

**TOWN OF ROCKPORT  
DEPARTMENT REPORTS  
NOVEMBER 2011**

**General Government**

Thomas Ford, Planner/Community Development Director  
Linda Greenlaw, Town Clerk – No Report Received  
Virginia Lindsey, Finance Director  
Kerry Leichtman, Assessor

**Culture and Recreation**

Susan Dates, Rental Agent, Rockport Opera House  
Molly Larson, Librarian

**Public Safety**

Stephen Beveridge, Public Works Director  
Craig Cooley, EMA Director  
Mark Kelley, Police Chief  
Abbie Leonard, Harbor Master  
Bruce Woodward, Fire Chief

# Office of Planning and Community Development

## Monthly Report –November 2011

### Permits

**Miscellaneous Permits:** Sixteen permits were issued in November 2011. The figure included thirteen building permits (accessory structures, additions, renovations, decks, porch etc.), one sign permit and two blasting permits. Thirty-eight permits were issued in November 2010.

**Plumbing and Subsurface Wastewater Permits:** Two internal plumbing permits and two subsurface wastewater disposal permits were issued in November 2011. Two internal plumbing permits and two subsurface wastewater permits were issued in November 2010.

### Boards & Committees

**Planning Board:** The Planning Board met in November 2011 for” consultation and agreement” related to the disposition of tax acquired property. This is a process that is required by an annual warrant article that was passed by voters in June 2011.

**Zoning Board of Appeals:** The Zoning Board of Appeals did not meet in November 2011 or November 2010.

**Harbor Committee:** The Harbor Committee met in November 2011 to hold a mooring discussion with John Alexander and to review the Harbormaster’s Report. The Harbor Committee met in 2010 to review marine and storage fees, a parking area expansion and repair of the sea wall between Rockport Marine & the Town Landing.

**Ordinance Review Committee:** The Planning Office is starting to formulate the draft ordinance language that will be presented to the Ordinance Review Committee in January.

### Projects:

**SHIP Grant – Harbor Floats:** The deadline for bid proposals for the Harbor Floats project passed with only one bidder for the project. The bid price was \$50,000 higher than the funds available to complete the project. Abbie and Tom completed a redrafting of the proposal to that will include a bi-furcated bid process for the floats and pilings that should result in a more competitive bidding process. The revised plan has been forwarded to MDOT for their final review and approval.

**Harbor Pump-Out Grant:** The executed contract was finally received from the Department of Conservation. It is anticipated that the pump will be purchased in December and construction and installation of the facility will take place in early spring.

**Opera House Insulation Project:** The Town of Rockport awarded the Opera House project to R. H. Price and Co. of Searsmont. It is anticipated that the work will commence in early January.

**Water Quality:** Since the official completion of the Maine Healthy Beaches testing program, the Planning Office has continued to test waters at Clam Cove and in the Pascal Ave. watershed including the discharge from the wetland across from the old Rockport Elementary School.

**Right of Way Discovery Grant:** The Town of Rockport received notice that our application for a right of way discovery grant has been approved.

**Standard Operating Procedures:** Planning Office staff continued to work on the development of standard operating procedures for customary office tasks. These ‘*standard operating procedures*’ will provide a methodology with checklists for how staff will administer and respond to a series of work tasks including permit administration, plumbing and wastewater administration, board support, violation protocols, and investigation protocols. The first SOP will be completed by January 1<sup>st</sup>.

*Information and supporting documentation on all permits and projects is available for public review at the Planning and Community Development Office.*

**TOWN CLERK  
MONTHLY REPORT  
NOVEMBER 2011**

- **We issued 6 (6) Hunting Licenses, 1 (1) Junior Hunting License, 0 (0) Fishing License, 0 (1) Migratory Waterfowl, 0 (0) Complimentary Migratory Waterfowl, 6 (6) Muzzleload Licenses, 0 (0) Expanded Archery Antlered, 0 (0) Complimentary Muzzleload Licenses, 0 (0) Over 70 License, and 1 (0) Duplicate Fish/Hunt Licenses, 0 (0) Duplicate Spring Turkey and 0 (0) Duplicate Junior Hunt License. Fees collected totaled \$235.00 (\$235.00).**
- **1 (0) Boat Registrations, 15 (5) Snowmobiles and 0 (4) ATV Registrations were issued. Fees collected were \$909.89 (\$403.00) which included \$289.89 (\$100.00) sales tax.**
- **We issued 30 (35) dog licenses this month at a fee of \$160.00 (\$126.00). Don't forget that the 2012 dog licenses are now available. This makes a great Christmas present for your four-legged pet. The late fee after January 31<sup>st</sup> will be \$25.00 per dog.**
- **Processed 13 (11) transfers, 150 (218) passenger cars, 12 (25) commercial vehicles, 3 (4) trailer, 2 (5) motorcycle, 0 (0) motor home, 1 (3) antique, 2 (6) duplicate stickers and 2 (6) duplicate registrations. Monies taken in for these transactions (excise tax) totaled \$47,265.31 (\$45,460.23). This is up 3.97% from last year's numbers.**
- **We processed \$239,412.60 (\$270,376.48) in real estate taxes this month. The due date was October 17<sup>th</sup>.**
- **We collected \$317.88 (\$580.50) in Harbor Fees this month.**
- **November Election 1256 (1815) residents voted 243 (598) absentee ballots. We had 21 (44) new voters register and then vote. This means that 49.1% of our registered voters voted this year compared to 69.2% last year.**
- **I attended and took minutes for one Select Board Meeting this month.**

**\*The first number represents 2011 and the second one in parenthesis 2012.**

**Virginia B. Lindsey**  
**Rockport Finance Director**  
**Monthly Report - November 2011**

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

**The report for the month of November 2011 includes the following:**

- Investments increased during the month of November from the previous month by 0.14%.
- Interest earned on general funds was at the rate of 0.60% (last month 0.60%).
- 50.43% of taxes have been paid for FY 11-12.

	Previous Month October 2011	Current Month November 2011	Difference	% Change	One Year Ago November 2010	Difference	% Change
<b>Budget</b>							
Wages	75,400	105,978	30,578	40.55%	98,783	7,195	7.28%
* Other Expenses	3,061,116	1,072,141	(1,988,975)	-64.98%	944,864	127,278	13.47%
Total Expenses	3,136,516	1,178,119	(1,958,397)	-62.44%	1,043,647	134,472	12.88%
<i>*Bonds Paid in October; Construction Projects</i>							
Total Revenue	5,142,715	436,726	(4,705,989)	-91.51%	380,645	56,081	14.73%
<i>1st Half Taxes Due 10/17</i>							
NET	2,006,199	(741,393)	(2,747,592)	-136.96%	(663,002)	(78,391)	-11.82%
<b>Cash on Hand Balance</b>							
General Fund	3,564,294	2,822,900	(741,393)	-20.80%	2,660,457	162,443	6.11%
Taxes Paid (for the month)	5,844,498	203,125	(5,641,373)	-96.52%	249,291	(46,167)	-18.52%
Taxes Paid (to date)	5,941,662	6,144,787	203,125	3.42%	5,737,376	407,411	7.10%
<b>Investments</b>							
Public Assistance	313,604	314,029	424	0.14%	296,149	17,880	6.04%
Cemeteries	396,327	396,863	536	0.14%	366,037	30,826	8.42%
Wastewater	264,400	264,758	358	0.14%	155,276	109,482	70.51%
Total Investments	974,332	975,650	1,318	0.14%	817,462	158,188	19.35%
<b>Wastewater</b>							
* Expenses	279,543	55,539	(224,004)	-80.13%	188,836	(133,296)	-70.59%
Revenue	112,352	77,022	(35,331)	-31.45%	172,754	(95,732)	-55.42%
NET	167,191	(21,482)	(188,673)	-112.85%	16,082	(37,564)	-233.58%
<i>*Bonds Paid in October</i>							
<b>Wastewater Cash on Hand Balance</b>							
WW General Fund	167,316	244,127	76,812	45.91%	271,478	(27,351)	-10.07%
** Certificate of Deposit	101,169	101,272	103	0.10%	100,000	1,272	1.27%
<b>Total Cash</b>	268,484	345,399	76,915	28.65%	371,478	27,351	-7.02%
<i>**CD-Interest posted Sept &amp; Oct</i>							
<b>WW Accounts Receivable</b>							
<b>30 Day</b>	<b>60 Day</b>	<b>90 Day</b>	<b>Over 120 Days</b>	<b>Advance Payments</b>			
	30,795	23,385	1,621	29,349	(3,897)		
TOTAL WW Accounts Receivable November 2011					81,253	-8.23%	
Accounts Receivable November 2010					88,544		

**November 2011  
Department Head Report  
Kerry Leichtman  
Assessor**

Tax bill fallout: Challenges to assessed values were finally beginning to wane by mid- November. As a result Eileen and I have been able to return to our more routine responsibilities.

To that end, we are now, at month's end, almost caught up with entering real estate transfers that have occurred since April 2, 2011. Once the transactions are entered I will conduct a series of sales ratio studies. This will help me determine how our assessed values are faring as compared with market sales across all market segments.

Sales Verification Surveys: The most important factor to consider when processing real estate transfers is the quality of the sale. A quality sale is one where the buyer and the seller do not know one another and where the seller is not under any abnormal pressure to sell. When these conditions exist the sale qualifies as a normal market condition transaction. When judging the quality of our assessed values only the qualified sales are used. Because of this it is very important to delineate between qualified and unqualified sales.

To assist in my determination I wrote a survey that asks a series of questions aimed at discovering whether or not there were any unusual circumstances involved in a real estate transaction. Many assessors do this. In fact some states require that residents complete a similar survey as a prerequisite to filing transfer documents at the county registry. I used other surveys to help me design one for Rockport, and then wrote a cover letter explaining why I needed the information. We mailed the surveys to everyone who bought property in 2010 and the first four months of 2011.

The results were pretty good. We received about half of the surveys back. We did get one complaint that the process was impersonal and a few others from people who felt their privacy was being compromised by it. I'm considering a rewrite on the survey's cover letter in the hopes it will alleviate fears and increase the rate of response.

Owner Unknown: Prepared materials for the select and planning boards, and conservation commission, to use in considering the disposition of 6 Owner Unknown properties and 1 foreclosed-upon property.

Inspections/Abatements: Have had a number of abatement requests. Many of them to correct errors on the property record that don't become apparent to the property owners until tax bills are received. Have had a few unreasonable requests – two of them persistent. The end result has been, so far, that abatements issued are running on par with expectations.

Have continued to conduct inspections at residents' requests.

Organizations: I mentioned last month that due to repeated last-minute cancellations I wouldn't be inviting politicians to speak at the mid-coast assessors' workshops anymore. That didn't take into account the possibility that one might call and ask if he could come. We wound up having an excellent meeting with Rep. Ryan Harmon (Palermo). Rep. Harmon is particularly interested in Tree Growth legislation. He was a good, patient and inquisitive speaker. We tried to give him real-world examples of how the program works and how it is abused.

I was elected to the Maine Chapter IAAO Board of Directors.

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen  
FROM: Sue Dates, Rental Agent  
RE: **Opera House Department Head Report**  
DATE: **November 2011**

(E-Mail a copy to Stacey! As well as Bob.)

During the month of November BCC rented the building for a concert and three rehearsals. The Terra Diddle players rented for several play rehearsals and put on the play for two days. UMCC is renting storage space for their luminaries' project, which includes storage in the basement. They used the meeting room for about 6 hours to put them together. Maine Coast Heritage Trust rented the meeting room for a meeting, but had to postpone the meeting the day before. They will call to reschedule. The Garden Club started their setup for the annual Holly Berry Fair fundraiser.

Revenue for November was \$1,267.50. The Opera House was used for at least one event on 17 of the 30 days – mostly in the first 2 ½ weeks in the month. This does not include the last three days that Eastern Fire was in the building doing the sprinkler system flush.

Town meetings held in the Opera House Meeting Room this month were the Select Board's monthly meeting and the Planning Board meeting. These meetings were televised. The Zoning Board was canceled. The Library held a book launching event in the auditorium, sponsored an event with the Camden Conference in the auditorium, and held the last two nights of this year's Seafaring Marine Series. VIE held a meeting.

Maintenance this month included: due to the many days that we had multiple events at the Opera House, it was difficult to do anything but keep the building set up for the events and cleaned. During the first 2 ½ weeks we had 8 days with at least 2 events going on and several days had 3 events. The week after Thanksgiving Eastern Fire Protection started the 5 year test of the fire sprinkler system. They came in the first of the month to repair a leak and the pipe had a large amount of rust in it. Even a small amount of rust will clog up a sprinkler head and not allow it to work, if we have a fire. During this process each day they pump the entire system full of water and look for leaks. One was found in the meeting room hall and two were found in the meeting room. One of the leaks was a gasket in the meeting room that sealed itself. This is normal and the desirable result of the test. They start in the basement and flush the system out on each floor – basement, meeting room level, and attic. This process is expected to take one to two weeks – depending upon the number of pipes that have leaks. The Garden Club is aware of this and we are all working together to help expedite both the flushing of the system and the Holly Berry Fair.

Last year maintenance included: general cleanup of the building for and between events and one event used tables in the auditorium. We used the CSD lift to replace bulbs on the light bar. (This was Randy's first November in the Opera House and he was getting used to the "routine".) The Opera House was used for 10 out of the 30 days and the revenue was \$813.75.

**Director's Report November 2011**  
**Rockport Public Library**

<b>Circulation</b>	Children / YA	Adults	Total	% Change
November 2011	1757/330	3677*	5764	- 1.2 %
November 2010	2090	3604	5694	

\*includes 79 honor system items including 5 jigsaw puzzles

<b>Attendance</b>	Children / YA	Adults	Total	% Change
November 2011	314/113=427	1822	2249	- 7.2 %
November 2010	261/94=355	2069	2424	

<b>Interlibrary Loan</b>	November 2011	November 2010	% Change
Incoming	510	484	+ 5.4 %
Outgoing	521	362	+ 43.9 %

\*\*Increase due to change in reporting method as well as increase in usage.

<b>Computer Usage</b>	November 2011	November 2010	% Change
	359	339	+ 5.9 %

<b>Reference</b>	November 2011	November 2010	% Change
	230	299	- 23.1 %

<b>Technology Classes</b>	November 2011	November 2010	% Change
	1	1	No change

<b>Programs</b>	Program type	No. of Programs	Participants
	Adult	20	<b>330</b>
	Child	13	Adults 73 Children <u>250</u> <b>323</b>
	<b>Total</b>	<b>32</b>	Total <b>653</b>

**Volunteers**

- Volunteers gave **125.75 hours** of support in November. This does not take into account the numerous hours related to the book sale. Book sale volunteers sort and price books all year long. In-house library volunteers help process books, shelve, provide tech support, and other duties as assigned. This resource has tremendous value for the town. These are vital jobs that truly assist in the

operation of the library. We would not be able to run the library as well as we do without our dedicated volunteers.

**Desk Income, Gifts, Grants, or Donations in November: \$1,337.46.** Among the gifts received this month were three given in honor of Don Moss for his 90<sup>th</sup> birthday, three in memory of our library committee member, Mariann Lehmann who died unexpectedly on Saturday, August 20, 2011, and one in memory of Peter Heimann by Sandra Heimann. Other desk income includes donations for coffee, fines, non-resident fees, and photocopy charges.

#### **Activities, services, and programs:**

**653 people** attended library programs or benefitted from outreach programs in November:

- Community outreach at local daycare center with Liza Walsh
- Monthly Large Print Book exchange to local senior living facility
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers with Liza Walsh
- Drop-in Mah-Jongg group on Wednesday evenings and Saturdays
- After-school story time on Wednesdays with Liza Walsh
- Monthly BookLovers' Café with Iris Eichenlaub
- Melissa Sweet Book Launch Party for *Balloons Over Broadway*
- Holiday craft series kick-off "how to make your own envelopes, cards, and tags"
- Anouar Majid's "Why America Matters" presented by the *Camden Conference* and the *Rockport Public Library*.
- The Seafaring Series sponsored by the Friends of Rockport PL and organized by East Coast Yacht Sales broker and sailor Tom Babbitt presented three talks for October and two in November. Local meteorologist Ken McKinley, and marine electronics guru Ben Ellison wrapped up the series. Thanks to many of our speakers who donated their stipend back to the Friends of Rockport Public Library.

#### **Building and Grounds**

- The outdoor lighting project is complete. We thank the Cascade Foundation for their generous support of the library.
- Thanks to Bruce Woodward for hanging our Christmas wreaths.
- Thanks to Steve Beveridge for ordering the granite for the Mariann Lehmann memorial bench. It will be engraved and then installed next month. Public works also helped with tree removal on the Limerock Street side of the library. We will replace the overgrown Mugo pines this spring with a smaller variety of evergreen.

#### **Staff updates**

I completed *Strengthening your Facilitation Skills, Level 1* through the Waldo County University of Maine Cooperative Extension and will be starting Level 2 in January.

#### **Friends of Rockport Public Library**

Paul Charbonneau has stepped down as President of the Friends and is leaving the board. We thank him as well as other board members who have left recently and have given so much to the organization. They are: Mary Throne, Bill and Patti Pease, Marnie and Al Pease, and Barbara Nichols.

The Friends welcome new Board members Linda Kapp, Chris Sady, Carol Robinson, and Jon Potter.

One of their latest projects is a new membership drive targeting Rockport businesses.

Molly Larson, Library Director  
December 7, 2011

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen

FROM: Steve Beveridge, Director **Public Works** Department

RE: **Department Head Report**

DATE: **December 2011 (from December 2 thru December )**

(E-Mail a copy to Stacey! As well as Bob. Deadline is the 10<sup>th</sup> of the month)

1. Worked on: '99 F550 and got ready to trade – sander, plow & wing;
2. After financing for the new 2012 F550 was secured took the '99 F550 to Whited and picked up the new 2012 F550 and delivered it to H.P. Fairfield to put on the dump body, sand, wing and other equipment.
3. Road Construction: PW Sewer/Water project continues (some due to bad weather in November) – we used our loader to load trucks for Farley's crew;
4. Town Office:
5. Library:
6. Garage:
7. Meetings:
8. Harbor:
9. Cemeteries:
10. RES East-
11. Parks & Rec Field:
12. ROH: picked up 80 ft. ladder that was used by Eastern Fire to do sprinkler system flush
13. Picked up the large lift from – and delivered it to – with a trailer
14. Storm on morning of Dec. 8 had us sanding
- 15.

Man hours available this month - ; Approximate man hours on the above projects –  
This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on the '00 F550, checked the Oshkosh, took out some sanders, plows and wings and put back on, finished studding all tires, serviced the loader, the #2 '04 F550 back up alarm repaired, #1 '04 F550 brakes replaced, worked on some sanders, chain saws, plow shoes put on the '09 F550, and had a ladder built for the 2010 Freightliner sander. At the Town Office we put together a desk with storage, cut the Christmas tree, put it up, and put lights on it; at the Library we sanded and salted walks as necessary and gave them a bucket of sand/salt; cleaned the garage and worked on the furnace; attended meetings with Bill Chapman, Tracey Murphy, Tom Ford, Select Board, and various home owners; RES East – plowed, checked the building for open doors and windows – found some open and closed them; prepared for the 1<sup>st</sup> major snow storm of the season on Dec. 8 & hired another part-time snow plow driver; plowed, sanded and/or salted at least 7 days other than the major snow storms; 8 salt deliveries; most of crew called in to get ready for Dec. 27 major snow event- crew worked for more than 40 hours straight; cold patched; fixed Hope St. turn around; picked up barrels of waste oil for our furnace; hung wreaths on the bridge; did road patrol and picked up 19 loads of mulch from MCSWC; cut down, put up, and put lights on the Christmas trees; pulled finger floats at the Harbor and put up for winter; cleaned catch basins of snow and debris; assisted in many aspects for the drainage of Benson septic project; picked up road trash; cleaned drains on Main St.; cut brush for 3 days on Main St. & cut brush in other areas of town; moved large rocks from Patty's Circle to

homeowner's yard. Man hours available this month – 1,730, which includes 485 storm hours – we can account for 1,177, which does not include the storms and associated work.



# **Town of Rockport**

**Department Head Report**

**November 2011**

**Other than working on the new radio's need for public works, and attempting to get back on schedule for the winter not much to report on.**

**Craig Cooley  
Director**

# ROCKPORT POLICE DEPARTMENT

## NOVEMBER, 2011

### OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	02	02
202/ Sgt. T. Ford	05	04
203/Wes Butler	14	06
204/Dana Smith	28	21
205/Dan Brown	02	03
211/ C. Cooley	10	10
212 P. Spear	0	0
213/ Jim Butler	0	0

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VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	6,668	449.4	14.8

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12/06/11  
08:19

Rockport Police Department  
Law Total Incident Report, by Nature of Incident

Page: 111  
1

Nature of Incident	Total Incidents
911 Hangup	5
Administrative	10
Agency Assistance	23
Alarm	33
Animal Noise	1
Animal Problem	5
Animal Welfare	1
Assault	2
Attempt to Locate	1
Non-sufficient Funds Check	4
Violation of Bail Conditions	4
Car/Deer 10-55	8
Check In Per Court Order	1
Citizen Assist	10
Civil Problem	5
Carbon Monoxide Poisoning	1
Criminal Mischief	3
Custodial Interference	1
Detail Assignment	29
Disorderly Conduct	5
Domestic	4
Controlled Substance Problem	3
Emergency	1
Traffic - Erratic Oper Vehicle	16
Escort	7
Fingerprinting	1
Fire Alarm	3
Fish & Game	1
Found Property	7
Harassment	4
Hit and Run 10-55	2
Information Report	17
Intoxicated Person	3
Juvenile Problem	6
Lost Property	1
Mental Health Issue	4
Miscellaneous CAD Call Record	1
Nuisance	3
Odor Investigation	2
DUI Alcohol or Drugs	4
Paperwork Servd For Othr Agenc	11
Parking Problem	6
Traffic Accident w/ Damage	10
Traffic Accident, w/ Injuries	5
Police Information	1
Probation/Bail Check	3
Probation/Parole Violation	1
Property Check	30
Public Works Referral	1
Radar Detail	12
Recovered Stolen Property	1
Robbery	1
Runaway Juvenile	2
Report of shots fired	1
Attempted Suicide	1
Suspicious Vehicle	8
Suspicious Person/Circumstance	13
Theft	4
Theft - Automobile	1
Threatening	2
Traffic Hazard	15
Traffic Violation	49
Traffic Stop	6
Trespassing	1
Underage Drinking	1
Unsecure Premise	2
Utility Problem	3
Vehicle off roadway no damage	3
Vehicle Maintenance	5
Vehicle Search	1
Wanted Person	5
Well-Being Chck	6

Total Incidents for This Report: 453

12/06/11  
08:22

Rockport Police Department  
Law Incident Analysis, Time Reported

Page: 111  
1

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	0	1	0	1	1	2	4	9
01:00-01:59	2	1	0	1	0	5	4	13
02:00-02:59	0	1	2	1	3	3	2	12
03:00-03:59	1	0	1	1	3	1	2	9
04:00-04:59	2	1	3	3	1	1	0	11
05:00-05:59	5	1	3	0	0	2	1	12
06:00-06:59	1	9	0	2	2	1	2	17
07:00-07:59	4	4	1	1	0	1	0	11
08:00-08:59	1	7	2	0	3	1	4	18
09:00-09:59	2	6	7	1	4	2	1	23
10:00-10:59	1	7	4	1	3	6	4	26
11:00-11:59	2	2	2	4	1	4	1	16
12:00-12:59	5	4	1	3	1	3	4	21
13:00-13:59	2	2	1	2	7	1	2	17
14:00-14:59	7	10	8	3	4	3	4	39
15:00-15:59	6	6	5	4	1	2	2	26
16:00-16:59	7	5	7	8	2	4	3	36
17:00-17:59	4	5	9	3	4	2	3	30
18:00-18:59	1	2	4	1	5	0	2	15
19:00-19:59	3	2	0	1	5	1	6	18
20:00-20:59	2	4	3	1	2	0	3	15
21:00-21:59	1	3	4	0	2	5	2	17
22:00-22:59	1	3	3	2	2	5	0	16
23:00-23:59	3	3	4	0	1	13	2	26
Total by Day	63	89	74	44	57	68	58	453

Report Includes:  
All dates between `00:00:01 11/01/11` and `23:59:59 11/30/11`  
All agencies matching `0704`  
All offenses observed  
All offenses reported  
All offense codes  
All nature of incidents  
All location codes

\*\*\* End of Report /tmp/rpt0zAgMa-rplwia.r1\_1 \*\*\*

Harbormaster Report  
November, 2011

- SHIP Grant update: I took the complete bid package that was originally sent out to bid and split it up into two separate bids. One for the floats and gangway and one for the pilings. This way a contractor can bid on the job as a whole or separately. This will enable us to keep the cost down and will not exclude some smaller businesses that do not have the capability of driving the pilings to bid part of the job. Tom Ford sent the re-bid out to MDOT for review and we hope to have it back in early December. The final due date on the project as it stands is April of 2012.
- The final contract for the pump out grant was received. I will buy the actual unit itself with the grant monies this year so that we do not have to pay a higher price in 2012. The unit will be stored at Public Works and installed in the spring.
- Met with Bob Peabody, Tom Ford and Steve Beveridge regarding the "Harbor Walk" project. I walked the proposed route and am excited about the project. This will be a great way to get people to see the town and get some exercise. From a Harbormaster's prospective; having a map of the town that highlights certain "must see" areas will help to free up some of the time in the summer that I spend giving directions to those spots. It also will take walkers through some underutilized paths and trails along the way.
- The shower wall was covered in an acrylic material that is guaranteed for as long as the Town of Rockport owns the building. It looks clean and bright and will not get moldy and have to be re-painted twice a year as the old cement did. I am so pleased with the improvement I am going to look into having the whole shower room covered next summer.
- With the help of Public Works and the crane from Rockport Steel we hauled all of the floats the Tuesday before Thanksgiving- we could not have asked for a nicer day- mild and flat. Andre was pulled out on the Monday after Thanksgiving and taken to Yachting Solutions for winterizing and repair to the steering column.
- When hauling the floats on the north side of the harbor next to the Fishermen's float it became clear that they are in need of serious repair before being put back in. I will research the cost of repairing the floats and the ramp to the replacement of the floats and present them in my 2012-2013 budget request.
- Responded to a call from a fisherman that a boat was sinking on its mooring. With the help of the fisherman and Rockport Marine the boat was towed to the dock, pumped out and the owner contacted.
- You probably noticed that the tree at the harbor actually looks like a x-mas tree this year! Thanks to the Rockport Garden Club whose diligence in hiring a bucket truck, getting the lights and star on the tree and helping me get all the old lights out really cheers up the harbor (and me) and helps get everyone in the spirit.
- Thank you for another great year. I couldn't ask for a better job or a better place to do it. HAPPY HOLIDAYS!

## BRUCE WOODWARD, FIRE CHIEF

On November 21, Industrial Protection Services was at the fire station with their mobile truck and performed annual flow tests on our 21 Self Contained Breathing Apparatus (SCBA). They repaired one of the SCBA that did not operate up to the computer generated standard.

On November 3, 14 and 17, we performed the annual service tests on three of our four pumpers (Engines 21, 22 & 23). All three engines completed the test without any problems. The series of tests at different flows and pressures, measures the ability of the pumper to pump the amount of water at draft that it is rated to deliver when it was new. Comparison of the annual tests can show if the pump is worn or the engine is not performing its job.

On Sunday, November 6, seven Rockport firefighters spent the day doing live fire training exercises in a house on Hosmer Pond Road in Camden. Five of the firefighters participated in interior fire extinguishing operations. Our Engine 23 supplied water during the eight training fires that were set and extinguished. After lunch the house was burned to the ground. There was a storage shed about 20' feet away that firefighters had to protect and save. The water supply was all done with tanks trucks and portable dump tanks. As firefighters watched the fire progress through the building, many lessons about fire behavior were learned.

On November 22 we responded to 350 Turnpike Drive in Camden. We had a crew ready to join Camden in the interior attack on the fire but they had the fire under control as we were arriving on scene. We supplemented their water supply by pumping our tank water from Engine 21 about 400 feet in the driveway to their Engine 5.

On November 29<sup>th</sup> I did the annual hanging of the wreaths on town buildings and post offices. These wreaths were donated by the Rockport Garden Club.

**Report Period: 01/01/11-11/30/11**  
**Comparables: 01/01/10-11/30/10**

<b>Calls by Incident Type</b>	<b>Percent of Total Calls 2010</b>	<b>Percent of Total Calls 2011</b>	<b>Total Incidents 2010</b>	<b>Total Incidents 2011</b>
Structure Fires	4.14%	4.69%	9	13
Vehicle Fires	1.38%	0.00%	2	0
Other Fires	1.38%	3.91%	2	5
Overpressure Ruptures, Explosion, Overheat	0.69%	1.56%	1	2
Emergency Medical Treatment	0.00%	0.78%	0	1
All Others	0.00%	0.00%	0	0
Hazardous Condition Calls	33.10%	22.66%	48	29
Service Calls	4.14%	4.69%	8	8
Good Intent Calls	17.24%	24.22%	30	33
Severe Weather or Natural Disaster Calls	0.00%	0.78%	0	1
Special Incident Calls	0.00%	0.78%	0	1
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.69%	0.78%	1	1
Other False Calls	37.24%	35.16%	56	45
<b>Total Calls</b>	<b>100%</b>	<b>100%</b>	<b>157</b>	<b>139</b>
<b>Total Fire Dollar Loss</b>	<b>\$8,750</b>	<b>\$800</b>	<b>\$8,750</b>	<b>\$800</b>
<b>Total Dollar Loss</b>	<b>\$8,750</b>	<b>\$1,300</b>	<b>\$8,750</b>	<b>\$1,300</b>