

**TOWN OF ROCKPORT
DEPARTMENT REPORTS
January - 2015**

General Government

James Francomano,
Planner/Community Development Director
Linda Greenlaw, Town Clerk
Virginia Lindsey, Finance Director
Kerry Leichtman, Assessor

Culture and Recreation

Susan Dates, Rental Agent, Rockport Opera House
Ann Filley, Library Director

Public Safety

Michael Young, Public Works Director
Mark Kelley, Police Chief
Abbie Leonard, Harbormaster
Jason Peasley, Fire Chief & EMA Director (State Statistics Behind)

Planning and Community Development Monthly Report – January 2015

Permit Activity:

Miscellaneous Permits: Thirteen (13) permits were issued in November 2015. This figure includes Nine (9) building permits for accessory structures, one (1) single family dwelling and three (3) sign permits, 2 use permits and 2 entrance/911 permits. This figure is somewhat better than the ten (10) permits issued in the same month last year.

Plumbing and Subsurface Wastewater Permits: Three (3) internal plumbing permits and one (1) sub-surface wastewater permits were issued in January 2015. This figure is on par with the five (5) plumbing permits issued in the same month last year.

Notable Subdivisions and Site Plans: In January we had preliminary conversations with applicants regarding the possible changes to the Brewster Point final subdivision plan approved in 2008 and an anticipated Special Exception and/or Site Plan application to be filed by the Knox County Homeless Coalition to expand existing services at 149-169 Old County Road.

Boards & Committees:

Conservation Committee: No assignments in January for Planning and Community Development department.

Harbor Committee: We attended the January 22nd meeting to review and refine the bidding specifications for the 2014 SHIP grant award project and provided updates on the 2013 BIG grant award project closeout.

Library Committee: We attended the January 20th meeting of the Committee to provide background and review details for our “site specific” RFQ for engineering services and ensure appropriate coordination with another study to be by outside consultant Steve Podgajny which will focus on Library programming in general and no particular site.

Ordinance Review Committee: The Work Plan for 2015 was approved by the Select Board on January 16th and the first two weekly meetings of the ORC were held on the 22nd and 29th (Thursdays 8:00 a.m. at the Town Office).

Pathways Committee: At the request of the Camden – Rockport Pathways Committee we researched a grant program called peopleforbikes.org and attended the January 4th regular meeting. The Committee determined that a project in Camden was the best fit or highest priority for this particular grant application.

Planning Board: The Planning Board did not meet in January due to lack of business.

Select Board: Reviewed and approved ORC Work Plan at the Board’s regular January 16th meeting as noted above.

Zoning Board of Appeals: The ZBA did not meet in January.

High Priority Projects

2013 BIG Grant: The Town of Rockport received a Boating Improvement Grant (BIG) through MDOT for lighting and dock power at the Harbor in the amount of \$99,975. An additional \$43,000 in matching funds has been committed by the Town for a total project budget of \$142,975. Total project cost is now \$158,732 not counting Town labor and equipment. This leaves a funding shortfall of \$15,757. During the month of January, the final billing was provided by CC Electric and we requested guidance from MDOT on our request for reimbursement.

2014 SHIP Harbor Grant: The Town has been awarded a 2014 Small Harbor Improvement Program (SHIP) grant through MDOT to install 5 new floats for a total project cost of \$53,400. The floats will be constructed by the Town as in-kind matching funds. In January we prepared a formal request for quotes on the float materials and an RFP for bids to drive the pilings which were approved by MDOT and issued by the Town.

Bond funded projects approved by the Voters. In January we prepared and issued an RFQ to procure the services of an engineering firm to aid in design, bid specifications and inspections during construction of several projects bonded by the Voters at 2014 Annual Town Meeting as follows: \$600,000 for Mill Street Bridge Engineering and Replacement; \$200,000 for Pascal Avenue “High” Sidewalk Engineering and Repairs; for \$177,200 School Street Engineering, Drainage Improvements and Reconstruction; \$125,000 for Mount Pleasant Street Engineering and Repairs; \$120,000 for Public Works Garage Roof Replacement; \$ 90,550 for Summer Street Engineering and Reconstruction; and \$85,000 for the (West Rockport) George A. Parker Fire Station Expansion.

Planning and Community Development

Monthly Report – January 2015

Policy Work

Tax Increment Finance. In January we worked with the Department of Economic and Community Development in Augusta to review the status and next steps for Town's two existing TIF Districts to follow up on the Select Board's special workshop of December 9, 2014. The official status is that our Commercial Street TIF District and Development Program are in effect as of 2000 but our 2010 application to amend that Development Program was denied. The only change successfully made to the Commercial Street TIF at that time was to add the RES site at zero additional assessed value. Our "Downtown" TIF District and Development Program are in effect as of 2010. Our 2011 application to amend the "Downtown" TIF's Development Plan was denied. DECD strongly recommends that the Town seek assistance from outside counsel specializing in TIF Districts.

Staff news

Good as new. Code Enforcement Officer Scott E. Bickford had a successful operation on his (other) shoulder in January. Scott was back on the job after three weeks and rehab is going well. During his absence Alternate Code Enforcement Officer Jamie Francomano covered several items of Permit Activity including site inspections with extra coordination by Administrative Assistant Melody Sainio in the office.

**TOWN CLERK
MONTHLY REPORT
JANUARY 2015**

- We issued 3 (4) Fishing Licenses, 9 (7) Fishing and Hunting Licenses, 1 (0) Fishing & Archery, 0 (1) Archery License, 0 (1) Expanded Archery License, 1 (0) Coyote Night Hunting License, 1 (0) Saltwater Fish Registry, 1 (0) Resident Superpack, 1 (0) resident over-70 (Lifetime) and 0 (1) Migratory Hunt. Fees collected totaled \$707.00 (\$438.25).
- 19 (14) Boat Registrations, 32 (22) Snowmobiles, 0 (2) Snowmobile Transfers and 0 (2) ATV Registration were issued. Fees collected were \$4,111.55 (\$3,985.43), which includes \$2,381.55 (\$2,696.43) sales tax.
- We issued 356 (349) dog licenses and 1 (1) Kennel License at a fee of \$11,365.00 (\$1,287.00). We made 311 (299) reminder calls to our residents notifying them that it was time to renew their dog licenses before the end of the day January 31st in order to avoid a \$25.00 per dog late fee. As a result of disconnected phones or no one answering the phone, we sent 36 (35) friendly reminders to notify our pet owners that it is now time to relicense their dog(s). On Friday, January 30th, the girls made 68 last minute calls to owners reminding them that it was the last day to renew their dog's license to avoid being charged the late fee.
- Processed 6 (12) transfers, 143 (228) passenger cars, 19 (23) commercial vehicles, 10 (8) trailers, 3 (3) farm truck, 0 (0) antiques, 0 (1) motorcycle, 1 (0) tractor/special mobile, 1 (0) duplicate registrations and 3 (5) duplicate stickers. Monies taken in for these transactions (excise tax) totaled 44,890.63 (\$48,305.74) (down 7.07%).
- We processed \$71,472.13 (\$153,093.71) in real estate taxes this month. February the 3rd, we sent 25 (33) foreclosure notices which will mature on March the 6th. This includes 8 (8) timeshares, 14 (20) residences and 3 (5) businesses. The total amount of the outstanding taxes from 2012 is \$26,974.80 (\$51,606.72).
- 382 (385) Harbor Bills were sent this month. This is for the 2015-16 mooring, tie-off, dinghy rack space, commercial float and commercial hauler fees. Sent 93 (98) Renewal Waiting List Bills. Harbor fees collected this month are as follows: Excise tax on boats \$1,500.40 (\$714.80) plus \$10,128.25 (\$11,558.00) for , mooring, tie-off, waiting list fees, etc. for a total of \$11,628.65 (\$12,272.80).
- I took minutes for the monthly Select Board meeting and a second meeting later in the month. I also attended a workshop and a Library Meeting. Helen Shaw and I met with a company regarding the purchase of cemetery software to assist with better tracking of our town cemeteries.

- **Received absentee ballots for the MSAD #28 referendum to be held on February 10th at the Rockport Town Office and at the Camden Conference Room on Washington Street.**
- **Thank you to the Public Works Department for a fantastic job keeping our roads plowed and safe. Also thanks to the Fire Department and Police Department for their part in this difficult winter month.**

***The first number represents 2015 and the second one in parenthesis 2014**

Virginia B. Lindsey
Rockport Finance Director
Monthly Report -January 2015

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

The report for the month of January 2015 includes the following:

- Interest earned on all deposit accounts was 0.85%.
- 53.53% of taxes have been paid for FY 14-15; \$6,176,316.50 remains outstanding in taxes receivable.

	Previous Month December 2014	Current Month January 2015	Difference	% Change	One Year Ago January 2014	Difference	% Change		
Budget-Current Month Expenses									
Payroll	122,287	81,690	(40,597)	-33.20%	147,704	(66,014)	-44.69%		
General Fund Checking	979,639	1,096,146	116,507	11.89%	933,691	162,455	17.40%		
Total Expenses	1,101,926	1,177,835	75,909	6.89%	1,081,395	96,440	8.92%		
Budget-Current Month Revenues/Transfers									
	463,178	197,529	(265,649)	-57.35%	260,240	(62,711)	-24.10%		
NET	(638,748)	(980,306)	(341,558)	53.47%	(821,155)	(96,440)	-19.38%		
Cash on Hand Balance									
All GF Cash Accounts	3,235,285	2,273,582	(961,703)	-29.73%	1,609,989	663,593	41.22%		
Taxes Paid (for the month)	254,605	60,350	(194,255)	-76.30%	110,893	(50,543)	-45.58%		
Total Taxes Paid-end of Month	7,054,397	7,114,748	60,350	0.86%	6,813,399	301,349	4.42%		
Investments-Bar Harbor Trust Services									
Public Assistance	288,397	275,614	(12,783)	-4.43%	252,678	22,936	9.08%		
Cemeteries	364,442	348,288	(16,153)	-4.43%	319,304	28,984	9.08%		
Total Investments	652,838	623,902	(28,936)	-4.43%	571,982	51,920	9.08%		
Investments-The First (Opened 11/27/13)									
Public Assistance	128,937	129,030	93	0.07%	127,982	1,048	0.82%		
Cemeteries	162,979	163,097	118	0.07%	161,740	1,357	0.84%		
Total Investments	291,916	292,127	211	0.07%	289,722	2,405	0.83%		
Combined Totals Investments	944,754	916,029	(28,725)	-3.04%	571,982	344,047	60.15%		
Wastewater									
** Expenses	33,329	48,826	15,496	46.49%	76,486	(27,660)	-36.16%		
* Revenue	36,078	52,102	16,025	44.42%	62,220	(10,118)	-16.26%		
NET	2,748	3,277	528	19.22%	(14,266)	17,543	-122.97%		
<i>**Expenses include Sewer Expansion Project.</i>									
Wastewater Cash on Hand Balance									
* WW General Fund	279,722	282,692	189,186	1.06%	224,366	58,326	26.00%		
The First-Investment	385,527	385,805	380,844	0.07%	382,496	3,309	0.87%		
Total Cash	665,249	668,497	3,249	0.49%	606,862	61,635	10.16%		
WW Accounts Receivable									
30 Day	27,947	60 Day	8,127	90 Day	20,856	Over 120 Days	9,711	Advance Payments	(4,362)
TOTAL WW Accounts Receivable January 2015						62,280	-55.28%		
Accounts Receivable January 2014						139,255			

JANUARY 2015
Department Head Report
Kerry Leichtman
Assessor

Reval Update: KRT Appraisals principals Ken Rogers and Rob Tozier will be in Rockport in early February to begin the process of updating our valuation schedules. In preparation I have printed out a collection of property record cards for all qualified sales from the last two years and have been reviewing sales to ensure Ken and Rob have all possible data for the project.

Abatements: I denied an abatement requested by a resident of Village at Rockport. The resident claims the site work was not properly performed which created an unstable surface on which the slab was poured causing cracking and heaving. The resident has not moved in due to this condition. Village at Rockport disputes the claim. Experts of various denominations have weighed in and the results of their studies and observations are mixed. It does not appear that the site work was properly done, but it also appears the quality of the work, while not optimum, wasn't as bad as represented by the owner. Since I could not get anyone to tell me corrective work was necessary (desirable but not necessary), I denied the application.

Preparing Megan's absence: Megan will be out on maternity leave beginning sometime in February (actually at the time of this writing, her newborn son, Lucas, is two days old). She has done an excellent job of preparing me for her absence. To that end, we have already put together our annual personal property mailing – the letter was written and printed, the form was updated, and envelopes stuffed. Before leaving Megan had the department totally caught up on all deed processing, filing, etc. Megan is an asset. Ginny and I were fortunate to find her.

Driving with Jamie: I have been introducing Jamie to some of the engineers we work with most often. It's been gratifying to see the effort he is making in learning Rockport. It's also been fun to be in on these conversations. I think people are reacting well to Jamie. Our tour of Brewster Point was guided by Mike Sabatini. That place is unbelievably spectacular. I hadn't been out there in a while and had forgotten how stunning the views are from many of the parcels.

BETR: Got a call from a business owner. She received a substantial check from the state and called to find out if it was real and what was the catch? It was her BETR reimbursement check. I assured her she could indeed cash or deposit it. She was very grateful. Megan and I put in a lot of effort trying to get local businesses in on the program, so it's gratifying to get that kind of feedback. The Governor, by the way, has been trying to eliminate the program. It's demise was in last year's budget, but was reinstated by the Legislature. The current budget submitted also includes the program's elimination.

Current Use: Farmland, Tree Growth, Open Space and Working Waterfront, are programs intended to lower taxation values for property owners who produce something everyone else can benefit from. That's the idea anyway, but the programs are loosely constructed and open to abuse. I had an inquiry from a resident looking to lower his property taxes by enrolling in Farmland. I'm not going to go into details on the application, but told the applicant I wouldn't accept him into the program. By a strict reading of statute the application was acceptable, but by any other standard it was about dodging taxes not providing a public benefit. I was pleased at the applicant's reaction. Rather than fight me he asked which program was applicable to his situation. With more than 100 acres of forest land, my response was Tree Growth. In this program, the state sets tax rates per acre for hardwood, softwood and mixed growth woodlands, that are roughly 6% of the land's normal taxable value. A person can't enter the program lightly as there is a very steep penalty for withdrawing from it. The penalty is meant to ensure there will be a return on the public's investment.

State Budget: The Governor submitted his budget to the Legislature in early January. As expected the negative impact on municipal revenues will be substantial. One of the more interesting aspects in this budget is an attempt to tax most non-profits. That is something that has been long over-due. The Legislature has failed in its responsibility on clarifying exemption statutes. One of these failings is their refusal to define charity and non-profits. In my view charities should be 100% exempt and non-profits should pay, at a minimum, the municipal and county share of the taxes. In Rockport that is 29% of the tax bill. Reducing their tax liability by 71% seems like a more than generous level of exemption. At present they pay nothing.

The current proposal will impose a tax on all non-profits except government and religious properties. For all other non-profits their first \$500,000 will be exempt, the remaining value will be divided by 2, and the remainder of that will be taxable value. Rockport has a very high percentage of exempt non-profits. As a result, I received a survey questionnaire from Maine Municipal Association asking for calculations about what would the effect of these changes be for us. It was substantial. We would gain at least \$300,000 in additional tax revenue. This would lower our mil rate 27 cents.

I wrote that we would gain "at least" \$300,000 as I have no idea, for example, how much personal property there is at PBMC. Their real estate value is \$29 million. That is also low as we don't spend a lot of time and effort keeping up with non-taxable properties. My conservative estimate is the personal property at PBMC would be three times the real estate value. That wasn't included in my calculation. On the other hand, there's no way hospitals will be included in the final version of this legislation. Also, if this was to pass I'll bet the \$500,000 threshold is raised to \$1 million. If I'm right about that, there'd be a negligible positive impact for us.

The Governor's ideas for taxing non-profits has caused some additional work for me as I've had two calls (so far) from non-profits asking what their tax would be if the Governor's plan sticks.

Turn-Around Docs: Each year the state sends me a spreadsheet listing sales that occurred during the past year that they think are qualified sales. My role is to check the accuracy of the data sent, fill in the many blanks to complete each record, agree or disagree with their judgment call. If I disagree I also have to state why the sales does not qualify. The data is then used to calculate our state certified ratio. This was completed in January.

Budget: Budgets were due in January for initial review by Ginny. The assessing department budget is relatively flat from last year to current, rising 0.61% in real dollars.

TO: Rick Bates, Rockport Town Manager & Select Board
FROM: Sue Dates, Rental Agent
RE: **Opera House Department Head Report**
DATE: **January 2015**

During the month of January the Opera House auditorium was rented by Martha's Place of the Performing Arts for rehearsals and a dance recital and the meeting room was rented by the Maine Coast Heritage Trust for a staff meeting.

Revenue for the month of January was \$738.00 and the Opera House was used 7 days of the 31.

Town meetings held in the Opera House Meeting Room this month were the Select Board regular meeting and a Public Hearing on the C/R Middle School Proposal. The Planning Board and the Zoning Board meetings were canceled. The Library held a presentation by Captain Peter Wilcox in the auditorium. A Fiber Optics workshop and presentation was, also, held.

Maintenance this month included: the successful inspection of the chair lift. The 5 year 500 pound test was done. A thank you to Geoff for setting up the sound for the dance recital, as this was not a normal setup for us. Randy put up curtains for a 'room' in the wings of the stage and put the extra curtains away after. There was some setup in the auditorium, also. We had a problem with the light board and Tom Sadowski came down and helped out with that. Set up tables for MCHT meeting and put away after. Made sure the ice and snow were melted from the walkway downstairs and turned on the front steps, when needed to help keep those cleaned of ice and snow. When necessary we shoveled to keep the lower door open.

Last year maintenance included: repairs to the downstairs front hallway ceiling from a sprinkler system leak that required emergency repairs. Randy put up sheetrock, spackled, sanded and painted the sheetrock. This required extensive cleaning as sheetrock dust was everywhere in the hall. Our Dance license was applied for and we were awaiting inspection from the State Fire Marshall's office. A leaking urinal was repaired.

Revenue was 209.00 and the Opera House was used on 9 of the 31 days.

Rockport Public Library

JANUARY 2015

The January weather brought some early closings, some late openings and one “don’t be on the roads at all!” But with all that we still welcomed more than 2,100 people through our doors. Due to the weather, the Library was not able to hold all scheduled events. We offer many thanks to the Public Works Department for their work on the roads, sidewalks and everything in-between.

The library started a new Tech Tutor Thursday program which is designed to help people with all manner of tech questions on iPads, tablets, laptops and ereaders. We are finding that people have a variety of questions that library staff can help answer.

If we look at trends in the downloadable books area, it is interesting to note that more people are listening to books, rather than reading ebooks on their devices. But more people are getting comfortable with checking out the library’s Kindles, which come pre-loaded with 28 books.

Ben Blackmon combined our Foreign Film night with the French Conservation group’s winter movie selection, which brought in 12 people to watch *Asterix at the Olympic Games*. The library has a great selection of foreign movies, which we show once a month on Tuesday nights (an after-hours event).

The Library, working as a community partner with the Camden Conference, sponsored Captain Peter Willcox’s talk titled “To Stem the Tide” which focused on his experiences in Russia. Captain Willcox has been an environmental activist for over 42 years, first for Peter Seeger’s Clearwater and then for Greenpeace. He has served as Captain on all of the Greenpeace boats, and was on board the Rainbow Warrior when the boat was blown up by French military agents in New Zealand in 1985. He was also in command of the Arctic Sunrise in September 2013 when that vessel was illegally seized in international waters by the Russian military, and spent two months in detention in Russia as a member of the Arctic 30. This event was held at the Rockport Opera House and had attendance of about 125 people.

In January, Deputy Director Ben Blackmon was one of three Maine library representatives selected to participate in the Research Institute for Public Libraries (RIPL) intensive training program. This is a scholarship program, offering a week long training session on using data to help with strategic planning, how to measure the impact of programming and more! He was selected out of a statewide search and will be joining representatives from Portland and Bangor Public Libraries. He will be going to Colorado Springs in July for this intensive training. Ben will then participate in training workshops here in Maine to help support other libraries.

In the next steps of reviewing the library building, the Library Committee accepted the proposal of library consultant Steve Podgajny. Steve is the retiring executive director of the Portland Public Library and will work with the Library Committee, the Library staff, and members of the community to provide the needed information on current and future library programming and space needs. Steve’s work will tie directly to the vision of the Library as a part of the cultural center for the town.

STATICS:

Circulation	Jan-15	Jan-14	% Change
Adults	3675	3609	1.8
Young Adults	202	224	-9.8
Children	1298	1517	-14.4
Total	5175	5350	-3.4

TOTAL CIRCULATION ALSO INCLUDES 32 HONOR SYSTEM BOOKS

Attendance	Jan-15	Jan-14	% Change
Adults	1912	1864	2.6
Young Adults	63	70	-10.0
Children	167	207	-19.3
Total	2142	2141	-0

Total attendance (people coming into the library) are tracked by hand, which means that this is a conservative figure. The Library does not have an electronic door counter.

Statistics-Continued:

Interlibrary Loan	Jan-15	Jan-14	% Change
Incoming	585	623	-6.1
Outgoing	539	691	-22.0

New Statistic:

Downloadable Books	Jan-15	Dec-14	% Change
Audio	83	34	144.1
ebooks	109	138	-21.0

COMPUTERS	Jan-15	Jan-14	% Change
Computer Usage	394	423	-6.9

*OF THE 394 UNITS OF COMPUTER USE, 78 WERE IDENTIFIED AS PEOPLE USING THEIR OWN DEVICES WITH THE LIBRARY WI-FI. THIS INFORMATION IS ALSO MANUALLY TRACKED, SO IT IS LIKELY THAT THESE STATISTICS ARE ALSO CONSERVATIVE.

REFERENCE	Jan-14	Jan-13	% Change
Reference	416	423	-1.7

PROGRAMS, SERVICES AND ACTIVITIES

Programs	Programs	Participants	Tech Tutor
Adults	26	281	4
Young Adults			
Children	12	189 Children 47 Adult	
Total	38	517	4

TECH TUTOR SESSIONS ARE INDIVIDUALIZED SESSIONS OF AT LEAST 15 MINUTES

Activities, services, and programs:

517 people attended 38 library programs or benefitted from outreach programs in January

- Camden Conference Program with Captain Peter Wilcox, To Stem the Tide
- Foreign Film Night with Ben Blackmon
- Twice monthly Fiber Arts Group
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers
- Weekly Wednesday after-school story time
- Weekly Community Outreach Programs-Ben Odgren and Kim Slocomb
 - Coastal Opportunities
 - Pen Bay Child Care
 - YMCA Child Care
 - Mid Coast Recreation child care
- Drop-in Mah-Jongg group on Wednesday evenings and Saturdays
- BookLovers' Café facilitated by Ann Filley
- Monthly Writers Group with Fran Hodgkins
- Twice-monthly Poet's Corner with local poets George Chappell and Jim Ostheimer
- RPL French Group hosts *Cine Francais* every other Tuesday night

DESK INCOME, GIFTS, GRANTS OR DONATIONS: \$1,437.09

The library received gifts for the purchase of books and other materials in the combined amount of \$625.00, inter-library loan donations in the amount of \$45.00. Non residence fees, book-bag sales, and library fines, and misc. donations made up the rest.

VOLUNTEER CONTRIBUTIONS

Volunteers gave 37 hours or \$462.50 savings to the town (calculated at \$12.50 per hour). In-house library volunteers help process books, shelve, facilitate programs, and other duties as assigned.

02/06/15

Completed by Ann Filley, Director.

TO: Richard Bates, Rockport Town Manager & Select Board
FROM: Mike Young, Director **Public Works** Department
RE: **Department Head Report**
DATE: **January 2015 (January 2 thru January 29-5 weeks)**

1. **Worked on:** several sanders, '08 F350 taken to Rockland Ford for repairs and picked up, changed cutting edges on wings and plows several times before and during storms, '09 F550 plow clutch was replaced 3x (took many hours to find problems and solve them), which meant 2 trips to Skowhegan to pick up the part(had one rebuilt) plus taking off the old part and putting on the new one, '01 Freightliner readied for plowing and sanding, '04 F350 WW truck – plow problem – Andy ordered a part, 2016 F350 plow put on truck and used during late Jan. storms,
2. **Town Office:** salted& sanded the walkways and put salt in the bucket; helped keep paths clear
3. **Library:** RMI went over to repair furnace; took salt over for bucket; kept handicapped space sanded
4. **Garage:** had RMI in to repair furnace –heat went out. Mike went to Augusta to pick up a part to repair the furnace. Steve and Kevin pulled lockers and furniture from the walls of the break room Steve and painted the ceiling and walls; cleaned up much of the garage; had the fuel pump repaired and serviced; picked up and cleaned items away just before the big storm on the 27th; in between water from melting snow from the plows and trucks is pushed down the floor drains; cleaned the break room before major blizzard
5. **Meetings:** Dept. Head meetings, Steve & Mike went to the Select Board meeting
6. **Harbor:** took lights off tree
7. **ROH:** RMI repaired furnace
8. **Rt. 1 Sewer Extension:** on hold for winter. Woodard & Curran are working on engineering for possible extension of the sewer from Rockville St. to PBMC and on the corner of West St. and Commercial St.
9. **Storms:** Jan. 3-4, Jan. 12, Jan 15-16, Jan. 24, Jan. 27 – 29th – blizzard. During January there was significant snow with much cleanup of intersections and roadsides in between. 3 of these storms were daytime and nighttime storms. Put the '01 Freightliner into service and had a part-time driver come in to help plow. The David was called in during 3 of the 4 weeks this month. Many areas were cleaned out or snow banks pushed back, including road intersections & some dead end streets (as many as 75 places) after storm stopped. This needed to be done to have room for more predicted snow. Helped Farley and Son clean the sidewalks of snow after one of the larger storms; Fire Chief, Jason, continues to come in and plow the parking lots and help clean up intersections where he can.
10. Picked up new 2015 F350 crew cab pickup from Whited Ford with the intent of taking it to HP Fairfield for the sander. Due to snow storms this did not happen.
11. Took down wreaths and took lights off trees
12. Cleaned some fire hydrants that Jason can't get to with this truck after storms cleaned up
13. Picked up waste oil
14. Sanded MCSWC as needed and loaned them a man and loader to load chips; helped build a 'road' down back with some chips that were extra; delivered small loads of sanded salt for their barrel as needed
15. Sue's computer got a virus and this took about 1 week to figure out what was going on. Ended up taking Mike's computer and putting some of the files into it, so she could continue to work. It was decided to replace the computer in the next budget. Due to the virus the computer has considerably slowed everything down and new programs are needed.
16. Worked on budgets – got RES East and Cemeteries finished and most of ROH, Parks & Rec, and Public Works ready. The computer problem put us way behind for the month!

Man hours available this month – regular 1,084 + OT 507 + PT 60 = 1,651; Approximate man hours on the above projects – 1, 414 hours.

This does not include the small extra projects, errands, and twice a week trash removal.

Last year we January had 5 weeks and we worked on: '01 Freightliner, '10 Freightliner, radios, '04 F550, '13 F550, changed plow and wing cutting edges, '93 L8000, '08 F350, '09 F550, Oshkosh, '07 Freightliner, '12 F550; Town Office – helped keep paths clear and salted/sanded walkways; Library – helped keep paths cleaned and salted, kept handicapped space sanded; Garage- storage shed cleaned a few times, moved trucks around and put the HM boat into winter storage in the shed; Meetings – Mike had many meetings, including DH, Harbor issues, Mt. Pleasant St, SB and some Steve went to; Harbor – meetings on new floats, took sandbags used during Harbor celebration back to Rankin's in Hope; ROH – some sanding done, plumber fixed one of the urinals, cleared ice off the front sidewalk; Storms – spot sanded and plowed several times during month, Jan. 2- had a storm that lasted 1 ½ days, Jan. 5 storm, Jan. 6 plowed, Jan. 10 sudden squall – plowed, Jan. 11 – sanded, Jan. 18 – sanded am/plowed pm, Jan. 19 night sanding, Jan. 25- plowed, Jan. 26 – spot sanded, Jan. 28 – spot sanded/ all storms were plow and sand with many spot sandings and/or plowings; Overtime – there were 5 weeks and during 4 of those weeks the crew attributed almost ½ of their hours to overtime storms, they worked 34 hours of overtime during 1 week; salt ordered – 246.94 tons; cleaned ditches and storm drains many times; Sidewalks – sanded and salted as best as they could – cleaned snow from telephone poles to allow for passage; kept fire hydrants cleaned for the Fire Dept.; PW, Parks, ROH, Cemeteries, and RES East budgets worked on; picked up waste oil; cleaned up lights, extension cords, wreaths from most areas; cold patched several times; picked up brush left over from the ice storm as it thawed; worked on FEMA information – Form 7; did a survey of streets and signs that were missing –made and replaced most; opened catch basins; sanded MCSWC as needed. Man hours available – 1,300 regular +557 OT=1,857; accounted for 1,762.

ROCKPORT POLICE DEPARTMENT

January, 2015

OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	0	02
202/ Sgt. T. Ford	08	08
203/Dana Smith	26	23
204/Robbi Shaw	10	04
205/ Cooper Plaisted	10	03
206/		
211/ C. Cooley	08	08

VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	7,105	533.8	13.3

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02/03/15
08:43

Rockport Police Department
Law Total Incident Report, by Nature of Incident

Page: 111
1

Nature of Incident	Total Incidents
911 Hangup	9
Administrative	8
Agency Assistance	15
Alarm	17
Violation of Bail Conditions	3
Burglary	2
Citizen Assist	5
Civil Problem	2
Criminal Mischief	1
Custodial Interference	1
Disabled Vehicle	7
Disorderly Conduct	2
Domestic	3
Controlled Substance Problem	4
Traffic - Erratic Oper Vehicle	8
Fireworks	1
Found Property	1
Fraud	1
Harassment	5
Information Report	11
Juvenile Problem	4
Mental Health Issue	2
Miscellaneous CAD Call Record	1
DUI Alcohol or Drugs	4
Paperwork Servd For Othr Agenc	8
Parking Problem	7
Traffic Accident w/ Damage	16
Pedestrian Check	2
Violation of Protect Frm Abuse	1
Traffic Accident, w/ Injuries	3
Probation/Bail Check	2
Property Check	30
Public Works Referral	6
Radar Detail	9
Runaway Juvenile	1
School Visit	2
Suspicious Vehicle	2
Suspicious Person/Circumstance	8
Theft	3
Traffic Hazard	7
Traffic Violation	46
Traffic Stop	4
Trespassing	1
Unsecure Premise	1
Utility Problem	2
Vehicle off roadway no damage	13
Vehicle Maintenance	5
Vehicle Search	3
VIN Number Inspection	2
Wanted Person	2
Well-Being Chck	55

Total Incidents for This Report: 358

Report includes:

02/03/15
08:44

Rockport Police Department
Law Incident Analysis, Time Reported

111
Page: 1

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	1	0	3	3	5	0	1	13
01:00-01:59	1	0	0	1	1	1	4	8
02:00-02:59	4	4	3	3	2	5	5	26
03:00-03:59	3	2	1	5	1	2	3	17
04:00-04:59	3	1	0	2	1	1	3	11
05:00-05:59	0	0	1	0	1	0	2	4
06:00-06:59	1	1	0	2	1	1	0	6
07:00-07:59	2	1	0	2	3	0	0	8
08:00-08:59	2	3	2	0	4	1	3	15
09:00-09:59	1	2	1	1	3	2	1	11
10:00-10:59	0	2	0	1	1	2	1	7
11:00-11:59	1	2	0	1	2	4	0	10
12:00-12:59	0	2	0	2	2	2	3	11
13:00-13:59	2	0	3	5	2	3	5	20
14:00-14:59	4	1	6	12	1	4	2	30
15:00-15:59	2	5	2	6	3	1	3	22
16:00-16:59	4	0	2	2	10	1	1	20
17:00-17:59	2	2	3	5	5	5	2	24
18:00-18:59	2	2	2	0	4	1	2	13
19:00-19:59	2	4	4	3	6	2	1	22
20:00-20:59	0	3	0	4	4	5	0	16
21:00-21:59	2	4	3	2	4	1	2	18
22:00-22:59	2	2	2	1	2	1	1	11
23:00-23:59	3	1	3	1	5	2	0	15
Total by Day	44	44	41	64	73	47	45	358

Report Includes:

All dates between `00:00:01 01/01/15` and `23:59:59 01/31/15`
All agencies matching `0704`
All offenses observed
All offenses reported
All offense codes
All nature of incidents
All location codes

*** End of Report /tmp/rpt-JalEa-rplwia.r1_1 ***

Harbormaster Report

January, 2015

- Due to the fact that many fishermen are fishing late into the year and some year round, I have attempted to leave their floats in as long as possible. The fishermen's floats were pulled the first week of January.
- I attempted to leave the "A" float in to give the 5 boats that were left in a place to keep their skiff's and load their gear. It quickly became apparent that Mother Nature had different plans and with the volume of snow and ice that accumulated so quickly we had to take the float out so as not to damage the float or ramp.
- With the help of Public Works we were able to retro-fit an old float and secure a ladder to the bulk head to give the fishermen something to work from all winter.
- Waited for a mild enough day when the ice was cleared out to haul the "Andre". Spent a couple of days winterizing and cleaning her up before storing her for the winter.
- All of the Harbor bills were sent out, along with wait list renewals. I sent a letter along with the bills reminding all mooring holders that in order to have a mooring in Rockport they must provide proof of registration or documentation and payment of excise tax or their mooring payment will not be processed. I will be working with Deputy Town Clerk and Harbor Clerk, Brenda Kurr to ensure compliance.
- The SHIP grant piling project went out to bid. Bids are due February 6th.
- Got three quotes on float materials for building the 5 new floats and worked with Jamie Francomano to present all the information to MDOT as requested. Thanks to Jamie for running point on the communication with MDOT as their requirements are often involved.
- Completed and submitted my 2015-16 budget proposal. I had to obtain several estimates for projects that need to be completed and proposed them in my budget.

The harbor may be frozen but there is plenty of work to do as I wrap up another season and look forward to the next one.

Respectfully Submitted,

Abbie Leonard, Harbormaster

Rockport Fire Department January 2015

1/12/2015

The Start of 2015 has started off slower than average which is good news to all of us. With the amount of snow and icy conditions on the roads we only had 5 motor vehicle accidents and no injuries. Training in January consisted of our yearly Fit Testing for SCBA members, Traffic control refresher, Yearly Bureau of Labor Standard review, and Fire Extinguisher training.

Two very close calls found the fire department responding to a home near the library that had a microwave fire that was quickly extinguished and minor damage to the home. The second was a CO alarm that found two residents one a child evacuating because they had a CO detector which worked to perfection. The fire department arrived to find the home had filled with the deadly CO gas and would have easily been tragic if not for a properly working detector.

During January we had a total of five car accidents all with no injuries and almost all were caused by driving too fast for road conditions. It's always good to leave a little early this time of year ensuring you can drive safely based on the road conditions.

Sincerely,

Chief Jason Peasley