

**TOWN OF ROCKPORT
DEPARTMENT REPORTS
OCTOBER 2011**

General Government

Thomas Ford, Planner/Community Development Director
Linda Greenlaw, Town Clerk – No Report Received
Virginia Lindsey, Finance Director
Kerry Leichtman, Assessor

Culture and Recreation

Susan Dates, Rental Agent, Rockport Opera House
Molly Larson, Librarian

Public Safety

Stephen Beveridge, Public Works Director
Craig Cooley, EMA Director
Mark Kelley, Police Chief
Abbie Leonard, Harbor Master
Bruce Woodward, Fire Chief

Office of Planning and Community Development

Monthly Report –October 2011

Permits

Miscellaneous Permits: Eighteen permits were issued in October 2011. The figure included ten building permits (accessory structures, additions, renovations, sunroom, mailbox enclosure, etc.), four sign permits, two use permits, one E-911 permit and one moving structure. Twenty-six permits were issued in October 2010.

Plumbing and Subsurface Wastewater Permits: Seven internal plumbing permits and one subsurface wastewater disposal permit were issued in October 2011. Five internal plumbing permits and three subsurface wastewater permits were issued in October 2010.

Boards & Committees

Planning Board: The Planning Board did not meet in 2011. In 2010 the Planning Board reviewed the application of Rocknak's Yacht Sales, Inc. for a revision to a previously approved site plan for a 5,000 s.f. boat storage building.

Zoning Board of Appeals: The Zoning Board of Appeals did not meet in October 2011 or October 2010.

Harbor Committee: The Harbor Committee met in October 2011 to review a riparian mooring for David and Debbie Duncanson and to hear an update on the Ship Grant. In 2010 the Harbor Committee met to review boat storage fees and a parking area expansion and repair of a sea wall between Rockport Marine and the Town's landing

Ordinance Review Committee: The Planning Office compiled a list of proposed ordinance changes by soliciting input from the Select Board, Appeals Board, Planning Board, Conservation Commission, Harbor Committee, Town Staff and the public. The draft work plan was shared with the public at a meeting on October 6th and forwarded to the Select Board for their meeting on October 11th. The process was endorsed by the Select Board and will move onto the Ordinance Review Committee in January.

Projects:

SHIP Grant – Harbor Floats: The deadline for bid proposals for the Harbor Floats project passed with only one bidder for the project. The bid price was \$50,000 higher than the funds available to complete the project. Based on a site survey that the pilings could be driven and that the scope of the project could be reduced, work is underway to revise the bid package. Abbie and Tom are completing a redrafting of the proposal to that will include a bi-furcated bid process for the floats and pilings that should result in a more competitive bidding process.

Harbor Pump-Out Grant: Final approval was received from DEP for the Harbor Pump Out facility. It is anticipated that the work will be started in late fall or early winter.

Opera House Insulation Project: The Town of Rockport awarded the Opera House project to R. H. Price and Co. of Searsmont. It is anticipated that the work will commence in early January.

Water Quality: Since the official completion of the Maine Healthy Beaches testing program, the Planning Office has continued to test waters at Clam Cove and in the Pascal Ave. watershed including the discharge from the wetland across from the old Rockport Elementary School.

Right of Way Discovery Grant: The Planning Office applied to the State Planning Office for a Right of Way Discovery Grant.

Standard Operating Procedures: Planning Office staff has begun to develop a series of protocols for each facet of their work. These '*standard operating procedures*' will provide a methodology with checklists for how staff will administer and respond to a series of work tasks including, inter alia, permit administration, plumbing and wastewater administration, board support, violation protocols, and investigation protocols.

Information and supporting documentation on all permits and projects is available for public review at the Planning and Community Development Office.

Virginia B. Lindsey
Rockport Finance Director
Monthly Report - October 2011

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

The report for the month of October 2011 includes the following:

- Investments increased during the month of October from the previous month by 4.59%.
- Interest earned on general funds was at the rate of 0.60% (last month 0.50%).
- 48.76% of taxes have been paid for FY 11-12.

	Previous Month September 2011	Current Month October 2011	Difference	% Change	One Year Ago October 2010	Difference	% Change
Budget							
Wages	127,476	75,400	(52,076)	-40.85%	98,097	(22,697)	-23.14%
* Other Expenses	1,031,927	3,061,116	2,029,189	196.64%	1,897,836	1,163,280	61.30%
Total Expenses	1,159,403	3,136,516	1,977,113	170.53%	1,995,933	1,140,583	57.15%
<i>*Bonds Paid in October; Construction Projects</i>							
Total Revenue	1,256,244	5,142,715	3,886,471	309.37%	4,555,178	587,537	12.90%
<i>1st Half Taxes Due 10/17</i>							
NET	96,840	2,006,199	1,909,358	1971.65%	2,559,246	(553,047)	21.61%
Cash on Hand Balance							
General Fund	764,136	3,564,294	2,800,158	366.45%	3,323,020	241,274	7.26%
Taxes Paid (for the month)	42,233	5,844,498	5,802,265	13736.64%	4,352,750	1,491,748	34.27%
Taxes Paid (to date)	97,165	5,941,662	5,844,498	6015.05%	5,488,085	453,577	8.26%
Investments							
Public Assistance	299,839	313,604	13,765	4.59%	294,381	19,223	6.53%
Cemeteries	378,931	396,327	17,396	4.59%	363,852	32,475	8.93%
Wastewater	252,795	264,400	11,605	4.59%	154,349	110,051	71.30%
Total Investments	931,566	974,332	42,766	4.59%	812,582	161,749	19.91%
Wastewater							
* Expenses	48,915	279,543	230,628	471.49%	235,079	44,464	18.91%
Revenue	36,319	112,352	76,033	209.35%	88,261	24,092	27.30%
NET	12,596	167,191	154,595	1227.38%	146,818	20,372	13.88%
<i>*Bonds Paid in October</i>							
Wastewater Cash on Hand Balance							
WW General Fund	334,506	167,316	(167,191)	-49.98%	255,397	(88,081)	-34.49%
** Certificate of Deposit	100,959	101,169	210	0.21%	101,088	80	0.08%
Total Cash	435,465	268,484	(166,981)	-38.35%	356,485	88,081	-24.69%
<i>**CD-Interest posted Sept & Oct</i>							
WW Accounts Receivable							
30 Day	60 Day	90 Day	Over 120 Days	Advance Payments			
	94,525	4,113	1,540	25,471	(2,880)		
TOTAL WW Accounts Receivable October 2011					122,769	-9.45%	
Accounts Receivable October 2010					135,588		

The department continues to convert the municipal financial software from NDS to TRIO.

**October 2011
Department Head Report
Kerry Leichtman
Assessor**

Tax bill fallout: Normally reaction to tax bills is intense for about three weeks after tax bills are produced. The reaction is everything from changes of address to valuation questions. Eileen has done a good job fielding many of the inquiries which leaves me time to work on valuation issues. Also, any mistakes we might have made interpreting deeds come to light at this point. Sometimes people don't realize the tax implications of something they did to their property during the past year, and sometimes we misinterpret what a deed is trying to accomplish. Tax bills were issued the second week of September. Things should have quieted down by September's end, but at the end of October requests for abatements and reevaluations were still strong and dominating my time.

Abatements: Went on numerous property inspections, for the purpose of reevaluation, at property owners' requests. Some resulted in abatements, for the others I attempted to educate the property owner about the difference between market value and assessed value. A number of my inspections were to properties in which functional obsolescence is the key issue. This is not a simple thing to evaluate, each one requiring a decision as to whether the problem is curable or not, and if so what is the cost to cure, and if incurable, what is the implication on value. Functional obsolescence can be anything from a crumbling foundation and water/mold damage due to a leaking roof to houses that have old, outdated wiring with (typically) one outlet in each room. The crumbling foundation and water damage-type of problem is frustrating because it is often due to a homeowner not doing proper, normal and necessary home maintenance. I'd rather not remove value in those situations but the reality is that an assessment is a reflection of a property's value not a judgment about why a property is in the condition it's in.

Valuation Issues: A few highlights from the month: US Cellular leases tower space from Wave Source. We had been assessing US Cellular for the tower that they were leasing space on. A note on their property record said, "Tower declared by Maine RSA" (RSA is the corporate parent of US Cellular)," which was news to them. Locally owned Wave Source was very cooperative in my correcting the record.

A modular home business allowed a local home decorating business to work out of what had been just a model home set up on a parcel as a showcase. By doing so the status of the building changed. Where once it had been inventory and valued as such, now occupied it became an office building. I revalued the building changing its use status. The owner was not pleased. He and I went back and forth but I remained firm.

A resident wants his value lowered because of the amount of water that runs down and across his property due to conditions uphill from him. His description of the property would have you think it's muddy all year long. He brought in pictures to back up his claims. I visited the property on a Monday after a weekend in which we received 3 inches of rain. I did not find the type of conditions he described, the ground seemed to have absorbed the water quite well. We walked his property and did not encounter mud anywhere. I spoke with Steve B who called a contact at DOT as a culvert in the right of way that front his property was suffering erosion. The DOT guy went right over to have a look. I don't know what resulted from that meeting. The property owner also complained that he was being valued at a higher rate than his neighbors. My research showed that this was not only not so, but he has an economic obsolescence factor that reduces his property value that his neighbors do not have. I could find no justification for the obsolescence, nor any notes on the property record. I suspect a previous assessor became weary of the complaining and made a concession. I denied his request for an abatement.

E911: The library is now 1 Limerock Street, an address they'd been using even though their real address was on Russell Avenue. I asked Molly to choose one of the two addresses and then made the change.

A number of months ago I made a mistake and changed an address that shouldn't have been changed. Once realized it was impossible to get the post office to correct things back to how they were. Official addresses are important to more than just mail delivery. Cable TV, UPS, even local oil delivery and much, much more than you could imagine, is tied into the addressing network. My mistake made things difficult for these people. The post office has a central location responsible for address maintenance. There are two people handling all of the address work for all of New England. After repeatedly trying to fix things working through the Rockland post office and getting nowhere, I contacted E911 people in Augusta. Through the years I've developed a good relationship with one particular coordinator there. She gave me the names and phone numbers for the two New England address people. I called repeatedly but they didn't return any of my calls. So then she sic'ed someone she described as a "pit bull" on the problem. It only took a week but the problem seems to have been solved. Interesting that the person at the Rockland PO I was working through but getting nowhere with is no longer there. I was told by the resident whose address had been messed up that she was told he was removed due to "problems."

State/County filings: Worked with Ginny to calculate our compliance with LD-1 spending cap limits. We have historically been well under the limit. That continues to be true. The calculations were sent to the county. Updated our Tree Growth roster for the Forest Service.

Organizations: Had an excellent mid-coast assessors workshop in which Geoff Herman of MMA and Dave Ledew of Maine Revenue spoke and sought input on and about legislative initiatives. We had also invited two politicians to the meeting – both of whom had expressed interest in coming – who canceled at the last minute. The only times (3) I have had trouble with a speaker showing up has been when they were politicians. Normal rules of courtesy and commitment to appointments made don't seem to apply with them. I'll not make that mistake again.

I am on MEGUG's (Maine GIS Users Group) program committee. GIS use is the wave of the assessing future. By way of my involvement with MEGUG I am endeavoring to keep Rockport in a position to make best use of the technology as advances become available and economically feasible.

Tax maps: Our plotter is showing its age. Our GIS consultant and IT consultant have both tried to get it to produce new tax maps but the machine won't cooperate. It seems that I'll be budgeting to replace it this year.

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Sue Dates, Rental Agent
RE: **Opera House Department Head Report**
DATE: **October 2011**

During the month of October BCC used the building for Fall Foliage Weekend, an Odeon meeting, and a memorial service, including a concert & rehearsal, and the Garden Club held its monthly meeting.

Revenue for October was \$960.00. The Opera House was used on 15 of the 31 days of the month.

Town meetings held in the Opera House Meeting Room this month were the Select Board monthly meeting and Zoning Board. The Planning Board meeting was canceled. These meetings were televised. The Library used the meeting room for 3 nights for their Seafaring Series and a VIE meeting was held. The annual Halloween party for children was held in the well decorated meeting room and sponsored by the Library.

Maintenance this month included: much painting in the building was done- including the maroon portion of the front of the stage and maroon touchups around the room, the downstairs front hallway, and the green room now has a light green color on the walls. It finally looks like a green room. Randy started to clean the fans over the gas stove and will be trying to clean up as much as of the stove as he can. Tom Ford and Steve Beveridge met with RH Price Contractors. They were the successful bidder on the insulation project. Due to the rentals in the Opera House and Mr. Price's schedule, it was decided that the best time to do the insulation project will be in January. At this time it will least impact renters and be best for all. At that time we will do some touch up painting of the yellow paint in the auditorium. Setting up for Fall Foliage and keeping the building clean for their 4 day event was done. The Garden Club cleaned out the non blooming annuals in the front beds and left the blooming ones for as long as they will bloom. They cut the perennials back and the beds look great. The fuchsias are in quarantine in the hall and we hope to be able to take them to the CSD for safe keeping thru the winter.

Last year maintenance included: setting up and breaking down for various meetings – including 3 events that used tables in the meeting room and one in the auditorium. This always takes much longer to set up for and breakdown again. Patrick helped Randy out by setting up the tables for Fall Foliage, as it was Randy's first time with this event. The Opera House was used 17 of the 31 days and the revenue was \$1,474.50.

Director's Report October 2011
Rockport Public Library

Circulation	Children / YA	Adults	Total	% Change
October 2011	1707/339	*3797	5843	+ 9.2 %
October 2010	1795	3556	5351	

**includes 113 honor system items*

Attendance	Children / YA	Adults	Total	% Change
October 2011	311/176=487	2025	2512	+ 3.8 %
October 2010	245/92=337	2084	2421	

Interlibrary Loan	October 2011	October 2010	% Change
Incoming	552	546	+ 1.1 %
Outgoing	554**	340	+ 62.9 %

***Increase due to change in reporting method as well as increase in usage.*

Computer Usage	October 2011	October 2010	% Change
	464	315	+ 47.3 %

Reference	October 2011	October 2010	% Change
	366	259	+ 41.3 %

Technology Classes	October 2011	October 2010	% Change
	1	1	No change

Programs	Program type	No. of Programs	Participants
	Adult	21	281
	Child	18	Adults 36 Children 212 Total 248
	Total	39	(281+248) = 529

Volunteers

- Volunteers gave **133.8 hours** of support in October. This does not take into account the numerous hours related to the book sale. Volunteers help process books, shelve, provide tech support, and other duties as assigned. This resource has tremendous value for the town. These are vital jobs that truly assist in the

operation of the library. We would not be able to run the library as well as we do without our dedicated volunteers.

Desk Income, Gifts, Grants, or Donations in October: \$13,823.67. Among the gifts received this month were many given in memory of our library committee member, Mariann Lehmann who died unexpectedly on Saturday, August 20, 2011. The Friends of Rockport Public Library voted at their annual meeting to give \$1,000 to the Mariann Lehmann Fund. This fund was established to support the purchase of books and other materials on topics Mariann would have enjoyed such as art, nature, well reviewed literary fiction, and travel.

In addition to this memorial gift, the Friends voted to give the library their annual gift in one check. This year they presented RPL with a gift in the amount of \$11,000. This represents funds raised through the book sale and through membership in the Friends. We depend on this annual gift from the Friends to help offset our expenses not covered by tax dollars which is basically everything except salaries, benefits, wastewater, and the weekly cleaning of the library. During most years, tax dollars do not support the purchase of books, magazines, DVDs, audio-books, RPL purchased online databases, building and grounds maintenance, utilities, programs for adults and children, staff training, and supplies. Donations, gifts, grants, and desk income support this portion of the library's budget.

Activities, services, and programs:

529 people attended library programs or benefitted from outreach programs in October:

- The Seafaring Series sponsored by the Friends of Rockport PL and organized by East Coast Yacht Sales broker and sailor Tom Babbitt organized three talks for October and two in November- Included this past October: Phil Conkling kicked off the series speaking about his book *Islands in Time*, Galen Todd's talk was entitled *what's in your first aid kit*, Rockport Harbormaster Abbie Leonard packed the house with a talk on the day in the life of a harbormaster, and Ken McKinley presented a program on weather for Mariners. Two additional talks are scheduled for November. Thanks to many of our speakers who donated their stipend back to the Friends of Rockport Public Library.
- Community outreach at local daycare center with Liza Walsh
- Monthly Large Print Book exchange to local senior living facility
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers with Liza Walsh
- Drop-in Mah-Jongg group on Wednesday evenings and Saturdays
- After-school story time on Wednesdays with Liza Walsh
- Monthly BookLovers' Café with Iris Eichenlaub
- Chess club

Molly Larson, Library Director

November 6, 2011

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen

FROM: Steve Beveridge, Director **Public Works** Department

RE: **Department Head Report**

DATE: **October 2011** (Friday, September 30 thru Thursday, October 27)

1. Worked on: had the '01 FL 80 worked on at Rockport Steel, worked on the body at PW and did extensive work, including servicing; Rockport Steel finished work on the Vac All; did some work to Vac All in garage-got it ready for inspection; worked on the loader & serviced it; worked on the backhoe & serviced it; welded on the loader bucket; 2010 Freightliner serviced; '04 Freightliner worked on; rebuilt one sander; '07 Freightliner serviced
2. Road Construction: worked on and completed the Public Works Sewer/Water Extension bid/ mailed out/ opened bid packets/ awarded the bid to Farley & Son as lowest bidder. Elwood Ave. sewer/water extension prep started – cut & chipped brush on both sides of the road; marked Rt. 1 & Elwood Ave. and had dig safed; applied to the State for a Road Opening Permit; met with Aqua Maine; hauled cover sand; hauled 3” and ¾ “ stone to our stockpiles to get ready for sewer/water project; purchased and had delivered the sewer pipe.
3. Town Office: took in and put away a/c; made emergency repair to an exit door
4. Library: took in and put away a/c, planters, and other items to get ready for winter
5. Garage: cleaned garage and got ready for inspection from MMA; fire extinguishers given yearly inspection; storage shed cleared out and readied for winter
6. Meetings: regular Select Board meeting and a budget workshop (this took some prep time); a meeting with a member of the Garden Club to discuss the planters and Alberta Spruce at the Post Office; RH Price for ROH insulation project; Opera House Committee meeting
7. Cemeteries: Rockville Cemetery – poison ivy sprayed as it has become invasive and covering the stone wall
8. RES East- mowed the ball field a couple of times and got the mower ready to put away; checked the building – door that had been kicked open into the “attic” area was again nailed shut
9. Parks & Rec Field: cut some brush and poison ivy sprayed; checked the parks for trash; got parks ready to close.
10. Cut and hauled brush on South St., Summer St., Rockport Woods and several other roads
11. Cold patched areas around town on several days
12. Did shoulder work in various spots around town on several different days
13. Removed a beaver dam on Meadow St.
14. Cleaned up the tax acquired property –a camp- on Chickawaukie Lake – got it ready for winter
15. Hauled old asphalt to Marriner’s plant in Washington for recycling
16. Cleaned up tree and brush on Porter St.
17. Did road patrol several times during month to check catch basins and clean them of leaves
18. Susan attended a meeting at the MMA convention
19. Put plow gear on 2 of the F550’s and then started to get trucks ready for a predicted snow storm-some sanders in-then put all sanders in, plow gear in garage and on trucks; received 2 loads = 62.10 tons of salt in preparation for predicted snow fall/icy conditions.
20. Worked on the mowing bid and helped get it ready to send out
21. Checked all radios in trucks- repaired the Loader radio
22. Did work at the Harbor for Abbie
23. Hauled waste oil from several garages to use in our furnace
24. Repaired low shoulder on Dodge’s Ridge (Gurney & Mill Streets) and lower Mt. Pleasant
25. Worked on West Street Extension
26. Cleaned up limbs and brush downed by arborist on Clam Cove Drive

Man hours available this month -947.5. Approximate man hours on the above projects – 840. This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on getting some trucks ready for winter, readied one sander for winter, serviced the '01 F450, put new springs & pins on the '07 Freightliner, took the '08 F350 & '04 #1 F550 to Rockland Ford for work, serviced the '04 #1 F550 and Oshkosh, studded newly purchased tires for some trucks, & replaced a hydraulic hose in the '99 F550. For Road Construction Rockport Public Works did the 2nd portion of the Russell Ave. sidewalk – dug up and hauled the asphalt away, had granite curbing placed, hauled material in, had cement poured, repaired driveway entrances, and loamed and seeded lawns; an emergence Walker Park drainage repair project was done by Public Works (water had been running from somewhere off Elm St. and into the parking lot, causing many problems with the catch basin) – heavy plastic pipe was purchased to replace galvanized pipe, and excavator was rented to dig from the granite wall by the ocean to the catch basin and pipe and all pipe and the catch basin were replaced, 3” minus was put around all the pipe and the catch basin, the sea wall was repaired, the area was made ready for winter. Due to the rain and wet conditions during the time of this project it was determined that the loam and seeding would wait until spring. The park had to be closed during the project and remained closed due to the ground conditions until spring. We took the excavator back to Bangor. At the Town Office we setup voting booths, took Linda the voting machines, & got ready for the November elections; put away the air conditioner. At the Library we moved furniture around for rug replacement; at the harbor we started taking out floats and brought 2 to public works that were not in good shape; we filled many holes with gravel & stone; attended meetings with residents on the sidewalk, and SB workshop on budget proposals, a boat club meeting, union meetings, and a CMP tree take down meeting; water was shut off in the Cemeteries and Parks and all were closed down for the winter; at RES East – the building was showed to 2 possible renters & the field was kept mowed for soccer; the repair of the Babe Ruth scoreboard units was completed by the company that manufactured them- they were sent back in working order- and it was determined that we should wait until next spring to hook them up; placed gravel and graded Beauchamp Point before closing it at the end of the month; moved the backhoe for MCSWC; did road patrol several times during the month due to leaves and debris – including taking the Vac-All out to suck up the leaves at least once; replaced stolen stop signs and street signs; repaired a catch basin on Mechanic St. and replaced one on Russell Ave. & Brook St.; cut & hauled brush and trees from blow downs during heavy rains and winds; replaced a culvert on Mystic Ave.; hauled stone to our stockpile; loaned the grader to Camden for a project; cleaned the old salt shed and readied it for winter storage; loaded winter sand that we stored for Marriner's; hauled waste oil to our furnace. Man hours available this month were 851 and we accounted for 758. (Several employees went on the Moose Hunt this year.)



Town of Rockport

Department Head Report

October, 2011

Nothing of much significance to report this month.

**Craig Cooley
EMA Director**

ROCKPORT POLICE DEPARTMENT

OCTOBER, 2011

OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	0	08
202/ Sgt. T. Ford	13	06
203/ W. Butler	08	04
204/ D. Smith	30	24
205/ D. Brown	04	03
211/ C. Cooley	05	0

212/P. Spear
213/ J. Butler

VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	7,139	451.8	15.8

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08:38

Rockport Police Department
Law Incident Analysis, Time Reported

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Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	1	0	0	2	0	2	1	6
01:00-01:59	1	0	1	3	1	5	1	12
02:00-02:59	7	0	5	2	3	3	5	25
03:00-03:59	3	0	0	2	2	0	3	10
04:00-04:59	0	1	0	0	1	3	0	5
05:00-05:59	3	2	1	3	1	0	5	15
06:00-06:59	1	8	4	0	2	1	0	16
07:00-07:59	4	2	2	2	1	3	3	17
08:00-08:59	2	6	0	2	1	4	3	18
09:00-09:59	2	2	3	0	0	4	4	15
10:00-10:59	3	2	3	1	1	1	5	16
11:00-11:59	1	2	1	2	3	6	4	19
12:00-12:59	4	3	0	2	4	9	1	23
13:00-13:59	4	3	5	1	4	7	1	25
14:00-14:59	8	6	2	5	2	4	4	31
15:00-15:59	7	3	3	3	2	5	2	25
16:00-16:59	9	5	0	3	1	2	4	24
17:00-17:59	2	4	5	2	3	2	3	21
18:00-18:59	9	2	1	2	1	3	2	20
19:00-19:59	4	2	0	2	3	2	1	14
20:00-20:59	4	5	6	4	3	2	1	25
21:00-21:59	1	1	5	3	5	4	2	21
22:00-22:59	2	3	0	1	6	3	6	21
23:00-23:59	1	0	1	0	2	2	1	7
Total by Day	83	62	48	47	52	77	62	431

Report Includes:

- All dates between `00:00:01 10/01/11` and `23:59:59 10/31/11`
- All agencies matching `0704`
- All offenses observed
- All offenses reported
- All offense codes
- All nature of incidents
- All location codes

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**Harbormaster Report
October 2011**

My report for October typically includes the removal of the floats but with some days topping out at 81 degrees and another with a predicted 4-8" of snow, there has been nothing typical about this October.

- Had a crane scheduled to remove the floats but there were so many boats still on them and over half still in the mooring field. Steve Beveridge and I put our heads together and decided to pull all of the docks out at once rather than hire the crane to come back to take out the commercial floats- they will all come out after the 15th of November.
- Got a call that there were two paddleboarders out by Indian Island paddling against the wind and looked like they could not get back in. I went out in Andre and found them paddling towards shore. They were attempting to pull the boards onto shore until the wind died down. I gave them a ride back to the harbor. They were both wearing lifejackets.
- The same day as the paddleboard incident I noticed two kayakers off of Walker Park were having trouble making way against the wind. They graciously accepted a ride back to shore.
- There was a dinghy sunk on the corner of the bulkhead by the river because someone had tied it to the piling at low tide. The only way to cut it free was to catch it at dead low tide so it sat there for a few days.
- Had several meeting with Tom Ford and Gartley and Dorsky regarding the SHIP Grant Floats project re-bid. Gartley and Dorsky is producing a new drawing of the project. I took on the paperwork and bifurcating the bid into two separate bids. One for the floats and gangway and one for the pilings. Contractors will be able to bid on one component or the project as a whole. The re-bid will go to MDOT for review in November and hopefully go out to bid in early December.
- Got the final approval on the pump out grant and while it looks like we won't be digging until spring, the pump itself will be ordered to avoid a potential price increase after the first of the year.
- Got quotes from several contractors and priced out what it might cost to keep the remodeling of the shower in house. It seems the most cost effective, quickest and maintenance free solution will be an Acrylic shower installed over the existing shower.

Harbor Revenue for October	2010	2011
<u>Boat Excise</u>	<u>\$6.00</u>	<u>\$12.00</u>
<u>Merchandise</u>	<u>\$64.25</u>	<u>\$331.75</u>
<u>Showers</u>	<u>\$32.00</u>	<u>\$20.00</u>
<u>Winter Storage</u>	<u>\$1,368.00</u>	<u>\$4,074.00</u>
TOTAL	\$1534.75	\$4437.75

BRUCE WOODWARD, FIRE CHIEF

On October 3, I assisted the highway department with flushing a culvert on Meadow Street where a family of persistent beavers keeps building a dam inside the culvert. We were again able to clean the culvert before we had a heavy rain storm.

On the fifth of October, a strong weather front moved through the area and blew a tree over on to power lines on Porter Street, snapping a power pole. We were assisted by the highway department in closing the road most of the night so that Central Maine Power Company and other utilities could set a new pole and reconnect their lines.

During the month, I tested 5,700 feet of 2 ½" fire hose. 2, 500 feet of the hose is carried on the pumpers and the rest serves as spare hose in racks at the two stations. Firefighters came in the reload the hose after it had been tested during the day.

The colder weather and high oil prices are getting more people to consider alternative heating solutions such as wood stoves and wood pellet stoves. I have had several questions concerning the installation of wood stoves.

On October 28, firefighter Justin Ford and I visited Little Learner and Little Explorer Day Care Centers to talk to the kids about fire prevention and to acquaint them with how a firefighter looks in full turnout gear and wearing self-contained breathing apparatus. The kids were pretty excited about seeing a fire truck close up and all the equipment it carries.

Report Period: 01/01/11-10/31/11

Comparables: 01/01/10-10/31/10

Calls by Incident Type	Percent of Total Calls 2010	Percent of Total Calls 2011	Total Incidents 2010	Total Incidents 2011
Structure Fires	4.41%	5.26%	9	12
Vehicle Fires	0.74%	0.00%	1	0
Other Fires	1.47%	4.39%	2	5
Overpressure Ruptures, Explosion, Overheat	0.00%	1.75%	0	2
Emergency Medical Treatment	0.00%	0.88%	0	1
All Others	0.00%	0.00%	0	0
Hazardous Condition Calls	33.09%	21.05%	45	24
Service Calls	4.41%	3.51%	8	6
Good Intent Calls	18.38%	23.68%	29	29
Severe Weather or Natural Disaster Calls	0.00%	0.88%	0	1
Special Incident Calls	0.00%	0.88%	0	1
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.74%	0.88%	1	1
Other False Calls	36.76%	36.84%	51	42
Total Calls	100%	100%	146	124
Total Fire Dollar Loss	\$8,750	\$800	\$8,750	\$800
Total Dollar Loss	\$8,750	\$1,300	\$8,750	\$1,300