting.

Mapping/GIS: I've worked with mapping/GIS consultant Mike White for years on Rockport's tax maps. This is a year of transition for that relationship as I've been learning the software with the aim of doing the work myself. Mike has been very helpful in assisting me to learn how to edit the software. It has been a difficult process. Mike and I did some lengthy editing sessions together in February with Mike remoting in to assist me as I completed the edits.

Current Use: I've been working with a resident on his desire to enter the Tree Growth program, and with Maine Water as they consider deepening their Open Space commitment with conservation easements.

TO: Rick Bates, Rockport Town Manager & Select Board
FROM: Sue Dates, Rental Agent
RE: **Opera House Department Head Report**
DATE: **February 2015**

(E-Mail a copy to Stacey! As well as TM.)

During the month of February the Opera House was rented by Everyman Repertory Theater for play setup, rehearsals, and 2 weekends for Friday, Saturday, & Sunday plays. They put a stage out into the floor. This will be removed and stored for other organizations to use in the future. It creates a 'theater in the round' effect on the audience level and allows them to be a part of the theater.

Revenue for the month of February was \$2,125 and the Opera House was used 14 days of the 28 available.

Town meetings held in the Opera House Meeting Room this month were the Select Board regular meeting and the Planning Board. The Zoning Board was canceled. The Library used the auditorium to host the annual Tom & Mac Show. The Library used the meeting room for a staff meeting one morning.

Maintenance this month included: the quarterly sprinkler test, setup for the Tom & Mac show and breakdown from this (thank you to Geoff for taking away the screen after the performance), keeping the auditorium clean while the play setup was going on and for the plays. Picked up the CSD lift to aim the auditorium lights differently for both the Tom and Mac Show and for Everyman Theater's production of As It Is In Heaven. The white shell was put away in January and will remain that way for a while. The ceiling shell was raised up into the ceiling and should remain that way thru March. We had to put the front steps on for a week due to all the storms to keep them free of ice and snow. This caused us to use much more fuel than expected and we ran out. We thought it was a problem with the furnace. George H. came over immediately (thank you for being so prompt at night) and reviewed the problem. Oil was delivered immediately and George came back to get the furnace going, again. Thank you to RMI for tending to our needs so promptly. This happened one night just before the play was to start. The sprinkler system was inspected.

Last year maintenance included: electrical work on some light switches and for the projector; the white shell was put away, where it remained until May; Randy finished the downstairs hall ceiling and did the final cleanup; some ceiling tiles in the meeting room were replaced; phone, internet & fire alarm lines had a problem and kept going out and coming on. It was discovered that there was a crack in the metal pipe that held the wires before they go underground and this allowed snow to get in, melt, and freeze. It is expected that this caused some of the rubber around the wires to crack and leave the wires unprotected and rubbing. This makes the utility go off and on. We will see what we can do to make repairs in the spring. Mike, Jason, and Geoff worked on these problems for several days. Revenue was \$664.50 and the Opera House was used on 6 of the 28 days.

Rockport Public Library

February 2015

We were spreading the love at the library! For the month of February the library offered a chance to win our "Movie Night for Two" extravaganza. During February our patrons could read or listen to a romance novel, checkout one of our romantic movies or write the library a love poem or haiku or create a song, story, or homemade card to be able to enter the drawing. We received some lovely homemade cookies, and many of our specially covered *Blind Date with a Book* found their special someone! Or how about library love notes like, "Roses are red, violets are blue-there ain't no one truer than the library crew!" Another fan favorite was "love you all-the most innovative, cool, creative, supportive bunch of people imaginable". And no, we did not write these ourselves! The love for the library kept us warm during the cold and snowy days of February.

Ben Odgren offered events for school vacation week with Lego Day, Solar System Coloring, The Iron Giant movie and crafts. Lego day was the big hit, with 12 busy builders! Many thanks to Ann Bex, who answered our call for Lego donations! On February 26th, Ben went to the Belfast Free Library to attend an early literacy workshop led by Shannon Schinagl, the Maine State Library Early Literacy Consultant. It was attended by 12 other children's librarians and library staff from around the state and was very informative! Did you know a toddler's brain weighs three times more than an adult's? Ms. Schinagl talked about the importance of story time sessions for babies and toddlers and the librarians traded ideas about how to make visits to the library, and story time sessions, more effective for a child's development.

To close the "Spread the Love at the Library", we offered a showing of the classic film, *The Apartment*, which was a great ending to the month of February. Our Memoir Writer's workshop, with Theresa Piccari was a great success, with people wanting to stay and talk past closing! Our annual Tom and Mac Show at the Opera House left us wanting more Russian history! The Tom and Mac show, Russia and the March to Doom 1861-1917, was a community sponsored event in conjunction with the Camden Conference. We welcomed 243 people to this event!

In February, the library had 1900 people visit us at the library! We offered 38 programs to adults and children. February's totals are directly impacted by the weather and a short month, but when the sun came out, people came into the library to be prepared for the next round of storms. Books and movies flew out of the library to help pass those long winter nights! Also the ukulele's were a big hit!

The Library staff and members of the community as well as Library Committee members and Select Board members had an opportunity to meet with library consultant Steve Podgajny. Mr. Podgajny has been hired by the Library Committee to help in developing an Assignable Use Spaces and Case Statement for the Library Building Program. The library staff is providing information on current library programs, which includes one-time presentations as well as on-going weekly and bi-weekly programs, future programming, staff needs for the current collection (linear feet), storage, office space, kitchen, and patron needs for computer access, reading area, meeting area, etc. This information, combined with the engineering/architectural review and study of the building is needed to provide the town with current and accurate information. Additionally, the library is in the process of purchasing two electronic door counters for clear and accurate information on how many people are coming into the library.

STATISTICS:

Circulation	Feb-15	Feb-14	% Change
Adults	2970	3178	-6.50
Young Adults	230	235	-2.1
Children	1132	1646	-31.2
Total	4332	5075	-14.6

TOTAL CIRCULATION ALSO INCLUDES 31 HONOR SYSTEM BOOKS (AND PUZZLES)

Attendance	Feb-15	Feb-14	% Change
Adults	1669	1826	-8.6
Young Adults	50	66	-24.4
Children	181	264	-31.4
Total	1900	2156	-11.9

Total attendance (people coming into the library) are tracked by hand, which means that this is a conservative figure. The Library does not have an electronic door counter. (YET!)

Interlibrary Loan	Feb-15	Feb-14	% Change
Incoming	570	573	-5
Outgoing	422	582	-27.50

Maine Infonet Statistic:

	Feb-15	Feb-14	% Change
ebooks			
Audio	71	49	44.9
ebooks	131	109	20.2

COMPUTER	Feb-15	Feb-14	% Change
Computer Usage	261	490	-46.7

*OF THE 261 UNITS OF COMPUTER USE, 50 WERE IDENTIFIED AS PEOPLE USING THEIR OWN DEVICES WITH THE LIBRARY WI-FI. THIS INFORMATION IS ALSO MANUALLY TRACKED, SO IT IS LIKELY THAT THESE STATISTICS ARE ALSO CONSERVATIVE.

REFERENCE	Feb-15	Feb-14	% Change
Reference	384	281	26.8

PROGRAMS, SERVICES AND ACTIVITIES

Programs	Programs	Participants	Tech Tutor
Adults	25	377	3
Young Adults		0	
Children	13	113 Children 31 Adult	
Total	38	521	3

TECH TUTOR SESSIONS ARE INDIVIDUALIZED SESSIONS OF AT LEAST 15 MINUTES.

Activities, services, and programs:

521 people attended 38 library programs or benefitted from outreach programs in February

- Tech Tutors: Individual lessons on lap tops, eReaders and other technology
- Twice monthly Fiber Arts Group
- Monthly book group with Jenni Ruddy
- RPL French Group hosts *Cine Francais* every other Tuesday night
- Classic Film, The Apartment
- Memoir Writing Workshop with Theresa Piccari
- Tom and Mac Show, Russia and the March to Doom
- Tech Tutor Thursday
- Children's week long winter break activities
- Twice-weekly French Conversation Group
- Weekly story time for babies and toddlers
- Weekly Wednesday after-school story time
- Weekly Community Outreach Programs-Ben Odgren
 - Coastal Opportunities-Kim Slocomb
 - Pen Bay Child Care
 - YMCA Child Care
 - Mid Coast Recreation child care
- Drop-in Mah-Jongg group on Wednesday evenings and Saturdays
- BookLovers' Café facilitated by Ann Filley
- Twice-monthly Poet's Corner with local poets George Chappell and Jim Ostheimer

All activities are located on the library's website <http://www.rockport.lib.me.us/> where you can find our **What's Happening section and Events Calendar.**

DESK INCOME, GIFTS, GRANTS OR DONATIONS: \$ 999.39

One donation was given by Peter and Mimi Chamberlain for a full month of Interlibrary Loan service! We continue to be very grateful to the people who are so generous.

VOLUNTEER CONTRIBUTIONS

Volunteers gave 43.50 hours or \$543.75 savings to the town (calculated at \$12.50 per hour). In-house library volunteers help process books, shelve, facilitate programs, and other duties as assigned.

March 3, 2015

Completed by Ann Filley, Director.

<http://www.rockport.lib.me.us>

Also find us on Facebook!

TO: Richard Bates, Rockport Town Manager & Select Board
FROM: Mike Young, Director **Public Works** Department
RE: **Department Head Report**
DATE: **February 2015 (from January 30 thru February 26)**

This has been a month of snow (how much are we getting? Really?? When? -were the major questions), sand, salt, plow, move back snow banks, oh bother – truck to repair, what- more snow-you get the picture. Item #10 – Snow has a more detailed explanation. We pulled some of the crew off from doing these tasks to do the other items below:

1. **Worked on:** '04 F350 WW plow –Andy repaired; '09 F550 plow clutch worked on at Rockland Ford- this took many hours over a few days to figure out the problem and repair it, then had another problem, but it disappeared the next day; sander out of the '12 F550- repaired, put back in; '01 Freightliner worked on; '08 F350 plow had to be welded; sanders worked on; '10 Freightliner worked on; some plows & wings repaired; changed cutting edges – as needed
2. **Town Office:** put up voting booths for Middle School Vote and took down; cleared snow from around the building as it had built up next to the building and there is concern that when it melts, it could go into the building as it is not sealed.
3. **Library:** brought salt to the library for their bucket several times; Steve and Kevin went up onto the roof and clear away snow & ice that had built up on the roof and was melting into the building. At one point they 'drained' some water that was stuck on the roof and it went under the door and into the building. Another time Kevin went over because water was dripping into the building. Shoveled out the cellar entrance so RMI could get in to fix the furnace
4. **Garage:** did our best to keep things picked up at the garage – pushed water into the drains as it melted off plows and trucks, kept the break room clean and dishes washes, floor was washed at least once
5. **Budget:** Finished all 5 budgets – Public Works, Parks & Rec, Opera House, Cemeteries, and RES East and Mike had meetings with Rick and Ginny
6. **Meetings:** Dept. Head meetings, budget meetings
7. **Harbor:** Mike shoveled off floats that were left in or put back in for fishermen; coordinated with Abbie for new floats that are in the budget
8. **ROH:** picked up the lift from the CSD and delivered it to the Opera House for lights to be focused for the Library's Tom & Mac Show and then for Everyman's production. Took it to the garage to change light bulbs. As the lift is NOT moved during rain and snow events, we had a 1 day window each time it was moved. We had to move snow at the Opera House to get it in and out, as the wind row from the plows was deep and the sidewalk still had snow – even a small amount is difficult – on it. Had to clear the snow in front of the doors in the street 2 x for events.
9. **Rt. 1 Sewer Extension:** on hold until spring
10. **Storms:** Jan. 31 – another storm with some rain; Feb 1,2,3,4,5,8,9,10,14,15,16,19,20,21,22,23-24,25. This is 19 of the 28 days in February with overtime in them and does not include regular work days that might have had snow – several did. When we look at this month's time sheets we find that we worked every weekend, except 1 Saturday, including the holiday. This means that the crew worked for 27 of the 28 days this month. As everyone knows we have had a LOT of snow & cold in February. Almost all of the crew's time has been spent plowing and sanding during storms with lots of spot plowing and sanding after due to all the wind. When not doing this most of the crew has been pushing back snow on the sides of the roads; using both the backhoe and the loader to push snow up and away from the intersections & other areas to allow for some visibility to enter roadways, rented 2 trucks and hauled snow in the village one day-we fill trucks with our loader, used our trucks to move snow another day, helped Jason remove snow by the fire hydrants with the loader that he can't get to with the plow and couldn't easily be shoveled out by hand. If the crew didn't have a snow storm to contend with they were out every day doing cleanup. This was the majority of time for everyone. It should be noted that during the first week of February the entire crew worked more than double their regular work week of 40 hours. The part-time driver worked 81.5 hours and he didn't work all the overtime hours that the crew did that week.

11. **Salt:** amount of salt delivered during February was 216.58 tons
12. Salted and sanded sidewalks as time allowed, Town Office, Library, ROH sidewalks & Central St. were cleared for a Library event on the 13th.

Man hours available this month -1,169 regular hrs. + 925.5 overtime hrs. + 148 part-time hours = 2,242.5 total hours; Approximate man hours on the above projects – 1,992.5.

This does not include the small extra projects, errands, and twice a week trash removal.

Last year we Worked on – '12 F550, '04 Freightliner, Oshkosh, changed cutting edges on plows & wings, sanders, '08 F350, '10 Freightliner to find out what is wrong with engine, '01 Freightliner into service, '09 F550, '07 Freightliner; Town Office sanded sidewalks; Library – sanded; Garage – cleaned out the men's room, especially the shower, painted all and made shower usable, cleaned and picked up garage when possible, washed break room floor at least 2 times; Meetings – DH, SB, Union negotiations, Harbor lighting, Harbor floats, Rt. 1 sewer extension, Conservation Commission; Harbor – cut brush on steep bank, worked on lighting plans and float plans with Abbie, met with fishermen about fuel pump, worked on floats; ROH – met with Fairpoint, GWI, and Jason about phone problems and fire alarm system failure; Storms – Jan. 31, Feb. 2, 3, 5-6, 10, 13, 14, 15, 16, 18, 19, 21, 22, & 26 snow storms/showers that required sanding and plowing during and after, spot sanded several days, some plows taken off and then put back on for storms, hauled snow from West Rockport Fires Station, changed cutting edges on wings and plows as needed, during the week of Feb. 14 the crew accumulated 300.5 overtime hours plus 261 regular hours, overtime worked on 14 of the 28 days with 2 part-time drivers coming in; Salt & Sand- purchased 279.5 tons of salt plus 83 cubic yards of sand; Sidewalks – kept sanded/salted as best as we could, cleaned up some of the walks on Central St and elsewhere that Farley hadn't done, Randy cleaned the east side of the ROH fire escape; Sewer Extension Project – continue to answer MDEP questions to get project started, talked to CMP about 3 phase power; cold patched; picked up waste oil, hydrants cleaned out with our loader; catch basins cleaned out several times; did road patrol for plugged culverts and storm drains for possible rain/thaw cycle; all budgets completed and in to Ginny, met with Rich and Ginny to finish; Mike, Steve, and Sue spent much time figuring out the salt line due to PO numbers and which ones had gone where

ROCKPORT POLICE DEPARTMENT

February, 2015

OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	0	0
202/ Sgt. T. Ford	04	04
203/Dana Smith	15	18
204/Robbi Shaw	05	12
205/ Cooper Plaisted	06	01
206/ James Moore	01	0
211/ C. Cooley	03	06

VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	6,800	502.6	13.5

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03/03/15
09:18

Rockport Police Department
Law Total Incident Report, by Nature of Incident

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Nature of Incident	Total Incidents
911 Hangup	5
Abandoned Vehicle	1
Administrative	6
Agency Assistance	17
Alarm	22
Animal Problem	3
Animal Welfare	2
Assault	1
Bail Check	1
Violation of Bail Conditions	1
Car/Vehicle Fire	1
Car/Deer 10-55	1
Citizen Assist	2
Criminal Mischief	2
Custodial Interference	1
Deliver Message	2
Detail Assignment	1
Disabled Vehicle	2
Disorderly Conduct	6
Controlled Substance Problem	2
Traffic - Erratic Oper Vehicle	12
Found Property	2
Fraud	2
Harassment	3
Hit and Run 10-55	1
Information Report	15
Intoxicated Person	1
Lost Property	2
Mental Health Issue	2
Obstructing Gov't Admin	1
DUI Alcohol or Drugs	3
Paperwork Servd For Othr Agenc	3
Parking Problem	8
Traffic Accident w/ Damage	19
Pedestrian Check	1
Traffic Accident, w/ Injuries	1
Probation/Bail Check	1
Probation Violation	1
Property Check	28
Public Works Referral	8
Radar Detail	6
Recovered Stolen Property	1
School Visit	1
Stray Animal	1
Suspicious Vehicle	1
Suspicious Person/Circumstance	7
Theft	5
Theft of Services	1
Threatening	2
Traffic Detail	2
Traffic Hazard	10
Traffic Violation	24
Traffic Stop	4
Unsecure Premise	1
Utility Problem	7
Vehicle off roadway no damage	13
Vehicle Maintenance	9
Vehicle Search	1
VIN Number Inspection	1
Wanted Person	2
Well-Being Chck	45

Total Incidents for This Report: 337

03/03/15
09:19

Rockport Police Department
Law Incident Analysis, Time Reported

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Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	0	1	0	1	0	0	2	4
01:00-01:59	0	1	3	5	1	3	0	13
02:00-02:59	1	6	3	1	6	3	3	23
03:00-03:59	4	4	5	6	2	2	3	26
04:00-04:59	2	3	2	1	1	2	1	12
05:00-05:59	0	0	1	1	0	1	2	5
06:00-06:59	1	1	0	0	1	0	0	3
07:00-07:59	2	2	1	3	6	1	1	16
08:00-08:59	2	5	2	1	2	1	0	13
09:00-09:59	1	1	2	3	3	3	0	13
10:00-10:59	0	2	5	2	0	1	3	13
11:00-11:59	2	1	4	0	2	2	3	14
12:00-12:59	4	3	1	2	1	1	1	13
13:00-13:59	2	3	3	2	0	2	3	15
14:00-14:59	3	2	2	4	5	1	1	18
15:00-15:59	4	0	2	6	2	2	3	19
16:00-16:59	0	3	3	1	8	3	4	22
17:00-17:59	3	2	0	1	2	3	1	12
18:00-18:59	3	2	3	3	4	5	2	22
19:00-19:59	1	3	2	0	0	3	2	11
20:00-20:59	2	2	2	2	2	3	1	14
21:00-21:59	2	1	1	3	0	2	1	10
22:00-22:59	2	1	1	4	2	4	1	15
23:00-23:59	0	1	4	1	1	4	0	11
Total by Day	41	50	52	53	51	52	38	337

Report Includes:

All dates between `00:00:01 02/01/15` and `23:59:59 02/28/15`
All agencies matching `0704`
All offenses observed
All offenses reported
All offense codes
All nature of incidents
All location codes

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Harbormaster Report

February, 2015

Snow and ice were the theme of this February at the harbor.

- Received a call from a concerned resident regarding a stranded seal on the ice by Rockport Marine. The resident said that the seal looked like it couldn't move and was not able to get back into the water. I was able to observe the seal on the ice and send photographs to the Allied Whale stranding coordinator at the College of the Atlantic. She identified the seal as a Harp Seal which are more typical in the Arctic and are pack ice animals, which means they lay around on the ice and can lay there for days with out having to go back in the water. Later that day the seal made its way back to the water and has been sited hanging out on the ice several times over the past few weeks.
- Attended training for dealing with stranding of marine mammals at the College of the Atlantic. Every year I get several calls regarding seals that are on beaches and this training was the first step to being certified by Allied Whale to respond to those calls myself.
- Received a number of calls reporting that "La Boat III" was taking on water. The boat was sitting very low in the water and was surrounded by thick ice. After several failed attempts to get in touch with the owner I called the Coast Guard to request ice breaking so that the "La Boat III" could be pumped out. The Coast Guard agreed to bring an ice breaker to the harbor with in 48 hours. The ice ended up breaking up on its own and the owner of "La Boat III" was able to get to it and clear the bilge of ice and change the battery to keep the pumps working. Several days later the boat was sitting low again and this time the owner was able to walk out on the ice to the boat. I and a Marine Patrol officer that happened to be at the harbor made sure they had a safety rope and at least life jackets and were standing by on shore in case anything went wrong. The ice was solid and they were able to get out to it with out incident. 12 hours later the harbor was completely open water. I advised the other boats to move their boats around to Camden where they could plug into shore power to keep their pumps running. "La Boat III" could not get its engine running to move it.
- We received three bids for the SHIP grant piling project. Two Harbor Marine was the low bidder but had a problem obtaining a performance bond. Because they could not provide a performance bond, MDOT notified us that we had to go with the next low bidder which was Prock Marine. Prock was awarded the project and I and Mike Young have been working with them to figure out when the best time to drive the pilings will be.

- Got the go ahead from MDOT to notify Custom Float Services that they were the best price for float material and were able to place our order for all of the material to build 5 new 10'x20' floats. We will begin construction on the floats at the Public Works garage as soon as we get the material (and it stops snowing).

Think spring!

Respectfully submitted,

Abbie Leonard, Harbormaster

Rockport Fire Department February 2015

3/9/2015

February being one of the coldest months on record in this area had the department responding to several Carbon Monoxide alarms and a Chimney fire. During the month the fire department held two fire hydrant shoveling and snow blowing session to try and keep up with the large amount of snow that kept falling.

During the month we responded to a vehicle fire where a Jeep Cherokee was fully involved when someone improperly hooked up jumper cables. There was two car accidents with one minor PI to one and no injuries to others. Five false alarms throughout the town and two separate propane leaks caused by built up ice and snow falling off roofs.

Monthly meeting was held where the promotion to Lieutenant for David Leighton was announced. David has been a important part of Rockport Fire for over 27 years serving as the departments top pump operator and go to mechanic. David has always been the handy man whenever something was in need of a fix. This is a very well deserved promotion for David.

It was voted on to purchase a new portable pump from Union Farm Equipment to assist with flooded basements. The new pump will be a big addition as we never had a portable pump one person could handle and set up without assistance or making several trips. The pump is good for 172 Gallons Per Minute. The old pump take 2 guys to carry, another to carry the fuel tank and fourth to carry all the hose.

Sincerely,

Chief Jason Peasley