

**TOWN OF ROCKPORT
DEPARTMENT REPORTS
JANUARY 2012**

General Government

Thomas Ford, Planner/Community Development Director
Linda Greenlaw, Town Clerk
Virginia Lindsey, Finance Director
Kerry Leichtman, Assessor

Culture and Recreation

Susan Dates, Rental Agent, Rockport Opera House
Molly Larson, Librarian

Public Safety

Stephen Beveridge, Public Works Director
Craig Cooley, EMA Director – No Report Received
Mark Kelley, Police Chief
Abbie Leonard, Harbor Master – No Report Received
Bruce Woodward, Fire Chief

Office of Planning and Community Development

Monthly Report –January 2012

Permits

Miscellaneous Permits: Twenty permits were issued in January 2012. The figure included nine building permits (additions, renovations, decks, etc.), five sign permits, three use permits, one moving structure, one blasting permit and one miscellaneous permit (Private Way). Twelve permits were issued in January 2011.

Plumbing and Subsurface Wastewater Permits: Three internal plumbing permits and one subsurface wastewater disposal permits were issued in January 2012. Five internal plumbing permits were issued in January 2011.

Boards & Committees

Planning Board: The Planning Board met in January 2012 to begin reviewing a subdivision pre-application for Phase III (21 dwelling units) for Village at Rockport, LLC. The Planning Board did not meet in January 2011.

Zoning Board of Appeals: The Zoning Board of Appeals did not meet in January 2012 or January 2011.

Ordinance Review Committee: The Ordinance Review Committee met four times in January 2012: January 10th (Review of Definitions and Municipal Road Acceptance Ordinance); January 17th (Review of LUO Sections 907M and 910); January 24th (Review of LUO Section 1100 and a proposed zone change); and January 31st (Review of possible new ordinance for rental properties and LUO Section 801.6).

Projects:

SHIP Grant – Harbor Floats: A revised design and bid package for the Rockport Floats project was prepared, vetted and approved by MDOT and put out to bid. Abbie and Tom completed a redrafting of the proposal that included a bi-furcated bid process for the floats and pilings that should result in a more competitive bidding process. Eight bids were received for the Floats project. The Town selected Twin Harbor Marine to build the floats and Prock Marine in install the green heart pilings.

Harbor Pump-Out Grant: The executed contract was finally received from the Department of Conservation. The pump arrived at Public Works in January and is scheduled for installation in April

Opera House Insulation Project: The Town of Rockport awarded the Opera House insulation project to R. H. Price and Co. of Searsmont. The tasks included five distinct insulation projects that will substantially improve the energy efficiency of the building. The majority of the work was completed by the end of January.

Water Quality: Since the official completion of the Maine Healthy Beaches testing program, the Planning Office has continued to test waters at Clam Cove and in the Pascal Ave. watershed including discharge from the wetland across from the old Rockport Elementary School. The Goodie's Beach direct drainage area study was initiated on December 19th with a letter to 48 residents in the watershed. It is anticipated this study will be finished by May 1st.

Right of Way Discovery Grant: The Town of Rockport received notice that our application for a right of way discovery grant has been approved. The contract was signed and returned to the State Planning Office for execution. The executed contract was returned to the Town in January.

Shore and Harbor Grant: The Town received notification that it has been awarded a Shore and Harbor Grant. The Grant will provide planning and design services to the west side of Marine Park.

Mid Coast Economic Alliance: The Planning Office is working with other mid-coast towns to enhance our image for 'Opportunity Coast' a collaborative effort of the Knox and Waldo County towns that participate in the Mid-Coast Economic Alliance.

Economic Development: Tom Ford is continuing to work with Development Directors from Belfast, Camden and Rockland on efforts to better publicize economic opportunities and challenges here in the Mid –Coast.

Information and supporting documentation on all permits and projects is available for public review at the Planning and Community Development Office.

**TOWN CLERK
MONTHLY REPORT
JANUARY 2012**

- **We issued 0 (0) Hunting License, 7 (14) Fishing Licenses, 9 (5) Fishing and Hunting Licenses, 0 (1) Fishing and Archery License, 1 (1) Coyote Night Hunting Licenses, 0 (0) Muzzleload, and 0 (0) Complimentary (Over 70) License. Fees collected totaled \$557.00 (\$606.00).**
- **14 (17) Boat Registrations, 21 (37) Snowmobiles and 1 (1) ATV Registration were issued. Fees collected were \$1,384.00 (\$2,003.00), which includes \$210.00 (\$2.50) sales tax.**
- **We issued 331 (294) dog licenses and 1 (1) Kennel License at a fee of \$1,275 (\$1,178). We made 285 (245) reminder calls to our residents notifying them that it was time to renew their dog licenses before the end of the day January 31st in order to avoid a \$25.00 per dog late fee. As a result of disconnected phones or no one answering the phone, we sent 30 (55) friendly reminders to notify our pet owners that it is now time to relicense their dog(s).**
- **Processed 3(18) transfers, 139 (215) passenger cars, 13 (16) commercial vehicles, 5 (14) trailers, 0 (0) motor homes, 2 (2) farm truck, 0 (0) antiques, 0 (1) special equipment, 0 (0) tractor/special mobile, 2 (0) duplicate registrations and 0 (4) duplicate stickers. Monies taken in for these transactions (excise tax) totaled \$36,769.61 (\$39,309.87) (down 6.46%).**
- **We processed \$127,913.24 (\$105,324.78) in real estate taxes this month as a result of sending 48 (37) foreclosure notices which will mature on February 24th. This includes ten timeshares and thirty-eight residences. In 2011, there were 37 foreclosures (8 Timeshares & 29 residences).**
- **396 (294) Harbor Bills were sent this month. This is for the 2012-13 mooring, tie-off, dinghy rack space, commercial float and commercial hauler fees. Harbor fees collected this month are as follows: Excise tax on boats \$503.60 (\$889.60) plus \$3,193.00 (\$19,376) for merchandise, mooring, tie-off, waiting list fees, etc. for a total of \$3,696.60 (\$20,265.60).**
- **I took minutes for the monthly Select Board meeting. Prepared and submitted annual budget to Town Manager. Attended several meetings to review the Personnel Policy.**

*The first number represents 2012 and the second one in parenthesis 2011

Virginia B. Lindsey
Rockport Finance Director
Monthly Report - January 2012

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

The report for the month of January 2012 includes the following:

- Investments gained this month, and have surpassed the \$1 million mark (up 2.88%).
- Interest earned on general funds was at the rate of 0.58% (last month 0.60%).
- 53.03% of taxes have been paid for FY 11-12.

	Previous December 2011	Current Month January 2012	Difference	% Change	One Year Ago January 2011	Difference	% Change
Budget							
Wages	158,185	113,657	(44,528)	-28.15%	104,848	8,809	8.40%
Other Expenses	865,205	1,032,859	167,654	19.38%	871,052	161,807	18.58%
Total Expenses	1,023,390	1,146,516	123,126	12.03%	975,900	170,616	17.48%
Total Revenue	424,273	261,715	(162,558)	-38.31%	210,629	51,085	24.25%
<i>1st Half Taxes Due 10/17/11; Second Half Due 04/17, 2012</i>							
NET	(599,117)	(884,802)	(285,684)	47.68%	(765,271)	(119,531)	-15.62%
Cash on Hand Balance							
General Fund	2,223,783	1,338,982	(884,802)	-39.79%	1,213,426	125,555	10.35%
Taxes Paid (for the month)	211,395	106,504	(104,891)	-49.62%	86,083	20,421	23.72%
Taxes Paid (to date)	6,356,182	6,462,687	106,504	1.68%	5,952,583	510,103	8.57%
Investments							
Public Assistance	314,022	323,055	9,033	2.88%	301,396	21,659	7.19%
Cemeteries	396,855	408,270	11,416	2.88%	372,522	35,748	9.60%
Wastewater	264,752	272,368	7,616	2.88%	158,027	114,341	72.36%
Total Investments	975,629	1,003,693	28,064	2.88%	831,945	171,748	20.64%
Wastewater							
Expenses	52,101	69,158	17,058	32.74%	50,916	18,242	35.83%
Revenue	43,884	51,142	7,258	16.54%	76,253	(25,111)	-32.93%
NET	8,217	18,017	9,800	119.26%	(25,336)	43,353	-171.11%
<i>*Bonds Paid in October</i>							
Wastewater Cash on Hand Balance							
WW General Fund	235,910	219,065	(16,846)	-7.14%	330,741	(111,677)	-33.77%
Certificate of Deposit	101,375	101,437	62	0.06%	100,235	1,203	1.20%
Total Cash	337,285	320,502	(16,784)	-4.98%	430,976	111,677	-25.63%
WW Accounts Receivable							
30 Day	60 Day	90 Day	Over 120 Days	Advance Payments			
	80,882	4,490	2,228	35,149	(4,392)		
TOTAL WW Accounts Receivable January 2012					118,356		
Accounts Receivable January 2011					144,162		
						-17.90%	

**January 2012
Department Head Report
Kerry Leichtman
Assessor**

BETR: January 3 was the deadline for businesses to file their BETR forms, and a few business owners came in at the deadline to get help with their forms.

Sales Verification Surveys: We are now regularly sending out these surveys after processing transfers each month. I fine-tuned the letter a bit, doing my best to explain the importance of receiving residents' help in understanding the nature of real estate transfers in town.

Exemptions: Received an exemption application from Mid-Coast Habitat for Humanity. They bought a property on West Street that used to be Peter Hill's workshop. After working with them to clarify a few points on their application I approved the exemption. This was an easy application to approve as their activities clearly benefit the public.

Eileen meticulously went through our Veteran Exemption and Homestead Exemption files (active and inactive) checking them against our Vision records. She discovered quite a few instances of widows/ers who needed to add their signature to a Homestead, or apply for Widow/er benefits after the death of their spouse, people who moved within Rockport and needed to update address info on their Vet and/or Homestead applications, and a few instances of people who have moved and should no longer be receiving either exemption from this town. Most people came right in to update their records after being contacted. Also discovered one resident who moved within Town, still owns both properties and was receiving a Homestead on both. I sent them a Supplemental Tax Bill to recover the unintended exemption.

Vision Records: After a couple of false starts we have finally changed account numbers on all Vision records. The tech support folks (Mike Regis) at Vision wrote a program to change the 6000+ real estate records. Eileen changed the 350 personal property records manually.

Eileen: Speaking of Eileen, she has successfully navigated her way through probation!

Deeds and Mapping: As always, working on deed issues. This month I've had two deeds that originated in California and because laws are different state to state they don't conform with Maine law requirements. Have been in correspondence with the attorneys – a slow process.

Education: To that end, I'll soon be attending a seminar about the differences in assessment practices in different states and regions. Problems due to misperception often comes up with people who move here from out-of-state. This will help me anticipate issues.

I attended the MEGUG Utility Conference in Bangor. Some of it was very interesting – most notably a presentation about aerial mapping. Our aerial photography is quite old. The state GIS office has enlisted the county governments to help towns get or update photography by sharing costs and resources. The difference between going this way or on our own is huge. I have since been in contact with Andy Hart and will continue to keep Rockport in the loop on this issue. It looks like we'll be able to update in 2013 or 2014 for a very low cost.

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Sue Dates, Rental Agent
RE: **Opera House Department Head Report**
DATE: **January 2012**

(E-Mail a copy to Stacey! As well as Bob.)

During the month of January the Camden/Rockport Animal Rescue League (CRARL) held a benefit dance; Seton School and the CSD rented the meeting room for a meeting; & Everyman Repertory Theater held a night of auditions for their plays.

Revenue for January was \$330.00. The Opera House was used for at least one event on 7 of the 31 days. The insulation project was started this month and we only rented when we could be sure that we could clean up from the insulation and it didn't interfere with the project.

Town meetings held in the Opera House Meeting Room this month were the Select Board monthly meeting and a workshop to discuss RES East and the Planning Board meeting. The Zoning Board meeting was canceled. These meetings were televised. VIE and the Chamber of Commerce held a meeting. The Library sponsored the Tom & Mac Show with the Camden Conference. This has become a well attended annual lecture.

Maintenance this month included: finishing the cleanup from the sprinkler system flushing project by finishing the ceiling project in the downstairs hall way, keeping the place clean during the insulation project -which is a major undertaking. We have cleaned up and put back items in the basement, picked up & covered chairs in the auditorium; helped move items from the closet to insulate there; purchased paint (which matches the walls) and painted the many "plugs" that were put in the walls to spray in the insulation; cleaned the walls, woodwork, fans, a/c vents, backstage – everything, heating vents, cleaned the floor and the stage, the rugs and steps, and many other areas we knew existed and didn't think would be affected. Everywhere in the auditorium was affected by the insulation and the "dust" that came from this extensive project. I think that we will be cleaning up for a while as the insulation drifts down – especially on stage. We have very high ceilings with lots of ropes and pipes to hold the insulation. Due to change orders and the lack of insulation in certain areas, this is taking longer than originally planned. Other maintenance included: making sure the meeting room was ready for the various meetings, setting up for Everyman auditions and picking items up after, setting up for the Tom & Mac show lecture and going in the next day to remove all the chairs and set up for the dance. Randy only had to clean up after this dance, as there was another one scheduled for the first weekend in February.

Last year maintenance included: sealing the lower entry tile for weather, routine maintenance, & touch up painting several areas. Rentals were an Odeon rehearsal and 2 recitals and a celebration of life service. The Library used the auditorium for the Tom & Mac lecture and the meeting room for 2 shows. We hosted a representative of Governor LaPage for a meeting in the meeting room. Revenue was \$640.00 and the building was used for at least one event on 10 of the 31 days.

Director's Report January 2012
Rockport Public Library

Circulation	Children / YA	Adults	Total	% Change
January 2012	1530/332	3582	5444*	+ .9 %
January 2011	1916	3482	5398	

Circulation: totals of materials checked out of this library by our patrons

**includes 100 honor system items*

Attendance	Children / YA	Adults	Total	% Change
January 2012	330/63	1868	2261	+ 4.6 %
January 2011	198/91	1872	2161	

Attendance means visits: People coming into the library. We do this by hand. We do not have a door counter. This number therefore, is conservative.

Interlibrary Loan	January 2012	January 2011	% Change
Incoming	511	592	- 13.7 %
Outgoing	590	382	+ 54.5 %

***Increase due to change in reporting method as well as increase in usage.*

Computer Usage	January 2012	January 2011	% Change
	348	254	+ 37 %

Computer usage: Calculated by number of sessions computers are in use

Reference	January 2012	January 2011	% Change
	246	261	- 5.7 %

Technology Classes	January 2012	January 2011
	5	2

Programs	Program type	No. of Programs	Participants
	Adult	19	454
	Child	17	Adults 75 Children 286
	Total	36	Total 361
			Total 815

Volunteers

- Volunteers gave **83.5 hours** of support in January. This does not take into account the numerous hours related to the book sale. Book sale volunteers sort and price

books all year long. In-house library volunteers help process books, shelve, provide tech support, facilitate programs, and other duties as assigned. This resource has tremendous value for the town. These are vital jobs that truly assist in the operation of the library. We would not be able to run the library as well as we do without our dedicated volunteers.

Desk Income, Gifts, Grants, or Donations in January: \$1666.29. Other desk income includes donations for coffee, fines, non-resident fees, and photocopy charges (*a detailed report is provided at the monthly library committee meeting*).

Activities, services, and programs:

815 people attended library programs or benefitted from outreach programs in January:

- Community outreach at local daycare center with Liza Walsh
- Chess club
- Friday Science class for kids with Lindsay Pinchbeck
- Camden Conference Community event with Mac Deford and Tom DeMarco
- Monthly Large Print Book exchange to local senior living facility
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- French movie night for French Group members Facilitated by Dennis Healy
- Weekly story time for babies and toddlers with Liza Walsh
- Drop-in Mah-Jongg group on Wednesday evenings and Saturdays
- After-school story time on Wednesdays with Liza Walsh
- Monthly BookLovers' Café

Molly Larson, Library Director
March 9, 2012

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Steve Beveridge, Director **Public Works** Department
RE: **Department Head Report**
DATE: **January 2012 (from December 30 thru January 26)**

(E-Mail a copy to Stacey! As well as Bob. Deadline is the 10th of the month)

1. Worked on: picked up the '07 Freightliner after work had been done to it; replaced a caliper and rotor on the '04 #2 F550; worked on several different sanders during the month; replaced cutting edges on a few wings and several plows; worked on the '01 Freightliner for plowing & sanding; took the '04 Freightliner to Bangor for a repair
2. Road Construction: Worked on the final end of the PW Water line – coordinated effort with Farley & Son and Aqua Maine Water –a trench was dug from the new fire hydrant to our building, pipe run in an insulated trench, and connected to the building. Four Seasons then came in and hooked the water up. Due to the warmer weather this project has finally been finished and the Public Works Department has good, usable water and is hooked onto the sewer system. Had to do a small patch on Rt. 1 that didn't stay and do large patch on the same spot a week later on top of the water line. We hope that the second one will keep Rt. 1 in one piece until spring when we can pave it. Cleaned up the yard after sewer/water project completed as best as we could.
3. Garage: cleaned the upstairs stockroom; picked up around the garage; picked up waste oil and did a little work on the waste oil furnace
4. Meetings: discussed budget at town office; several personnel policy meetings
5. Harbor: picked up trash and doggie bags at the harbor (trash hopper removed for winter)
6. RES East- site walk at the school with the Select Board & others; started meeting with asbestos abatement people to find out costs and the process
7. Library: picked up granite for the memorial seat at the Library
8. ROH: Insulation project started on Jan. 9 – oversaw this and stopped in to check on how things were going-several times. A camera was used to find the spots in the walls of the auditorium that had little or no insulation; insulation put on the cellar walls; a walkway was built in the attic with insulation placed in the top side walls of the auditorium and on the floor of the attic. Insulation was sprayed on the a/c ducts to help keep the a/c cold air in the vents and to cool down the auditorium.
9. MCSWC – sanded when they needed it; Gary worked on their Kenworth truck in our garage; Gave MCSWC small amount of sand so they could do own patch sanding
10. Checked a stream where the beavers build dams and the water backup runs into a local business and into the road on at least 2 occasions during the month
11. Hauled the largest lift from Rockport Elementary School to the Middle School in Camden and back again when finished. This is a win-win situation for the town, as we borrow a smaller lift for projects in town and at the Opera House
12. Snow "events": Jan. 1 started the year with a sanding; Jan. 10 – sanded in the morning; on Jan. 12 got ready to plow snow-plowed and sanded; came in at 3 am on the 13th to sand and scrape; plowed and sanded on Jan. 16 holiday and came back in the next day at 4 am to plow, sand, & scrape – sanded 3 times that day; on January 20 we started sanding and plowing at 3 am; on Jan. 21 sanded from midnight until 4 am; on the 23rd we got ready for freezing rain (missed us). We used 156.96 tons of salt from 5 deliveries during January.
13. Steve and Susan worked on various budgets almost each day of the month. We have the public works budget, opera house budget, res east budget, cemeteries budget and the parks and rec budget that comes from our office. Although the cemetery and parks and rec budgets are somewhat straight forward, the other 3 take a lot of time with many phone calls and lots of revisions done this year. All these were due on January 13 and we didn't make the deadline.

14. Cold patched various roads at least 2 times
15. Cut trees on Chris' Rd.; cut limbs on Summer St. & Mechanic St.; cut brush and limbs on several other roads and streets around town. This included chipping in some places and lots of cleanup
16. Worked on a water flow problem on Birch St. & one on High St.
17. Took the Christmas lights off the trees and took the trees down. Picked up the evergreen rope from Mary Lea Park after the Garden Club took it down. Took down the wreaths from the bridge.

Man hours available this month – 999 regular hours & 342 snow/overtime hours = 1,341;

Approximate man hours on the above projects – 1,288.

This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on the F450; #2 F550 at Rockland Ford; 08 F350; '10 Freightliner plow; '04 #2; cutting edges changed; several sanders, wings and plows worked on; Oshkosh; and the loader. At the garage we cleaned the wash bay and garage; pushed water into the drains many times after storms; cleaned the break room several times. Many storms this month – plowed, sanded and/or spot sanded at least 17 times/days during the month. Attended several Parks & Rec Committee meetings; 2 ROH Committee meetings; a Planning Board meeting and SB workshop. Plowed RES East out; took down Christmas trees and lights before one major storm hit; set back snow banks to make room for more snow; set back Mt. Pleasant with the Oshkosh and the backhoe; Andy Field and Randy Mank helped spot plow during bad storms; we helped Andy move snow around the pump stations with our loader; cleaned up fire hydrants and catch basins several times; hauled snow after large storms at least 3 x; 7 salt deliveries totaling 228.7 tons of salt; 2 pallets of calcium for walkways and sidewalks delivered; picked up waste oil; cold patched; hauled the Harbor boat to Yachting Solutions for winter maintenance and they brought it back before a major storm; purchased and picked up a 350 gallon tank for storage of hydraulic oil; serviced the air compressor; garage doors serviced, 1 door replaced, and one more ordered; worked on budgets.

Man hours available in Jan. 2011 were 986.5 & 539.5 overtime & plow hours = 1,526 hour. We could account for 607 regular hours & 925 snow hours = 1,532. Many snow storms and cold weather with much small spot sandings and total town sanding to keep the roads clean and safe. A large difference from 2012.

ROCKPORT POLICE DEPARTMENT

JANUARY 2012

OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	0	08
202/ Sgt. T. Ford	15	08
203/Wes Butler	09	04
204/Dana Smith	25	21
205/Dan Brown	0	04
211/ C. Cooley	06	04
212/ P. Spear	0	08

VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	7,020	443.4	15.8

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02/01/12
08:05

Rockport Police Department
Law Total Incident Report, by Nature of Incident

Page: 111
1

Nature of Incident	Total Incidents
911 Hangup	8
Administrative	9
Agency Assistance	13
Alarm	25
Animal Noise	1
Animal Problem	5
Animal Welfare	1
Attempt to Locate	1
Car/Vehicle Fire	1
Car/Deer 10-55	2
Check In Per Court Order	21
Citizen Assist	7
Citizen Dispute	1
Civil Problem	3
Criminal Mischief	1
Detail Assignment	26
Disorderly Conduct	5
Domestic	4
Controlled Substance Problem	2
Emergency	1
Traffic - Erratic Oper Vehicle	18
Escort	1
Fingerprinting	2
Fire Alarm	9
Found Property	4
Fraud	2
Gas Drive Off	1
Harassment	4
Hit and Run 10-55	1
Information Report	15
Intoxicated Person	3
Juvenile Problem	1
Lost Property	2
Missing Person	1
Nuisance	1
Overdose	1
Paperwork Servd For Othr Agenc	4
Parking Problem	8
Traffic Accident w/ Damage	10
Traffic Accident, w/ Injuries	1
Probation/Bail Check	2
Property Check	36
Property Damage, Non Vandalism	2
Public Works Referral	10
Radar Detail	7
Recovered Stolen Vehicle	1
Suspicious Vehicle	6
Suspicious Person/Circumstance	4
Theft	4
Threatening	1
Traffic Hazard	10
Traffic Violation	43
Traffic Stop	8
Trespassing	1
Unsecure Premise	3
Utility Problem	2
Vehicle off roadway no damage	1
Vehicle Maintenance	7
Wanted Person	3
Well-Being Chck	23

Total Incidents for This Report: 400

02/01/12
08:07

Rockport Police Department
Law Incident Analysis, Time Reported

111
Page: 1

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	1	0	0	0	1	0	3	5
01:00-01:59	0	1	1	1	1	0	2	6
02:00-02:59	0	0	0	0	1	1	1	3
03:00-03:59	1	0	0	1	3	2	2	9
04:00-04:59	0	3	0	1	0	3	1	8
05:00-05:59	7	2	1	1	3	1	5	20
06:00-06:59	1	9	6	1	0	1	6	24
07:00-07:59	3	3	4	0	3	4	0	17
08:00-08:59	1	5	2	1	3	1	5	18
09:00-09:59	2	1	0	3	1	4	1	12
10:00-10:59	0	2	1	4	1	2	4	14
11:00-11:59	1	4	3	2	2	6	2	20
12:00-12:59	2	5	0	2	3	5	1	18
13:00-13:59	6	5	4	4	1	2	5	27
14:00-14:59	8	5	5	5	3	3	2	31
15:00-15:59	7	4	7	4	6	3	2	33
16:00-16:59	10	7	4	7	1	2	3	34
17:00-17:59	8	5	6	2	3	0	8	32
18:00-18:59	1	3	2	4	2	4	3	19
19:00-19:59	5	2	1	3	4	3	2	20
20:00-20:59	0	1	0	0	1	1	2	5
21:00-21:59	4	2	0	1	2	0	0	9
22:00-22:59	1	1	0	0	2	0	2	6
23:00-23:59	2	0	1	2	3	2	0	10
Total by Day	71	70	48	49	50	50	62	400

Report Includes:

All dates between `00:00:01 01/01/12` and `23:59:59 01/31/12`
All agencies matching `0704`
All offenses observed
All offenses reported
All offense codes
All nature of incidents
All location codes

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BRUCE WOODWARD, FIRE CHIEF

I attended the annual meeting of Knox County Mutual Aid Association at the Haven Restaurant with Deputy Chief Charles Knight and Assistant Chief Todd Philbrook. This is always a great chance to meet with and get to know the other fire department officers in the county that we work with on mutual aid calls. We get to talk with those officers about issues and special equipment that can affect performance on those mutual aid calls.

I worked on compiling year end fire reports and statistics for the year 2011. All individual firefighter training records were printed and filed. We had a very good year with no large loss structure fires. Below is the number of incidents per year we have responded to in the last five years:

2011 – 156
2010 – 166
2009 – 138
2008 – 201
2007 – 199

During January, we responded to our first chimney fire of the winter heating season. With many residents burning wood we have had very few chimney fires the past few years.

Training for the month focused on the many tools and pieces of equipment on our apparatus and how it is used. Annual refresher training for these tools, is needed to keep our skills ready for the next emergency incident.

Report Period: 01/01/12-01/31/12
Comparables: 01/01/11-01/31/11

Calls by Incident Type	Percent of Total Calls 2011	Percent of Total Calls 2012	Total Incidents 2011	Total Incidents 2012
Structure Fires	0.00%	7.69%	0	1
Vehicle Fires	0.00%	0.00%	0	0
Other Fires	0.00%	0.00%	0	0
Overpressure Ruptures, Explosion, Overheat	10.00%	0.00%	1	0
Emergency Medical Treatment	0.00%	0.00%	0	0
All Others	0.00%	0.00%	0	0
Hazardous Condition Calls	30.00%	7.69%	3	1
Service Calls	0.00%	15.38%	0	2
Good Intent Calls	30.00%	38.46%	4	5
Severe Weather or Natural Disaster Calls	0.00%	0.00%	0	0
Special Incident Calls	0.00%	0.00%	0	0
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.00%	0.00%	0	0
Other False Calls	30.00%	30.77%	3	4
Total Calls	100%	100%	11	13
Total Fire Dollar Loss	\$0.00	\$0.00	0	0
Total Dollar Loss	\$0.00	\$0.00	0	0