TOWN OF ROCKPORT
DEPARTMENT REPORTS
OCTOBER 2012

General Government

Thomas Ford, Planner/Community Development Director
Linda Greenlaw, Town Clerk
Virginia Lindsey, Finance Director
Kerry Leichtman, Assessor

Culture and Recreation

Susan Dates, Rental Agent, Rockport Opera House
Molly Larson, Librarian

Public Safety

Stephen Beveridge, Public Works Director
Craig Cooley, EMA Director – No Report Received
Mark Kelley, Police Chief
Abbie Leonard, Harbor Master – No Report Received
Bruce Woodward, Fire Chief

Office of Planning and Community Development
Monthly Report –October 2012

Permits

Miscellaneous Permits: Thirty-three permits were issued in October 2012. The figure included fourteen building permits (accessory structure, garage, shed, renovations etc.), one new dwelling unit, five sign permits, three filling and excavating permits, two use permits and five demolition permits. Eighteen permits were issued in October 2011.

Plumbing and Subsurface Wastewater Permits: Four internal plumbing permits and two subsurface wastewater permits were issued in October 2012. Seven internal plumbing permits and one subsurface wastewater permit was issued in October 2011.

Boards & Committees

Planning Board: The Planning Board met in October 2012 for a subdivision preliminary meeting to review the application of Village at Rockport to add thirteen new dwelling units. The Planning Board did not meet in October 2011.

Zoning Board of Appeals: The Zoning Board of Appeals met in October 2012 to review the application of Rockport Community Chapel Association for the installation of a new steeple on the Rockville Community Chapel as required by Section 300 of the Rockport Land Use Ordinance. The Zoning Board of Appeals did not meet in October 2011.

Ordinance Review Committee: The Planning Office updated the list of suggested ordinance changes that had been forwarded to staff during the past nine months. A memo outlining the ORC process and procedure was.sent to all board and committees. Input from that request was indexed by the Planning Office and distributed to all parties in late September. The draft work plan was then presented to the Select Board on October 9th. It is anticipated that the Ordinance Review Committee will begin work after Thanksgiving.

Projects

Water Quality: Rockport is again participating with the Maine Healthy Beaches program to test the water quality at Goodie's Beach. Water quality testing of Goodie's Beach and the direct drainage outfall pipe is conducted on a weekly basis. When a sample tests high, Maine Healthy Beaches retests the next day. Since the start of testing on May 29th there have been 18 test samples of which 9 have come back with elevated levels of the indicator bacteria. In most instances there has been a direct correlation between elevated bacteria levels and substantial rain events possibly indicating the bacterial spikes are the result of non-point source pollution washing into the drainage systems that empty into the harbor near Goodie's Beach. The Healthy Beaches Program was completed for the season in early September. Recommendations are now being developed in concert with the Conservation Commission and Public Works to extend drainage pipe located in the bulkhead adjacent to Goodie's Beach further out into the Harbor.

Shore and Harbor Grant: The Town received notification that it has been awarded a Shore and Harbor Grant. The Grant will provide planning and design services to the west side of Marine Park. Planner Tom Ford has solicited input from the Select Board, Harbor Committee, Harbor Master and Conservation Commission on this project. Work is underway to pull this information together into a unified plan.

SHIP Grant Harbor Lighting Project: The Planning Office, with input and support from Public Works staff Steve Beveridge and Mike Young and Harbor Master Abbie Leonard, has been preparing an application to MDOT to pursue a SHIP Grant to light Rockport Harbor. The application was forwarded to MDOT in August and was being reviewed by MDOT in October.

BIG Grant – Tier I: The Planning Office is also working on a U.S. Fish and Wildlife 'BIG' grant for the Harbor with input from Mike Young and Abbie Leonard for additional improvements. This grant application was filed with MDOT in September who will forward the application on to the U.S Fish and Wildlife Service.

Sidewalk Grant: Camden and Rockport joined forces to submit a grant application to MDOT to extend the sidewalk in the MDOT right of way from Quarry Hill in Camden to L.E. Leonard's in Rockport. The application was filed with MDOT in September and a decision will be made in April 2013. If this project is approved, design, planning and construction will extend over a period of three years.

Opera House HVAC Grant: The Planning Office successfully applied for and received a grant from Efficiency Maine to complete a detailed analysis with recommendations on the heating, ventilating and air conditioning systems at the Opera House. That report was completed in early October.

Information and supporting documentation on all permits and projects is available for public review at the Planning and Community Development Office.

TOWN CLERK
MONTHLY REPORT
OCTOBER 2012

- **We issued 1 Fishing Licenses, 9 Hunting License, 1 Resident Archery Licenses, 0 Expanded Antlerless Archery Licenses, 0 Expanded Antler Archery Licenses, 0 Archery & Fishing License, 0 Junior Hunting License, 0 Muzzleload Hunt, and 2 Migratory Waterfowl. Fees collected totaled $275.50.**

- **2 Boat Registrations, 0 Snowmobiles and 3 ATV Registrations and 0 Milfoil Stickers (Preserve Maine Waters) were issued. Fees collected were $134.00 which included $0.00 in sales tax.**

- **We issued 23 dog licenses this month for $83.00. New dog licenses are now available. Please remember to license your dog.**

- **Processed 6 transfers, 210 passenger cars, 12 commercial vehicles, 8 trailers, 2 motorcycles, 1 motor homes, 0 tractor/special equipment, 2 Antiques, 0 Bus, 0 Farm Truck, 3 Duplicate Stickers and 2 duplicate registrations. Monies taken in for these transactions (excise tax) totaled $51,302.54 (53,555.48). This is down 4.21% from last year.**

- **We collected $4,454.70 for mooring, tie-off, dinghy rack space, etc., waiting lists fees and berthing fees and merchandise. We also collected $157.20 in boat excise tax.**

- **We processed $4,768,252.75 in real estate taxes this month. The due date was October 15th. The second half is due on April 16, 2013.**

- **I attended one Select Board meeting and 1 Select Board Workshop (Budget & Roads). Brenda, Shay and I attended the Maine Municipal Convention. This was a great opportunity to spend time with fellow clerks, our vendors and sharing lunch with our co-workers.**

- **Absentee balloting began on October 3rd. We issued several absentee ballots in preparation for the November 6th presidential election. The polls will be open 8:00 a.m. to 8:00 p.m.**

- **This month was an extremely busy month processing tax payments and issuing absentee ballots. As a result I spent several hours working over the regular work hours. It is also a great opportunity to be able to serve and spend time with the residents. Thank you one and all (town manager, co-workers, and residents) for all your patience and support.**

Virginia B. Lindsey
Rockport Finance Director
Monthly Report - October 2012

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

The report for the month of October 2012 includes the following:

- Investments were down this month by 1.65%; Wastewater investments at The First earned 0.85%.
- Interest earned on general funds was at the rate of 0.40% (last month 0.34%).
- 48.49% of taxes have been paid for FY 12-13; $6.3 million oustanding.

	Previous Month September 2012	Current Month October 2012	Difference	% Change	One Year Ago October 2011	Difference	% Change
Budget							
Wages	106,326	108,745	2,419	2.27%	75,400	33,345	44.22%
Other Expenses	1,005,737	1,854,485	848,749	84.39%	3,061,116	(1,206,631)	-39.42%
Total Expenses	1,112,063	1,963,230	851,167	76.54%	3,136,516	(1,173,286)	-37.41%
Total Revenue	1,354,745	4,873,927	3,519,182	259.77%	5,142,715	(268,788)	-5.23%
NET	242,682	2,910,697	2,668,015	1099.39%	2,006,199	904,498	-45.09%
Cash on Hand Balance							
General Fund	908,293	3,822,454	2,914,161	320.84%	3,564,294	258,160	7.24%
Taxes Paid (for the month)	1,181,851	4,734,292	3,552,441	300.58%	5,844,498	(1,110,206)	-19.00%
Taxes Paid (to date)	147,913	4,882,205	4,734,292	3200.73%	5,941,662	(1,059,457)	-17.83%
Investments							
Public Assistance	342,492	336,857	(5,635)	-1.65%	313,604	23,253	7.41%
Cemeteries	432,835	425,713	(7,121)	-1.65%	396,327	29,386	7.41%
Wastewater			-		264,400	(264,400)	-100.00%
Total Investments	775,327	762,571	(12,756)	-1.65%	974,331	(211,760)	-21.73%
Wastewater Investment transferred to The First.							
Wastewater							
Expenses	20,794	221,071	200,277	963.14%	279,543	(58,472)	-20.92%
Revenue	17,645	69,538	51,893	294.10%	112,352	(42,814)	-38.11%
NET	(3,149)	(151,533)	(148,384)	4711.50%	(167,191)	(15,658)	-9.37%
**Bonds Paid in October*							
Wastewater Cash on Hand Balance							
WW General Fund	267,775	116,242	(151,533)	-56.59%	167,316	(51,074)	-30.53%
The First-Investment	276,325	276,518					
Certificate of Deposit	101,907	101,972	65	0.06%	101,169	803	0.79%
Total Cash	646,006	494,731	(151,275)	-23.42%	268,485	51,074	84.27%

WW Accounts Receivable

30 Day	60 Day	90 Day	Over 120 Days	Advance Payments		
103,075	5,096	1,227	28,778	(2,640)		
			TOTAL WW Accounts Receivable October 2012	135,537	10.40%	
			Accounts Receivable October 2011	122,769		

October 2012
Department Head Report
Kerry Leichtman
Assessor

Note: We have been asked to be more expansive in these reports. In response I have attempted to write this in such a way that a person not familiar with the workings of the assessing department might gain a more comprehensive understanding.

Tax Bill Fallout: Phone and walk-in traffic was constant throughout the month of October. A majority of the reaction was about people seeking assessment reductions. Many of the requests are simply complaints about having to pay taxes. I listen to the complainers and try to explain that the system attempts fairness through equity, what consideration determine their property assessment, what options they might be able to pursuit to lower their taxable value. Some of the questioning uncovers issues worth looking into. I'll highlight a few here.

A resident came in asking why the assessed value of an undeveloped parcel she and her husband own on Mill Street is so much higher than those of the parcels around them. She had done some research using the Vision online database. Usually the "inequity" is discovered to be a property feature that isn't obvious to the resident: the neighboring properties might have Condition Factor issues that lowers its value, or be enrolled in a Current Use program, or the resident is just misreading the data.

A couple of years ago I had my GIS consultant program a few tools into my GIS program. The tools graphically depict certain attributes I look for when conducting various types of studies. Graphically depicting them saves quite a lot of research time in that I don't have to look up each individual property and then extract and compare certain data. In this situation I first looked for Current Use program involvement but only one of the neighboring properties were affected. When I looked at the neighborhood delineations the problem became evident: the property in question was at a neighborhood transition boundary.

To explain: Rockport is divided into a system of assessing neighborhoods. Not neighborhoods in the traditional sense, but in an attribute sense. For example, a neighborhood in a typical setting (no lakes, ocean or mountains in the vicinity; no industrial plants nearby; no excessive traffic issues such as Rt.1) is a neighborhood 50. There are no positive or negative influence factors affecting value. A neighborhood 40 has a factor of .7 (typically a rural area with few services). A neighborhood 80 has a 1.6 factor (typically an oceanfront home). What this means is the value of an acre in neighborhood 50 is calculated this way: $61,500 x 1 = $61,500; an acre in neighborhood 40 is calculated $61,500 x .7 = $43,050; an acre is neighborhood 80 is $61,500 x 1.6 = $98,400. Because a neighborhood designation isn't a location distinction, but an attribute distinction, there are a number of neighborhood 40's, for example, scattered throughout town wherever alike attributes are to be found. There are also a number of neighborhood 70's, 60's, etc.

The current neighborhoods configuration was established when Vision did the 2005 reval. Sales prices, location and physical attributes were the three determining factors used to delineate neighborhoods.

The property in question was in neighborhood 70 (1.4 factor). Most of the properties around it were in 40 (.7 factor). My first reaction was that I was going to have to explain to the property owner that she was unfortunately on the wrong side of a line and that the line was not drawn arbitrarily. I would have to explain why the line was placed where it was. This would not be easy (look how much space it's taken here – and this is the condensed version). But in working to formulate how I would explain it I realized that I disagreed with where the line was drawn. Understanding how the neighborhoods are delineated is key here. The parcel is question was fairly small – 4.28 acres – but similar to most of the parcels around it. Unlike the subject property, these surrounding parcels were all in neighborhood 40.

Of these, the developed parcels had modest dwellings. The neighborhood 70 properties all greater acreage and most of them had more substantial dwellings – a few of them $1 million+ structures. So I redrew the line, which reduced the parcel's value by half. It was the right thing to do.

Another issue that came in a phone call: A local developer bought a lot in a subdivision for $47,500. We have it assessed for $87,000. He called and wanted the assessment lowered. My response required I conduct a sales ratio study of land sales. His call came to me a few days after tax bills began arriving. I kept trying to put a study together but demands on my time were intense and I wasn't getting to it. Then I caught whatever flu was going around, then I had two vacation days that had been scheduled long ago. I was late getting back to him. He wrote me a letter complaining about my lack of response that was dated September 24 that I didn't even read until October 4.

Tax bill reaction was still intense and I wasn't able to conduct the study, so I came in for two half-days during Columbus Day weekend and used one of those days to do the study in the relative calm of the empty office building. The paragraphs below are excerpted from the response letter I wrote:

We are 10 months into 2012 and there has been only one land sale. There were 6 in 2011. Of those combined 7 sales, the ratio of price paid against assessed value ranges widely: from 183.16% of assessed value to 18.46% of assessed value. The average is 92%. If I were to be conducting a formal sales ratio study I would remove the outlier sales – the highest 25% and lowest 25%. This number of sales is too small for that. So I used 15% instead, which removed the single highest and lowest sale. This brought the average assessment ratio down to 88% of sales prices.

Seven sales is still an awfully small sample, so I expanded the study to include all recession years sales. The real estate market began to get ugly sometime in 2008, so I used the years 2009-present to ensure I captured only recession years sales. There were 15 sales. The average ratio of all 15 sales is 86%. When the outlying top and bottom 3 sales are removed the ratio lowers to 81%.

You are right that the valuation of property is based on what properties sell for, but those values are not necessarily based on what properties are selling for today. We assess according to 2005 pricing tables. 2005 is the year of our last town-wide revaluation. Everything in town must be assessed equally so these tables are used consistently on all properties and will be used until our next reval in 2015. The law does permit me to adjust entire segments to the current market (all land values, all mobile home values, etc.) if that segment differs greatly from others, but it does not permit me to adjust individual properties using different criteria. If I did that, that single individual property would then be assessed on a different basis than the rest of town. When I assess the house you are building on Acorn Lane it will be assessed to 2005 schedules. The house will be brand new but the computer system we use will depreciate it to 2005. In this way your new house is being assessed equally (and fairly) with every other house in town.

Back to the numbers: I next expanded the study to include all land sales since the reval (2005-present). This, of course, includes some of the boom years so it's no surprise the ratios are low: 68% for all sales and 67% with outliers removed. It's also no surprise that the ratios are close, with and without including the outliers, as it attests to the number of usable sales and the consistency of the prices paid in relation to assessed values.

I do not believe lots are not selling because asking prices are more than lots are worth, I believe it's because there is <u>no</u> market for vacant land, there's barely a market for improved property. Banks are not loaning people money to buy land and building costs are very high. Those two factors just about eliminate a real estate market for raw land.

The only people buying land are those who can take advantage of a situation in which some people must sell (for various personal and business reasons) and cannot wait for the market to improve. The lot you bought is a good example of that. The previous owners called me a few

years ago asking me to lower its value. They told me they bought it in 2004 as an investment, possibly to build and live there, but overall as an investment. When the market went bad they tried to sell it and couldn't. I conducted a sales study and could not find justification to lower the lot's value. They kept lowering their asking price until it got low enough where someone was able to get a very good buy – you. That's how the market works, you win when you buy low and sell high and lose when you buy at what turns out to be a market's peak and can't afford to wait out the lows.

As I stated at the beginning of this letter, 10 months into 2012 there is only one qualified sale – yours on Acorn Lane. In 2011 there were 6, in 2009 and 2010 there were 4 each. There were 15 sales in 2008, when the market was shaky but people didn't realize it was going to get much worse. Compare these numbers with 2007 when there were 32 qualified land sales. It isn't that lots are over-priced it's that very few people can participate in the market, and the only ones who are are shopping for bargains.

The appraisal you received appraised the property to today's market. As I explained we assess to 2005 unless the numbers dictate that we adjust an entire market segment. We lowered mobile homes by 20% in 2008 because the sales prices were consistently under assessed values by 20%. As you can see in the studies of the 7 recent sales only 2 sold for prices below assessed value, the other 5 sold for more than assessed value. And when I broadened the study to include all recession year sales there were 3 sales below assessed value and 12 above it.

Different states come to assessed values using different standards. In Florida, for example, the assessed value is the most recent sales price. In Florida your lot would now be valued at $47,500. In Maine we assess in accordance to "just value" (the term just value is synonymous with market value). The phrase "in accordance with just value" basically means that we must assess everyone by the same basis. If we're off 20% on your property we should also be off 20% on mine. In Maine we establish just value by town-wide revaluation. We are required to conduct a revaluation every 10 years. Massachusetts, as another example, also assesses in accordance with just value, but they must reassess town-wide every 3 years.

What the sales ratio study showed was that land values in Rockport are, if anything, too low. I therefore did not reduce his value. My letter made clear to this person that the lack of an instant response was due to many factors, none of which meant any disregard to him. I followed up the letter with a phone call. He did not express any appreciation for my effort.

Both of these resident inquiries took hours of research in order to properly and intelligently respond. My in-basket is typically congested with similar requests – not all of which require original research, but many do.

Staffing: Budget Committee member Jan Rosenbaum asked Department Heads to state needs in these reports. I need an assistant whose intellect is such that she/he can learn assessing well enough to respond to all routine questions (helping people with application forms, able to have the first-level dialog with people concerning valuation inquiries, able to understand and explain the many programs we oversee and how people can participate, etc.) while I spend my time on assessment issues, of which those discussed in this report exemplify. We need to be willing to offer a compensation package that will attract and, more importantly, retain such assistance. Hopefully we have found such a person in Karla VanAlstine. Karla is now working for Ginny and me as our shared assistant. Karla works 20 hours/week for assessing and 10 hours/week for finance. So far Karla's assistance has exceeded my expectations. She picks up things quickly and approaches her work with enthusiasm. I hope to increase her assessing hours to 25 next year.

Abatements: Tax bills trigger abatements of all types. The simplest is the data error. Sometimes the error is an input mistake on our part, other times a property's data has changed but we were not aware. These issues are usually simple to research. If it's a mistake I issue a corrective abatement, if

the problem is a lack of understanding I do my best to educate. Other abatement requests revolve around valuation disagreements, such as the earlier example which involved where a neighborhood delineation line was drawn.

A few examples: Person bought a property at a bank sale. Between the owner's abandonment and subsequent auction, the building suffered substantial water damage. I inspected, lowered the value and issued an abatement. In another, a resident in a subdivision showed me that his neighbors all received a valuation consideration for an access road that traversed almost every parcel in the subdivision that he was not receiving. I researched the easement language in the deeds, then finding he was right, applied a Condition Factor discount to his land value. As a final example: I re-measured the main building on the property of a resident whose abatement request I denied and whose appeal was later also denied by the B.A.R. One of his abatement points was that our area calculations were substantially greater than those of his architect. I had, when denying his abatement, offered to re-measure and make whatever adjustment dictated by the re-measuring but he did not take me up on the offer. I restated my offer at the abatement hearing, and this time he agreed. The building is a complex one, so much that I went back twice to make sure my numbers were good, then I borrowed a set of plans from the architect to fine tune my findings. My final numbers that were closer to that of his architect than ours. I abated him $183,200 in value.

State & County Filings: 2012 Tree Growth roster for Maine Forest Service. LD1 to Knox County. Received 2012 Sales Analysis Return from Maine Revenue Services. The Return is the state's record of all 2012 sales in Rockport. I am asked to review and correct their data, add additional information and, most importantly, grade the sale as Qualified or Unqualified. All Qualified sales will be used to determine our State Valuation. It's a 13-page form that I will work on in November. It will require about a week's worth of time, cumulatively.

State Valuation: Maine Revenue Services set our 2013 state valuation at $963,800,000. This valuation represents all taxable property in Rockport as of April 1, 2011. I had our valuation at $975,773,900. The higher our value the less we receive in state aid for revenue sharing and education, for example, so I'm letting the difference stand.

Meetings: I hosted the Mid-Coast Assessors meeting in October. The topic was MMA's legislative agenda; what the Governor may have in mind regarding revenue sharing; and about how valuable and important it is for assessors to connect with the legislative process – and how to be effective when connecting. The speaker was MMA's Director of State and Federal Relations, Geoff Herman

I also attended a seminar hosted by ESRI, the publisher of our GIS software.

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Sue Dates, Rental Agent
RE: **Opera House Department Head Report**
DATE: **October 2012**

During the month of October Bay Chamber rented the building for their annual Fall Foliage Weekend – Friday thru Monday. This included a concert on Sunday. They also rented the auditorium for a rehearsal. The Garden Club held their monthly meeting in the meeting room. We, also, hosted a wedding reception.

Bay Chamber will be paying their yearly rate on a quarterly basis. We have received a payment of $1625.00. Revenue for October was $2747.00. The Opera House was used on 19 of the 31 days for at least 1 event each day.

Town meetings held in the Opera House Meeting Room this month were the regular Select Board meeting, a listening tour meeting, and a meeting on the upcoming budget and roads workshop, the Planning Board and the Zoning Board held a meeting on the same night. The Library held Art Classes, Candidates Night that was broadcast, the Halloween Party, and the Seafaring Series started. VIE held one meeting and had to cancel the other one.

Maintenance this month included keeping the building set up and cleaned for the various meetings and concerts, HVAC grant received and work completed as recommended by the Opera House Committee per the Cordjia study, worked with Geoff Parker in regards to the sound system and light board; MMA inspection, cleaning the kitchen stove fans/vents, and touch up painting done. The Opera House roof was looked by roofing contractors.

Last year maintenance included: painting in the building, including the auditorium, the downstairs front hallway, and green room; setting up and breaking down for events-especially Fall Foliage; cleaning the stove vents; meetings with RH Price on the insulation project; the Garden Club cleaned up the non blooming annuals in the front beds and the fuchsias were put into quarantine in the front hallway. Revenue was & 960.00 and the building was used on 17 of the 31 days.

Rockport Public Library
October 2012
Programs, Circulation and Visits show increases over this time last year.

Circulation	October 2012	October 2011	% Change
Children	1820	1707	+ 5.8 %
Young Adults	311	339	
Adults	*4048	3797	
Total	**6179**	**5843**	

Circulation: totals of materials checked out of this library by our patrons (includes **85 honor system items)*

Attendance	October 2012	October 2011	% Change
Adult	2332	2025	+ 7.9 %
Young Adults	88	176	
Children	290	311	
Total	**2710**	**2512**	

Attendance means visits or the number of people coming into the library. We count this by hand. We do not use a door counter. This number therefore, is conservative.

Interlibrary Loan	October 2012	October 2011	% Change
Incoming	515	552	- 6.7 %
Outgoing	633	554	+ 23.3 %

Interlibrary loan is books borrowed by our patrons (incoming) from other libraries and books loaned (outgoing) by this library to other libraries.

Computer Usage	October 2012	October 2011	% Change
	361	464	- 35.1 %

Computer usage: Calculated by number of session computers are in use.

Reference	October 2012	October 2011	% Change
	341	366	- 6.8 %

Programs	Programs	Participants	Tech. Sessions
Adult	27	327	1
Young Adult			
Children	18	Adults: 59	
		Children: 279	
Total	**45**	**665**	**1**

Unless a program is specifically targeted to YA the participants will be counted as children
Tech. sessions must be scheduled and at least ½ hour in length otherwise counted in reference statistics.

Volunteers

Volunteers gave **105 hours or $2,257 value** (91 calculated at $12.50 per hour). In-house library volunteers help process books, shelve, provide tech support, facilitate programs, and other duties as assigned. Volunteer tech support of 14 hours calculated at $80.00 per hour.

Volunteer hours	***91***	***$1,137.00***
Tech Support	***14***	***1,120.00***
Total savings to the town:		**$2,257.00**

Desk Income, Gifts, Grants, or Donations: $2,478.47. In October $920.00 of the donations are for the purpose of adopting a period of interlibrary loan.
One month: David Barry, Rockport Public Library Book Group, Paul and Elizabeth Killoran
One week: Jan Summers
Days: Anonymous, Margaret Carleton, Anne Perschon
In addition we received a donation from Sandra Heimann for the Peter Heimann Memorial Fund.
Thank you all for your generous support!

Activities, services, and programs: It was an especially busy month for programs!
665 people attended library programs or benefitted from outreach programs in October.

- Community outreach at local daycare center with Liza Walsh
- Individual lessons on eReaders and other technology
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers with Liza Walsh
- Special story time with Trish Jonason
- Art-story lab: a partnership program with CMCA
- Halloween Parade and Party
- Candidates Forum
- Chess Club
- Watercolor art class taught by Judy Grossman and sponsored in part by the Marge Hanna Memorial Fund
- Drop-in Mah-Jongg group on Wednesday evenings and Saturdays
- BookLovers' Café facilitated by Ann Filley
- Monthly Writers Group with Fran Hodgkins
- Twice-monthly Poet's Corner with local poets George Chappell and Jim Ostheimer
- Sponsored by the Friends of Rockport, the Seafaring Series kicked off in October. Tom Babbitt of East Coast Yacht Sales organized the series starting with *Single Handed Sailors: Why and How They Do It*: Tom Amory, Doug Pope, Peter McCrea, and Patrick Jones were the panelists.

Building & Grounds:
Fall clean-up has begun outside, and the library carpets cleaned. A new iPad, security case, and new shelf were installed for the catalog in the stacks. This purchase and installation was supported by the Cascade Foundation and our tech support/carpenter volunteer.

Staff Announcements:
Carole Mathews of Lincolnville has joined the staff as an on-call part-time employee. Carole will fill in when regular staff members are not available.

In Memoriam
John Teare of Rockport passed away in October 26, 2012. John was instrumental in putting on the library's Seafaring Series for many years, was a true friend to the library, and a gentle and kind man. He is survived

by his wife, Jackie, his sister Patricia of Chicago, a brother-in-law John Korona (Mary Ann) of Alexandria, Virginia, two nieces and a nephew. Our deepest sympathies to Jackie and John's family. http://freepressonline.com/main.asp?SectionID=44&SubSectionID=66&ArticleID=22869

Upcoming challenges or issues (new feature requested by Jan Rosenbaum of the budget committee) Thanks for asking, Jan. This time of year is especially challenging as a director of the library. Reporting at the local and state level is ramped up with year-end responsibilities (annual reports, budgets, applications of one kind or another, and add to that the future planning activities, and my regular library operations duties) and I find competing deadlines during the winter months extra difficult to manage but thanks to my staff I don't have to worry about the service at the front desk. They do it with aplomb!

Please contact me if you have questions about this report.

Molly Larson
Library Director
November 14, 2012

TO: Robert Peabody, Jr., Rockport Town Manager & Board of Selectmen
FROM: Steve Beveridge, Director **Public Works** Department
RE: **Department Head Report**
DATE: **October 2012 (from September 28 thru October 25)**

1. Worked on: Oshkosh – replaced broken hose; serviced '01 F450 and put on winter tires; put plow gear on all F550's and some off; sanders worked on to get ready for winter; '07 Freightliner wiring; '10 Freightliner
2. Garage: cleaned the garage at the beginning of the month and did a thorough cleaning at the end of the month, hauled waste oil & furnace cleaned,
3. Meetings: Select Board; Geoff Scott from Pathways; met on ROH HVAC study plan and with contractor to complete work; DH meeting; met with Bob Kennedy and the Conservation Commission –Mike & Steve to Augusta for a DEP meeting; Landmark/Leucadia about Mary Lea Park, Opera House property, their parking expansion, & Union Hall and sidewalk; Select Board budget and roads workshop; Mike attended Chess Board opening ceremony; Parks & Rec Committee; with Tom Ford about grants; Mike attended EMS training
4. Harbor: painted the Chess Board, loader and operator at the Harbor & Chess Board project completed; conduit placed; graded far side of Harbor; pulled floats-put some back-pulled again for hurricane; helped Abbie keep watch before, during, and after hurricane
5. Cemeteries: brush & tree pile at West Rockport Cemetery removed
6. RES East : most of asbestos abatement completed; started to clean out metal for salvage – win/win for the town; mowed the field
7. Parks & Rec Field: hauled brush from pathway that had been cut; Rec Field Rotary Ribbon Cutting for the playground
8. Waste Water: met with Eastward Association in regards to high water flows and later met with their hired company to photograph their systems pipes
9. Picked up chips for Walker Park playground and the Rec Field playground
10. Cut brush and hauled away from several areas including: Union St., Summer St., Camden St., Grove St., and Spear St.
11. Hauled a 2 loads of 1 ½" stone
12. Put up 9 street signs
13. Wrestling mats from RES East to Rollins Auto Body
14. Hauled gravel to Golf Course and filled shoulders to Beauchamp St.
15. Kononen Park – brush cut and hauled around steps and path
16. Trimmed trees around town of limbs that were hanging down- Pine St., High St., Beauchamp St., Camden St.
17. CB patrol-6 times
18. Put flags out and took in after Columbus Day
19. Worked on outfall pipe at Harbor
20. Did road patrol several times during the month to get ready for rain events and hurricane-cleaned & sucked leaves from catch basins for good water flow, checked catch basins before storm
21. Picked up curbing for Leucadia sidewalk project at Union Hall on Central Street – this is a win-win situation
22. Repaired entrances to the Megunticook House – got ready for winter
23. Cold patched
24. Graded Beauchamp Point and Mt. Pleasant
25. Worked on Mt. Pleasant St. – culverts and brush cut and cleared
26. MMA inspection-Opera House, RES East, a pump station, looked around garage

Man hours available this month – 1086; Approximate man hours on the above projects – 965.
This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on the '01 Freightliner, Vac All, loader, backhoe, loader bucket, '10 Freightliner, '04 Freightliner; Public Works Sewer/Water project bids completed, mailed out, received, awarded and work started; Town Office- a/c put away, emergency repairs made to an exit door; Library – a/c, planters and other items put away; Garage cleaned and ready for MMA inspection, fire extinguishers inspected, storage shed cleaned and ready for winter; Meetings – SB & workshop, Garden Club to discuss plantings, RH Price for ROH insulation project, ROH Committee meeting; Cemeteries – had poison ivy sprayed at Rockville Cemetery – invasive and covered stone wall; RES East – mowed the field, checked the building and repaired door into attic – kicked in for access; Parks & Rec – cut brush and sprayed for poison ivy, checked parks for trash, got parks ready to close; cut and hauled brush on South St., Summer St., Rockport Woods and several other areas; cold patched several days; did shoulder work on various roads; removed a beaver dam on Meadow St.; cleaned up tax acquired property at Chickawaukie Lake; hauled old asphalt to Marriner's plant; cleaned up tree and brush on Porter St.; did road patrol several times and checked catch basins and removed leaves; put sanders in, plow gear on received 2 loads of salt in preparation for predicted snow fall/icy conditions on Oct. 31; checked all truck radios – repaired loader radio; did work at Harbor for Abbie; hauled waste oil; repaired low shoulder on Dodges ridge and Mt. Pleasant; worked on West St. Extension; cleaned up limbs and brush on Clam Cove Dr. Man hours available were 947.5 and we accounted for 840.

ROCKPORT POLICE DEPARTMENT

OCTOBER, 2012

OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	03	11
202/ Sgt. T. Ford	13	06
203/Wes Butler	11	04
204/Dana Smith	33	24
205/Robbi Shaw	16	10
211/ C. Cooley	09	22

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VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	8,544	507	16.8

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Nature of Incident	Total Incidents
911 Hangup	5
Administrative	8
Agency Assistance	19
Alarm	33
Animal Problem	7
Animal Welfare	3
Attempt to Locate	2
Bail Check	4
Burglary	4
Business / License Checks	1
Car/Vehicle Fire	1
Car/Deer 10-55	3
Citizen Assist	7
Criminal Mischief	7
Detail Assignment	2
Disorderly Conduct	5
Domestic	4
Controlled Substance Problem	3
Traffic - Erratic Oper Vehicle	11
Escort	2
Fire Alarm	12
Fireworks	1
Found Property	1
Harassment	2
Information Report	18
Intoxicated Person	1
Juvenile Problem	4
Litter/Pollution/Public Health	1
Lockout	1
Lost Property	1
Medical Emergency	1
Mental Health Issue	5
Missing Person	1
Mutual Aid	1
Burglary of a Motor Vehicle	1
Nuisance	5
DUI Alcohol or Drugs	3
Paperwork Servd For Othr Agenc	21
Parking Problem	9
Traffic Accident w/ Damage	14
Violation of Protect Frm Abuse	1
Traffic Accident, w/ Injuries	1
Police Information	1
Probation Violation	2
Property Check	57
Property Damage, Non Vandalism	1
Radar Detail	9
Runaway Juvenile	7
Report of shots fired	2
Stray Animal	1
Attempted Suicide	1
Suspicious Vehicle	12
Suspicious Person/Circumstance	8
Theft	8
Theft - Automobile	1

Nature of Incident	Total Incidents
Threatening	1
Traffic Hazard	12
Traffic Violation	61
Traffic Stop	5
Trespassing	2
Unsecure Premise	2
Utility Problem	7
Vehicle off roadway no damage	2
Vehicle Maintenance	6
Vehicle Search	1
Wanted Person	1
Well-Being Chck	64

Total Incidents for This Report: 510

Report includes:
All dates between `00:00:01 10/01/12` and `23:59:59 10/31/12`
All agencies matching `0704`
All natures
All locations
All responsible officers
All dispositions
All clearance codes
All observed offenses
All reported offenses
All offense codes
All circumstance codes

*** End of Report /tmp/rptC-Ubqa-rplwtir.r2_1 ***

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	1	5	4	2	1	1	0	14
01:00-01:59	4	5	4	1	2	3	2	21
02:00-02:59	4	4	8	2	1	2	6	27
03:00-03:59	2	4	1	1	2	2	3	15
04:00-04:59	0	0	3	0	2	3	0	8
05:00-05:59	1	0	3	1	2	1	1	9
06:00-06:59	0	2	1	0	0	0	1	4
07:00-07:59	0	6	1	4	0	1	2	14
08:00-08:59	5	3	2	3	2	1	1	17
09:00-09:59	2	8	2	3	2	3	4	24
10:00-10:59	3	5	3	2	2	4	1	20
11:00-11:59	1	8	0	3	3	7	2	24
12:00-12:59	4	2	0	0	1	2	5	14
13:00-13:59	3	4	5	2	3	4	0	21
14:00-14:59	9	10	3	4	4	3	3	36
15:00-15:59	8	4	8	5	2	7	6	40
16:00-16:59	7	3	0	4	3	1	2	20
17:00-17:59	4	5	5	4	4	0	0	22
18:00-18:59	8	5	4	4	5	4	1	31
19:00-19:59	9	5	0	6	1	3	2	26
20:00-20:59	7	6	3	5	2	5	1	29
21:00-21:59	3	4	7	1	3	6	3	27
22:00-22:59	5	1	2	5	1	5	2	21
23:00-23:59	2	5	3	2	7	3	4	26
Total by Day	92	104	72	64	55	71	52	510

Report Includes:
All dates between `00:00:01 10/01/12` and `23:59:59 10/31/12`
All agencies matching `0704`
All offenses observed
All offenses reported
All offense codes
All nature of incidents
All location codes

*** End of Report /tmp/rptVpUhia-rplwia.rl_1 ***

BRUCE WOODWARD, FIRE CHIEF

On October 5, we responded to a house trailer fire on Mechanic Street in Camden. Upon our arrival, Camden had an engine in the driveway and was getting ready to attack the fire. We assisted with a back up crew of firefighters, set up ventilation with a fan and we stretched a hose line to their engine to provide an additional 1000 gallons of water. The fire was quickly controlled.

During the month of October, which has fire prevention week during the week of October 8th, we visited three child day care centers. They were Common Kids, Little Learners and Pen Bay Day Care. Assistant Chief Todd Philbrook guided the program at Pen Bay Day Care and Firefighter Justin Ford was the lead presenter for Little Learners Day Care. We talked to the kids about the fire prevention lessons their day care providers had been teaching them. We also acquainted them with how a firefighter looks in full turnout gear and wearing self contained breathing apparatus (SCBA). The kids were pretty excited about seeing a fire truck close up and all the equipment it carries.

For one week in October we provided an engine bay during the daytime for the police department to transfer radios, emergency lights, sirens and other equipment to their new police cruiser.

One afternoon we met with school administrators, police, ambulance and EMA staff to review the emergency plans for the high school and elementary school. The plan involves staff for all the agencies to ensure that when an emergency occurs, the cooperation and coordination between the agencies will be more effective.

On October 29th, Industrial Protection Services was at the fire station with their mobile service truck and performed annual flow tests on our 20 Self Contained Breathing Apparatus (SCBA). The only repair was the replacement of one regulator gasket.

Report Period: 10/01/12-10/31/12
Comparables: 10/01/11-10/31/11

Calls by Incident Type	Percent of Total Calls 2011	Percent of Total Calls 2012	Total Incidents 2011	Total Incidents 2012
Structure Fires	5.26%	1.55%	12	4
Vehicle Fires	0%	1.55%	0	2
Other Fires	4.39%	3.10%	5	5
Overpressure Ruptures, Explosion, Overheat	1.75%	1.55%	2	2
Emergency Medical Treatment	0.88%	0.00%	1	1
All Others	0.00%	0.78%	0	1
Hazardous Condition Calls	21.05%	31.78%	24	41
Service Calls	3.51%	6.98%	6	10
Good Intent Calls	23.68%	21.71%	29	30
Severe Weather or Natural Disaster Calls	0.88%	0.00%	1	0
Special Incident Calls	0.88%	0.00%	1	0
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.88%	0.00%	1	0
Other False Calls	36.84%	31.01%	42	42
Total Calls	100%	100%	124	137
Total Fire Dollar Loss	$800	$1,800	$800	$1,800
Total Dollar Loss	$1,000	$1,800	$1,300	$1,800