

**TOWN OF ROCKPORT  
DEPARTMENT REPORTS  
OCTOBER 2013**

**General Government**

**William Najpauer, Planner/Community Development Director  
Linda Greenlaw, Town Clerk  
Virginia Lindsey, Finance Director  
Kerry Leichtman, Assessor**

**Culture and Recreation**

**Susan Dates, Rental Agent, Rockport Opera House  
Ann Filley, Interim Library Director**

**Public Safety**

**Stephen Beveridge, Public Works Director  
Craig Cooley, EMA Director – Nothing to Report  
Mark Kelley, Police Chief  
Abbie Leonard, Harbor Master  
Jason Peasley, Fire Chief**

# Office of Planning and Community Development

## Monthly Report – October 2013

### Permits

**Miscellaneous Permits:** Twenty-four permits were issued in October 2013. The figure included eleven building permits (accessory structures and renovations.), four new dwelling units, three 911/entrance permits, one sign permit, one filling and excavating permit, one vegetation clearing permit, 1 demolition permit one home occupation permit and one blasting permit. Thirteen permits were issued in October 2012.

**Plumbing and Subsurface Wastewater Permits:** Nine internal permits and three sub-surface wastewater permit were issued in October 2013. Two internal plumbing permits were issued in October 2012.

### Boards & Committees:

**Planning Board:** The Planning Board met in October 2013 to review an application from Verizon Wireless to construct a 195 foot high lattice tower adjacent to the existing tower at the top of Ragged Mountain

**Zoning Board of Appeals:** The Zoning Board of Appeals met in October 2013 to review the application from Harbor Schools of Maine, Inc. for a Special Exception to change a legal non-conforming use consisting of a 12-bed treatment facility to another nonconforming use consisting of a 12-bed treatment facility to another nonconforming facility.

**Ordinance Review Committee:** The Annual Ordinance Review Committee Workshop with the Board of Selectmen was held on Tuesday August 30, 2013 at 7:00 p.m. The committee will meet in December to discuss their tasks for the 2014 and develop a schedule and work plan as per the workshop discussion with the Select Board.

**Sewer Ordinance Working Group:** The Sewer Ordinance working group was established in January 2013 and has mostly completed their tasks. The committee will meet one more time to review some revisions to the technical documents for the installation and construction of sewers.

### Projects

**Mid-Coast Transit Study:** Tom Ford participated with representatives of Thomaston, Rockland and Camden to select a transportation consulting firm to complete a mid-coast transit study. This process was an outgrowth of the Gateway 1 effort and is designed to explore transportation alternatives in the Midcoast area. The draft plan/project has been presented to the region and the committee is now selecting a final option to present to the communities.

**Old County Road Micro Corridor Project:** Representatives of Rockport, Rockland and Thomaston have been meeting with the Mid-Coast Planning Commission to develop a series of recommendations for improvements to the Old County Road corridor. The timing of this event is significant as the corridor continues to deteriorate and expectations for increased usage are anticipated as the new super Wal-Mart opens in the spring. A meeting with MDOT to discuss the project is scheduled for October 1, 2013 at 10 a.m.

**Camden St. /Commercial St. Visioning Project:** Rockport continues to work with our counterparts on the Rockland Economic Development Advisory Council on a plan to stimulate ideas for the future growth and development of the Corridor. A consultant has been hired and the initial visioning workshop held. Four property owners in Rockport are interesting in participating in the design project. The draft consultant's report was shared with officials from both Rockland and Rockport.

**Water Quality:** A summary of the results from the summer beach testing are available at the Planning Office. The test results from the EPA water testing conducted this summer have been received and a smoke test and dye test was performed to pinpoint one or more causes of the pollution into the beach. These tests did not uncover any sources and additional measures will need to be employed.

**BIG Grant – Tier I:** The Planning Office completed a U.S. Fish and Wildlife 'BIG Tier I' grant for the Harbor with input from the Assistant Public Works Director and Harbor Master for additional lighting enhancements to encourage recreational transient boaters to visit Rockport Harbor. The Town was awarded the grant. A meeting with the Department of Transportation and municipal staff was held on August 2<sup>nd</sup> to discuss project and grant requirements. A work agreement/grant contract will be forthcoming. It is anticipated that work should be completed during the spring of 2014.

**Sidewalk Grant:** Camden and Rockport joined forces to submit a grant application to MDOT to extend the sidewalk in the MDOT right of way from Quarry Hill in Camden to L.E. Leonard's in Rockport. The grant was awarded and depending upon funding the design, planning and construction will extend from August 2014 to October 2016.

*Information and supporting documentation on all permits and projects is available for public review at the Planning and Community Development Office.*

**TOWN CLERK  
MONTHLY REPORT  
OCTOBER 2013**

- **We issued 0 (1) Fishing Licenses, 4 (9) Hunting License, 2 (1) Resident Archery Licenses, 1 (0) Expanded Antlerless Archery Licenses, and 2 (2) Migratory Waterfowl Hunt. Fees collected totaled \$176.50 (\$275.50).**
- **0 (2) Boat Registrations, 0 Snowmobiles and 1 (3) ATV Registrations and 0 Milfoil Stickers (Preserve Maine Waters) were issued. Fees collected were \$60.50 (\$134.00) which included \$27.50 (documented boat) (\$0.00) in sales tax.**
- **We issued 36 (23) dog licenses this month for \$129.00 (\$83.00). New dog licenses are now available. Please remember to license your dog.**
- **Processed 8 (6) transfers, 212 (210) passenger cars, 13 (12) commercial vehicles, 4 (8) trailers, 1 (2) motorcycles, 0 (1) motor homes, 4 (2) antiques, 2 (3) duplicate stickers and 6 (2) duplicate registrations. Monies taken in for these transactions (excise tax) totaled \$55,955.27 (\$51,302.54). This is an increase of 9.07% from last year.**
- **We collected \$2,501.00 (\$4,454.70) for mooring, tie-off, dinghy rack space, etc., waiting lists fees and berthing fees and merchandise. We also collected \$57.60 (\$157.20) in boat excise tax.**
- **We processed \$5,180,323.03 (\$4,768,252.75) in real estate taxes this month. The due date was October 15th. The second half is due on April 15, 2014.**
- **I attended one Select Board meeting and 1 Select Board Workshop (Budget & Roads). Brenda, Shay and I attended the Maine Municipal Convention. This was a great opportunity to spend time with fellow clerks, our vendors and sharing lunch with our co-workers.**
- **Absentee balloting began this month. We issued some absentee ballots in preparation for the November 5<sup>th</sup> referendum election and special town meeting. We have new tabulators for counting the ballots and are anxious to hear what the residents think about them. The polls will be open 8:00 a.m. to 8:00 p.m.**
- **This month was an extremely busy month processing tax payments. As a result I spent several hours working over the regular work hours. As always, it has been a great opportunity to be able to serve and spend time with the residents. Thank you one and all (town manager, co-workers, and residents) for all your patience and support.**  
**(\*The first number represents 2013 and the second one in parenthesis 2012)**

**Virginia B. Lindsey**  
**Rockport Finance Director**  
**Monthly Report - October 2013**

The finance department is responsible for the administrative and accounting work necessary to maintain the town's finances. Work involves maintaining the chart of accounts, preparing monthly financial reports, preparing payrolls (including all required state and federal payroll reports and taxes), preparing accounts payable warrants, reconciling bank statements, preparing insurance renewals, and submitting claims (auto, property and casualty, workers compensation claims), and a number of other bookkeeping requirements. Annually, the finance director assists the town manager in the preparation of the town's budget.

**The report for the month of October 2013 includes the following:**

- Investments were slightly up again this month by 2.29%; Wastewater investment earnings at The First remained at 0.85%.
- Interest earned on general funds was at the rate of 0.40%; up from last month's 0.38%
- 49.47% of taxes have been paid for FY 13-14.

	Previous Month September 2013	Current Month October 2013	Difference	% Change	One Year Ago October 2012	Difference	% Change
<b>Budget</b>							
Wages	116,644	141,915	25,272	21.67%	108,745	33,170	30.50%
Other Expenses	1,136,490	1,964,651	828,161	72.87%	1,854,485	110,166	5.94%
Total Expenses	1,253,134	2,106,567	853,433	68.10%	1,963,230	143,337	7.30%
Total Revenue	1,400,802	5,320,650	3,919,847	279.83%	4,873,927	446,723	9.17%
NET	147,668	3,214,083	3,066,415	2076.56%	2,910,697	303,386	-10.42%
<b>Cash on Hand Balance</b>							
General Fund	627,940	3,842,291	3,214,351	511.89%	3,822,454	19,837	0.52%
Taxes Paid (for the month)	1,077,720	5,153,202	4,075,482	378.16%	4,734,292	418,910	8.85%
Total Taxes Paid-end of Month	1,185,129	6,338,332	5,153,202	434.82%	5,963,335	374,997	6.29%
<b>Investments</b>							
Public Assistance	372,736	381,280	8,543	2.29%	336,857	44,423	13.19%
Cemeteries	471,057	481,854	10,797	2.29%	425,713	56,141	13.19%
Total Investments	843,793	863,133	19,340	2.29%	762,570	100,563	13.19%
<b>Wastewater</b>							
Expenses	34,811	38,102	3,291	9.45%	221,071	(182,969)	-82.76%
Revenue	41,947	97,388	55,442	132.17%	69,538	27,850	40.05%
NET	7,136	59,287	52,151	730.83%	(151,533)	210,820	-139.12%
<b>Wastewater Cash on Hand Balance</b>							
WW General Fund	165,840	225,126	189,186	35.75%	116,242	108,884	93.67%
* The First-Investment	381,394	381,660	380,844	0.07%	276,518	105,142	38.02%
Certificate of Deposit*					101,972	(101,972)	-100.00%
Total Cash	547,234	606,786	59,553	10.88%	494,732	112,054	22.65%
*CD Closed; Funds transferred to The First-Investment							
<b>WW Accounts Receivable</b>							
30 Day	100,527	9,957	957	22,036	(5,356)		
60 Day							
90 Day							
Over 120 Days							
Advance Payments							
TOTAL WW Accounts Receivable October 2013					128,121		-5.47%
Accounts Receivable October 2012					135,537		

**October 2013  
Department Head Report  
Kerry Leichtman  
Assessor**

Tax Commitment Aftermath: Commitment took place on September 4 with a mil rate of \$12.69, a \$.48 increase from 2013. The reaction to the increase has been surprisingly and thankfully low key.

Abatements: People have 185 days from commitment to request an abatement, which this year is March 10 (the actual day, March 8, is a Saturday so the deadline is automatically extended to the following Monday). I've received two abatement applications so far: one residential and one commercial. I inspected the residential property and sort of agreed with the applicant. I say sort of, because their request was based on market considerations. I disagreed with that but did think the property overvalued due to inferior quality workmanship. We had the construction grade as Good +10. I lowered it to Average +10. The owners were pleased with this. I have only done a cursory review of the commercial property's application. I don't agree with its premise but have not yet taken the time to read it any more deeply.

A few weeks after commitment I received a phone call from a leasing company rep telling me they sent the wrong items lists to all Maine municipalities and needed to amend their statement. Typically I would do that without hesitation. But I didn't receive notice of this until after commitment and the amount they wanted me to forgive was \$440,000, or \$5,583.60 in tax revenue. That's a lot of money to not be collecting. It seemed to me that since the mistake was theirs Rockport shouldn't be made to suffer the consequences. As it turned out statute disagreed with me and I had to issue the abatement. This type of unexpected activity is a good example of why it's necessary to commit with a healthy overlay.

Revaluation: I continue to research how to best accomplish this task and, working with Rick, am developing some interesting ideas. More to come on this.

Customer Service: Rather than hold onto to all residential exemption applications (Homestead and Veterans in particular) and do them collectively in the spring, I am trying to react to them as they are received. As a result people are receiving acceptance or denial letters within a week of applying. I also have helped a few residents update their deeds this month. While this is not an official function of the job, I'm happy to help people save a few dollars when it's at all possible. When a property transfer occurs I go over each deed involved. This often requires researching previous renditions of the deed. Deeds are often poorly written, which makes this process more difficult than it ought to be. When I find a deficiency in a deed I make the property owner aware, and then either help them make the correction if I can, or offer guidance about how to get it done on their own. It's actually not necessary that the deed accurately relay a property's particulars and I have no authority to reject a deed based on illegibility or inaccuracy. Such a deed is only a problem for the property owner if a question or dispute arises. If like me you would expect problems to be caught and corrected by lawyers handling property transfers and clearing title, you, like me, would be wrong. I do my best to make property owners aware of problems, but it is totally up to them to make the corrections happen.

Meetings: I have been attending the Legislative Task Force working group meeting for non-profit entities. The first meeting was Oct 30. Three additional meetings are

scheduled for November and one in early December. The Governor has tasked the Legislature with finding \$100 million in new money from this working group (there are four other working groups with similar missions). If they fail, revenue sharing will be eliminated. How they will accomplish in 45 days what the Legislature has failed to accomplish given years seems disingenuous at best and cynical at the worst. More on this next month.

I manage monthly meetings of the midcoast assessors. The meetings take place in our Richardson Room. I work hard to make them informative and timely. Our October program was on affordable housing. Tia Anderson from Habitat for Humanity and Joanne Campbell from Camden National were the speakers. There are income and other qualifying requirements when buying an affordable housing property and restrictions when reselling. An assessor's concern is how do these limitations impact value. I mention this here because I was very surprised to learn we have no affordable housing projects in Rockport. Camden and Rockland have programs but we do not. I was surprised by this.

TO: Rick Bates, Rockport Town Manager & Select Board  
FROM: Sue Dates, Rental Agent  
RE: **Opera House Department Head Report**  
DATE: **October 2013**

(E-Mail a copy to Stacey! As well as TM.)

During the month of October a play- Dracula, was presented on Halloween night with the Red Cross Bloodmobile outside. This play will benefit the YMCA programs and it is hoped that people will come early and donate to the Red Cross to keep everything in the Halloween spirit. The play had many special effects with a different setup than had been done in the past. It is the hope of the presenters to make this an annual event to benefit a local non-profit of their choosing. The play runs for 2 weekends into November. Bay Chamber held a concert & rehearsal, a Maine Media student rented for a short film shoot in the auditorium, and an 80<sup>th</sup> birthday party for resident, Frank Hollis, was held in the meeting room. I am happy to say that it was a success and they are going to recommend the space for similar parties to their friends. The Garden Club held their meeting at the Samoset.

Revenue for the month of October was \$832.50. The Opera House was used on 21 of the 31 days for at least one event each day. 8 of these days had at least 2 events that were held and from Oct. 19 thru the 31<sup>st</sup> the play was being setup with rehearsals in the auditorium.

Town meetings held in the Opera House Meeting Room this month were the Select Board regular meeting and 2 workshops- one on water quality in Kononen Beach and one on roads and next year's budget, the Planning Board meeting, and the Zoning Board meeting. The Library held a Listening Tour meeting in the meeting room. The annual Library Seafaring Series was held on 3 of the 5 Thursdays and they had a special evening Science presentation in the auditorium. The coordination and logistics for one of the Seafaring lectures and the BCC concert went without a hitch. The Library and friends sponsored the annual Halloween parade and party in the meeting room. This was held just before Dracula began. The logistics for setting up for the Halloween Party and making sure that the play could start on time for opening night went without a hitch. MCSWC held Union Negotiations in the meeting room and green room on 2 days and VIE held a meeting.

Maintenance this month included: well, we knew things went too smoothly over the summer months. When the power went out during the rain storm the first of the month, the sprinkler system generator stopped and, as is the custom, Bruce Woodward got the call (a loose end that has since been transferred over to Jason, Steve, and myself) from Seacoast Security. Bruce and Jason went in and turned on the generator, so the system wouldn't flood the building. Unfortunately, there were 2 weak spots in the system. One was just a clamp that needed to be tightened in the meeting room ceiling and the leak from this did no damage to the room. The other one was a leak in an old pipe in the downstairs entry hall. It required removal of a portion of the sheetrock (luckily for us Randy was the one who found the wet ceiling and took the time to pull down the sheetrock), a temporary plug was put into the hole by Eastern Fire and they are manufacturing a new portion of the pipe to be placed when this is completed. The sheetrock will be replaced when this is complete. This is the same spot that had problems when Eastern Fire did the large system check about 2 years ago. This is a problem in another pipe. The system is a 20+ year old system, so leaks and problems should be anticipated and we take care of them as they happen. Clean up and set up for the three major events in the building was done. Keeping track of what group was where and when with what setup was a test in logistics for Randy and I this month. Last June we were going to replace the auditorium spot light sockets and bulbs, but due to

time, this was put off until this month. Randy, along with Tom Sadowski – a stage lighting person – replaced the old sockets with new ones and put in the new bulbs. The new lift was borrowed from the CSD to use to take the lights down and put them up and focus them for the play. Steve Lammert, a Master Electrician with stage lighting experience, came in to ok everything and look at what needs to be done to get everything working, again. Tom checked our DMX boxes and the two in the auditorium are now working. This is exciting for all of us, as we now can put light on the auditorium floor and the front of the auditorium without borrowing the lift. Steve L. will come back sometime in the winter and work on the remainder of the system to get all the stage lights working. We are very fortunate to have Tom working with the theater group. He has volunteered to properly program the light board, which has not worked well for some time, and teach me how to get into the board and its programs. Both Steve and Tom feel strongly about keeping old Opera Houses like ours up and running for events. As the play put out seating for 125, we have had to find space for the remainder of the chairs downstairs. They have had to be moved around some, due to usage by other groups. The chair lift wouldn't work last month and the repair company came in this month and found that one of the stops was not connecting properly. This was repaired. I am going to try to put a sign on the lift to tell patrons to please pull or not hang off the bar. People pull on the bar to try to get the lift to come down, so they can use it and this will loosen the stop on the bar and cause problems. We have applied for a renewal of our dance license, but have not seen the State Fire Marshall for the inspection, yet. I have one dance already booked for this spring. Because Bay Chamber received another baby grand piano, they brought back the baby grand that had been stored on stage. We now can tell renters to call them to rent a piano and I hope this will mean a few more rentals.

Last year maintenance included: keeping the building set up and cleaned up for the various groups for meetings, concerts, and a wedding reception. Bay Chamber held the Fall Foliage weekend and this is 4 days of classes and meals with at least one concert. We received an HVAC grant and recommended work was completed. Geoff Parker continued work on the new sound system and the light/sound booth, we had an MMA inspection, cleaned the kitchen stove – fans/vents, and did touch up painting. Roofing contractors came to look at the roof and give estimates to do the work.

Revenue was \$2,747.00, including a \$1,625.00 payment for Bay Chamber, and the Opera House was used on 19 of the 31 days.

**Rockport Public Library**  
October 2013

Circulation	October 2013	October 2012	% Change
Children	1528	1820	-17.4%
Young Adults	264	311	
Adults	3262	4048	
<b>Total</b>	<b>5106</b>	<b>6179</b>	

*\*Circulation: totals of materials checked out of this library by our patrons (includes 52 honor system items)*

Attendance	October 2013	October 2012	% Change
Adult	2180	2332	-6.5%
Young Adults	71	88	
Children	282	290	
<b>Total</b>	<b>2533</b>	<b>2710</b>	

*Attendance means visits or the number of people coming into the library. We count this by hand. We do not use a door counter. This number therefore, is conservative.*

Interlibrary Loan	October 2013	October 2012	% Change
Incoming	536	515	4.1%
Outgoing	601	633	-5.1%

*Interlibrary loan: books borrowed by our patrons (incoming) from other libraries and books loaned (outgoing) by this library to other libraries.*

Computer Usage	October 2013	October 2012	% Change
	468	361	29.6%

Reference	October 2013	October 2012	% Change
	344	341	.9%

Programs	Programs	Participants	Tech. Sessions
Adult	25	285	4
Young Adult			
Children	18	Children: 380	Notary
		Adults: 125	
<b>Total</b>		<b>790</b>	<b>2</b>

**Interesting Facts:**

January to June 2013 total interlibrary loan statistics are running 3,695 incoming and 3,238 outgoing with a total of 393 ILL's from MaineCat.

Did you know that YTD Rockport patrons also downloaded a total of 1021 ebooks to assorted electronic devices and 312 downloadable audio books? <http://www.maineinfonet.org/minsite/wp-content/uploads/2013/04/download-library-checkouts-minerva-ytd.pdf>

**Volunteers are invaluable but... the in-kind monetary value for October 2013 is \$3702.50**

In-house Library volunteers gave 85 hours or **\$1062.50 savings to the town** (in house hours calculated at \$12.50/hour). In-house library volunteers help process books, shelve, or facilitate programs and other duties as assigned. In addition, the technical support volunteer donated 33 volunteer hours to the library (calculated at \$80.00 per hour) or a savings of **\$2640.00**. The technical support person installed 3 new computers, all the required software, new printers, testing, transferring all necessary data for each computer and so much more!

**Desk Income, Gifts, Grants, or Donations:** \$6,735.00. The Library received donations from the Cascade Foundation for the library's technical needs/wish list, and several people made donations in memory of Alexander Doban. Bart and Pris Wood donated and replaced a failing dogwood tree, fingers are crossed that this new lovely tree makes through the winter! We received two donations for Interlibrary Loan Service from Susanne Friedman and Samuel and Wendy Zwecker and a new fund was started by Molly called the LarsonFUND.

**Activities, services, and programs:**

**790 people** attended library programs or benefitted from outreach programs in October.

- After-school story time
- Celebrate the Maine Woods with Brett Willard from Merryspring
- Fiber arts group meets twice a month
- The Seafaring series begins with three events in October
- Mad Science of Maine presented their Spooktacular Science Program
- The Camden Conference Discussion series discusses the coming food crises
- Education program on the Affordable Care Act
- Author Lucinda Hathaway talk's about Takashi's Voyage and watercolor journaling
- Emerging writers' group begins with Liza Walsh
- Annual Halloween Parade and games at the Opera House-many helping hands!
- Community story time outreach at local centers with Kim Slocomb
- Individual lessons on eReaders and other technology
- Monthly book group with Jenni Ruddy
- Twice-weekly French Conversation Group with Paul Charbonneau
- Weekly story time for babies and toddlers with Kim Slocomb
- Drop-in Mah-Jongg group on Wednesdays and Saturdays
- BookLovers' Café facilitated by Ann Filley
- Monthly Writers Group with Fran Hodgkins
- Twice-monthly Poet's Corner facilitated by local poets George Chappell and Jim Ostheimer

This is a month for changes, where the library begins the process of saying goodbye to a wonderful director, Molly Larson. The library staff is a great team and I know we will pull together, making sure to deliver the same wonderful service, programs and of course materials that our patrons depend on.

As always visit the library in person or on the website at [www.rockport.lib.me.us](http://www.rockport.lib.me.us) , and on Facebook to keep up with what's happening at your library. If you have your email on file with us you can sign up to receive announcements of library events.

TO: Richard Bates, Rockport Town Manager & Select Board  
 FROM: Steve Beveridge, Director **Public Works** Department  
 RE: **Department Head Report**  
 DATE: **October 2013 (from September 27 thru October 31 – 5 weeks)**

1. **Worked on:** Oshkosh lights, wiring, and other areas worked on; sanders worked on and started up and many placed in trucks; started work on the grader, '12 F550- put on trailer harness; had the Oshkosh worked on at Rockport Steel; replaced pads on backhoe & serviced; grader – pressure washed to find leak under engine; Vac-All readied for sticker; '09 F550 worked on, tires on the '07 Freightliner, replaced some cutting edges on plows, purchased tires for the '09 F550 and studded them; snow tires on '04 Freightliner; '04 F550 worked on
2. **Library:** pulled out and old dead tree and dug a hole for a new, donated one, readied hole for new tree and planted new tree. Cleaned out the side Library catch basin of debris, took chairs to the Library for a meeting and took back to the Town Office. This is a routine for Public Works because the Library does not have enough room to store the chairs necessary for some of their small lectures and events
3. **Garage:** started to pick up and clean up around the garage; cleaned out the storage shed (old garage) of debris to get ready for winter, picked up waste oil
4. **Meetings:** meeting on Kononen Beach pollution, Dept. Head meetings, harbor walk with Parks Committee, several Select Board meetings and workshops, Sewer Ordinance Review meetings
5. **Harbor:** helped Abbie work on plans for underground lighting grant project at the Harbor, started plans for a new tree in the Harbor, meeting on Ship Grant with Bill, put up a sign, cut trees and brush at the Harbor – especially on the Boy Scout path side – hauled to MCSWC; marked out Harbor with Bill, checked pins on Fisherman's float early in month, started to pull all floats later in month, placed 1" minus on Fisherman's side of Harbor and graded; flagged pylons that need replacing at the Harbor; met with David Pettee to get price on paving- to be done before Nov. 9, met with MDOT on grant for floats, pylons, etc.; cut out sumac at Harbor; took sewer pump line off the deck, brought in channel markers, book in floats
6. **Kononen Park:** as many of you may know, Kononen Park at what has been named Goodie's Beach has been designated as polluted. Ongoing efforts between the Town, MDEP, and the EPA resulted in our latest attempt to find a source. Plans were made, put in place and carried out by the Town. Bill and Steve went door to door explaining to abutters in the target area what was going to happen and what could be expected. Letters were sent to the homeowners who could not be reached. Andy Field from our Waste Water Department ordered bright pink notices to hang on doors the day of the test. On the 31<sup>st</sup> Steve, Mike, Andy, Randy, and other PW employees covered the storm drains with sand bags (so the smoke wouldn't come out of them) and started to smoke bomb all the storm drains. This took the majority of the day for several people. It was done to make sure that none of the sewer drains ran into the storm drains to cause pollution to the beach. No sewer breaches were found.
7. **Parks & Rec Dept.:** closed the Marge Jones Rec Field – trash out, portable toilets out, and water shut off & closed Glen Cove Park. All portable toilets out, trash picked up, and water shut off in all parks & cemeteries for the winter.
8. **ROH:** picked up the new lift from the Middle School, took it to the Opera House to do auditorium lights, and to the CSD; on Oct. 30 one major light went out just before the play began and the CSD let us use the lift for a short time to fix the problem. The lights will all now work in the auditorium. Steve and Mike helped Randy put chairs out for the play

9. Sidewalk Snow Removal Bid sent out, opened on the 23<sup>rd</sup>, bid awarded to lowest bidder – Farley & Son Landscaping for winter 2013-14, 2014-15, and 2015-16.
10. Put head gear on some of the trucks and started getting sanders into some trucks, and started to put some of the plows into the garage
11. Swept Keller Drive of debris and readied it for some spot paving – had the spots paved
12. Cleaned up large spot with broken pavement in PW parking area and had it paved
13. BRUSH - cut brush on many streets and roads in Town including, but not limited to: West Street Extension, Mt. Pleasant St, pulled bushes with backhoe on Meadow St, high sidewalk on Pascal Ave., Rockville St., pulled up bushes on South St. & cut brush on corner, cleaned up limbs on Village Green, cut brush on high sidewalk, cleaned corner of South St. and Porter St. intersection of brush, cut more brush on South St, cut sumac on Kimberly Dr., cleaned up tree limbs on Main St.
14. Cleaned up large dead tree on Alexander
15. Sharpened chain saws at least a few times during month
16. Cleaned a ditch on Mill St.
17. Seeded and sprayed hay on ditched areas
18. Marked all catch basins and fire hydrants on roads to get ready for winter snow
19. Went to Beal St. to look at old development, back to Beal St. to look at resident's storm water problem
20. Went to Bay Ridge to check out driveway entrance – Hawthorne Dr.
21. MCSWC – put cable on container truck
22. Cold patched Beal St., Robinson Dr., and Mill St.
23. Loaned Vac-All to Camden for leaf pickup
24. Did road patrol to make sure catch basins and roadsides free of debris for upcoming rain storms
25. Met with Marriner's Paving and took around to look at roads that will be proposed in next budget for estimate on costs
26. Cleaned storage shed and made ready for winter
27. Hauled extra trash for Jason as he cleaned the Fire Department
28. Prepared for upcoming Roads and Budget Workshop by updating Amortization reports and preparing a preliminary long term road paving budget
29. Got a preliminary quote for a Fire Dept. pickup truck and a Public Works pickup truck
30. Shoulders of new pavement worked on
31. Cleaned storm drains and some of the sides of road in village area of dead leaves and cleaned out drains out of the village to get ready for rains and snow

Man hours available this month – 1,268; Approximate man hours on the above projects – 1,190. This does not include the small extra projects, errands, and twice a week trash removal.

Last year we worked on the Oshkosh, '01 F450, put plow gear on all F550's for predicted storm and took some off after, sanders worked on and in, '07 & '10 Freightliners; Garage – cleaned at the beginning and end; hauled waste oil and cleaned waste oil furnace; Meetings – Select Board, Pathways, ROH HVAC study plan, DH, Conservation Commission – Bob Kennedy, MDEP in Augusta, Leucadia about Mary Lea Park, ROH property, their properties and the sidewalk, Chess Board ceremony, Tom Ford and grants, and EMS training for Mike; Harbor – painted the Chess Board and completed the project, conduit placed, graded the far side, pulled floats from storm and put some back in again after, helped Abbie keep watch before, during, and after the hurricane, cut brush at Kononen Park and hauled around steps & path; Cemeteries – brush and tree pile removed from West Rockport, had all water shut off; RES East – most asbestos abatement completed, started to clean out metal for salvage, mowed; Parks & Rec – hauled brush from pathway, Rec Field Rotary

ribbon cutting for the playground, closed all parks, picked up chips for both Walker Park and Rec Field play grounds and put them out; Waste Water – met with Eastward Assoc. about high water flows and hired a company to photograph their sewer pipes; cut brush and hauled away from several areas including – Union St., Summer St., Camden St., Grove St., and Spear St.; hauled 2 loads of stone to stockpile; put up 9 street signs; took RES wrestling mats to Rollins Auto Body; hauled gravel to the golf course and filled shoulders on Beauchamp St.; trimmed trees in areas including – Pine St., High St., Beauchamp St., Camden St.; CB patrol 6 times; put out flags for Columbus Day and took in; worked on outfall pipe at Harbor; did road patrol several times, cleaned and sucked catch basins & checked during storms; picked up curbing for Leucadia sidewalk project at Union Hall; repaired entrances to Megunticook House on Union St. for winter; cold patched; graded Beauchamp and Mt. Pleasant; worked on Mt. Pleasant St. – culverts and brush cut and cleared; MMA inspection of all buildings done. Man hours this month were 1086 and accounted for 965.

# ROCKPORT POLICE DEPARTMENT

## October, 2013

### OFFICER PRODUCTIVITY REPORT:

OFFICER:	# of Arrests:	Warnings:
201 / Chief Kelley	02	03
202/ Sgt. T. Ford	0	0
203/ D. Smith	29	39
204/ R. Shaw	18	44
205/J. Grinnell	14	22
206/ C. Plaisted	18	27
211/ C. Cooley	02	12

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VEHICLE STATS:	Mileage:	Gals. of Gas.	M.P.G.
	9,160	557.6	16.4

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11/05/13  
10:10

Rockport Police Department  
Law Total Incident Report, by Nature of Incident

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1

Nature of Incident	Total Incidents
911 Hangup	8
Abandoned Vehicle	1
Administrative	9
Agency Assistance	20
Alarm	22
Animal Bite/Attack	1
Animal Noise	1
Animal Problem	13
Animal Welfare	1
Sexual Assault	1
ATV Operation Problem	1
Car/Deer 10-55	9
Citizen Assist	5
Civil Problem	1
Criminal Mischief	4
Detail Assignment	1
Disabled Vehicle	3
Disorderly Conduct	5
Domestic	4
Controlled Substance Problem	6
Emergency	1
Traffic - Erratic Oper Vehicle	16
Escort	4
Fingerprinting	2
Fish & Game	1
Found Property	1
Harassment	1
Hit and Run 10-55	2
Information Report	10
Intoxicated Person	1
Juvenile Problem	2
Litter/Pollution/Public Health	1
Lost Property	1
Mental Health Issue	3
Miscellaneous CAD Call Record	1
Missing Person	1
Nuisance	2
DUI Alcohol or Drugs	1
Paperwork Servd For Othr Agenc	5
Parking Problem	2
Traffic Accident w/ Damage	14
Pedestrian Check	1
Traffic Accident, w/ Injuries	5
Probation Violation	1
Property Check	76
Property Damage, Non Vandalism	1
Radar Detail	16
Report of shots fired	3
Stray Animal	1
Suspicious Vehicle	6
Suspicious Person/Circumstance	7
Theft	5
Threatening	2
Traffic Hazard	4
Traffic Violation	75
Traffic Stop	15
Trespassing	5
Unsecure Premise	3
Utility Problem	8
Vehicle Maintenance	11
Vehicle Search	2
VIN Number Inspection	1
Wanted Person	2
Well-Being Chck	54
<hr/>	
Total Incidents for This Report:	492

11/05/13  
10:12

Rockport Police Department  
Law Incident Analysis, Time Reported

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1

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
00:00-00:59	3	5	2	5	1	1	2	19
01:00-01:59	4	5	4	5	2	3	3	26
02:00-02:59	5	1	3	1	4	2	5	21
03:00-03:59	3	8	3	4	2	2	2	24
04:00-04:59	1	3	0	2	2	7	5	20
05:00-05:59	0	0	0	1	1	0	0	2
06:00-06:59	0	0	1	2	0	0	0	3
07:00-07:59	0	0	4	2	3	1	1	11
08:00-08:59	1	8	1	5	2	2	1	20
09:00-09:59	4	1	2	4	3	0	2	16
10:00-10:59	2	3	2	1	2	1	1	12
11:00-11:59	1	4	0	4	2	4	3	18
12:00-12:59	1	1	1	3	0	2	1	9
13:00-13:59	3	2	2	2	2	2	2	15
14:00-14:59	4	7	6	14	5	4	2	42
15:00-15:59	2	1	9	4	4	4	5	29
16:00-16:59	3	5	5	5	2	4	1	25
17:00-17:59	2	1	5	8	2	8	5	31
18:00-18:59	2	4	8	4	3	6	2	29
19:00-19:59	2	3	8	5	5	4	1	28
20:00-20:59	4	10	1	4	8	3	6	36
21:00-21:59	1	2	2	4	6	1	1	17
22:00-22:59	2	4	6	1	4	5	2	24
23:00-23:59	1	5	3	0	4	1	1	15
Total by Day	51	83	78	90	69	67	54	492

Report Includes:

- All dates between `00:00:01 10/01/13` and `23:59:59 10/31/13`
- All agencies matching `0704`
- All offenses observed
- All offenses reported
- All offense codes
- All nature of incidents
- All location codes

\*\*\* End of Report /tmp/rpt-4agMa-rplwia.r1\_1 \*\*\*

# Harbormaster Report

## October 2013

October is one of the best months in Maine. I put time in getting things buttoned up and starting to put together a game plan for projects in the near future.

- Helped Public Works take down trees and clear brush on the commercial side of the harbor. The selected cutting of the trees significantly opened up the view of the harbor from Main Street, while leaving the required number of trees to comply with D.E.P. shore land zoning requirements. The feedback we have received has been overwhelmingly positive. The plan is to plant some retaining bushes that will re-enforce the bank but not grow up to obstruct the view.
- Pulled out all of the recreational floats and the dinghy floats along the Goose River. The launching ramp floats and the commercial floats will be left in as long as possible as it seems the fishing season has extended well into December the last few years and with out a float to haul their traps it becomes dangerous.
- Attended several planning meetings for the Holiday on the Harbor event. The last several years the event has been a small event with no town involvement. With the Town involved this year we are hoping that this will mark the first of a big annual event. There is a Bay Chamber concert, pictures with Santa and a kids art lab at Union Hall, refreshment and children's program at the library, wine tasting at Rayr, extended Happy Hour at Salt Water Farm; with the culmination being a tree lighting and festive fireworks display (first in the history of anyone's memory in Rockport) with refreshments and caroling at Marine Park. The street will be lit up with luminaries as part of a United Midcoast Charity's fundraiser, along with horse drawn carriage rides down Pascal Ave. (please note that Pascal Ave. will be closed to through traffic). Spread the word and come help light up Rockport! December 14<sup>th</sup>.
- Met with representative from MDOT regarding the letter of intent for the upcoming SHIP grant. The application for the grant is due on December 13<sup>th</sup>. If the project is deemed eligible construction of new floats and pilings where the Timberwind is could begin as early as spring 2014.
- Placed the floats for storage with enough room for Custom Floats to come and replace the entire rub rail on the floats as part of our warranty.
- Took off, cleaned and stored all of the tie-off lines and hardware.
- Pulled up, cleaned and stored all of the channel markers and navigational aids in the harbor.

<b><u>HARBOR REVENUES</u></b>	<b><u>October 2013</u></b>
<u>Boat Excise</u>	<u>\$57.60</u>
<u>Boat Rack</u>	<u>-</u>
<u>Commercial Float</u>	<u>-</u>
<u>Moorings</u>	<u>\$252.00</u>
<u>Dockage</u>	<u>\$222.00</u>
<u>Parking</u>	<u>\$50.00</u>
<u>Showers</u>	<u>\$38.00</u>
<u>Merchandise</u>	<u>\$87.50</u>
<u>Winter Boat Storage</u>	<u>\$2144.00</u>

# Rockport Fire Department

## October 2013

11/4/2013

October every year brings Fire Prevention Week and with that, visits to many of the local schools and daycares. The week of October 7-11 I visited with Little Learners Daycare, Rockport Elementary 1<sup>st</sup>, 2, and 3<sup>rd</sup> graders, as well as the Pen Bay Day Care. During each visit I covered smoke detectors, evacuation plans and meeting places and showed how a firefighter looks every day and how they look after their gear is put on. We also brought a fire truck and gave the kids the chance to look over the truck and all the tools we have.

I assisted Rockport Police Department with giving a Blood Borne Pathogen class to each officer. Covered safety tips when in any hazardous conditions, proper gear that should be worn and how to dispose of any items with contaminate on it. A new Hepatitis B form was created and given to each officer to sign.

New fire hose was received and placed in service. I labeled each hose with a number for testing reasons to ensure tracking is correct. A drill night was hosted and during this time all old hose was removed from all the trucks and the new hose was placed on those trucks.

Rockport Station went through a big clean out back of old computers, training material, broken equipment and furniture. Making room for winter and re-locating the Jeep out back.

Sincerely,

Chief Jason Peasley

**Report Period: 01/01/13-10/31/13**

**Comparables: 01/01/12-10/31/12**

<b>Calls by Incident Type</b>	<b>Percent of Total Calls 2012</b>	<b>Percent of Total Calls 2013</b>	<b>Total Incidents 2012</b>	<b>Total Incidents 2013</b>
Structure Fires	1.55%	2.48%	4	5
Vehicle Fires	1.55%	0.00%	1	0
Other Fires	3.10%	4.96%	5	6
Overpressure Ruptures, Explosion, Overheat	1.55%	0.00%	2	0
Emergency Medical Treatment	0.00%	3.31%	0	4
All Others	0.78%	0.83%	1	1
Hazardous Condition Calls	31.78%	26.45%	41	32
Service Calls	6.98%	1.65%	10	3
Good Intent Calls	21.71%	22.31%	30	29
Severe Weather or Natural Disaster Calls	0.00%	0.00%	0	0
Special Incident Calls	0.00%	2.48%	0	3
Unknown Incident Type	0.00%	0.00%	0	0
Malicious Calls	0.00%	0.00%	0	0
Other False Calls	31.01%	35.54%	42	45
<b>Total Calls</b>	<b>100%</b>	<b>100%</b>	<b>137</b>	<b>128</b>
<b>Total Fire Dollar Loss</b>	<b>\$1,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Dollar Loss</b>	<b>\$1,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>