

**TOWN OF ROCKPORT  
DEPARTMENT REPORTS  
NOVEMBER 2013**

**General Government**

William Najpauer, Planner/Community Development Director  
Linda Greenlaw, Town Clerk  
Virginia Lindsey, Finance Director  
Kerry Leichtman, Assessor

**Culture and Recreation**

Susan Dates, Rental Agent, Rockport Opera House  
Ann Filley, Interim Library Director

**Public Safety**

Stephen Beveridge, Public Works Director  
Craig Cooley, EMA Director – Nothing to Report  
Mark Kelley, Police Chief  
Abbie Leonard, Harbor Master  
Jason Peasley, Fire Chief

# Office of Planning and Community Development

## Monthly Report – November 2013

### Permits

**Miscellaneous Permits:** Sixteen permits were issued in November 2013. The figure included seven building permits (accessory structures and renovations.), two new dwelling units, three 911/entrance permits, two sign permits, one permit denial permit, and one home occupation permit. Thirteen permits were issued in November 2012.

**Plumbing and Subsurface Wastewater Permits:** Eight internal permits, four sub-surface wastewater permits and one sewer permit were issued in November 2013. Three internal plumbing permits and one sub-surface wastewater permit were issued in November 2012.

### Boards & Committees:

**Planning Board:** The Planning Board met in November 2013 to review a revision of an approved subdivision plan for West Rockport Meadows, LLC; a revision to an approved subdivision plan for Rockport Property Holdings, LLC and a public hearing for a preliminary subdivision application for Ridge at Rockport, LLC.

**Zoning Board of Appeals:** The Zoning Board of Appeals did not meet in November 2013.

**Ordinance Review Committee:** The Annual Ordinance Review Committee Workshop with the Board of Selectmen was held on Tuesday August 30, 2013 at 7:00 p.m. The committee will meet in December to discuss their tasks for the 2014 and develop a schedule and work plan as per the workshop discussion with the Select Board.

**Sewer Ordinance Working Group:** The Sewer Ordinance working group was established in January 2013 and has mostly completed their tasks. The committee will meet one more time to review some revisions to the technical documents for the installation and construction of sewers.

### Projects

**Mid-Coast Transit Study:** Tom Ford participated with representatives of Thomaston, Rockland and Camden to select a transportation consulting firm to complete a mid-coast transit study. This process was an outgrowth of the Gateway 1 effort and is designed to explore transportation alternatives in the Midcoast area. The draft plan/project has been presented to the region and the committee is now selecting a final option to present to the communities.

**Old County Road Micro Corridor Project:** Representatives of Rockport, Rockland and Thomaston have been meeting with the Mid-Coast Planning Commission to develop a series of recommendations for improvements to the Old County Road corridor. The timing of this event is significant as the corridor continues to deteriorate and expectations for increased usage are anticipated as the new super Wal-Mart opens in the spring. A meeting with MDOT to discuss the project was held on November 1, 2013 at 10 a.m.

**Camden St. /Commercial St. Visioning Project:** Rockport continues to work with our counterparts on the Rockland Economic Development Advisory Council on a plan to stimulate ideas for the future growth and development of the Corridor. A consultant has been hired and the initial visioning workshop held. Four property owners in Rockport are interesting in participating in the design project. The draft consultant's report was shared with officials from both Rockland and Rockport.

**Water Quality:** A summary of the results from the summer beach testing are available at the Planning Office. The test results from the EPA water testing conducted this summer have been received and a smoke test and dye test was performed to pinpoint one or more causes of the pollution into the beach. These tests did not uncover any sources and additional measures will need to be employed.

**BIG Grant – Tier I:** The Planning Office completed a U.S. Fish and Wildlife 'BIG Tier I' grant for the Harbor with input from the Assistant Public Works Director and Harbor Master for additional lighting enhancements to encourage recreational transient boaters to visit Rockport Harbor. The Town was awarded the grant. A meeting with the Department of Transportation and municipal staff was held on August 2<sup>nd</sup> to discuss project and grant requirements. MDOT has delayed the opening of the grant project and it is anticipated that a work agreement/grant contract will be forthcoming. We hope to have all the work completed by late spring of 2014.

**Sidewalk Grant:** Camden and Rockport joined forces to submit a grant application to MDOT to extend the sidewalk in the MDOT right of way from Quarry Hill in Camden to L.E. Leonard's in Rockport. The grant was awarded and depending upon funding the design, planning and construction will extend from August 2014 to November 2016.

*Information and supporting documentation on all permits and projects is available for public review at the Planning and Community Development Office.*

**TOWN CLERK  
MONTHLY REPORT  
NOVEMBER 2013**

- **We issued 10 (7) Hunting Licenses, 0 (0) Junior Hunting License, 0 (0) Fishing License, 1 (0) Migratory Waterfowl, 0 (0) Complimentary Migratory Waterfowl, 5 (6) Muzzleload Licenses, 0 (0) Expanded Archery Antlered, 1 (0) Complimentary Muzzleload Licenses, 1 (0) Over 70 License, and 0 (0) Duplicate Fish/Hunt Licenses, 0 (0) Duplicate Spring Turkey and 0 (0) Duplicate Junior Hunt License. Fees collected totaled \$278.25 (\$240.00).**
- **0 (0) Boat Registrations, 2 (6) Snowmobiles and 1 (2) ATV Registrations were issued. Fees collected were \$113.00 (\$306.00) which included \$0 (\$0) sales tax.**
- **We issued 24 (39) dog licenses this month at a fee of \$86.00 (\$145.00). Don't forget that the 2014 dog licenses are now available. This makes a great Christmas present for your four-legged pet. The late fee after January 31<sup>st</sup> will be \$25.00 per dog.**
- **Processed 14 (12) transfers, 226 (244) passenger cars, 24 (31) commercial vehicles, 6 (11) trailer, 0 (4) motorcycles, 1 (0) motor home, 3 (1) antique, 2 (0) farm trucks, 4 (2) duplicate stickers and 2 (0) duplicate registrations. Monies taken in for these transactions (excise tax) totaled \$51,760.59 (\$55,745.27). This is down 6.82% from last year's numbers.**
- **We processed \$220,572.23 (\$281,864.36) in real estate taxes this month. The due date was October 15<sup>th</sup>.**
- **We collected \$1,612.50.00 (\$306.00) in Harbor Fees this month.**
- **November Election 549 (1,430) residents voted 52 (748) absentee ballots, total of 601 (2178). We had 14 (111) new voters register and then vote. This means that 22.90% of our registered voters voted this year compared to 84.60% last year.**
- **I attended and took minutes for one Select Board Meeting this month.**
- **This month Shay assisted Kerry for 6-7 hours with entering into the computer, sales of property transactions that have taken place since April. We also did a lot of filing, cleaning and disposition of outdated files. Brenda enjoyed a few vacation days.**

**\*The first number represents 2013 and the second one in parenthesis 2012.**

**Virginia B. Lindsey**  
**Rockport Finance Director**  
**Monthly Report -November 2013**

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

**The report for the month of November 2013 includes the following:**

- Cash portion of Investments transferred to MuniNOW Account at a rate of 0.85%; Wastewater investment earnings at The First remained at 0.85%.
- Interest earned on general funds was at the rate of 0.40%; same as last month.
- 51.18% of taxes have been paid for FY 13-14.

	Previous Month October 2013	Current Month November 2013	Difference	% Change	One Year Ago November 2013	Difference	% Change
<b>Budget</b>							
Wages	141,915	114,648	(27,267)	-19.21%	141,290	(26,642)	-18.86%
Other Expenses	1,964,651	844,156	(1,120,495)	-57.03%	951,026	(106,870)	-11.24%
<b>Total Expenses</b>	<b>2,106,567</b>	<b>958,804</b>	<b>(1,147,762)</b>	<b>-54.48%</b>	<b>1,092,316</b>	<b>(133,512)</b>	<b>-12.22%</b>
Total Revenue	5,320,650	387,534	(4,933,116)	-92.72%	410,584	(23,050)	-5.61%
<b>NET</b>	<b>3,214,083</b>	<b>(571,270)</b>	<b>(3,785,353)</b>	<b>-117.77%</b>	<b>(681,732)</b>	<b>110,462</b>	<b>16.20%</b>
<b>Cash on Hand Balance</b>							
General Fund	3,842,291	3,271,028	(571,263)	-14.87%	3,142,067	128,961	4.10%
<b>Taxes Paid (for the month)</b>	<b>5,153,202</b>	<b>219,812</b>	<b>(4,933,391)</b>	<b>-95.73%</b>	<b>271,526</b>	<b>(51,714)</b>	<b>-19.05%</b>
<b>Total Taxes Paid-end of Month</b>	<b>6,338,332</b>	<b>6,558,143</b>	<b>219,812</b>	<b>3.47%</b>	<b>6,234,861</b>	<b>323,282</b>	<b>5.19%</b>
<b>Investments-Bar Harbor Trust Services</b>							
Public Assistance	381,280	257,660	(123,619)	-32.42%	336,736	(79,076)	-23.48%
Cemeteries	481,854	325,600	(156,253)	-32.43%	425,560	(99,960)	-23.49%
<b>Total Investments</b>	<b>863,133</b>	<b>583,260</b>	<b>(279,873)</b>	<b>-32.43%</b>	<b>762,296</b>	<b>(179,036)</b>	<b>-23.49%</b>
<b>Investments-The First (Opened 11/27/13)</b>							
Public Assistance	<i>Transferred from BHTS</i>	127,744					
Cemeteries	<i>Transferred from BHTS</i>	161,466					
<b>Total Investments</b>	<b>-</b>	<b>289,210</b>					
<b>Combined Totals Investments</b>	<b>863,133</b>	<b>872,471</b>	<b>9,338</b>	<b>1.08%</b>	<b>762,296</b>	<b>110,175</b>	<b>14.45%</b>
<b>Wastewater</b>							
Expenses	38,102	82,144	44,042	115.59%	89,276	(7,132)	-7.99%
Revenue	97,388	84,022	(13,367)	-13.73%	94,958	(10,936)	-11.52%
<b>NET</b>	<b>59,287</b>	<b>1,878</b>	<b>(57,409)</b>	<b>-96.83%</b>	<b>5,682</b>	<b>(3,804)</b>	<b>-66.95%</b>
<b>Wastewater Cash on Hand Balance</b>							
WW General Fund	225,126	227,004	189,186	0.83%	122,004	105,000	86.06%
* The First-Investment	381,660	381,936	380,844	0.07%	276,724	105,212	38.02%
Certificate of Deposit*					102,030	(102,030)	-100.00%
<b>Total Cash</b>	<b>606,786</b>	<b>608,940</b>	<b>2,153</b>	<b>0.35%</b>	<b>500,758</b>	<b>108,182</b>	<b>21.60%</b>
<i>*CD Closed; Funds transferred to The First-Investment</i>							
<b>WW Accounts Receivable</b>							
<b>30 Day</b>	<b>60 Day</b>	<b>90 Day</b>	<b>Over 120 Days</b>	<b>Advance Payments</b>			
14,404	28,682	2,881	19,543	(5,997)			
<b>TOTAL WW Accounts Receivable November 2013</b>					<b>59,514</b>	<b>-6.23%</b>	
<b>Accounts Receivable November 2012</b>					<b>63,469</b>		

**November 2013  
Department Head Report  
Kerry Leichtman  
Assessor**

Property Transfers: We continue to catch up with after commitment issues, most notably getting all post April 1, 2013 property transfers entered into the system. This was five months worth of deeds and it took some time to accomplish. Shay Ames, on loan from Linda, did all of the data entry. After that I determine if the sale is qualified or not and make that determination on the record. Then I check the deeds. It is here that I will discover if the property has been transferred in full or if it has been split. If split, or altered in any way, I make that determination as well, and make ready any tax map edits that may need doing. Once this has been completed I will be able to conduct sales ratio studies, which will tell me how we are doing relative to the market. At this writing, Shay has completed all of her work and I'm halfway through mine.

BETR: We've been getting better (pun unintended) at helping our small business taxpayers. The BETE and BETR programs are difficult for people to understand. Large out-of-state leasing companies employ accountants to manage their way through the programs while the smaller, local businesses typically don't participate because understanding what to do and how to file takes too much time and effort. BETR is geared toward retail businesses. I help as much as I can but this year hit on an idea that seems to have worked very well. There are two forms to complete, one by me and the other by the applicant. It used to be that I filled out mine and sent that along with a letter that walked them through filling out their form (form 800) and also told them what else needed to be included with the app: a copy of their tax bill and receipt. (There's more complexity to it than this, but I'm trying to be brief.) Usually people don't have their bill and/or can't locate the receipt, and have so much trouble filling out the 800 form that I either do it for them when they bring it in with questions or they just don't file. This year I did almost everything except sign the 800 for them. I created and enclosed a copy of their bill and receipts and completed both forms. It worked very well, and despite the additional work for me, I suspect it actually took me less time than in previous years. I even received a handful of calls and emails thanking me for the assistance.

Meetings: I have been attending the Legislative Task Force working group meeting for non-profit entities. The first meeting was Oct 30. There were three in November and a final session is scheduled for December 9. It's been interesting to witness but frustrating to not be able to give input. There is an assessor on the panel, but he is from Lewiston and while he's a very good assessor, Lewiston's issues with non-profits are very different from ours.

We have non-profits that are not charities. It is my very deeply felt belief that the Legislature is doing charities an injustice by not making a distinction between charities and other non-profits. As it is now, exemption law does not make the distinction plain. Charities provide people with a basic necessity that they cannot attain for themselves: food, shelter, safety. While I applaud the effort to find \$100 million in taxes from non-profits, it should not come on the backs of true charities. Non-profits' patrons are able to navigate our roads (maintained year round and plowed in the winter) to get to the non-profit, will call on our fire department if a need arises, benefits from the relatively crime-free environment engendered by our police, and if they do suffer a crime the police will surely arrive and do their job; they also benefit from the Town Clerk and planning office services, as well as those provided by me and the Town Manager. They should pay for

this. But the Task Force is not making such a distinction and whatever solution they come to, if they come to one at all, will cost the charities as much as it will the other non-profits. This is not right. They'd easily find the \$100 million they are tasked with finding if they separated out charities from non-profits and then forced the non-profits to pay a fair share of their property taxes. In my perfect world they would pay the municipal and county portions of the tax, but be exempted from the school portion. This still represents a tremendous benefit to them. In Rockport, the school portion of the property tax bill is 69%. This is so simple a solution it hasn't even been brought up at the meetings.

Exemptions: Harbor Schools of Maine has two facilities in Rockport. They were established to house middle and high schools students in crisis. It provides the kids with a safe environment with the aim of elevating them above their troubled situation, to give them a better chance at succeeding. Funding has been cut and one of their two buildings is no longer being used. As a result I removed the exemption.

TO: Rick Bates, Rockport Town Manager & Select Board  
FROM: Sue Dates, Rental Agent  
RE: **Opera House Department Head Report**  
DATE: **November 2013**

(E-Mail a copy to Stacey! As well as TM.)

During the month of November the Garden Club held their monthly meeting, the play, Dracula, continued for 2 Fridays and 2 Saturdays and the crew came in and broke the impressive set down (sets always go down much faster than they go up), and Maine Coast Heritage Trust (Aldermere Farm) held a staff meeting.

Revenue for the month of November was \$1638.75. The Opera House was used on 11 of the 30 days.

Town meetings held in the Opera House Meeting Room this month were the Select Board regular meeting, a workshop, and the Planning Board. The Zoning Board was canceled. The Library held 2 of the Seafaring Series in the meeting room and 1 in the auditorium, the Harbor Committee used the green room for a short meeting before the Select Board meeting, and the Garden Club has started to plan their annual Holly Berry Fair, so they held a meeting in the auditorium and meeting room to plan their strategy. Due to the very hard work and talents of the members this fair has become their main fundraising event and gets larger each year. This allows them to keep Rockport in beauty and flowers and do the evergreens and trees for Christmas.

Maintenance this month included: keeping things cleaned up for the play and after the play setting up the auditorium within 2 days for the Library event. The play was well attended, so they moved extra chairs upstairs for seating. Randy used the auditorium chairs for seating in the meeting room, so we didn't need to put a large number of them in the lower halls. He put extra chairs down for the Seafaring Series nights in the meeting room. Randy painted the front apron of the stage, steps, and front of the stage before the Garden Club Holly Berry Fair. We hope that this won't need to be done again until at least summer, but is solely dependent upon rentals. Randy repaired an auditorium seat that was broken during an event at some point. The only way we know that a seat is broken, is when a user tells us this has happened. Otherwise it is discovered when Randy checks things out in the balcony – as he can or I go up to check something out. Randy tries to check at least once a month, but it doesn't always happen. This is dependent upon what the renters needs are and when we have a rental that uses the balcony.

Thanks to excellent help from Tom Sadowski, who is a knowledgeable lighting tech, the auditorium spot lights were cleaned and focused to allow for lighting on the front apron of the stage, as well as, at the back of the stage. Mrs. Sadowski spent much time cleaning the metal reflectors inside the fixtures to reflect much more light and cleaned the fixtures themselves. What a difference this has made. More stage lighting at the front and back has been a request from almost all groups who use the stage for performances and concerts. With each lighting person we learn more about the auditorium/stage lighting system. Tom discovered that the DMX boxes (black boxes) in the auditorium both work and those will be put up with 2 light fixtures for each box that we can focus in various places in the auditorium without the lift. This has been asked for by several groups and will allow for more versatile lighting and will be a very good thing. Steve Lammert, a master electrician with stage lighting experience, stopped in and looked at our lights. He will be coming back this winter to exchange services and look at our lights and do some repairs. It is his belief and backed by Tom that the DMX boxes can all be repaired here and that all lights can be working on stage. We, also, have found that we have more strip lighting for the stage available and at least 2 more places to put spot lights in the overhead auditorium lights. The light board has been reprogrammed for better use of the system.

Last year maintenance included: trying to keep events in the correct place and the correct time with the correct setup and the building cleaned. There were 3 large events that required some creative shuffling of tables. The auditorium was thoroughly cleaned after 2 of the events – even though cleaning of the building was done each week. Revenue for November was \$737.50 plus BCC paid \$3,250 for 6 months of rentals = \$4,007.50. The Opera House was used on 14 of the 30 days for at least 1 event.

**Rockport Public Library**  
November 2013

Circulation	November 2013	November 2012	% Change
Children	1362	1607	-9.6%
Young Adults	233	311	
Adults	3410	3617	
<b>Total</b>	<b>5005</b>	<b>5535</b>	

*\*Circulation: totals of materials checked out of this library by our patrons (includes 45 a honor system items)*

Attendance	November 2013	November 2012	% Change
Adult	1919	1901	-2.5%
Young Adults	82	95	
Children	235	298	
<b>Total</b>	<b>2236</b>	<b>2294</b>	

*Attendance means visits or the number of people coming into the library. We count this by hand. We do not use a door counter. This number therefore, is conservative.*

Interlibrary Loan	November 2013	November 2012	% Change
Incoming	515	541	-4.8%
Outgoing	519	619	-19.3%

*Interlibrary loan is books borrowed by our patrons (incoming) from other libraries and books loaned (outgoing) by this library to other libraries.*

Ebook and audio downloads	November 2013
Ebooks	104
Audio	42

*Fun ebook fact: in the month of November 496 titles were downloaded from the Overdrive site through Project Gutenberg, which makes many titles available with no restrictions to our patrons. Authors like Dickens, Jack London, Edna St Vincent Millay, James Joyce and many others!*

Computer Usage	November 2013	November 2012	% Change
	428	329	23.1%

Reference	November 2013	November 2012	% Change
	368	318	15.7%

Programs	Programs	Participants	Tech. Sessions
Adult	26	242	3
Young Adult	0	3	
Children	10	Adults: 73	
		Children: 252	
<b>Total</b>	<b>36</b>	<b>570</b>	<b>3</b>

*Technical sessions may be scheduled may be done as a drop-in, and at least ½ hour in length*

### Volunteers

Volunteers gave **114 hours** or **\$3,652.50 savings to the town** (81 hours calculated at \$12.50 per hour). In-house library volunteers help process books, shelve, provide tech support, facilitate programs, and other duties as assigned. Volunteer (in-kind donation) tech support of 33 hours calculated at \$80.00 per hour. This tech support was to install three new computers, software, printer, computer updates, etc.

**Desk Income, Gifts, Grants, or Donations:** \$.6, 735 was generously given to the library in November. \$375.00 was given to the library in memory of Alexander Doban, \$5,500.00 was received from the Cascade Foundation for the library's technology wish list, \$360.00 was given to provide interlibrary loan support and Sandra Heimann donated a total of \$100.00 in memory of Peter Heimann.

### Activities, services, and programs

- Individual lessons on eReaders and other technology
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers with Kim Slocomb
- Weekly Wednesday after-school story time
- Drop-in Mah-Jongg group on Wednesday afternoons (changing to winter hours!) and Saturdays
- BookLovers' Café facilitated by Ann Filley
- Monthly Writers Group with Fran Hodgkins
- Twice-monthly Poet's Corner with local poets George Chappell and Jim Ostheimer
- Sponsored by the Friends of Rockport, the Seafaring Series continued in November. Tom Babbitt of East Coast Yacht Sales and Jane Babbitt of the Rockport Public Library organized the series. This series is always well attended, bringing in about 300 people overall which speaks to the mid coast love of sailing and storytelling!
- Ebook and MARVAL education classes facilitated by Ann Filley-through a relationship with Five-Towns Adult

### Staff Announcements:

- Sadly, Molly Larson, the library director retired from the library after 8 very remarkable, productive and fun years with the Town of Rockport and will be greatly missed! Molly's farewell open house brought in at least 100 people wishing her well and thanking her for her years of service.
- The library advertised for a part-time/temporary person, to be filled in December, to support the circulation desk as well as programing and special projects.

#### Other News:

- Listening Tours-Completion of all five village tours will be completed in December. Many thanks to the library committee and Kathleen Meil for such wonderful and thoughtful involvement in the Hopes and Dreams tours as the Library, along with the town plans for the future!
- 100 years and counting! Stay tuned for upcoming events to mark and celebrate the 100 years of history of the library in 2014!
- Technology update:
  - We now have updated all applicable staff computers and color printers-yeah! (again this was a very generous donation by the Cascade Foundation)
  - We also have an opportunity to lend out some older model Kindles, so we are also looking at the option of having these available for use by patrons, but using their own information, so that they can download any books they want. This would mean that we would then strip the kindles when they come back, so that no security information for those patrons are compromised. Security is so important in these kind of materials!
  - On the horizon-I am putting together costs for a transition to a new website-the costs are not prohibitive, but this will take some time to make sure that any new website has the flexibility we need and still have rich content.
  - Two of our bar code scanners also have to be replaced
  - I have also begun the process of looking at a program which will give us some additional flexibility for new book notifications as well as the ability to create newsletters and new patrons will be able to enroll into new book lists regarding the genres that interest them.
  - The library will also have to look towards the expense of a new technology/security relationship-so that will be added to the upcoming 2014/15 budget.

**Upcoming challenges or issues.** The library faces some larger expenses for building maintenance. There is some rot that has been identified outside the windows which needs to be replaced-new painting on the entrance way, replacement of some of the cracked skylights and the library sign is definitely looking worse for wear-the Friends of the Rockport Public Library have made a springtime offer to help with a of a bit cleaning and new paint, until we decide on the best course for a new sign. We also need to look at the condition of the outside ramp-we will need to replace some of the material to make it as safe as possible. A new furnace may also be on the horizon.

Ann Filley  
Interim Library Director  
December 6, 2013

TO: Richard Bates, Rockport Town Manager & Select Board  
FROM: Steve Beveridge, Director **Public Works** Department  
RE: **Department Head Report**  
DATE: **November 2013 (from November 1 thru November 28)**

1. **Worked on:** Grader; winter tires on the '13 F550 at Eastern Tire and another truck taken in for tires; Vac-All; Oshkosh worked on- after discussion and parts ordered, a mechanic from H.P. Fairfield came down and worked on the Oshkosh with Jimmy- came back a second time and finished the repairs; '04 F550 – welding done; worked on sanders and plows to ready for winter –changed cutting edges and shoes, repaired 2 with some parts; '10 Freightliner inspected at Cushing Diesel; '08 F350 – changed oil, fuel filter, and put on snow tires; took the '13 F550 to Rockland Ford for repairs-had to pick up early in am because we had to plow;
2. **Winter prep is here:** purchased tires for some trucks and studded them, plow head gear placed on trucks with wings on the larger trucks, plows placed in garage and readied to be put on trucks on short notice, sander motors worked on and placed in trucks, wings that are not on the trucks are in the garage and ready to be put on, plow and sanding routes discussed, sand and salt shed was filled in September and is ready. In short - with very little notice we are ready for ice or snow. Plowed and sanded on Tues., Nov. 26
3. **Town Office:** put up voting booths and signs and took down after voting on Nov. 5; picked up hoses for winter
4. **Library:** filing cabinets brought to garage; picked up hoses, took in the a/c, helped get ready for winter
5. **Garage:** exchanged 2 barrels of waste oil for empty barrels, cleaned up shop and yard a couple of times, cleaned up sand/salt shed
6. **Meetings:** Department Head meetings; Select Board; Steve and Bill went to residents homes to talk about smoking of storm drains around Pascal Ave. area that drain into the Kononen Beach storm drain & we mailed notices to those not at home;
7. **Harbor:** assisted Dallas Field to get boat on mooring (went on the rocks); moved bell in center of circle, moved the flag pole, dug hole for new Christmas tree, placed new tree in hole; main floats and river floats pulled out for winter; moved grill to the PW garage for winter storage; Mike and Rick pulled the Timberwind off the Head Wall with the HM boat during a storm-a case of being in the right place at the right (?) time. Both were soaked from the rain. Abbie was out when this suddenly happened.
8. **RES East:** had Underground Storage Tank yearly inspection done – did not pass due to a lot of water in the tank, arranged to have Clean Harbors come and pump the tank out, our local Tank Inspector – Bill Carver – came back and inspected the tank and sent the report to MDEP UST Division after explaining the situation to them and making an agreement. We have received an extension so we can take the tank out of the ground before next December 2014.
9. **Parks & Rec Dept.:** shut off Beauchamp Point to vehicles, Cramer Park locked up and all parks & cemeteries closed for the winter, took out a baby swing from Walker Park because the heavy rubber had ripped and replaced it, cleaned up garbage in the parks; had trash removed, portable toilets taken out, and water shut off for the season. Put away garbage cans for winter and cleaned out doggy pots, again. Soon it will freeze and we will not be able to clean the pots out.
10. **ROH:** picked up a lift from the CSD – used to focus lights after Dracula completed- and took back
11. Cleaned up shoulders on many streets
12. Cleaned many catch basins and culverts of fall leaves to get ready for winter storms
13. Did road patrol on most streets – picking up branches, trees, and brush several times during month
14. Cleaned up the tree that fell down in the road and left it impassable on Camrock
15. Jack hammered man holes on Pleasant St. and worked raising some of the covers by lowering the core and/or cutting the cover down to protect them from being hit by the plow in the winter. Holes paved. Took cement basin to MCSWC for use there
16. **Waste Water** – Steve, Mike, Kevin, Randy, and Andy (and others on the crew) smoked storm drains in the village area that drain into the outlet pipe that flows into the ocean by Kononen Park. This was an

extensive project- man holes were covered with sand bags, so smoke couldn't escape before reaching the Harbor. Cleanup was not easy. This was done to satisfy the EPA that the small amount of pollution in Kononen Park is not coming from the storm drains. The sewer system was dyed this past summer with no leakage found. Residents were notified by Bill and Steve with notices as they walked door to door to explain to the residents that were at home what the process would be and why they were doing it. All but one resident was very supportive. Bright pink notices were ordered and placed on each door in the affected area when the smoking was actually done. Only 2 residences had any known smoke in their basements and this was not due to sewer leakage. It rained the middle of November and Mr. Kennedy with Mike and Steve tested water in the manholes going to Kononen (Goodies) Beach and put dye in the sewer system to see if it would cross over into the drainage system. Nothing showed up in the drainage system. After this was done Steve and Mike worked with Mr. Kennedy testing the water in the manholes that run to the beach outlet. The sewer system was dyed again to see if there was any crossover between the storm drains and the sewer system – nothing showed up.

17. Put up stop signs & speed limit signs on Russell Ave. and cut back brush
18. Roadside trash picked up
19. On Keller Drive the circle and some of the shoulders were repaired and paved. This was done to protect the road from snow plow damage that happened at the end of last winter
20. Put flags out for Veteran's Day and taken in
21. Cold patched around town a couple of times
22. Picked up the Vac-All -we loaned it to Camden – a win/win situation
23. Manhole problem addressed on West St.
24. Cleaned out catch basins in the village and around town where basins present of leaves and debris with the Vac-All, also sucked up leaves and debris on the streets to help stop the leaves from collecting on the catch basins when it rains or snows
25. Cut up & removed 3 trees on Forest Glen Drive that were too close to the road and leaning toward the power lines; cut brush and a tree on High St.; cut brush on Main St., Mt. Pleasant,
26. Picked up deer on Rt. 90 – West St. – that had been hit by a car
27. Picked up wreaths week of Thanksgiving from the Garden Club – we had time to put up the 4 on the bridge – the remainder will be put up next week – as is the custom. Delivered some to Jason to be put up next week

Man hours available this month - 889; Approximate man hours on the above projects – 882.  
This does not include the small extra projects, errands, and twice a week trash removal.

Last year we: worked on the Oshkosh, '04 F550, cutting edges on wings and plows, Chipper, '01 Freightliner readied to sand/plow; sanders in and out of vehicles and plows/wings in garage- ready for use – sanded on Nov.7, 8, and 28; Town Office – put up voting booths and took down, moved illegally placed personal voters signs away from Town Office space; Library – took chairs over from TO for a lecture and back to TO after; Garage – cleaned and readied for winter, cleaned storage shed and picked up waste oil; Meetings – Dept. Head, Mike to an ice/snow and Labor & Employee Law workshops, Mike Sabatini from Leucadia, all to Chain Saw Safety, Eastward Assoc. about septic problems; Harbor – channel marker worked on, hauled HM boat, hauls all floats, checked the Harbor during HM vacation; ROH- turned off lights and locked left open by mistake by someone; RES East – answered an alarm at the school & discussed phone service; helped with before and after Christmas by the Sea weekend – decorating, Mike helped Abbie decorate the Harbor; bid out the new 2013 F550 and awarded the bid; cleaned catch basins; traffic counters place by State and picked up by us; flags out for Veteran's Day and in after dry; culvert on Spruce St. replace, on School St replaced; let Fairpoint, GWI, and Verizon into various buildings for new phone hookups; cut brush and trees on Camden St.; cold patched a hole on Camden St; signs on Chapel Rd., Cricket Lane, and others; cold patched; hauled reclaimed asphalt from Glen Cove project; flagged culverts and put out stakes to mark areas for winter snow. Man hours available – 836 reg. = 74.5 OT = 910.5 and accounted for 788.

# ROCKPORT POLICE DEPARTMENT

## NOVEMBER, 2013

### OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	0	01
202/ Sgt. T. Ford	11	04
203/Dana Smith	26	43
204/Robbi Shaw	19	21
205/Jacob Grinnell	07	21
206/Cooper Plaisted	20	34
211/ C. Cooley	12	08

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VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	9,660	590.1	16.3

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12/03/13  
13:02

Rockport Police Department  
Law Total Incident Report, by Nature of Incident

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Page: 1

Nature of Incident	Total Incidents
911 Hangup	1
Administrative	5
Agency Assistance	29
Alarm	26
Alcohol Offense	2
Animal Noise	1
Animal Problem	2
Non-sufficient Funds Check	1
Bail Check	2
Violation of Bail Conditions	3
Burglary	2
Car/Vehicle Fire	1
Car/Deer 10-55	13
Child Abuse or Neglect	1
Citizen Assist	5
Civil Problem	3
Criminal Mischief	4
Deliver Message	1
Detail Assignment	1
Disabled Vehicle	1
Disorderly Conduct	7
Domestic	3
Controlled Substance Problem	4
Traffic - Erratic Oper Vehicle	14
Escort	3
Fingerprinting	1
Fish & Game	1
Found Property	3
Fraud	1
Harassment	2
Information Report	17
Juvenile Problem	3
Lockout	1
Lost Property	3
Mental Health Issue	7
Nuisance	1
DUI Alcohol or Drugs	2
Paperwork Servd For Othr Agenc	4
Parking Problem	2
Traffic Accident w/ Damage	13
Pedestrian Check	4
Violation of Protect Frm Abuse	1
Traffic Accident, w/ Injuries	5
Release of Property	1
Property Check	34
Radar Detail	13
Report of shots fired	3
Stray Animal	1
Suspicious Vehicle	10
Suspicious Person/Circumstance	5
Theft	8
Traffic Hazard	9
Traffic Violation	84
Traffic Stop	12
Trespassing	4
Utility Problem	7
Vehicle off roadway no damage	1
Vehicle Maintenance	8
Vehicle Search	4
Wanted Person	3
Well-Being Chck	67
<hr/>	
Total Incidents for This Report:	480

12/03/13  
13:14

Rockport Police Department  
Law Incident Analysis, Time Reported

111  
Page: 1

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	2	1	2	3	2	3	1	14
01:00-01:59	3	2	3	2	0	1	4	15
02:00-02:59	5	2	4	1	1	2	7	22
03:00-03:59	3	4	3	1	1	3	2	17
04:00-04:59	0	3	0	2	3	3	2	13
05:00-05:59	0	0	1	1	1	1	0	4
06:00-06:59	0	0	1	1	0	2	0	4
07:00-07:59	2	5	0	0	2	1	0	10
08:00-08:59	1	8	2	3	6	2	3	25
09:00-09:59	3	1	1	1	3	2	2	13
10:00-10:59	3	3	1	2	3	5	7	24
11:00-11:59	5	2	3	2	5	4	4	25
12:00-12:59	5	5	3	3	1	7	5	29
13:00-13:59	4	3	3	1	3	3	3	20
14:00-14:59	9	5	10	5	3	3	3	38
15:00-15:59	4	5	1	8	8	7	3	36
16:00-16:59	1	4	7	2	5	4	5	28
17:00-17:59	4	4	3	1	1	7	2	22
18:00-18:59	5	3	4	2	4	2	2	22
19:00-19:59	1	2	1	3	4	1	1	13
20:00-20:59	1	3	4	3	11	6	3	31
21:00-21:59	2	5	2	2	6	4	1	22
22:00-22:59	1	3	2	0	2	8	2	18
23:00-23:59	3	4	2	1	2	0	3	15
Total by Day	67	77	63	50	77	81	65	480

Report Includes:

- All dates between `00:00:01 11/01/13` and `23:59:59 11/30/13`
- All agencies matching `0704`
- All offenses observed
- All offenses reported
- All offense codes
- All nature of incidents
- All location codes

\*\*\* End of Report /tmp/rptb5agUa-rplwia.r1\_1 \*\*\*

## Harbormaster Report November, 2013

It seems the season is getting longer. Current weather patterns are making for an earlier spring and a longer fall. The fishing season runs well into December. But as we have found out in November this does not make us immune to the power of Mother Nature and the force of storms that hit Rockport with winds from the south.

- On November 1<sup>st</sup> during a heavy southerly blow I received a call from Rockport Marine letting me know that a sailboat had broken free and had gone up on shore by Walker Park. By the time I got out to the boat (about 5 mins after the call) Dallas Fields had the boat in tow with his barge- I assisted in securing it to a nearby mooring, contacted the owner who gave me the combination to the lock on the cabin top. The bilge was dry and other than a few scratches to the bottom paint the boat looked unscathed. Had it been aground for any longer or at a lower tide I would have suspected damage and had Rockport Marine haul her just to be on the safe side. The owner had her hauled the next day and let me know there was very little, strictly cosmetic damage.
- On November 27<sup>th</sup> during a heavy sea and torrential rain, the Timerbwind broke free of her winter chain and became up against the sea wall. Thanks to Town Manager Rick Bates and Mike Young who responded with the boat and helped pull her back to her mooring. Rick's boating experience came in handy- I cannot imagine many other Town Managers with the know-how and guts to jump in the boat under those conditions. It is hard to tell the full extent of the damages with the winter cover on but the cover got damaged as the bow sprit. The docks and the bulk head on the pier were damaged and required a temporary wooden gate to be built to keep people off the end of the pier and ramp.
- On November 7<sup>th</sup> and 8<sup>th</sup> I attended training for our Online Mooring program. In the past it has been an online training but the live training proved to be very informative. We will hopefully be moving to accepting online payments for at least the waiting lists in the upcoming year.
- Custom Floats sent four workers to the Marine Park to replace the rub rail on the recreational floats. This work is covered by our warranty for the floats. The work took the better part of 4 days and the improvement is already noticeable even with the floats out of the harbor.
- Moving forward on the grants both SHIP and B.I.G. and will get an RFP for the pilings and floats on the commercial side the beginning of 2014.

Happy Holidays!  
Abbie

# Rockport Fire Department

## November 2013

12/3/2013

November brought the fire departments busiest month year to date with 25 calls. There were 13 false alarms, 7 motor vehicle accidents, 5 utility issues. Rockport Fire received our first call for extrication equipment in Hope for a single vehicle accident with a trapped driver. We were able to remove the driver in less than 5 minutes. The multiple training sessions over the last several months showed how important the equipment is to the town.

November 13th, and 14th we hosted an 8 hour Self Survival SCBA training session for all members that are interior certified. Bob French of Bangor Fire and Wade Ward of Portland Fire were the instructors. It was a very educational and perfect refresher to help improve everyone's skill sets for interior firefighting. 14 member of the fire department completed the training and received credit.

With the holiday in full swing Christmas wreaths where hung at Rockport and West Rockport Station. New white icicles where hung at the Rockport station with assistance from Police Chief Mark Kelly.

The back of the station was fully cleaned out allowing us to move the Willey's Jeep out back for winter storage freeing up space next to the trucks for work.

Sincerely,  
Chief Jason Peasley

**Report Period: 01/01/13-11/31/13**  
**Comparables: 01/01/12-11/31/12**

<b>Calls by Incident Type</b>	<b>Percent of Total Calls 2012</b>	<b>Percent of Total Calls 2013</b>	<b>Total Incidents 2012</b>	<b>Total Incidents 2013</b>
Structure Fires	1.41%	2.48%	4	5
Vehicle Fires	1.41%	0.00%	2	0
Other Fires	3.52%	4.96%	6	6
Overpressure Ruptures, Explosion, Overheat	1.41%	0.00%	2	0
Emergency Medical Treatment	0.00%	3.31%	0	4
All Others	0.70%	0.83%	1	1
Hazardous Condition Calls	30.99%	26.45%	44	32
Service Calls	6.34%	1.65%	11	3
Good Intent Calls	21.83%	22.31%	34	29
Severe Weather or Natural Disaster Calls	0.00%	0.00%	0	0
Special Incident Calls	0.00%	2.48%	0	3
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.00%	0.00%	0	0
Other False Calls	32.39%	35.54%	48	45
<b>Total Calls</b>	<b>100%</b>	<b>100%</b>	<b>152</b>	<b>128</b>
<b>Total Fire Dollar Loss</b>	<b>\$1,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Dollar Loss</b>	<b>\$1,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>