

**TOWN OF ROCKPORT  
DEPARTMENT REPORTS  
JANUARY 2013**

**General Government**

Thomas Ford, Planner/Community Development Director  
Linda Greenlaw, Town Clerk  
Virginia Lindsey, Finance Director  
Kerry Leichtman, Assessor

**Culture and Recreation**

Susan Dates, Rental Agent, Rockport Opera House  
Molly Larson, Library Director

**Public Safety**

Stephen Beveridge, Public Works Director  
Craig Cooley, EMA Director – Nothing to Report  
Mark Kelley, Police Chief  
Abbie Leonard, Harbor Master – No Report Received  
Bruce Woodward, Fire Chief

TOWN CLERK  
MONTHLY REPORT  
JANUARY 2013

- We issued 0 (0) Hunting License, 7 (7) Fishing Licenses, 10 (9) Fishing and Hunting Licenses, 1 (1) Coyote Night Hunting Licenses, 0 (0) Muzzleload, and 0 (0) Complimentary (Over 70) License. Fees collected totaled \$599.00 (\$557.00).
- 12 (14) Boat Registrations, 21 (21) Snowmobiles and 0 (1) ATV Registration were issued. Fees collected were \$1,126.00 (\$1,384.00), which includes \$40.00 (210.00) sales tax.
- We issued 300 (331) dog licenses and 1 (1) Kennel License at a fee of \$1,172 (\$1,275). We made 319 (285) reminder calls to our residents notifying them that it was time to renew their dog licenses before the end of the day January 31<sup>st</sup> in order to avoid a \$25.00 per dog late fee. As a result of disconnected phones or no one answering the phone, we sent 26 (30) friendly reminders to notify our pet owners that it is now time to relicense their dog(s).
- Processed 9 (3) transfers, 123 (139) passenger cars, 10 (13) commercial vehicles, 5 (5) trailers, 0 (0) motor homes, 1 (2) farm truck, 0 (0) antiques, 0 (0) special equipment, 0 (0) tractor/special mobile, 2 (2) duplicate registrations and 0 (0) duplicate stickers. Monies taken in for these transactions (excise tax) totaled \$38,606.06 (\$36,769.61) (up 4.99%).
- We processed \$88,549.58 (\$127,913.24) in real estate taxes this month as a result of sending (48) foreclosure notices which will mature on February 28th. This includes twelve timeshares and twenty-four residences. In 2012, there were 48 foreclosures (10 timeshares & 38 residences).
- 0 (396) Harbor Bills were sent this month. This is for the 2013-14 mooring, tie-off, dinghy rack space, commercial float and commercial hauler fees. Harbor fees collected this month are as follows: Excise tax on boats \$796.20 (\$503.60) plus \$4,374.31 (\$3,193) for merchandise, mooring, tie-off, waiting list fees, etc. for a total of \$5,171.51 (\$3,696.60).
- I took minutes for the monthly Select Board meeting. Prepared and submitted annual budget to the Finance Director. Attended several meetings including Bruce's Retirement Planning and several meetings regarding personnel issues. Appointed as Acting Town Manager.

\*The first number represents 2013 and the second one in parenthesis 2012

**Virginia B. Lindsey**  
**Rockport Finance Director**  
**Monthly Report - January 2013**

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

**The report for the month of January 2013 includes the following:**

- Investments were up this month by 2.85%; Wastewater investments at The First earned 0.85%.
- Interest earned on general funds was at the rate of 0.40% (last month 0.40%)-no change.
- 53.04% of taxes have been paid for FY 12-13; \$5.78 million outstanding.

	Previous Month December 2012	Current Month January 2013	Difference	% Change	One Year Ago January 2012	Difference	% Change
<b>Budget</b>							
Wages	131,609	143,973	12,364	9.39%	113,657	30,316	26.67%
Other Expenses	828,544	938,569	110,025	13.28%	1,032,859	(94,290)	-9.13%
Total Expenses	960,154	1,082,542	122,388	12.75%	1,146,516	(63,974)	-5.58%
Total Revenue	388,465	203,916	(184,549)	-47.51%	261,715	(57,799)	-22.08%
NET	(571,689)	(878,626)	(306,937)	53.69%	(884,801)	6,175	0.70%
<b>Cash on Hand Balance</b>							
General Fund	2,570,378	1,692,724	(877,654)	-34.14%	1,338,982	353,742	26.42%
<b>Taxes Paid (for the month)</b>	212,168	75,534	(136,633)	-64.40%	106,504	(30,970)	-29.08%
<b>Taxes Paid (to date)</b>	6,447,028	6,522,563	75,534	1.17%	6,462,687	59,876	0.93%
<b>Investments</b>							
Public Assistance	338,039	347,662	9,623	2.85%	323,055	24,607	7.62%
Cemeteries	427,207	439,368	12,162	2.85%	408,270	31,098	7.62%
Wastewater			-		272,368	(272,368)	-100.00%
Total Investments	765,246	787,030	21,785	2.85%	1,003,693	(216,663)	-21.59%
<i>Wastewater Investment transferred to The First.</i>							
<b>Wastewater</b>							
Expenses	23,121	28,362	5,241	22.67%	69,158	(40,796)	-58.99%
Revenue	33,482	58,123	24,641	73.60%	51,142	6,981	13.65%
NET	10,361	29,761	19,400	187.24%	(18,016)	47,777	-265.19%
<b>Wastewater Cash on Hand Balance</b>							
WW General Fund	132,743	162,504	29,761	22.42%	219,065	(56,561)	-25.82%
The First-Investment	276,917	379,254		36.96%		379,254	
Certificate of Deposit*	102,091		(102,091)	-100.00%	101,437	(101,437)	-100.00%
<b>Total Cash</b>	511,751	541,758	30,007	5.86%	320,502	221,256	69.03%
<i>*CD Closed; Funds transferred to The First</i>							
<b>WW Accounts Receivable</b>							
<b>30 Day</b>	<b>60 Day</b>	<b>90 Day</b>	<b>Over 120 Days</b>	<b>Advance Payments</b>			
	109,252	5,811	2,799	29,554	(4,192)		
TOTAL WW Accounts Receivable January 2013					143,224	21.01%	
Accounts Receivable January 2012					118,356		

**January 2013  
Department Head Report  
Kerry Leichtman  
Assessor**

Abatements: Received an application to the Board of Assessment Review from the Center for Furniture Craftmanship appealing my denial of their abatement for this year's taxes. As background: the Center had been receiving an institutional exemption as a benevolent and charitable organization. Since becoming assessor, I have been reviewing all exemption and current use files as time allows. I disagreed with a previous assessor's determination that the Center qualifies for the exemption and asked them to reapply. In my letter I explained the nature of my disagreement with their exempt status and asked them to pay particular attention to those aspects in their reapplication. State law allows me to require reapplications.

The Center did reapply. I considered and then denied the application. I then sent them a tax bill. They paid the bill and applied for an abatement. I denied that application twice (after denying, the Center's exec director brought me additional information and asked me to reconsider – I did and denied again).

Their application to the B.A.R. is an appeal of that last denial. The hearing is scheduled for April 9, 2013.

Budgeting: 2013/14 budgets were due to Ginny this month. I made a few radical adjustments to how this department will operate, most notably is the elimination of the assessing assistant position. Serving Rockport with assessing functions is more than a one-person job. I intend to substitute the assistant with contractors. Linda has agreed to "loan" me Shay Grant for three hours a month to handle the inputting of real estate transfers and address changes. I will hire contract help to process personal property, and for assistance with property inspections. I used John O'Donnell and Associates for some inspection work last year and was very pleased with the results. Melody is capable of handling walk-in questions and minor telephone inquiries.

The Governor released his budget proposal for next year. It is draconian in its cuts to services, in its shifting of expenses from the state to the town, and in its shifting of revenues from the town to the state. Ginny and I have worked together to understand and calculate the possible impacts to Rockport.

Meetings: I was in Augusta, on the day the budget was announced, attending an executive board meeting of the Maine Chapter IAAO. We recently moved our meeting location to a conference room at Maine Revenue Service's office space. The Director of the Property Tax Division of MRS and a few other MRS staffers attended the meeting. They were nervously anticipating the budget but had no idea what would be in it. Past administrations from both parties used to consult with MRS when building their budgets and when considering modifications to property tax programs. This administration has not followed in this practice.

E-911: Created a new road and registered it with E-911. Michelle Lane is located in the Village at Rockport condominium development on Route 1 across from Down East magazine. It intersects with Route 1 and with Hilltop Drive.

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen  
FROM: Sue Dates, Rental Agent  
RE: **Opera House Department Head Report**  
DATE: **January 2013**

During the month of January Bay Chamber sponsored VoXX for a rehearsal and concert and held an Odeon Rehearsal and Concert.

The Opera House was used on 10 of the 31 days and revenue was \$318.00.

Town meetings held in the Opera House Meeting Room this month were the Select Board. The Planning Board and the Zoning Board were canceled. The Library used the meeting room for architects interviews and VIE was held.

Maintenance this month included: cleaning the vents in the stove, cleaning the auditorium and balcony, keeping everything setup in the meeting room, and doing touch up painting. Randy helped keep the building accessible for events after the various snow storms and has kept the heat running with constant checking and support from Steve and Mike. We had a couple of problems with parts that have been replaced, but during the cold weather it took everyone to check to be sure that the building's heat was on. Randy has taken some balcony chair backs apart and is trying to use pieces we have and some he has "manufactured" to make one complete back. The chairs are so old that we don't know where they were purchased and can't find replacement pieces. Randy is trying to keep them in as good a condition as possible.

Last year maintenance included: finishing the cleanup work from the sprinkler system flushing done in late November/early December; the insulation project was started and this involved much cleaning in the auditorium from the sprayed in insulation, we managed to fairly well match the 20 year old yellow paint and patched the holes that were made in the walls; chairs were picked up – covered – put down for a few events – picked up again and covered. Trying to keep the "dust" level down was almost a full time job, especially on stage as the insulation from the attic drifted down thru the small spaces by the curtain. This took longer than originally planned due to change orders from spaces that had no insulation when the infrared camera was used. Several meetings were held in the meeting room with changing setups. The "dust" from the insulation was found everywhere – even in the meeting room. The building was used on 7 of the 31 days – mostly in the meeting room – with revenue at \$330.00.

## Rockport Public Library

January 2013

Circulation	January 2013	January 2012	% Change
Children	1293	1530	- 2.5 %
Young Adults	281	332	
Adults	3736	3582	
<b>Total</b>	<b>5310</b>	<b>5444</b>	

*\*Circulation: totals of materials checked out of this library by our patrons (includes 67 honor system items) closed early for storm days this month.*

Attendance	January 2013	January 2012	% Change
Adult	1944	1868	- 4.1%
Young Adults	63	63	
Children	162	330	
<b>Total</b>	<b>2169</b>	<b>2261</b>	

*Attendance means visits or the number of people coming into the library. We count this by hand. We do not use a door counter. This number therefore, is conservative. We had one bad weather day on Jan. 16 where attendance was unusually low which would impact service statistics.*

Interlibrary Loan	January 2013	January 2012	% Change
Incoming	545	511	+ 6.7 %
Outgoing	633	590	+ 7.3 %

*Interlibrary loan: books borrowed by our patrons (incoming) from other libraries and books loaned (outgoing) by this library to other libraries.*

Computer Usage	January 2013	January 2012	% Change
	420	348	+ 20.7 %

*Computer usage: Calculated by number of session computers are in use. We notice when people lose their power they depend on the library for warmth, internet access, catching up on the news, as well as finding a good book!.*

Reference	January 2013	January 2012	% Change
	216	246	- 12.2 %

Programs	Programs	Participants	Tech. Sessions
Adult	20	143	2
Young Adult			
Children	9	Adults: 26	
		Children: 140	
<b>Total</b>	<b>29</b>	<b>309</b>	<b>2</b>

*Unless a program is specifically targeted to YA the participants will be counted as children*

*Tech. sessions must be scheduled and at least ½ hour in length otherwise counted in reference statistics.*

### **Volunteers**

Volunteers gave 86.50 hours or **\$1,688.75 savings to the town** (\$968.75 or 77.5 hours calculated at \$12.50/hour). In-house library volunteers help process books, shelve, provide tech support, or facilitate programs and other duties as assigned, (\$720.00 or 9 volunteer tech support hours calculated at \$80.00/hour).

**Desk Income, Gifts, Grants, or Donations:** \$4,712.78 (Cash up was for the period of Jan 1- Feb 5, 2013) This includes \$585.00 of the income from the annual appeal 2012). In addition to the many annual appeal gifts (thank you all) we received donations from Judith & Timothy McCormally in honor of their daughter Kathleen (our library committee chair) for over 8 weeks of interlibrary loan services; other gifts to support interlibrary loan from anonymous from Camden, Maxine Stanley, and Antonia Munroe Fischer; a donation given in memory of Marge Hanna from Susan Hanna; a gift from Sandra Heimann for the Peter Heimann Memorial Fund; and a gift from the Monday Club. We are grateful for the support of all of our donors. Thank you!

Included in the amount mentioned above was a settlement due to the water damage from the leaking in the children's room. \$1,971.18 was paid to Superior Restoration for sheetrock repair, carpet cleaning, and painting. All costs were covered but the settlement.

**Activities, services, and programs:** It was an especially busy month for programs!

**309 people** attended library programs or benefitted from outreach programs in January

- Community outreach at local daycare center with Liza Walsh (Liza has agreed to continue with programming until her replacement starts on Monday, February 25). She will then provide some additional time for training and a smooth transition for the new children's librarian.
- Individual lessons on eReaders and other technology
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers with Liza Walsh
- Weekly Wednesday after-school story time
- Drop-in Mah-Jongg group on Wednesdays and Saturdays
- BookLovers' Café facilitated by Ann Filley
- Monthly Writers Group with Fran Hodgkins
- Twice-monthly Poet's Corner with local poets George Chappell and Jim Ostheimer (Jim and George took their show on the road this month and did a reading at Jensen's Pharmacy in Rockland).
- RPL French Group hosts **Cine Francais** facilitated by Dennis Healy

### **Staff Announcements:**

Kim Slocomb has accepted the job of Children's Librarian. You may remember Kim from when she previously worked here a few years ago. Through her career she has been a cataloger, a branch library supervisor, circulation librarian, and a volunteer coordinator. As an educator...she has a degree in early childhood education, has worked in classrooms as a teacher, teaching assistant, and tutor. Kim has taken many continuing education trainings in library related issues and education. Along with her professional experience, she has years volunteering for Special Olympics and the Freedom Riders. Kim says that the children's librarian position allows her to use her skills as a teacher AND a librarian by allowing her to do what she loves most and that is working with children in the community and in a library environment. Kim Slocomb will be starting her new position here at Rockport Public Library on Monday, February 25. Thanks

to Library Committee Chair Kathleen Meil, Middle School Literacy Coach Michelle Gabrielsen, and Finance Director Virginia Lindsay for their help with the interview process.

**Other News:**

- The planning committee met with Chris Berry, Scott Simons, and Austin Smith on January 22 for our first meeting after the initial interviews of the finalists. They brought some preliminary drawings based on our conversations and their questions during their interview.

Molly Larson  
Library Director  
February 11, 2013

TO: Linda Greenlaw, Acting Rockport Town Manager & Board of Selectmen  
FROM: Steve Beveridge, Director **Public Works** Department  
RE: **Department Head Report**  
DATE: **January 2013 (from December 28 thru January 31)**

1. Worked on: Oshkosh-transfer case, tank strap; 2010 F550 & 2004 #2 F550 plows; cutting edges on several plows replaced; several sanders worked on; hoses on the loader replaced; checked sanders on trucks several times during the month-repairs made as necessary
2. Repaired 5 stiff arms on F550 wings and replace several cutting edges; took '04 Freightliner to Bangor for repair; took '09 F550 to Skowhegan to have it looked at
3. Library: put out sand/salt bucket
4. Town Office: kept sanded and salted
5. Garage: cleaned garage and readied for storms
6. Harbor: opened the boat ramp so a boat from Camden could be hauled
7. RES East : started to get building ready to tear down – met with contractors about gym and other items; met with Jim Guerra from MCSWC about logistics and what needed to be done to haul material to MCSWC
8. ROH: met with some roofing companies to discuss a new roof and estimates
9. Meetings: many Library meetings; several sewer ordinance meetings; Select Board; Harbor Walk; Conservation Commission – Kononen Beach; area public works meeting; MDOT meeting; met in regards to Fisk Lane
10. Snow and/or sand events: Dec. 28, 29, 30, 31, (long storm) Jan. 6, 7, 11, 12, 16 (major storm), 17, 19, 28, 30 – sanded, salted, and plowed during most events. Spot sanded/salted around town and in problem areas several times during the week after and in between storms. There were 13 days that had overtime from Dec. 29 to Jan. 31. This does not include the days that we had to plow and/or sand during the regular work week. It has been a busy month. Our part-time plow driver worked 78 hours this month.
11. After several storms the crew hauled snow, set back snow banks, changed cutting edges, opened catch basins, & cleaned fire hydrants out to help Bruce
12. A snow fence was made on Old County Rd. with the homeowner's permission to help stop snow from drifting onto the road as badly as it does
13. Checked out a manhole on Rt.1
14. Worked on all 5 budgets that Public Works oversees – Public Works, Parks & Rec, Opera House, Cemeteries, and RES East. The 12-31-12 figures were not in the budgets we received, so we entered them from our month end printouts. Working on budgets this year was more difficult due to all the meetings that we had to attend.
15. Picked up logs and brush on Alexander
16. Worked on a silica in sand and salt report for Rockport resident to address a concern as to the sparkle in substance blowing around after salt/sanding done in the village. Believe it was the residue of dried salt.
17. Cold patched
18. Waste oil picked up –moved around garage for storage
19. Repaired ruts on Mt. Pleasant
20. Road patrol many times
21. Picked up the new 2013 F550 from Whited Ford and brought it to the garage. Took it to H.P. Fairfield in Skowhegan to be equipped with the body, plow, sander, & wing
22. Hauled the MCSWC loader to Union for repairs and back same day
23. Repaired ditches on Amesbury, Birch, High St. – cleaned ditches and got ready for possible rain storm over snow
24. Picked up Christmas trees in Goodridge Park and the Village Green.

Man hours available this month – regular 1,466 & 778 overtime = 2,244 hours; Approximate man hours on the above projects –2021. (At the end of Dec. beginning of Jan. the crew worked 220.5 hours of overtime and 294 hours of regular time – much of which was storm related.) This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on: '07 Freightliner, '04 #2 F550, sanders, cutting edges – wings & plows, '01 Freightliner, '04 Freightliner; Road Construction – the final end of the PW Water line was installed and a small patch was put into Rt. 1 to cover the trenches across the road; cleaned the garage, stockrooms, and the outside yard; picked up waste oil; had budget meetings and attended personnel policy meetings; Harbor – picked up doggie bags and trash; RS East -site walk with SB & others and started meeting with asbestos people about removal; Library – picked up granite for the memorial seat; ROH – insulation project began- kept check of the project to make sure things went smoothly; MCSWC – sanded as needed, gave them sand for hand spreading, worked on the Kenworth truck; checked a stream for beaver dams; hauled the largest lift from the RES to the CSD and back; Snow Events – Jan 1, Jan 10, Jan 12, Jan. 16, & Jan. 21; Meetings: five budgets worked on and finished; cold patched at least 2 times; cut trees on various streets and brush and limbs on others; worked on water flow problem on High and one on Birch; too down Christmas tree lights, trees, and wreaths. Man hours available were 999 regular hours & 342 snow/overtime hours = 1341. We could account for 1288 hours.

# ROCKPORT POLICE DEPARTMENT

## January 2013

### OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	0	0
202/ Sgt. T. Ford	06	03
203/Wes Butler	06	10
204/Dana Smith	34	23
205/Robbi Shaw	10	29
211/ C. Cooley	03	06

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VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	8,030	488.0	16.4

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02/05/13  
07:58

Rockport Police Department  
Law Total Incident Report, by Nature of Incident

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Nature of Incident	Total Incidents
911 Hangup	4
Administrative	6
Agency Assistance	22
Alarm	35
Animal Problem	4
Animal Welfare	3
Non-sufficient Funds Check	1
Bail Check	2
Violation of Bail Conditions	2
Car/Deer 10-55	2
Citizen Assist	2
Civil Problem	3
Criminal Mischief	1
Detail Assignment	1
Disabled Vehicle	5
Disorderly Conduct	1
Domestic	3
Controlled Substance Problem	7
Traffic - Erratic Oper Vehicle	2
Fingerprinting	3
Fire Alarm	1
Found Property	5
Harassment	14
Information Report	1
Juvenile Problem	1
Litter/Pollution/Public Health	1
Lockout	1
Lost Property	3
Mental Health Issue	6
Missing Person	1
Burglary of a Motor Vehicle	1
DUI Alcohol or Drugs	2
Public Works Referral	1
Parking Problem	16
Traffic Accident w/ Damage	3
Traffic Accident, w/ Injuries	1
Probation/Bail Check	2
Property Check	1
Public Works Referral	1
Radar Detail	1
Runaway Juvenile	1
Stray Animal	1
Suspicious Vehicle	8
Suspicious Person/Circumstance	1
Theft	1
Theft of Services	3
Threatening	1
Tobacco Problem	3
Traffic Hazard	42
Traffic Violation	7
Traffic Stop	1
Trespassing	6
Utility Problem	7
Vehicle off roadway no damage	10
Vehicle Maintenance	1
Vehicle Search	2
Wanted Person	56
Well-Being Chck	
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Total Incidents for This Report:	383
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02/05/13  
07:59

Rockport Police Department  
Law Incident Analysis, Time Reported

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Page: 1

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	5	6	3	1	3	1	1	20
01:00-01:59	1	2	5	2	3	1	4	18
02:00-02:59	2	4	2	4	2	0	2	16
03:00-03:59	1	2	2	1	1	1	3	11
04:00-04:59	0	2	2	0	0	2	1	7
05:00-05:59	0	0	0	0	2	0	1	3
06:00-06:59	0	1	2	2	0	1	0	6
07:00-07:59	0	7	2	2	1	0	1	13
08:00-08:59	0	5	0	4	4	1	1	15
09:00-09:59	3	3	2	6	2	4	4	24
10:00-10:59	2	2	1	1	1	2	3	12
11:00-11:59	0	1	2	3	2	4	2	14
12:00-12:59	2	3	3	2	1	7	6	24
13:00-13:59	0	4	3	3	3	4	4	21
14:00-14:59	4	8	5	3	1	2	2	25
15:00-15:59	5	4	4	3	4	3	4	27
16:00-16:59	3	4	1	1	2	2	5	18
17:00-17:59	4	1	5	2	2	3	3	20
18:00-18:59	2	3	3	4	3	2	2	19
19:00-19:59	1	2	2	2	1	2	2	12
20:00-20:59	1	3	3	1	0	3	0	11
21:00-21:59	2	4	3	1	2	3	2	17
22:00-22:59	3	1	0	3	1	4	2	14
23:00-23:59	2	2	0	3	6	2	1	16
Total by Day	43	74	55	54	47	54	56	383

Report Includes:

All dates between `00:01:00 01/01/13` and `23:59:59 01/31/13`

All agencies matching `0704`

All offenses observed

All offenses reported

All offense codes

All nature of incidents

All location codes

\*\*\* End of Report /tmp/rpt\_LalEa-rplwia.rl\_1 \*\*\*

## BRUCE WOODWARD, FIRE CHIEF

I attended the annual meeting of Knox County Mutual Aid Association at the Haven Restaurant with Lieutenants John Wickenden and Charles Pearson. This is always a great chance to meet with and get to know the other fire department officers in the county that we work with on mutual aid calls. We get to talk with those officers about issues and special equipment that can affect performance on those mutual aid calls. The members of the Association elected Chief Charles Jordan the new secretary – treasurer. I am pleased to pass the position on to him after serving as the secretary – treasurer since January 1972.

I worked on compiling year end fire reports and statistics for the year 2012. All individual firefighter training records were printed and filed. We had a very good year with no “working” structure fires. Below are the total incidents per year we have responded to in each of last five years:

2012 - 162  
2011 – 156  
2010 – 166  
2009 – 138  
2008 – 201

Training for the month focused on the many tools and pieces of equipment on our apparatus and how they used. Annual refresher training for the use of these tools is needed to keep our skills ready for the next emergency incident.

Attached is a report of the types of incidents we responded to during 2012. The report included data on apparatus and personnel response as well as response times.

**Report Period: 01/01/13-01/31/13**  
**Comparables: 01/01/12-01/31/12**

Calls by Incident Type	Percent of Total Calls 2012	Percent of Total Calls 2013	Total Incidents 2012	Total Incidents 2013
Structure Fires	7.69%	11.76%	1	2
Vehicle Fires	0.00%	0.00%	0	0
Other Fires	0.00%	0.00%	0	0
Overpressure Ruptures, Explosion, Overheat	0.00%	0.00%	0	0
Emergency Medical Treatment	0.00%	0.00%	0	0
All Others	0.00%	0.00%	0	0
Hazardous Condition Calls	7.69%	29.41%	1	5
Service Calls	15.38%	0.00%	2	0
Good Intent Calls	38.46%	29.41%	5	5
Severe Weather or Natural Disaster Calls	0.00%	0.00%	0	0
Special Incident Calls	0.00%	0.00%	0	0
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.00%	0.00%	0	0
Other False Calls	30.77%	29.41%	4	5
Total Calls	100%	100%	166	17
Total Fire Dollar Loss	\$0	\$0	\$0	\$4,800
Total Dollar Loss	\$0	\$0	\$0	\$5,300

# Detailed Selected Statistics & Management Activity

Selected Coded Field: Basic: Incident Type

Report Period: From 01/01/2012 to 12/31/2012

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPS	AVG # SUPPR PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR APPR	AVG # EMS APPR	AVG # OTHER APPR	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
111	Building fires	1	0.66 %	0	11.00	0.00	0.00	2.00	0.00	1.00	11.18	11.18	6.00
114	Chimney or flue fire, confined to chimney or flue	1	0.66 %	0	10.00	0.00	0.00	2.00	0.00	1.00	8.50	8.50	8.00
131	Passenger vehicle fire	2	1.32 %	0	9.50	0.00	0.00	2.50	0.00	1.00	7.45	14.90	7.00
141	Forest, woods or wildland fire	1	0.66 %	0	0.00	0.00	6.00	0.00	0.00	1.00	6.20	6.20	5.00
142	Brush, or brush and grass mixture fire	1	0.66 %	0	13.00	0.00	0.00	2.00	0.00	1.00	13.00	13.00	4.00
143	Grass fire	1	0.66 %	0	14.00	0.00	0.00	2.00	0.00	1.00	10.73	10.73	4.00
151	Outside rubbish, trash or waste fire	2	1.32 %	0	6.00	0.00	0.00	1.50	0.00	0.50	2.73	5.47	9.50
200	Overpressure rupture, explosion, overheat other	1	0.66 %	0	8.00	0.00	0.00	2.00	0.00	1.00	4.27	4.27	9.00
251	Excessive heat, scorch burns with no ignition	1	0.66 %	0	7.00	0.00	0.00	2.00	0.00	1.00	4.32	4.32	9.00
311	Medical assist, assist EMS crew	1	0.66 %	0	0.00	0.00	4.00	0.00	0.00	1.00	2.87	2.87	16.00
331	Lock-in (if lock out, use 511 )	1	0.66 %	0	0.00	0.00	2.00	0.00	0.00	1.00	1.30	1.30	5.00
411	Gasoline or other flammable liquid spill	1	0.66 %	0	3.00	0.00	0.00	1.00	0.00	1.00	1.10	1.10	2.00
412	Gas leak (natural gas or LPG)	1	0.66 %	0	5.00	0.00	0.00	2.00	0.00	1.00	2.50	2.50	9.00
440	Electrical wiring/equipment problem, other	2	1.32 %	0	6.00	0.00	0.00	2.00	0.00	0.50	2.32	4.65	11.00
444	Power line down	4	2.65 %	0	9.25	0.00	0.00	1.50	0.00	1.00	6.29	25.17	6.25
445	Arcing, shorted electrical equipment	3	1.99 %	0	4.67	0.00	1.33	0.67	0.00	1.33	2.38	7.13	6.33
463	Vehicle accident, general cleanup	37	24.50 %	0	8.62	0.00	0.32	1.59	0.00	1.03	8.86	327.70	6.94

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521	Water evacuation	1	0.66 %	0	0.00	0.00	1.00	0.00	0.00	1.00	1.63	1.63	8.00
531	Smoke or odor removal	3	1.99 %	0	8.33	0.00	0.00	1.67	0.00	1.00	5.04	15.12	7.67
550	Public service assistance, other	1	0.66 %	0	8.00	0.00	0.00	1.00	0.00	1.00	3.73	3.73	7.00
551	Assist police or other governmental agency	3	1.99 %	0	2.00	0.00	3.00	0.00	0.00	1.00	3.63	10.88	6.33
571	Cover assignment, standby, moveup	1	0.66 %	0	9.00	0.00	0.00	1.00	0.00	1.00	10.50	10.50	18.00
600	Good intent call, other	1	0.66 %	0	4.00	0.00	0.00	1.00	0.00	1.00	1.80	1.80	3.00
611	Dispatched & canceled en route	26	17.22 %	0	3.77	0.00	1.35	0.88	0.00	0.81	0.87	22.60	3.85
631	Authorized controlled burning	2	1.32 %	0	9.50	0.00	0.00	1.00	0.00	1.50	2.74	5.48	5.50
651	Smoke scare, odor of smoke	2	1.32 %	0	9.00	0.00	0.00	1.50	0.00	1.00	3.38	6.75	7.50
671	Hazmat release investigation w/ no hazmat	1	0.66 %	0	0.00	0.00	1.00	0.00	0.00	1.00	0.68	0.68	10.00
731	Sprinkler activation due to malfunction	4	2.65 %	0	7.00	0.00	0.00	1.50	0.00	1.00	4.96	19.83	4.75
733	Smoke detector activation due to malfunction	14	9.27 %	0	7.79	0.00	0.07	1.71	0.00	1.00	4.11	57.50	7.43
735	Alarm system sounded due to malfunction	4	2.65 %	0	6.75	0.00	0.00	1.25	0.00	1.75	4.55	18.22	8.50
736	CO detector activation due to malfunction	4	2.65 %	0	6.00	0.00	0.25	1.00	0.00	1.00	3.76	15.03	9.00
740	Unintentional transmission of alarm, other	2	1.32 %	0	7.00	0.00	0.00	2.00	0.00	1.50	1.68	3.37	6.50
743	Smoke detector activation, no fire - unintentional	13	8.61 %	0	5.85	0.00	0.31	1.69	0.00	1.00	2.58	33.52	5.92
744	Detector activation, no fire - unintentional	7	4.64 %	0	6.57	0.00	0.00	1.43	0.00	1.00	2.70	18.87	8.86

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745	Alarm system sounded, no fire - unintentional	1	0.66 %	0	6.00	0.00	0.00	2.00	0.00	1.00	2.20	2.20	6.00
	Totals	151	100.00 %	0	6.63	0.00	0.53	1.37	0.00	1.00	4.63	698.70	6.58
	Mutual Aid Given Incidents	11											