



TOWN OF ROCKPORT

MULTI-PURPOSE PERMIT APPLICATION

Applicant: _____ Contact info: _____

Owner (if different): _____ Contact info: _____

E-Mail Address: _____

Location of Proposed Project: _____ Map _____ Lot _____

PROPOSED ACTIVITY: (Check all that apply)

- | | | |
|---|---|---|
| <input type="checkbox"/> New Dwelling Unit | <input type="checkbox"/> Accessory Structure | <input type="checkbox"/> Commercial Structure or Renovation |
| <input type="checkbox"/> Addition to Existing Dwelling | <input type="checkbox"/> Addition to Accessory Structure | <input type="checkbox"/> Industrial Structure |
| <input type="checkbox"/> Moving Existing Structure | <input type="checkbox"/> Demolition of Existing Structure | <input type="checkbox"/> Filling or Excavation |
| <input type="checkbox"/> 911E/Entrance Permit | <input type="checkbox"/> Use | <input type="checkbox"/> Home Occupation |
| <input type="checkbox"/> Renovation of Existing Structure | <input type="checkbox"/> Sign | <input type="checkbox"/> Other Activity |

ESTIMATED PROJECT COST: (Such as a General Contractor's estimate, if available) _____

INFORMATION ABOUT PROPOSED PROJECT:

Zoning District(s): # _____ Size of parcel: _____ Water Supply: _____

Road Frontage: _____ Foundation Type: _____ Wastewater Disposal: _____

Mobile Home (Y/N): _____ Model/Year: _____ Subdivision (Y/N): _____

If a new mobile home, proof of sales tax paid is required. If used, proof of property tax, water and sewer account status is required.

1st flr. _____ sq. ft. 2nd flr - 6' of headroom - finished _____ sq. ft. 2nd flr. 6' headroom - unfinished _____ sq. ft.

Decks _____ sq. ft. porches _____ sq. ft. Height of building _____ ft. Proposed lot coverage _____ %

Garage/accessory building _____ sq. ft. Cellar finished 6' headroom _____ sq. ft. Crawl/unfinished _____ sq. ft.

Building Permits shall include a checklist of required inspections and CEO notations on the current status of each inspection. See attached REQUIRED INSPECTIONS. Please note, on April 12, 2016 the Select Board approved an additional service fee of \$30 to be charged at the CEO's discretion for each repeat/unnecessary return trip for the same required inspection.

To the best of my knowledge, all information submitted on this application is correct. I agree to comply with the Town of Rockport's Ordinances and applicable State laws, including the Maine Uniform Building Code. I hereby grant permission to the representatives of the Planning & Development Department to make necessary inspections to ensure compliance.

Signature of Applicant: _____ Date Received at Town Office: _____

CODE OFFICER DECISION:

1.) Approved by: _____ Reason: _____

2.) Denied by: _____ Reason: _____

3.) Refer to PB / ZBA: _____ Reason: _____

CEO: _____ Date: _____ File # _____ Fee \$ _____ Paid _____

101 Main Street, Rockport ME 04856
Planning & Development Dept.

planner@town.rockport.me.us
ceolpi@town.rockport.me.us



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SITE PLAN DRAWING

SCALED PLANS REQUIRED FOR ALL BUILDING PERMITS:

Per MUBC, a floor plan is required for all proposed structures. The floor plan is expected to be submitted on separate sheets and should show enough detail for CEO determinations regarding structural integrity under. It does not have to be prepared or signed by a licensed design professional except in instances where the CEO requires more information to document structural integrity.

On this page, or in an attached Site Plan drawing, please include: (1) nearby property lines and relevant dimensions of your lot; (2) roads and driveways; (3) nearby water bodies including brooks, wetlands and ponds; (4) approximate location and setbacks from property lines of all proposed structures or additions; (5) approximate location and setbacks for relevant existing structures; (6) location of well, septic tank and leach field, if any.

A drawing is required to ensure that the proposal meets the dimensional standards required by Rockport Ordinances and State law.

CODE ENFORCEMENT OFFICER REVIEW PROCESS:

- | | |
|--|---|
| <input type="checkbox"/> Complete Application on File | <input type="checkbox"/> Flood Hazard Development Permit Required |
| <input type="checkbox"/> Internal Plumbing Permit Required | <input type="checkbox"/> DEP Permit(s) Required (SLOD, NRPA, etc.) |
| <input type="checkbox"/> Permit to connect new Equivalent User(s) to Public Sewer Required | <input type="checkbox"/> Subsurface Sewage Disposal Permit Required |
| <input type="checkbox"/> Planning Board Review and Approval Required | <input type="checkbox"/> E-911 / Town Entrance Permit Required |
| <input type="checkbox"/> Zoning Board of Appeals Review and Approval Required | <input type="checkbox"/> MDOT Entrance Permit Required |

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REQUIRED BUILDING CODE INSPECTIONS

BUILDING PERMIT # _____ MAP _____ LOT _____

A COPY OF THIS FORM MUST BE KEPT ON SITE AND MUST BE DATED AND INITIALED BY A REPRESENTATIVE OF THE PLANNING & DEVELOPMENT DEPARTMENT WHEN/IF PASSED.

1. Passed _____ Date: _____ **SITE** – INSPECTION OF SITE FOR ERRORS OR OMISSIONS ON PERMIT APPLICATION AND COMPLIANCE WITH CONDITIONS OF PRIOR CODE ENFORCEMENT OFFICER OR BOARD APPROVALS.

2. Passed _____ Date: _____ **FOOTINGS** – STONE BASE, FORMS AND REINFORCEMENT BEFORE POURING CONCRETE.

3. Passed _____ Date: _____ **FOUNDATION** – STONE BASE, FOUNDATION WALLS, DRAINS, AND SILL PLATE ANCHORAGE BEFORE FRAMING.

4. Passed _____ Date: _____ **CONCRETE SLABS** – STONE BASE, FORMS, REINFORCEMENT AND VAPOR BARRIER BEFORE POURING CONCRETE.

5. Passed _____ Date: _____ **FRAMING** – ALL FRAMING COMPLETED AND ALL DOORS AND WINDOWS INSTALLED.

6. Passed _____ Date: _____ **ROUGH PLUMBING AND ELECTRICAL** – LOCAL PLUMBING INSPECTOR APPROVAL OF ROUGH-IN AND PRESSURE TESTS REQUIRED BEFORE INSTALLING INSULATION OR WALL BOARD.

7. Passed _____ Date: _____ **FINAL INSPECTION** – OF THE FINISHED SITE/STRUCTURE FOR CONFORMANCE WITH LAND USE ORDINANCE AS WELL AS THE MAINE UNIFORM BUILDING CODE AS ADOPTED.

ALL LAND DEVELOPMENT AND CONSTRUCTION MUST PASS ALL REQUIRED INSPECTIONS BY PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY.