

**TOWN OF ROCKPORT
DEPARTMENT REPORTS
MARCH 2013**

General Government

Thomas Ford, Planner/Community Development Director
Linda Greenlaw, Town Clerk
Virginia Lindsey, Finance Director
Kerry Leichtman, Assessor

Culture and Recreation

Susan Dates, Rental Agent, Rockport Opera House
Molly Larson, Library Director

Public Safety

Stephen Beveridge, Public Works Director
Craig Cooley, EMA Director – Nothing to Report
Mark Kelley, Police Chief
Abbie Leonard, Harbor Master
Bruce Woodward, Fire Chief

Office of Planning and Community Development

Monthly Report – March 2013

Permits

Miscellaneous Permits: Seventeen permits were issued in March 2013. The figure included twelve building permits (accessory structure and renovations.), two sign permits, one use permit, one blasting permit and one demolition permit. Fifteen permits were issued in March 2012.

Plumbing and Subsurface Wastewater Permits: Six internal permits were issued in March 2013. Six internal plumbing permits and 2 subsurface wastewater permits were issued in March 2012.

Boards & Committees:

Planning Board: The Planning Board met in March 2013 to review a minor revision to a previously approved site plan by adding 632 sq. ft. to the new bio-mass building and a pre-application to construct a 12,000 sq. ft. hospice building both for PBMC. The Planning Board met in March 2012 for final plan review for Phase III of Village at Rockport, LLC to construct 21 new dwelling units; the site plan review for an 8' x 20' Graffam Brother's Seafood Shack Restaurant; and a site plan review to develop a 6,000 s.f. commercial building with an attached 1,200 s.f. office and apartment for Dave Herrick and Carolyn Cavanaugh; pre-application to introduce two alternative fuel sources to power PBMC; a pre-application to expand an existing commercial building for Rockport Investment Group, LLC and a waiver for joint review of the proposed creation of Lot 5 in Maple Grove Subdivision.

Zoning Board of Appeals: The Zoning Board of Appeals did not meet in March 2013 or March 2012.

Ordinance Review Committee: The Ordinance Review Committee completed their winter semester work in March 2013. The Planning Office drafted articles for the June Town Meeting and distributed the list to town municipal officers. The Ordinance Review Committee made final plans to host a public informational meeting in early April.

Sewer Ordinance Working Group: The Sewer Ordinance working group was established in January. Initial exchanges were held between the Planning Office and Public Works staff. The 25 files that constitute the existing Sewer Ordinance were identified and reviewed by the Planner Plumbing Inspector, Public Works Director and Will Gartley. Work began on ordinance revisions in February and is continuing.

Projects

Mid-Coast Transit Study: Tom Ford participated with representatives of Thomaston, Rockland and Camden to select a transportation consulting firm to complete a mid-coast transit study. This process was an outgrowth of the Gateway 1 effort and is designed to explore transportation alternatives in the Midcoast area.

Old County Road Micro Corridor Project: Representatives of Rockport, Rockland and Thomaston have been meeting with the Mid-Coast Planning Commission to develop a series of recommendations for improvements to the Old County Road corridor. The timing of this event is significant as the corridor continues to deteriorate and expectations for increased usage are anticipated as the new super Wal-Mart opens in the spring. The final draft plan will be completed in May and will be available on the town web site.

Camden St./Commercial St. Visioning Project: Rockport continues to work with our counterparts on the Rockland Economic Development Advisory Council on a plan to stimulate ideas for the future growth and development of the Corridor. A consultant has been hired and the initial visioning workshop held.

Water Quality: Rockport is again participating with the Maine Healthy Beaches program to test the water quality at Goodie's Beach. Staff participated in a teleconference with the Director of Maine Healthy Beaches to outline initiatives for the upcoming season. Included in that discussion were increased precautionary closings and additional testing, perhaps by DNA to better identify the sources of bacteria at the Beach. Additionally, recommendations have been developed by the Conservation Commission in concert with Public Works to extend drainage pipe located in the bulkhead adjacent to Goodie's Beach further into the Harbor. Interaction with Maine Healthy Beaches Program will begin in April 2013.

Shore and Harbor Grant: Planner Tom Ford has solicited input from the Select Board, Harbor Committee, Harbor Master and Conservation Commission on this project. Design work is underway to pull this information together into a unified plan. With input from the Harbor Master and Assistant Public Works Director the Town Planner has been working with an engineer and landscape architect to complete this project.

BIG Grant – Tier I: The Planning Office completed a U.S. Fish and Wildlife 'BIG Tier I' grant for the Harbor with input from the Assistant Public Works Director and Harbor Master for additional lighting enhancements to encourage recreational transient boaters to visit Rockport Harbor. The grant application was filed with MDOT who will forward the application on to the U.S. Fish and Wildlife Service. A final determination should be made by May 2013.

Sidewalk Grant: Camden and Rockport joined forces to submit a grant application to MDOT to extend the sidewalk in the MDOT right of way from Quarry Hill in Camden to L.E. Leonard's in Rockport. The application was filed with MDOT in September and a decision on this project will be made in June 2013. If approved, design, planning and construction will extend from June 2014 to September 2016.

**TOWN CLERK
MONTHLY REPORT
MARCH 2013**

- We issued 1 (0) Hunting Licenses, 2 (6) Fishing Licenses, 3 (3) Hunting and Fishing Licenses, 0 (0) Migratory Waterfowl Hunt, 0 (0) Expanded Archery Antlerless, 0 (0) Resident Archery, 0 (1) Spring/Fall Turkey, and 0 (0) Muzzleloader Hunting License. Fees collected totaled \$201.00 (\$280.00).
- 21 (52) Boat Registrations, 1 duplicate boat registration, 1 milfoil sticker upgrade, 0 (0) Snowmobiles and 0 (0) ATV Registrations were issued. Fees collected were \$446.00 (\$2,173.00) which includes \$0 (\$800.00) for sales tax.
- We issued 14 (12) dog licenses at a fee of \$49.00 (\$57.00). Next month, Maynard Stanley, Animal Control Officer will be contacting anyone who has not licensed their dogs and will possibly summons them to court.
- Processed 8 (12) transfers, 162 (146) passenger cars, 3 (2) antique vehicle, 13 (12) commercial vehicles, 22 (32) trailers, 1 (2) motor home, 10 (7) motorcycle, 1 (4) special equipment, 1 (1) tractor/special mobile, 1 (1) Farm Truck, 0 (1) duplicate registrations and 2 (4) duplicate stickers. Monies taken in for these transactions (excise tax) totaled \$38,033.01 (\$40,643.81). This is a 5.97% decrease.
- We processed \$728,103.27 in real estate taxes this month compared to last year's \$662,154.96. Real Estate taxes are due April 16th.
- Harbor Fees are coming in with fees due by the close of the day on May 1st. On May 2nd the fees for moorings and tie-offs are subject to a late fee of \$50 per month for up to 2 months. We collected \$16,988.00 (\$11,855.42) for mooring, tie-off, dinghy rack space, etc. and waiting lists fees. We sent 48 letters to remind people that if they want to remain on the waiting list, they need to pay before the end of the business day, April 12th or their name will be removed from the waiting list. We also collected \$1,248 (\$2,200) in boat excise tax.
- I attended two Select Board meeting and took minutes for same. I also attended a Budget Meeting.
- Nomination papers are available for the following openings: 1) 3 year term for Select Board and Overseer of the Poor, 3) 3 year term for the Budget Committee, 2) 3 year term for Library Committee 1) 3 year term for Director of SAD #28 and to also serve concurrently on the Five Town CSD School Board. They need to be returned to me by the end of the day on April 26th.
- The fire chief planning committee held several meeting to plan Bruce's Retirement Party to be held at the Samoset on Saturday, March 30th. What a wonderful day! Everything from the morning pancake breakfast, to the parade, to the party went off without any complications. The weather was sunny, but cool and a little windy. **HAPPY RETIREMENT, BRUCE.**

- **The Fire Chief Committee held interviews for five applicants. However, we were unsuccessful in hiring a new chief. We have readvertised the position and will be conducting interviews next month.**
- **Confirmed Shay Grant's employment as a regular full-time employee. She has been with us for one year now. Congratulations, Shay!**

*The first number represents 2013 and the second one in parenthesis 2012

Virginia B. Lindsey
Rockport Finance Director
Monthly Report - March 2013

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

The report for the month of March 2013 includes the following:

- Investments were up this month by 2.48%; Wastewater investments at The First earned 0.85%.
- Interest earned on general funds was at the rate of 0.38% (last month 0.38%).
- 59.57% of taxes have been paid for FY 12-13; \$4.9 million remain outstanding.

	Previous Month February 2013	Current Month March 2013	Difference	% Change	One Year Ago March 2012	Difference	% Change
Budget							
Wages	165,775	114,755	(51,020)	-30.78%	105,351	9,404	8.93%
Other Expenses	952,615	946,492	(6,123)	-0.64%	502,687	443,805	88.29%
Total Expenses	1,118,390	1,061,247	(57,143)	-5.11%	608,038	453,209	74.54%
Total Revenue	310,076	832,101	522,025	168.35%	472,333	359,768	76.17%
NET	(808,314)	(229,146)	579,169	-71.65%	(135,705)	(93,441)	-68.86%
Cash on Hand Balance							
General Fund	870,554	655,251	(215,303)	-24.73%	409,212	246,039	60.13%
Taxes Paid (for the month)	91,502	712,689	621,188	678.88%	644,088	68,601	10.65%
Taxes Paid (to date)	6,614,064	7,326,754	712,689	10.78%	7,220,190	106,564	1.48%
Investments							
Public Assistance	351,031	359,754	8,723	2.48%	324,759	34,995	10.78%
Cemeteries	443,626	454,650	11,024	2.48%	410,424	44,226	10.78%
Wastewater					273,805	(273,805)	-100.00%
Total Investments	794,657	814,404	19,747	2.48%	1,008,988	(194,584)	-19.29%
<i>Wastewater Investment transferred to The First.*</i>							
Wastewater							
Expenses	65,081	58,492	(6,590)	-10.13%	38,535	19,957	51.79%
Revenue	89,741	32,096	(57,645)	-64.23%	38,913	(6,817)	-17.52%
NET	24,660	(26,396)	(51,055)	-207.04%	(378)	(26,774)	6882.97%
Wastewater Cash on Hand Balance							
WW General Fund	187,280	160,884	(26,396)	-14.09%	290,937	(130,053)	-44.70%
* The First-Investment Certificate of Deposit*	379,516	379,764		0.07%	101,552	278,212	273.96%
Total Cash	566,796	540,648	(26,148)	-4.61%	392,489	148,159	37.75%
<i>*CD Closed; Funds transferred to The First</i>							
WW Accounts Receivable							
30 Day	60 Day	90 Day	Over 120 Days	Advance Payments			
	25,066	5,492	18,418	30,649	(5,333)		
TOTAL WW Accounts Receivable March 2013					74,292	-7.90%	
Accounts Receivable March 2012					80,661		

**March 2013
Department Head Report
Kerry Leichtman
Assessor**

Personal Property: The assessing department has entered its busy season. Between now and the end of October (hopefully not into November) it's all about capturing and recording value, updating and maintaining CAMA records, filing forms with the state and county, getting tax bills out, defending against the inevitable reaction. The month of March is particularly important because the deadline for everything in determining property/asset value is April 1st. Every application for (almost) every process and program is due April 1. It makes for a bit of a crush.

To get the ball rolling, I wrote this year's personal property letter, updated the Personal Property Schedule Form, made 400 copies of each, ran off labels and had Melody fold, stuff and mail them to all known Rockport businesses.

Each year we try something different to make business people aware of the BETE and BETR tax relief programs. This year I highlighted in yellow the first sentence from the section of the letter that speaks about the two programs. I've been surprised at how well that has worked. People have been calling and asking for more information at a greater rate than ever before. Hopefully the Governor won't be successful in his effort to kill the BETR program because people have been signing up for it in record numbers.

Stacey updated the Assessing Dept website for me so that commonly used forms are available. BETE applications is the current hot ticket item there.

Abatements: Issued an abatement to a landowner. The complaint was that the terrain was difficult and the value did not take this into account. I visited the property, about 56 acres of undeveloped land, and disagreed with that contention. I did find, however, that a lack of direct access to the road, Mt. Pleasant Street, had not been taken into account, and applied a standard deduction which reduced the parcel's value by \$56,000.

I have four other abatement applications in hand. The deadline for applications passed March 2. I have 60 days to respond to these application. Two responses are due early April and the other two not until late April.

There is also an abatement denial appeal hearing set for April 9 with the Board of Assessment Review (B.A.R.). I removed a benevolent and charitable exemption the Center for Furniture Craftsmanship had been receiving on the grounds that they are not benevolent and charitable. They cannot appeal my decision on the exemption but can appeal the taxes levied as a result of that decision. They did and I denied the appeal. They are appealing that decision.

I've put a lot of time and some town attorney money into this over the course of the past year, denying three applications and now having to defend those decisions at the B.A.R.

Exemptions: Have had dialog with the people working to reopen the Midcoast Hospitality House about exempting that property. It had previously enjoyed exemption as a benevolent and charitable institution. The new management is still being formulated, but ownership of the property has been transferred to Maine State Housing Authority and as such, is exempt from property taxation. They don't even have to apply.

I have an exemption application from Midcoast Recreation Center in hand. I also have 60 days to respond to it, April 15, 2013. I will need additional time, which is permissible if both parties agree to the extension.

Current Use: Worked with a resident to get her Farmland application completed. She had bought a property that was in blueberries and wanted to stay in the program. This requires a new application. Complicating it for her was that the previous owner had two parcels, of which she only bought one. This reduced her farmland acreage to a minimal amount. The second complication was that some of the land claimed by the former owner is actually owned by CMP. I have little doubt that the previous owner maintained and harvested berries from the CMP strip and counted it toward his income. I had to remove that land from her application as well. She probably has enough land to produce enough of a crop to meet program requirements, but we'll have to await harvest reports to be sure.

I also helped another person enroll his in-law's in the farmland program – also blueberries. This is good for them and not great for us as land enrolled in a current use program is valued at a far lesser rate (\$400/acre) than it would be otherwise (\$5,000), and there is no reimbursement provision from the state to compensate our losses as there is with other programs.

Received new Tree Growth values from the state. Values went up slightly. An acre of softwood is to be valued at \$333 an acre (as opposed to the normal \$5,000), mixed woods at \$264 and an acre of hardwood is to be valued at \$174. These are up slightly (just a few bucks) from the previous year.

GIS & Mapping: We have decided to get the MapGeo program I wrote about last month. Public Works and Planning have been supportive of my effort. I need to get all kinds of data to MapGeo by May 1 so that it can be up and running by July 1. I'm hoping to include moorings, fire hydrants, the sewer line and other localized data that we're always looking to access and apply.

Molly Larsen had a terrific idea to run a program at the library showing people how to use the MapGeo database.

I am currently working to edit and update our tax maps and should have it completed by mid April.

Meetings & Misc: Attended VIE in order to contribute to the dialog about working to keep school costs down and education excellence up. I was asked to be prepared to explain the impact of higher costs on the mil rate.

Earlier in the month I had written a report on how the Governor's proposed budget would impact the mil rate and, consequently, Rockport taxpayers. This was written, at the request of the Town Manager, for the Select Board. This report was apparently circulated to some school board members. I updated the report for this meeting. A few weeks later the school's finance director called and asked if she could use it for an upcoming meeting of her own. I, of course, agreed. We have an excellent communicative relationship with the school administration, fostered to a great degree by our Finance Directors – Ginny Lindsey and Cathy Murphy.

The Megunticook RV and Camden Hills campgrounds went on the auction block but remain unsold as no one was willing to meet the minimum bid of \$700,000. The auction drew quite a bit of interest as I fielded numerous inquiries as to their value.

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Sue Dates, Rental Agent
RE: **Opera House Department Head Report**
DATE: **March 2013**

During the month of March the Opera House was busier than it ever has been since I became the Rental Agent in July of 2005 with both rentals and Town entity meetings. There were rentals, town meeting changes, many inquiries to rent and showing of the space (which I don't report), and budget/maintenance items to attend to this month.

Rentals this month were: Republican Party/Penquis Heating Assistance dance, benefit dance by Shannon Thompson, Bay Chamber had a concert and a morning rehearsal, Ashwood School had rehearsals for a play with 2 performances, the Montessori School had a dance, and Everyman Theater loaded their stage pieces in and started to build their set, do lights, and do sound. Their play will be held on the first 3 weekends in April.

The Opera House was used on 20 of the 31 days for at least one event and usually at least 2 events. During the month we had at least 5 cancelations and reschedules due to meeting changes and storms. There were meeting changes and additions and many phone calls to make sure everything happened as it should. This was a time consuming month. Opera House rent was \$1,799.00 and the Heating Assistance dance was forgiven their rent.

The Town and it's other groups held these meetings: Select Board – 2 regular meetings (1 was changed), 1 workshop, and 2 Budget Review meetings (the 3rd was not necessary); the Planning Board rescheduled their meeting to the Town Office, as it conflicted with the Budget meetings; no Zoning Board meeting was held. The Library rescheduled a meeting due to storms and it ended up at the Library – due to booking problems, 1 televised meeting that was changed due to a storm and was rescheduled 2 times- final meeting was held late in the month, and the Library held a program in the auditorium; VIE and the Chamber of Commerce each a held meeting, and the Town Manager's Search Committee took advantage of the canceled Budget Meeting time and held a workshop.

Maintenance this month was very difficult for us – especially Randy. Almost every day we were in touch with each other due to cancelations and changes. There were 3 dances with a play and a concert in the middle of everything. On 1 weekend we had a dance – without chairs – and a concert the next day. This meant Randy had to either come in very late or very early to clean and do the setup as there was a rehearsal on Sunday morning. During the next week Ashwood had their play rehearsals with a play (with chairs) on Friday night, a dance (without chairs) was on Saturday, and another Ashwood play (with chairs) on Sunday. For this reason the Select Board had to share their space in the meeting room at times with the auditorium chairs. The chairs are wheeled down and up 5 at a time when they are stored on the lower level. Sometimes they can be stored backstage and sometimes in the green room. Keeping the building cleaned and ready to go on time was major feat. Geoff donated his time to do some of the sound work, the new sound/light booth has been installed and is being used, putting up the speakers will continue as Geoff's time allows and we can get the CSD lift. Public Works picked up the lift 2 times – once for Ashwood and the electrician and once for Everyman. The electrician came in and worked on some light issues and helped by running sound and light wire for Geoff. The meeting room setup was changed a few times to accommodate different events.

Last year maintenance included: cleaning between meetings; setting up for the SPO meeting, budget meetings with the Select Board and the Budget Committee, Select Board & Planning Board meetings, a concert and the MCHT meeting. In the meeting room this meant constantly putting chairs up and then putting them away with a table setup. We were still cleaning up from the insulation project and found a lot of dust on the lower level in all rooms that needed to be cleaned up with extra cleaning in the kitchen. The gas stove was worked on to repair an oven problem. Revenue for March was \$457.50 and the building was used for at least one event on 11 of the 31 days.

Rockport Public Library
March 2013

Circulation	March 2013	March 2012	% Change
Children	1509	2223	-14.6 %
Young Adults	256	329	
Adults	3621	3755	
Total	5386	6307	

**Circulation: totals of materials checked out of this library by our patrons
(includes 104 honor system items)*

Attendance	March 2013	March 2012	% Change
Adult	2054	2296	-14.3 %
Young Adults	75	112	
Children	251	370	
Total	2380	2778	

Attendance means visits or the number of people coming into the library. We count this by hand. We do not use a door counter. This number therefore, is conservative.

Interlibrary Loan	March 2013	March 2012	% Change
Incoming	626	631	-0.8 %
Outgoing	678	611	+11%

Interlibrary loan: books borrowed by our patrons (incoming) from other libraries and books loaned (outgoing) by this library to other libraries.

Computer Usage	March 2013	March 2012	% Change
	352	367	-4.1 %

Computer usage: Calculated by number of session computers are in use. We notice when people lose their power they depend on the library for warmth, internet access, catching up on the news, as well as finding a good book!. We were closed early due to bad weather on March 19.

Reference	March 2013	March 2012	% Change
	295	384	-23.2 %

Programs	Programs	Participants	Tech. Sessions
Adult	25	331	1
Young Adult			
Children	16	Adults: 119 Children: 317	Notary *
Total	41	767	1

**New category but not a new service at the library. Jane Babbitt is a notary public. The library underwrites part of the renewal of her qualifications each year.*

Volunteers invaluable but... the in-kind monetary value for March 2013 is \$1,458.13

Library volunteers gave 78.25 hours or **\$978.13 savings to the town** (in house hours calculated at \$12.50/hour). In-house library volunteers help process books, shelve, or facilitate programs and other duties as assigned. In addition, the technical support volunteer donated 6 hours of volunteer time to the library (calculated at \$80.00 per hour) or a savings of **\$480.00 to the town**

Desk Income, Gifts, Grants, or Donations: \$6,282.93: among the income was a \$5,000.00 anonymous donation to be used at the discretion of the director (I will recommend these funds be used for the continued development of the conceptual design at the RES site (rendering) and other future planning activities), we received an anonymous donation to support a month of interlibrary loan, and several other donations to support interlibrary loan, the annual appeal, and memorials. We are grateful to all of our donors for their generosity.

Activities, services, and programs:

767 people attended library programs or benefitted from outreach programs in March

- Community story time outreach at local childcare centers with Kim Slocomb (re-joined the staff as children's librarian on Monday, March 25)
- Individual lessons on eReaders and other technology
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers with Kim Slocomb
- Weekly Wednesday after-school story time
- Drop-in Mah-Jongg group on Wednesdays and Saturdays
- BookLovers' Café facilitated by Ann Filley
- Monthly Writers Group with Fran Hodgkins
- Twice-monthly Poet's Corner with local poets George Chappell and Jim Ostheimer
- Five Towns Adult Ed classes were held at Rockport Public Library in March. Library staff taught two ebook classes, and a class on using Marvel (Maine's Virtual Library).
- As part of our travel series photographer Peter Ralston presented to an over-capacity crowd (he promised to do an encore this summer since people were turned away) on his trip to Newfoundland
- Cine Francais (French movie night) with the RPL French Group and facilitated by Dennis Healy.
- Members of the Dirigo Toastmasters Club of Belfast presented a collection of short inspirational speeches in "A Night of Inspiration and Transformation," at the Rockport Opera House at 7 p.m. on March 21
- "Turkish Delights: A Wwoofers Odyssey in Asia Minor". Wednesday evening, March 20th: slide show and talk highlight a recent foray into Turkey's organic farming scene.

Other News:

- Davis Family Foundation Grant made possible the architectural services of Scott Simons Architects of Portland. A community meeting was held at the Rockport Opera House meeting room on Thursday, March 28 at 7:00 PM with over 75 people in attendance. Several DVDs of this meeting are available for check-out. Thanks to Geoff Parker for his generosity of time and expertise on the recording of this event.

Molly Larson
Library Director
April 25, 2013

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen

FROM: Steve Beveridge, Director **Public Works** Department

RE: **Department Head Report**

DATE: **March 2013 (from March 1 thru March 28)**

1. Worked on: replaced cutting edges on plows and wings during the month; some sanders worked on; picked up new tires; '04 Freightliner – light replaced; '04 #2 F550 order and replaced a belt and pulley; sent the '04 & '07 Freightliners out to be inspected after work done; started to take wings and plow off trucks – did not put away; '10 Freightliner – put on reflective tape and a ladder for the sander; got the '04 #1 F550 that we are going to trade ready to trade in
2. Picked up the new 2013 F550 from HP Fairfield- put on new running boards, put on plow and wing and made sure the sander ready to go. Had the radio put in, so it was ready to go for the storms. Eventually delivered the '04 F550 to Bangor as a trade. We were allowed to use this truck with the condition that we traded it into the dealer in good condition.
3. Library: attended several meetings to discuss a possible new Library at the RES East site; moved chairs from the Town Office to the Library and back to the Town Office
4. Garage: cleaned wash bay & washed trucks; worked on the salt shed; had delivery of pallet of bagged calcium; pumped out lift bay of old salty water; built some metal grates to replace broken ones in the garage floor
5. Meetings: several meetings on the Pen Bay Sewer Extension request with Pen Bay officials, Woodard & Curran, and town officials; many meetings to discuss a sewer extension from Elwood Ave. to Rockville St and from Elwood Ave. all the way down to PBMC; several budget meetings with both the Select Board and the Budget Committee; Select Board regular meeting
6. Harbor: plowed the boat ramp; Mike and Abbie finished working on the new lighting proposal for underground wires for the 2013-14 budget, float repairs and replacement proposal for 2013-14 budget (these 2 projects have been ongoing for the last few months), and Mike took a class to allow him to operate the Harbor Master boat in Abbie's absence – this was done per our insurance company. Only qualified Town employees can run the Harbor Master boat. As Mike will be taking over for Steve, it has been the policy for the Public Works Director and Public Works to help the Harbor Master with large and small projects like the lighting and floats projects and Steve has done this in the past.
7. RES East: during the month we finished tearing down the building and disposing of most of the material. Work included: pulling the front face off the gym and disposing of that portion, taking out the light bulbs, wire, conduit, light fixtures, rented a mini excavator to help pull down the ceiling, wires, and conduit, etc. To name a few of the projects. This process was done in between snow storms and rain events. As much metal as could be saved was used for other purposes or taken for recycling and we will receive the money when it is sold. The gym was taken down by a private individual for the trusses to be used again. By doing this project ourselves and being the general contractor we were able to take advantage of several situations to get better prices for demo disposal, excavator use, truck use, the gym disposal for reuse, and other situations for disposal of materials and items in the building in a manner that allowed the building to come down before planned. We still have some items to finish on the site in April.
8. Storms: March 1 – sanded and plowed; March 2 sanded and plowed; March 19 & 20 – plowed and sanded all day, night, and cleaned up the next day; did road patrol to spot sand, basic training given to Kevin to plow and sand with a wing, in case we needed to use him in an emergency and he had to plow and sand during one day;
9. Salt received during this month – 7 loads for a total of 221.33 tons; mixed sand and salt in preparation for more storms during month

10. Cold patched- purchased cold patch from Marriners to put in large & small holes, ordered and received bags for cold patching. Cold patched around Town on several different days.
11. Did road patrol after rain and snow storms
12. Repaired a washout on Mt. Pleasant from the rains
13. Negotiated with Interim Town Manager and completed all budgets

Man hours available this month -1198.5 regular hours and 241.5 overtime hours = 1,440 total;
Approximate man hours on the above projects – 1413.
This does not include the small extra projects, errands, and twice a week trash removal.

Last year we had snow the first of the month with more threatened. By mid month temps were above average and below by the end. Several frost heaves developed. We worked on the #1 '04 F550, sanders, '12 F550 readied for service, grader, changed cutting edges, greased backhoe, ordered parts for Oshkosh; Town Office – moved furniture in preparation for the carpet replacement and painting, arranged for totes for material; in the garage we cleaned the work bench, degreased walls and bench, cleaned break room several times, worked on spare office for Mike; meetings included: SB, SB & Budget Committee, met with engineers about possible sewer/water extension from Elwood Ave. to Rockville St., attended an asphalt workshop and one on the county roads, Mike to MMA Personal Law workshop, and Parks and Rec meeting; at the harbor got the furnace running for Abbie, ordered new doggie bags and put out, arranged to have new pilings placed in the harbor to get ready for new float; RES East – developed a timeline for complete tear down of the building; ROH – met with State about install of insulation project and budget completed; Snow Storms & rain event – March 1, 2, 3, 5, 12-15 – plowed, sanded, cleaned village of snow, road patrol for snow or rain event, extra help to plow used – some storms were just nuisance events, but plowing and sanding done; salt purchased 94.09 tons; took sanders out and had to put back in; finished sweeping after storm threats gone – started early this year; cold patched; hauled reclaim; picked up used oil; started screening loam; problem with Eastward sewer and water inflow – dyed sewer lines; hauled brush; did catch basin patrol; graded Mt. Pleasant and added 1 inch minus; patched Rt. 1 where water/sewer crosses 2 times – plans are to pave this section when DOT paves road this year; road cut on Russell Ave done; large manlift moved from RES West to the CSD. Man hours available – 1,177, including 201 overtime; accounted for 1,100 hours.

ROCKPORT POLICE DEPARTMENT

March, 2013

OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	01	02
202/ Sgt. T. Ford	10	11
203/ W. Butler	12	02
204/ D. Smith	28	31
205/ R. Shaw	01	03
211/ C. Cooley	07	08

VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	6,295	400.8	15.7

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04/02/13
07:54

Rockport Police Department
Law Total Incident Report, by Nature of Incident

111
Page: 1

Nature of Incident	Total Incidents
911 Hangup	8
Administrative	15
Agency Assistance	17
Alarm	20
Animal Problem	3
Animal Welfare	1
Bail Check	2
Violation of Bail Conditions	1
Car/Deer 10-55	3
Check In Per Court Order	2
Citizen Assist	2
Civil Problem	4
Criminal Mischief	2
Detail Assignment	1
Disabled Vehicle	2
Disorderly Conduct	6
Domestic	1
Controlled Substance Problem	7
Traffic - Erratic Oper Vehicle	13
Fire Alarm	2
Fraud	2
Harassment	2
Hit and Run 10-55	1
Information Report	14
Juvenile Problem	1
Mental Health Issue	8
Missing Person	1
Nuisance	1
DUI Alcohol or Drugs	1
Paperwork Servd For Othr Agenc	3
Paperwork Servd For This Agenc	1
Parking Problem	4
Traffic Accident w/ Damage	12
Pedestrian Check	2
Traffic Accident, w/ Injuries	4
Police Information	1
Probation/Bail Check	1
Property Check	24
Public Works Referral	6
Radar Detail	8
Recovered Stolen Property	1
Runaway Juvenile	2
Sex Offense	1
Report of shots fired	1
Stray Animal	1
Suspicious Vehicle	4
Suspicious Person/Circumstance	5
Theft	3
Theft - Automobile	1
Threatening	1
Traffic Hazard	4
Traffic Violation	39
Traffic Stop	4
Trespassing	1
Unsecure Premise	1

04/02/13
07:54

Rockport Police Department
Law Total Incident Report, by Nature of Incident

111
Page: 2

Nature of Incident	Total Incidents
Utility Problem	4
Vehicle off roadway no damage	2
Vehicle Maintenance	7
Wanted Person	6
Well-Being Chck	54

Total Incidents for This Report:	351

Report includes:

- All dates between `00:00:01 03/01/13` and `23:59:59 03/31/13`
- All agencies matching `0704`
- All natures
- All locations
- All responsible officers
- All dispositions
- All clearance codes
- All observed offenses
- All reported offenses
- All offense codes
- All circumstance codes

*** End of Report /tmp/rpt-LagEa-rplwtir.r2_1 ***

04/02/13
08:06

Rockport Police Department
Law Incident Analysis, Time Reported

111
Page: 1

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	3	2	2	0	1	4	2	14
01:00-01:59	0	4	2	3	3	3	3	18
02:00-02:59	3	0	1	6	2	4	2	18
03:00-03:59	2	3	1	1	2	2	1	12
04:00-04:59	0	3	2	1	1	1	2	10
05:00-05:59	0	0	5	0	0	1	0	6
06:00-06:59	0	2	0	0	0	0	1	3
07:00-07:59	0	2	1	1	4	3	1	12
08:00-08:59	0	2	0	0	3	3	2	10
09:00-09:59	0	2	1	3	5	1	1	13
10:00-10:59	4	9	5	2	2	4	1	27
11:00-11:59	1	1	3	1	5	7	2	20
12:00-12:59	1	5	0	2	1	3	2	14
13:00-13:59	1	3	3	2	3	4	1	17
14:00-14:59	6	2	6	1	3	6	2	26
15:00-15:59	3	1	2	1	2	4	2	15
16:00-16:59	1	2	5	2	4	5	6	25
17:00-17:59	4	1	2	2	3	1	4	17
18:00-18:59	1	4	4	0	1	3	3	16
19:00-19:59	5	2	1	0	0	0	5	13
20:00-20:59	2	1	1	0	1	1	3	9
21:00-21:59	1	1	3	6	4	0	1	16
22:00-22:59	0	1	2	5	2	0	1	11
23:00-23:59	2	1	1	1	1	1	2	9
Total by Day	40	54	53	40	53	61	50	351

Report Includes:

All dates between `00:00:01 03/01/13` and `23:59:59 03/31/13`
All agencies matching `0704`
All offenses observed
All offenses reported
All offense codes
All nature of incidents
All location codes

*** End of Report /tmp/rpt--adya-rplwia.r1_1 ***

Harbormaster Report March 2013

After a month away from the harbor March always proves to be a busy time catching up and taking on maintenance projects- this one was no different. I started back the second week in March and attended a training for 3 days of the month so the time flew by.

- Put the Commercial floats in the water. It seems like each year there are more and more lobster boats in early and with price of lobster being up so high in March, the fishermen were itching to get out there.
- Reached out to other Harbormasters around the state to see how they handle commercial vs. recreational use of town floats. Currently any boat that wishes to be on the dock longer than the 1 hour tie-up may pay \$10/hr to be on the dock longer- if space permits. The Harbor Committee agrees that if a commercial user stays within the public use parameters, they may use the town floats.
- Attended the annual Maine Harbormaster training at Maine Maritime in Castine. It is a great opportunity to find out what is happening around the state, in fact, I was alerted to several grant opportunities while attending. Assistant Public Works Director, Mike Young attended the basic course and received his certification; with his boat yard and law enforcement background he was logical choice for a second in command in the event that I am unable to run the boat in an emergency and there is no Deputy Harbormaster as was the case this fall when I was out with an injury.
- Started several maintenance projects in the bathrooms. Plans are: to re-finish tile floor and wax it, to replace all of the grout around the sinks, toilets and shower and to re-paint the walls in the men's, ladies and laundry rooms.
- Began making phone calls and sending emails regarding mooring and tie-off re-issuing. I will go through the waiting lists and re-issuing moorings and tie-offs after the deadline for waiting list renewal fees on April 12th.

I cannot believe that another season is upon us. I am excited to get outside and on the boat again, although I wouldn't mind if it warmer up a bit first.

Respectfully Submitted,
Abbie Leonard

BRUCE WOODWARD, FIRE CHIEF

Deputy Town Forest Fire Warden Charlie Knight and I went to Jefferson Forestry quarters for the biannual town fire warden's meeting. We were updated on fire statistics for the last two years and the status of budgets and forestry personnel. Much of the meeting was spent on giving us an overview of the aircraft fleet of helicopters and fixed wing surveillance planes used to assist and gain control wildfires throughout the state. The aircraft have proved to be instrumental in getting the "head" of fires cooled down so that ground crew could work on controlling the fires.

On March 21 we took delivery of a new thermal imaging which upgraded our ability to use some of the newer thermal imaging technology. This camera was made possible by a grant from the Cascade Foundation. We are very grateful for their generosity in helping us provide quality firefighting equipment which will make our job easier and safer.

On March 23, I completed 42 years as fire chief in Rockport. It is amazing how much the equipment and technology has changed in that time. Even so, the real constant has been the dedicated and talented firefighters that I have worked over the years. I will be forever grateful for the support and faith in my decisions over my career. On March 30 my firefighters, co-workers and Rockport citizens treated me to a day I will never forget. The day started with a pancake breakfast for past and present firemen. In the afternoon, a fire truck parade wailed down Route 1 to the Samoset Resort where I was treated to a big party with friends, family, citizens and people I have worked with during my career. Firefighters from near and far were there to greet me.

On March 24th two firefighters spent time with Camden and other area firefighters in live fire burns at the former Lotus Restaurant. We are grateful for the chance to be part of this training and sharpen our skills at finding fires and extinguishing them in real hot and smoky situations. There is no better way to learn fire behavior.

On March 26th we responded mutual aid to Camden to assist in fighting a fully involved house fire on Lily Pond Drive. We laid 1200 feet of four inch supply hose from a fire hydrant in the subdivision. Our firefighters assisted with manning hose lines on the scene.

March was a very busy month!!

Report Period: 03/01/13-03/31/13
Comparables: 03/01/12-03/31/12

Calls by Incident Type	Percent of Total Calls 2012	Percent of Total Calls 2013	Total Incidents 2012	Total Incidents 2013
Structure Fires	3.33%	7.32%	1	4
Vehicle Fires	0.00%	0.00%	0	0
Other Fires	3.33%	0.00%	1	0
Overpressure Ruptures, Explosion, Overheat	0.00%	0.00%	0	0
Emergency Medical Treatment	0.00%	0.00%	0	0
All Others	0.00%	0.00%	0	0
Hazardous Condition Calls	23.33%	31.71%	7	13
Service Calls	6.67%	0.00%	2	0
Good Intent Calls	26.67%	34.15%	10	15
Severe Weather or Natural Disaster Calls	0.00%	0.00%	0	0
Special Incident Calls	0.00%	0.00%	0	0
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.00%	0.00%	0	0
Other False Calls	36.36%	26.83%	11	11
Total Calls	100%	100%	32	43
Total Fire Dollar Loss	\$0	\$0	\$0	\$0
Total Dollar Loss	\$0	\$0	\$0	\$0