
**Response to Request for Qualifications for
Architectural Firms
Rockport Library Planning Committee
Rockport, Maine**



**Submitted by:
Stephen G. Smith Architects
Camden, Maine
February 8, 2016**

Stephen G. Smith AIA
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Post Office Box 726
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Stephen G. Smith Architects

Harbor Square Post Office Box 726 Camden, Maine 04843 207-236-8064 FAX 207-236-8635

February 8, 2016

Rockport Public Library Planning Committee
Rockport, Maine 04856

Dear Committee Members,

Enclosed please find twelve copies of our response to the Rockport Library Planning Committee's Request for Qualifications for Architectural Design Services for the new library.

We are pleased to have this opportunity to present our qualifications and take great pride in helping the Town of Rockport realize the goals set forth by the Library Committee.

Our firm is an award-winning, local architectural firm, comprised of highly qualified professionals, and is known for its work within the State of Maine and along the East Coast. Members of our firm and of our selected consultants have extensive experience designing historically significant libraries in addition to several municipal buildings, similar in size and nature, across New England. We have enclosed some of these projects for your review.

We understand how important this project is to the Library Committee and to the entire community. We also understand the concerns that the community must address when selecting an architect if the end result is to be an extraordinarily attractive design; one which functions well, integrates structure and building technologies effectively, and is aesthetically pleasing. We strive to provide a design that will transcend time with enduring features and construction quality.

Given the nature of this call for a new library proposal, we are certain that a number of other firms will provide design solutions that satisfy your requirements. If that is the case, why should you choose Stephen G. Smith Architects? We feel certain that our firm is the best qualified to design the new library for a number of reasons: we have an exemplary reputation for fine work and have the experience necessary to accomplish the innovative design that we are proposing. In addition, we have a proven record of cost management that maximizes value within budgetary requirements, and we have the requisite team to ensure that it is accomplished in a timely manner. Most importantly, we are genuinely excited to be contributing to this local project and look forward to working closely with the Library Committee and community to create a beautiful and functional building that Rockport will take great pride in.

Stephen G. Smith Architects

Harbor Square Post Office Box 726 Camden, Maine 04843 207-236-8064 FAX 207-236-8635

We are committed to implementing our highest standards and preeminent effort into accomplishing these goals because they are important to us both as individuals, community members, and as professionals.

We look forward to meeting with the Rockport Library Planning Committee and reviewing a more detailed building program in order to develop preliminary plans for the library.

Sincerely,

STEPHEN G. SMITH ARCHITECTS

Stephen G. Smith AIA
Principal

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SECTION I
Statement of Qualifications

Statement of Qualifications

Stephen G. Smith Architects is uniquely qualified to provide architectural services for the Rockport Library for the following reasons:

1. Our firm has been providing architectural services in the midcoast region for over thirty years. Our work consists of a wide range of designs including both residential and commercial projects, and we pride ourselves in designing buildings that honor the tradition and classic style of New England architecture. We have designed additions to both the historic Rockland Public Library and Pendleton Library on Isleboro. Some of our more unusual projects include a marina and hilltop retreat in English Harbor, Antigua, an historic restoration of a plantation in South Carolina, and renovations for both John Travolta and Kirstie Alley on Isleboro, Maine. Our firm also recently won a design competition with a unique design for the renovation and addition to the Owls Head Transportation Museum [see enclosed]. As a small architectural firm of five people, we are committed to maintaining close contact with our clients to ensure that projects are completed on time and within budget requirements.
 2. All members of our firm and the consultant team have recent and extensive experience in the design, documentation, and construction of structures with special attention paid to municipal buildings such as libraries. To that end, we understand how important it is to maintain a strict budget while working on both publicly and privately funded projects, which is why we have been successful at building all of our libraries and other municipal buildings within or below the project budget.
 3. Our firm and its principal have a strong record of innovative design in New England, where the traditional aesthetic must be supplemented with technologically advanced building systems and materials. With this approach, we have been successful at bringing several historic library buildings into the 21st century by combining the beautiful modesty of our vernacular architecture with innovative space design and new technologies, ensuring that our buildings perform well into the future. Like the Rockport Library Committee's mission, the guiding principal of Stephen G. Smith Architects is to preserve the past while enhancing the future with sound design solutions and creativity.
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4. Since the firm's inception, we have employed a unique and highly successful approach to design that includes the client as an active and primary participant in the design process. We use a 'design-in' approach where the architect and client sit down and generate a schematic design based on flow-charts for the building's uses, foot traffic and light patterns, to name a few. This is accomplished through a series of highly collaborative and interactive meetings. In the past, these meetings have consistently resulted in the production of a building plan and sculptural massing that, we believe, has most closely reflected the client's wishes and practical needs.
5. As a member of the Rockport community for over 35 years Stephen Smith has a personal interest in the design of the new library and has been dedicated to serving the town in many different capacities over the years.

Firm Experience

Firm Experience

At *Stephen G. Smith Architects*, we have the experience to manage projects of many different sizes. In our office, the principal architect, Stephen G. Smith is a licensed architect and member of the American Association of Architects. In addition to the principal, there are three design associates at *Stephen G. Smith Architects* with a variety of architectural experiences throughout New England. Our office is comprised of very talented designers and architects who work as a team to produce compelling and functionally interesting designs for our clients.

The firm's project experience over the past 35 years ranges from designing office buildings, libraries, medical facilities, residences, museums, and retail facilities. This gives us as architects a very broad base of experience as we approach a particular project. Since we have not specialized in any one building type, our designs are often unique and draw from our extensive design experience. This can be seen, for example, in our recent solution to the addition to the Owls Head Transportation Museum which was selected over several other designs [see enclosed].

At *Stephen G. Smith Architects*, we are fully capable of producing both hand-drawn and computer automated design (CAD) representations. We are also capable of providing complete programming and architectural and engineering services for the planning, development and construction of the Rockport Library. Despite the recent downturn in the economy, our firm has kept a steady stream of work which has allowed us to maintain our normal level of output and employment. Since opening the firm in 1979, we have maintained the same number of associates and principals which is reflected in the consistency of our work and continual demand for our designs and architectural services.

Stephen Smith and his son, Justin Smith are the lead designers in the firm and have worked together for over ten years. Justin has extensive experience as a project architect on some of this country's most elite resort projects in Vail and Aspen, Colorado. His work includes the design, documentation and construction management of major resort hotels, restaurants, athletic centers and mountain facilities which range in cost between \$5M - \$50M. His work also included the design of the first LEED - certified lodge in Aspen, Colorado.

Stephen G. Smith AIA; Principal

Education: *Middlebury College, B.A. 1970*
University of Minnesota School of Architecture, Bachelor of Architecture with Distinction 1975

Experience: *Stephen G. Smith Architects, AIA, Camden, ME*
Banwell, White & Arnold, AIA Hanover, NH
W.M. Design Group, AIA, Center Harbor, NH
Cerny Associates, AIA, Minneapolis, MN

Awards: *New Hampshire AIA Design Award, Cranmore Woods*
Maine AIA Design Award, Harbor Square, Camden, ME
Chamber of Commerce Award, Harbor Square, Camden, ME
State of Maine Housing Award, Elderly Housing, Thomaston, ME
Chamber of Commerce Award, Renovation of Knox Mill, Camden, ME

Professional Associations: Member: *American Association of Architects*
Registered Architect: *Maine & Florida*
Certified: *NCARB*

Justin Q. Smith

Education: *University of Colorado (College of Architecture and Planning) Denver, CO,*
Master of Architecture, 2005
Connecticut College, New London, CT,
Bachelor of Arts – Architectural Studies & Minor Economics

Experience: *Stephen G. Smith Architects, AIA, Camden, ME*
Owls Head Transportation Museum, Owls Head, ME
Marshall Residence, Camden, ME
Kline Cottage, Port Clyde, ME
Jackson Memorial Library, St. George, ME
Rockland Public Library, Rockland, ME
John Travolta Residence, Isleboro, ME
Cowperthwaite Residence, St. George, ME

O'Bryan Partnership, Portland, ME & Frisco, CO
Crystal Peak Lodge, Breckenridge, CO
See Forever Lodge at the Peaks, Telluride, CO
Hyatt Grand Aspen Hotel, Aspen, CO
Snake River Canyon Ranch, Jackson Hole, WY
Keystone Performing Arts Center, Keystone, CO

Jack Thomas Associates, Park City, UT
Powers Residence, Canyons Resort, UT

Awards: *Tau Sigma Delta, University of Colorado*

Geoffrey Abbott James

Education: *Virginia Tech*, Blacksburg, VA
Master of Architecture, 1997
Colby College, Waterville, ME
Bachelor of Arts, 1988

Experience: *Stephen G. Smith Architects*, Camden, ME
Project Leader

B4&After Renovation Design, Camden, ME
Design and Production Assistant

Morris/ Switzer & Associates, Inc., Belfast, ME

Hammel Green and Abrahamson, Inc., Minneapolis, MN
Intern Architect

Virginia Tech Art & Architecture Library, Blacksburg, VA
Senior Slide Librarian

Swatt Architects, San Francisco, CA
Student Intern

Tsui Design and Research, Emeryville, CA
Student Intern

Christopher Towle; Designer

Education: *Boston Architectural College*, Boston, MA
Master of Architecture, 2007
Norwich University, Northfield, VT
Bachelor of Science with Studies in Architecture, 1998

CSI Construction Documents Technologist 2012
USGBC/GBCI LEED Green Associate, 2011
Maine Building Code, Selected Training Courses (MUBEC) 2010

Experience: *Stephen G. Smith Architects*, Camden, ME
Owl's Head Transportation Museum Alterations, Owl's Head, ME

Fraser Associates Architects, Bar Harbor, ME
MDI Hospital, Lisa Stewart Women's Health Center, Bar Harbor, ME
Schoolic Woods Camp Ground, Winter Harbor, ME

John Silverio Architect, Inc. Lincolnville, ME
The Reardon Residence, Bridgeton, ME
The Schorin Residence, Tenant's Harbor, ME

Bernhard & Priestley Rockport, ME
The Goldberg Residence, Bremen, ME
The Shepherd Block Renovations, Rockport, ME
Shepherd's Pie Restaurant Fit-Out, Rockport, ME
The Larsen-McCown Residence, Northport, ME

Meyer & Meyer Inc. Boston, MA
Braintree Town Hall Façade Stabilization and Renovation, Braintree, MA
Palumbo Residence Addition, Newton, MA
Kanter Residence Addition, Orleans, MA

Tappe Associates Boston, MA
Student Intern/ Designer-Draftsman
Drafting and Submittal Review for Public Projects

Sullivan-Jones Studio Boston, MA
Designer/Draftsman, Commercial and Residential Surveys

Archdesign Inc. Braintree, MA
Genome Therapeutics Interior Fit-Out at 100 Beaver Street, Waltham, MA
Phylogix, Inc. 2nd Floor Alterations to 100 Beaver Street, Waltham, MA
Alliance Imaging MRI Diagnostics Center, Norton, MA

The Architect's Studio Inc. Easton, MA

City of Brockton Municipal Transfer Station, Brockton, MA
The Betzer Residence, Jamestown, RI

Experience: (Continued)

Fletcher-Thompson Inc. Bridgeport, CT
Palace & Majestic Theater Documentation for Stabilization , Bridgeport, CT
Meade/Westvaco Corporate Headquarters Interior Renovations, Stamford, CT

David Harlan Architect LLC New Haven, CT
Draftsman, The Golf Club at Purchase, NY
Model Builder, Skelsey Residence Addition, East Lyme, CT.

Smith & Vasant Architects East Thetford, VT
Office Assistant and Single family Residential Renovations

Awards: *BSA Scholarship Design Competition*, Boston Architectural College

General Approach

General Approach

Stephen G. Smith Architects will provide a complete range of architectural services for this project. This includes, but is not limited to, providing complete programming, architectural and engineering services for the planning, development and construction of the Rockport Library project.

We expect that the scope of this project will include interviews with the Library Committee, Library Consultant, volunteer staff and community; assistance in preparing required specifications and development of space programs, furniture and equipment selection; site analysis and evaluation; schematic building design; cost estimation, and preparation of contract hours. All required drawings, scale models, renderings and narrative reports will be included as required for this purpose.

If the project is funded and moves into construction, it would be our policy to hold weekly meetings with the Library Committee (and/or related persons) and the contractor to observe the progress of construction and to ensure that the contract documents are properly implemented. Additional meetings would be initiated should they be required.

As a design firm, it is our highest priority to provide our clients with clear continuity during the design and building process. To achieve this goal we assign a principal and an associate from the firm to follow through with all phases, from start to finish. On this project, Stephen Smith and Justin Smith will be equally involved. They will follow this project from the beginning to its successful completion.

SECTION II
Experience
Library Projects



Rockland Public Library

Rockland, Maine

Area: 10,000 sf new construction

8,000 sf renovation

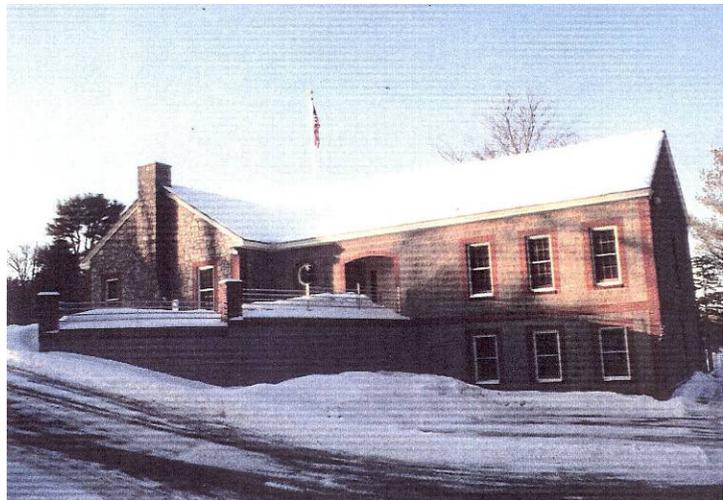
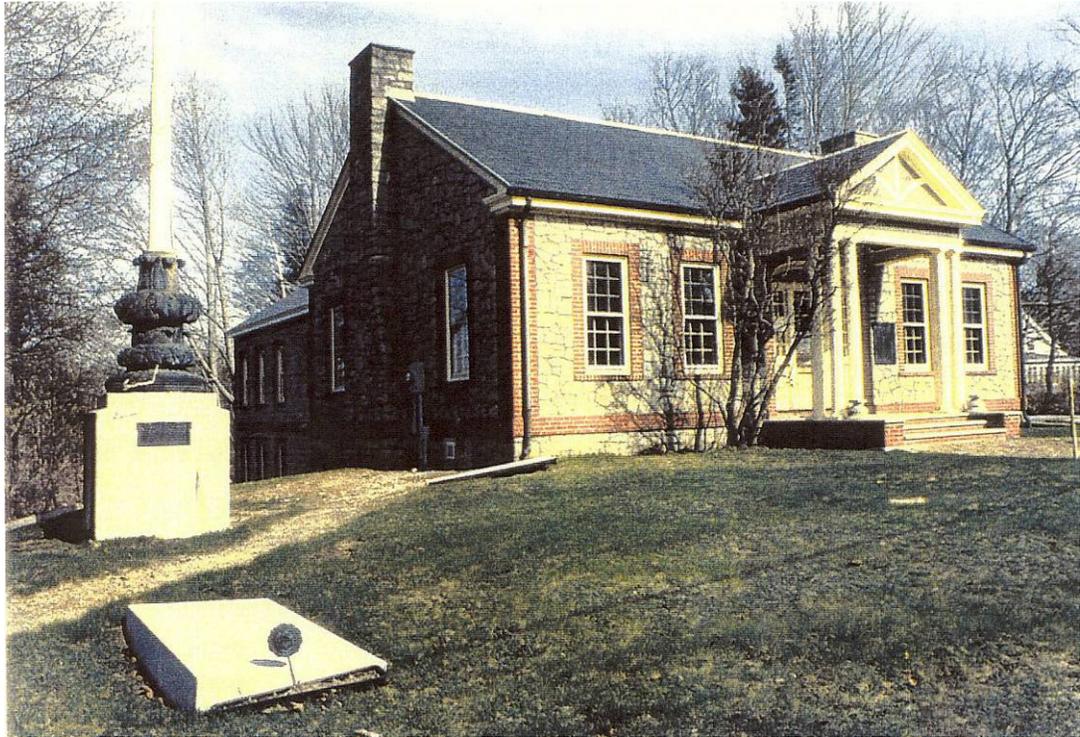
Construction Budget: \$2.5 mil











Pendleton Library
Isleboro, Maine
Area: 4,700 sf

Library Design Competitions

1st Place – Jackson Memorial Library

2nd Place - Swan's Island Library

2nd Place – Camden Public Library

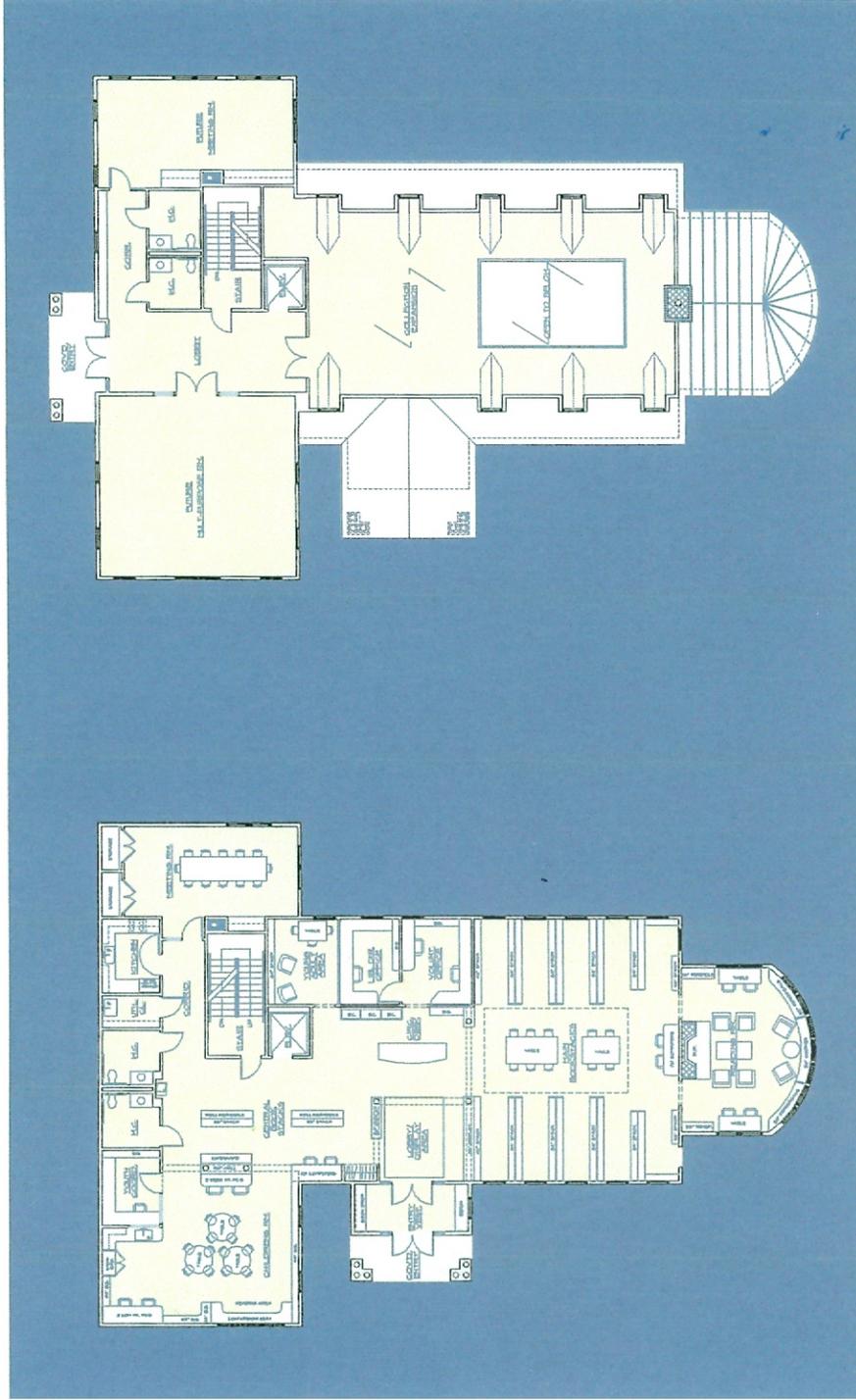


Jackson Memorial Library
St. George, Maine
Area: 5,000 sf



JACKSON MEMORIAL LIBRARY

Tenants Harbor, Maine

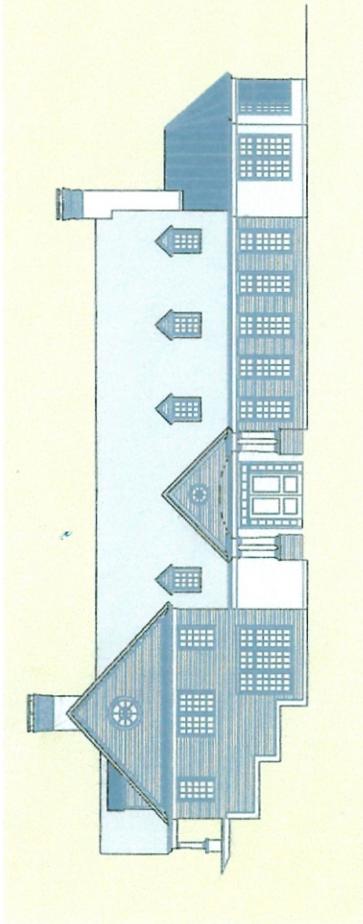


STEPHEN G. SMITH ARCHITECTS
CAMDEN, MAINE

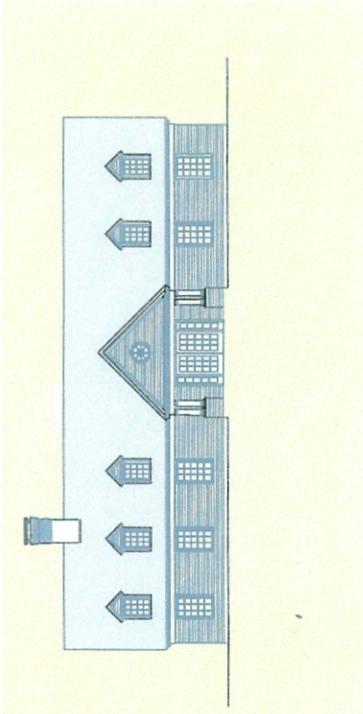


JACKSON MEMORIAL LIBRARY

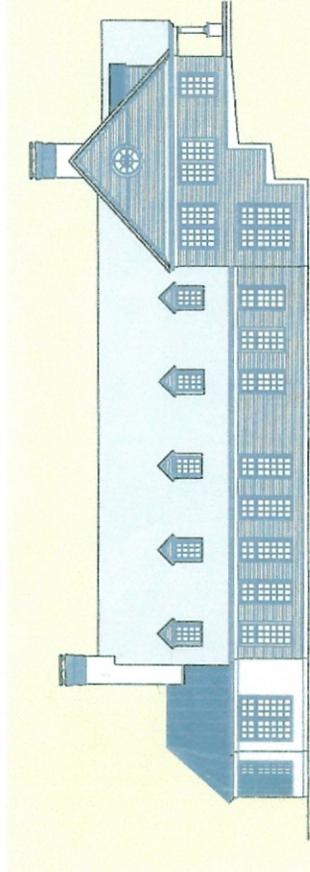
Tenants Harbor, Maine



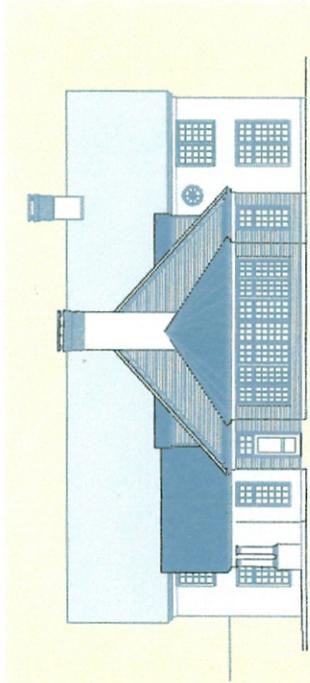
EAST ELEVATION



NORTH ELEVATION



WEST ELEVATION



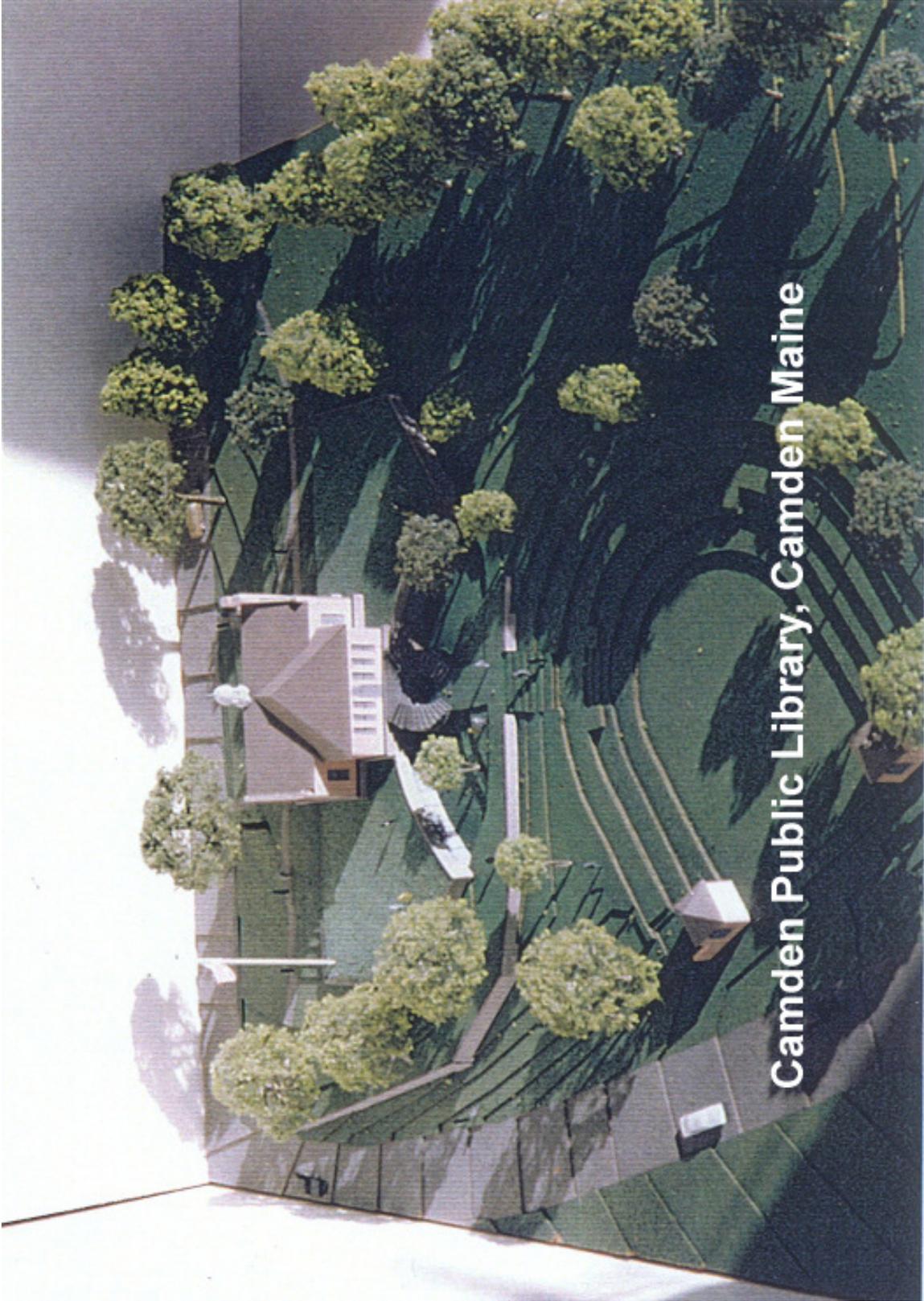
SOUTH ELEVATION

STEPHEN G. SMITH ARCHITECTS
CAMDEN, MAINE



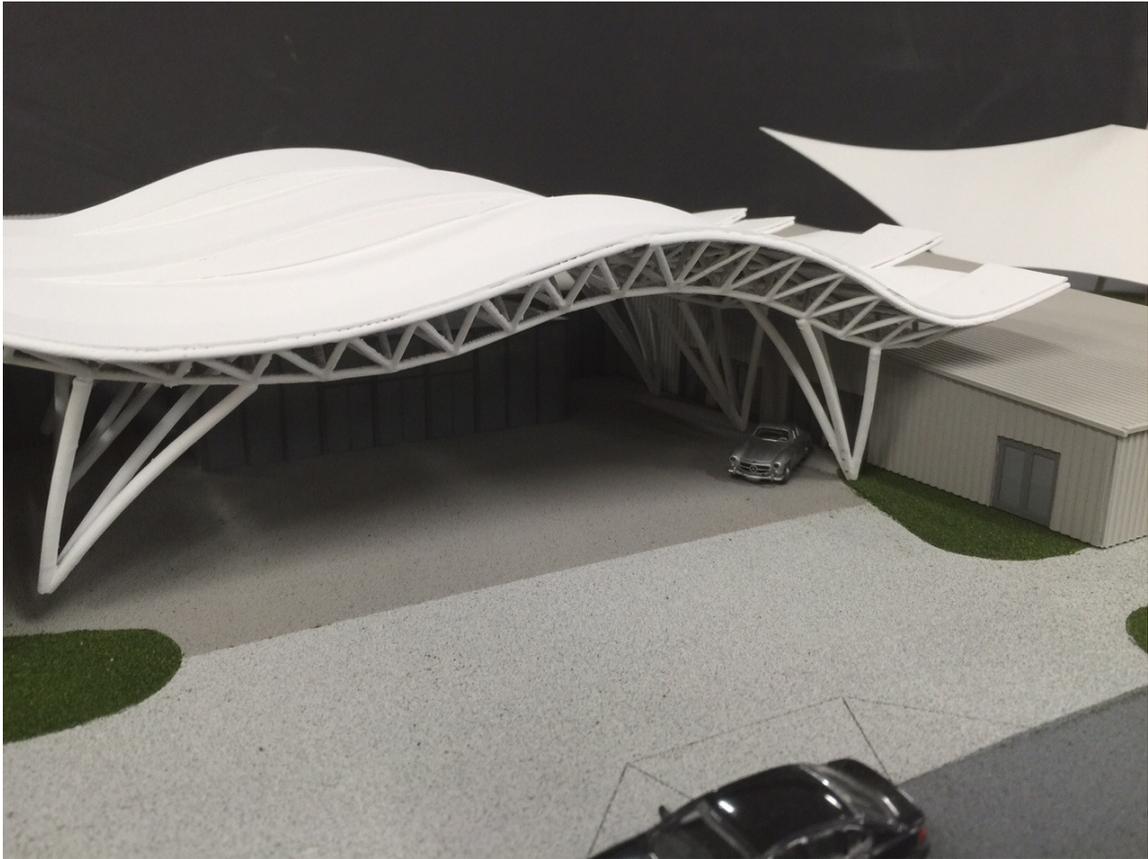


PROPOSED SWAN'S ISLAND LIBRARY ELEVATION

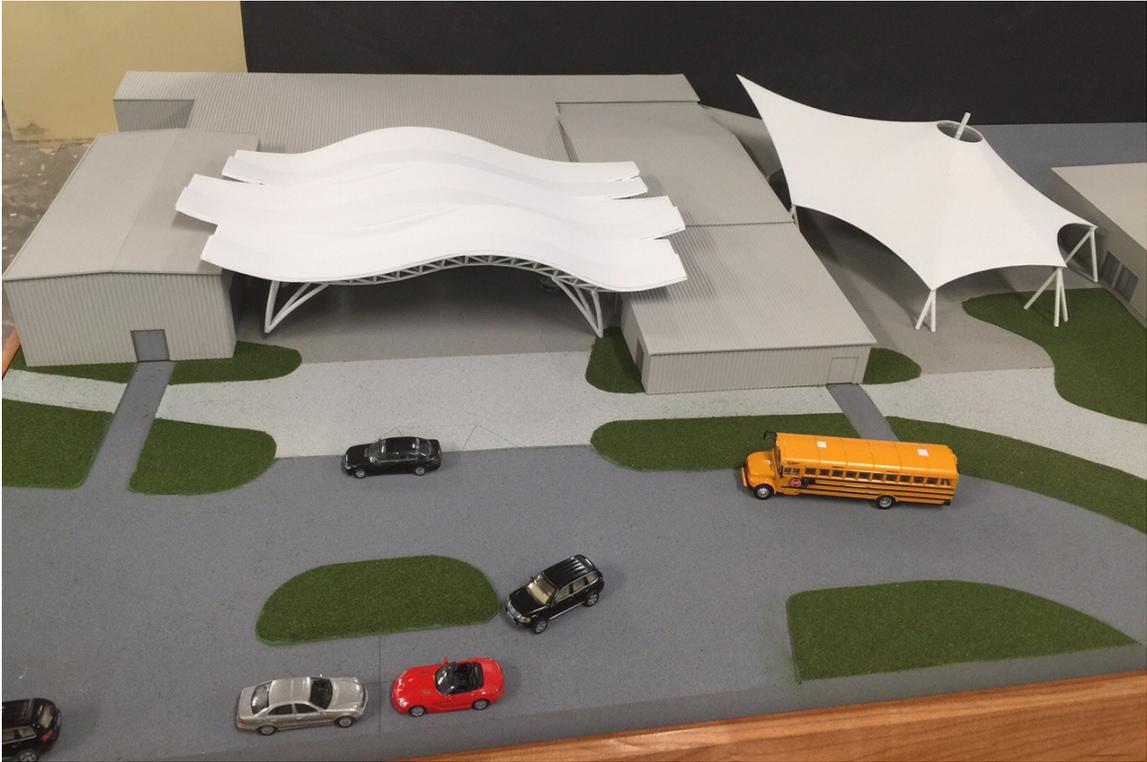


Camden Public Library, Camden Maine

Other Projects



***Owls Head
Transportation Museum***
Owls Head, Maine
Area: 75,000 sf
Construction Budget: \$6 mil
Reference: *Bud Woodworth*





Knox Mill Renovation

Camden, Maine

Area: 175,000 sf

Construction Cost: \$6 mil

** listed on the National Historical Register*



Private Residence
Cushing, Maine
Area: 4,000 sf new construction
Construction Budget: \$3.5 mil
Completion: 2014





Penobscot Bay Women's Health Center
Rockport, Maine
Area: 7,200 sf
Construction Cost: \$1,000,000



Galt Block Renovation
Portland, Maine
Area: 40,000 sf
Construction Cost: \$2 mil



TOWN OF ROCKPORT HARBOR MASTER'S OFFICE



Cook Cottage
Southwest Harbor, Maine
Construction Cost: \$3,000,000



SECTION III
Project Consultants and Project Team

Project Consultants

Library Consultant

Evelyn Greenlaw
Director of Library and Media Services
University of Southern Maine (Lewiston-Auburn College)
Tel: 207 753 6541

Landscape Architects

Terrance J. Dewan & Associates
61 West Main Street
Yarmouth, Maine 04096
Tel: 207 846 0757

Structural & Civil Engineers

Gartley & Dorsky
Engineering and Surveying
59B Union Street
P.O. Box 1031
Camden, Maine 04843
Tel: 207 236 4365

Mechanical Engineers

Kurt Magnusson
Mechanical Systems Engineers
Royal River Center, Unit #10
10 Forest Falls Drive
Yarmouth, Maine 04096
Tel: 207 846 1441

Electrical Engineers

Timothy Matthews
Swiftcurrent
10 Forrest Falls Drive, Unit #8B
Yarmouth, Maine 04096
Tel: 207 847 9280

Project Team

Stephen Smith Architects

Camden, Maine

Stephen Smith and Justin Smith will be responsible for all phases of the project, including design, documentation, coordination with consultants, communication with clients, and project administration.

Library Consultant

Evelyn Greenlaw has over 25 years of Library Science experience and will work with the library committee to develop their program and assist in the design of the building.

Landscape Design

Terry DeWan Associates' firm is one of the leading planning and landscape architectural firms in the State. They will provide the site landscape design which will include parking, lighting, walkways, and all other aspects of site design.

Terry DeWan and Stephen Smith have worked together for over 25 years, including on the Rockland Library and Rockport Marine Park and Harbormaster's office project.

Gartley & Dorsky Engineering & Surveying

Camden, Maine

Stephen Smith and Will Gartley have worked together since 1990 starting with the renovation of the Knox Mill. They both have extensive experience on major projects over the past 25 years which includes permitting, code compliance, and securing state and local approvals. Our commercial projects usually require working with the MDOT. In the case of the Rockland Library, our design included relocating an existing town road which we were able to get approved. Currently, our two firms are working together on a \$6M renovation and addition to the Owls Head Transportation Museum in Rockland which requires extensive state and local permitting.

Will Gartley and Stephen Smith are both Rockport residents and have extensive knowledge of the existing library property which will be important for the site engineering and design of the new library.

Will Gartley will be responsible for all civil and structural design. He will also assist Stephen Smith's office in the permitting of the project.

Mechanical Engineers

Kurt Magnusson
Yarmouth, Maine

Electrical Engineers

Timothy Matthews
Yarmouth, Maine

Evelyn A. Greenlaw
56 Tampa Street
Lewiston, ME 04240
Cell: (207) - 577-7304
Email: evelyng@maine.edu

Employment History:

August 1988 - present.

Coordinator, Library, University of Southern Maine's Lewiston-Auburn Campus

Founded the library for the newly-established USM campus which opened in Sept 1988 in a former indoor tennis court facility. Responsible for the initial selection of furniture, equipment, and design, and all subsequent changes to the layout. Oversaw three renovation/expansion projects within the library, working with the architectural firms' project managers to add a computer classroom, group study rooms, and increase square footage. Responsible for all administrative functions including supervision of staff and work-study students, collection development, and reference and research services to faculty and students. Worked as a Research Assistant to students in the Senior Seminar MOS/SBS course in Fall 1996.

In 1998, the position and title were upgraded to include responsibility for coordinating campus information literacy services and activities, as well as the integration of technology changes into the instruction program. Now responsible for collection development and assessment that supports the interdisciplinary, undergraduate and graduate student-focused pedagogy of the College, as well as liaison librarian to the Masters in Public Health (MPH), Masters in Policy, Planning and Management (MPPM), and Masters in Occupational Therapy (MOT). Manage the Commons @ LAC operation in coordination with the IT Support Specialist. Supervise one professional librarian, one classified staff, and varying numbers of student employees and interns.

July 2005 - May 2007.

Interim Head of Reference, University of Southern Maine Libraries

Provided leadership and supervision for the reference and instructional services professional (7) and classified (3) staff on three campuses (Portland, Gorham, Lewiston-Auburn). Responsible for provision of reference and research services using complex online databases and traditional print resources, training and development of all reference staff, budget expenditures, and acquisition of reference materials for the three libraries. Worked in collaboration with the Coordinator of the Information Literacy Program and the Coordinator for the Faculty Liaison Program. Served on the University Library Director's Advisory Group as a senior management team leader. This position was held simultaneously with my current position as the director of the USM Lewiston-Auburn College Library.

Sept 1994-Feb 1995

Reference Librarian, University of Southern Maine Gorham Campus Library

Temporarily replaced one staff member on extended medical leave on Sundays. Position held

simultaneously with my supervisory position at USM's Lewiston-Auburn College.

Jan 1993-May 1993

Reference Librarian, University of Southern Maine Portland Campus Library

Provided Saturday reference service on a short-term temporary basis for one semester during a staff member's sabbatical. Position held simultaneously with my supervisory position at USM's Lewiston-Auburn College.

March 1978-August 1988

Manager, Health Sciences Library, St. Mary's Hospital, Lewiston, Maine

Responsible for all aspects of a one-person library: administration, budgeting, reference, and technical services. Responsible for circulation, and maintenance of the audiovisual equipment and programs. Served as the primary resource for the medical and dental staff, hospital employees, and students in nursing and nurse anesthesia affiliated programs. Extensive experience and training in online searching.

1987

Instructor, Lewiston Adult Education

Lewiston, Maine 04240

Taught evening course, "Getting Organized" to Lewiston residents.

Education:

Post-Master's coursework: HRD 600 and HRD 604, Fall 1998. HRD 631, Spring 1999.
(Master's in Adult Education)

M.S.L.S./Master of Science in Library Science, 1976. Simmons College, Graduate School of Library and Information Science, Boston, MA.

B.A./English, Magna cum Laude, 1975. University of Maine at Portland-Gorham (now USM).

Professional Activities/Recognitions:

University:

Coordinator of LAC Continuous Improvement (Lean) activities, September 2010 – 2014.

<http://usm.maine.libguides.com/lean>

Chair, Heads of Reference, University of Maine System, 2005–2009.

Initiated statewide meetings with URSUS member libraries to expand communication between the seven University campus libraries and the State libraries. Responsible for annual reports to the UM System Library Directors.

Statewide:

HSLIC: Maine Health Sciences Libraries Information Consortium, 1978-1988; 2008-present.

- Region II Representative to the Executive Board, 1978-1979, and 2008-2009.
- Resource Chair & Incoming Chair of HSLIC, 1979-1980, and 2009-2010.

- Treasurer of HSLIC, 2011-2014.
- Chair of HSLIC, 1980-1981, and 2010-2011.
- Recipient of the Eleanor C. Cairns Award for Distinguished Librarian at the Maine Hospital Association annual meeting, 2014.

Chair, Maine Academic and Research Libraries Section of Maine Library Association, 1995-96, and Secretary/Treasurer, 1992-94. MARL Representative to the Executive Council, Maine Library Association, 1995-96. Executive Board, academic libraries representative, Central Maine Library District, 2014-present.

Member, Off-Campus Library Services Advisory Board, UNET and University of Maine at Augusta, 1989-2005.

Community Service:

Member of the 2009 Joint Citizen's Police Academy, Lewiston and Auburn Police departments.

Member, Lewiston Public Library Planning Committee Technology Working Group, Nov. 1997-June 1998. Developed vision statement and long-/short-range goals in a Planning Document for LPL's five-year plan.

Trustee, Board of Trustees, Lewiston Public Library, 1988-1994.

Board Member, YWCA, Lewiston, 1994-1996.

January 28, 2016

TO: Steve Smith

FR: Terry DeWan

RE: ROCKPORT LIBRARY PROPOSAL

Terrence J. DeWan & Associates (TJD&A) is a professional landscape architecture and planning firm in Yarmouth, Maine. The staff of eight is composed of professionals with backgrounds in landscape architecture, permitting, land use and community planning, recreation facility design, visualization techniques, and public participation. Four members of the firm are licensed landscape architects; Keith Smith, an Associate with the firm, is a LEED AP certified professional.

TJD&A has collaborated with Steven G Smith Architects on many projects over the past three decades, providing site planning, permitting, and landscape design services to complement their architectural solutions. Examples of this working relationship include the addition to the Rockland Public Library, the Harbormaster's Office in Rockport Harbor, and numerous private residences throughout the Maine coast.

Over the past 25 years TJD&A has gained extensive experience with site development projects throughout Maine. Some of their noteworthy projects include the State House Commons and the new Courthouse in Augusta; Bonney Park and the Androscoggin RiverWalk in Auburn; Boothby Square and the Bayside Trail in Portland; and Coastal Maine Botanical Gardens (Phase I) and the Bigelow Laboratory for Ocean Sciences in Boothbay. Examples of projects of comparable scale to the Rockport Library are attached.

The firm has been honored with awards from the American Society of Landscape Architects, Maine Association of Planners, the Northern New England Chapter of the American Planning Association, and the Boston Society of Landscape Architects (BSLA) for their work in community planning and design. In 2011 Terry DeWan, the founder of the firm, was named a Fellow of the American Society of Landscape Architects, the first landscape architect from Maine to receive this honor.

Keith Smith RLA, LEED AP, Associate, will serve as the lead landscape architect for TJD&A. His experience includes project management, site planning, streetscape design, landscape design, construction documentation, and estimating. Keith's recent experiences include construction administration for the Route One Streetscape in Falmouth, the campus master plan and site design for the Bigelow Laboratory, and site design for the Capital Judicial Center in Augusta. He is currently working on a \$20M renovation of the Cliff House Resort in Ogunquit.

Amy Bell Segal RLA, Associate, will assist with site and landscape design. Her twenty years of experience include site designs for residential, commercial, and industrial properties; visual impact assessments for utility facilities; scenic inventories for state agencies; and permitting and construction management.

AMY BELL SEGAL, ASLA
Associate, Landscape Architect

Amy's twenty three years of experience include visual resource assessment, computer-generated modeling and photosimulations, recreation and trail planning, nature based playgrounds, urban agriculture, site planning for residential, commercial, and industrial properties, and permitting and construction management.

Maine Licensed Landscape Architect #2265
CLARB Certified #496

EDUCATION

BSLA Cornell University, 1992
 Denmark International Study Program

SPECIAL TRAINING

- MaineDOT LAP Certified
- MeDEP Low Impact Development Stormwater BMP training
- Courses in ADA standards, Complete Streets, Sustainable Sites (ASLA LEED equiv)

PROFESSIONAL EMPLOYMENT

1992-Present TJD&A, Yarmouth, ME
 Landscape Architect
 Associate/Project Manager

1990 Summer Roger Trancik, FASLA, Ithaca, NY
 Landscape Design, Graphics

TJD&A SELECTED PROJECT EXPERIENCE

Streetscape and Urban Design

West Side Village Neighborhood and Main Street Corridor Land Use Plan, Bangor, ME. Plan to stabilize residential and commercial areas with streetscape improvements and improve connections to downtown, Waterfront Park, and neighborhood.

South End Urban Design Plan, Bath, ME. Urban design plan to guide long term improvements in the South End neighborhood adjacent to BIW.

Site Planning

Topsham Public Library, Topsham, ME. Prepared a Master Plan and cost estimate for library grounds, including a children's garden, memorial reception garden and performance area.

Bonney Park, Androscoggin Riverwalk, River Park, Moulton Park Rail Trail and Little Andy Park, Auburn, ME. A series of linked open spaces along the Androscoggin River. Design, permitting, and construction management.

Lisbon Street Corridor and Gateways, Lewiston, ME. Landscape Improvement Plan for major arterial in Lewiston.

Commercial St. Extension Improvement Plan Bath, ME. Master plan for multimodal development along the Kennebec River including a 1/2 acre riverfront park.

Skyline Farm, North Yarmouth, ME. Developed site improvement plan for access to renovated carriage museum, parking, trails, and horse arenas.

Memorial Town Green, North Yarmouth, ME. Worked with town staff to develop a traditional green within the town center, including a bandstand, trees, pathways, and fairgrounds.

Cross Hill Subdivision, Cape Elizabeth, ME. Design and permitting for a 95 lot subdivision on 200 acres, with over 100 acres preserved as open space.

Interpretive Planning

Hallowell Interpretive Turnout, MeDOT. Lead design team in production of construction documents for the first turnout to be installed along the Kennebec Chaudière Corridor. Site includes interpretive panels, railing, seating and paving, and landscaping.

Kennebec Chaudière International Corridor, Skowhegan to Popham, ME. MeDOT. Site plans for 10 interpretive turnouts along the lower 75 miles of the corridor.

Kancamagus Scenic Byway, White Mountain National Forest, Conway to Lincoln, NH. Preliminary Facilities and Interpretive Media Plan.

Visitor Information Center, Evans Notch Ranger District, White Mountain National Forest, Bethel, ME. Landscape design and informational kiosk for a new visitor information center.

Nature Based Playspaces

Longfellow Elementary School, Portland, ME. Partnered with Portland Trails to convert an under-utilized courtyard into a lush learning garden. Worked with students to design and build a step garden amphitheater from an eroded slope.

Breakwater School, Portland, ME. Collaborated with educators, parents and students on the 'greenovation' of their playspace and an abutting City Park.

Lincoln Middle School, Portland, ME. Developed a Master Plan for the schoolgrounds, assisted with the design and permitting for the "living classroom" (geodesic dome), solar panel garden, raised vegetable beds, and composting areas.

Trinity Day School, Portland, ME. Converted an outdated playground with limited space into a natural creative playscape for 1 to 5 year old children.

Visual Impact Assessments / Scenic Inventories

Scenic Assessment, Lincolnville, ME. Worked with committee to inventory, analyze, and document town scenic resources based on SPO's Scenic Assessment Handbook (also authored by TJD&A).

Maine Power Reliability Program.

Visual Impact Assessment for Central Maine Power's electrical transmission upgrade project.

Bull Hill Wind Project, Hancock County, ME

Visual Impact Assessment for 19 turbine wind project.

Stetson Wind Project, Washington County, ME.

Visual Impact Assessment including modeling and photosimulations for a 38 turbine wind farm.

Record Hill Wind Project. Roxbury, ME.

Visual Impact Assessment for a 22 turbine wind farm submitted to MeDEP.

Lempster Mountain Wind Power Project, Community Energy, Lempster, NH.

Photosimulations for a 12 turbine wind farm.

Public Service Company of New Hampshire Northern Wood Power Project, Portsmouth, NH.

Assisted with local permitting for proposed wood fired boiler and associated improvements. Developed photosimulations of facility and screening options.

Jamer Materials, Ltd. Bayside, New Brunswick, Canada. Visual Assessment for proposed quarry expansion and conceptual design of Eco-Industrial Park.

Dragon Products, Thomaston, ME.

A landscape enhancement plan for a one-mile stretch of coastal Route One adjacent to a large open pit mine.

Bath Iron Works, Naval Security Planning, Bath, ME. New security access, fencing and parking lot improvements.

Bath Iron Works, Land Level Transfer Facility, Bath, ME. VIA and photosimulations for BIW's new shipbuilding facility on the Kennebec River

Washington Street Plantings and South End Waterfront Park, Bath, ME. Bath Iron Works was required for LLTF permitting with City and State to develop site specific buffer and enhancement plan for Washington Street and concept plans for a 10-acre park on the Kennebec River.

Bypass Visualizations, Wiscasset, ME. MeDOT. Photosimulations of proposed Route One bypass options. Images used for evaluation of options, public meetings and website.

Saddleback Mountain, Rangeley, ME. National Park Service. Photosimulations of ski area expansion plans to show potential impact on Appalachian Trail.

Visual Resource Assessment, Rt. 27

Carrabassett Valley, ME. MeDOT. Visual resource assessment and improvements to one of Maine's Scenic Byways.

AWARDS AND DISTINCTIONS

American Society of Landscape Architects Merit Award for Communications
Los Angeles River Study.

American Society of Landscape Architects Merit Award for Communications
Chattahoochee River Greenway, Atlanta, GA.

National Association for Interpretation Interpretive Media Award. Great Bay National Estuarine Research Reserve, Sandy Point, NH.

PROFESSIONAL ORGANIZATIONS

American Society of Landscape Architects
Chairperson for the Maine Section, 2002 - present

Consultant to Portland Trails Land Trust for the Schoolyard Greening Initiative, 1999 - present.

PRESENTATIONS

Utilizing Visualization Techniques in Community Design, Halifax Regional Municipality, Halifax, N.S., Canada. 2008.

Welcoming Nature to a City or Town Near You. Maine Governor's Conference on Youth and the Natural World, Augusta, ME. 2008.

Using Photoshop as a Design Tool, ASLA Annual Meeting, Portland, OR. 1998.

Creating Visualizations with Computers, AEC Conference, Philadelphia, PA, 1997.

KEITH B. SMITH, LEED AP
Associate, Landscape Architect

Keith is an experienced project manager and is involved with all aspects of projects. His project experience includes work in sustainable design, parks planning, commercial development, residential design, trails, permitting, subdivisions, feasibility studies, and downtown redevelopment.

Maine Licensed Landscape Architect #2594

EDUCATION

Utah State University,
 Bachelor of Landscape Architecture

SPECIAL TRAINING

ADA and Beyond: Introducing Universal Design,
 AlphaOne, South Portland, ME

Low Impact Development Stormwater BMP's and
 Chapter 500 Stormwater Management Rules,
 Maine DEP

Maine Department of Transportation, Local Project
 Administration Certification.

Urban Design Workshop:
 Congress for New Urbanism, New England Chapter

PROFESSIONAL EMPLOYMENT

1998 to present Terrence J DeWan & Associates
 Landscape Architects & Planners
 Yarmouth, ME

1996-1998 MGB+A, The Grassli Group
 Landscape Architects
 Salt Lake City, Utah

1993-1996 Landscape Designer
 Fairfax Station, VA

SELECTED PROJECT EXPERIENCE

**The Cliff House Resort & Spa,
 Cape Neddick, ME.**

A complete redesign for new Ownership, Rockbridge Capital. Design work included: pools, gardens, plazas, trails, fire pits and a cliff walk. TJDA provided design, permitting, construction documentation, and construction administration. Renovation began December of 2015.

Capital Judicial Center, Augusta, ME.

Site design, permitting, plaza design, planting design, construction documentation, construction administration and LEED™ documentation for a new court house facility attached via connector to the existing court house. Completed in 2014.
2015 Citation Award – AIA Maine COTE Awards.

Bigelow Laboratory for Ocean Science, East Boothbay, ME.

Campus Master Plan, site design, permitting, construction documentation, and construction administration for a new 62.8 acre waterfront campus which included the first three LEED™ Platinum laboratory buildings and waterfront development.
2014 Merit Award - Maine AIA, and 2013 Honor and Sustainable Design Awards - Boston Society of Architects

**Coastal Maine Botanical Garden,
 Boothbay, ME.**

Design development, construction documentation, and construction administration for a world class botanical garden master planned by EDAW, Inc.
2008 - Friends of Midcoast Maine Smartgrowth Award, and 2006 Merit Award - Boston Society of Landscape Architects

State House Common, Augusta, ME.

A pedestrian plaza and connection between the State House and the State Archive Building includes accessible gathering areas, stone walls, water feature and perennial gardens.

College of Education, Health and Rehabilitation, University of Maine at Farmington, ME.

Site planning, landscape design and construction documentation for a LEED™ SILVER Certified Building. Plan included gathering plazas, native plantings, open space preservation, and green technologies.

Merrill Memorial Library, Yarmouth, ME.

Site design, landscape design, and construction documentation for a library renovation and entrance addition. An accessible granite entry plaza included reuse of exiting site granite. Site work and entrance addition completed in 2014.

ROCKLAND PUBLIC LIBRARY

Rockland, Maine

The Rockland Public Library completed a 17,000 square foot addition to its turn-of-the-century Carnegie Library. TJD&A worked with the advisory committee to create welcoming new entrances, a children's garden, and an accessible perennial garden.

Steven G. Smith, Architect



FALMOUTH MEMORIAL LIBRARY • LANDSCAPE MASTER PLAN

Falmouth, Maine

Falmouth has created a new community nucleus with a beautiful remodeling of the old library. The landscape has been programmed for accessibility, convenience, ease of maintenance and outdoor events. Features include a reading terrace, a perennial garden, and memorial arboretum.





WILLIAM B. GARTLEY

PRESIDENT (Maine P.E. 7961; Florida P.E. 73293)
Gartley & Dorsky Engineering & Surveying, Inc.

With a strong background in civil and structural engineering, Will leads the Gartley & Dorsky engineering team providing excellent engineering solutions for a full range of applications. His technical experience and knowledge is only surpassed by his natural ability to develop positive client relations and repeatedly produce a high standard of deliverables for each client and project. The continuous growth and development of Gartley & Dorsky in the small mid-coast area plays tribute to these attributes.

SKILLS PROFILE

- ❖ Project Management and Client Relations Development for all engineering projects
- ❖ Permitting and Client Representation – local and state regulatory approvals
- ❖ Structural Analysis and Design – steel, wood and reinforced concrete design, building inspections
- ❖ Civil Engineering Analysis and Design – alignment and grading, roadway and parking facility design
- ❖ Land Use Consulting – feasibility analysis, design alternative analysis
- ❖ Land Development Services – site inspections, site and subdivision design
- ❖ Code Administration: IBC, IRC, IEBC and NFPA

EDUCATION

- ❖ A.S., Civil Engineering Technology, University of Maine, Orono, Maine, 1987
- ❖ B.S., Civil Engineering, University of Maine, Orono, Maine, 1990

PROFESSIONAL EXPERIENCE

Gartley & Dorsky Engineering & Surveying, Inc., Camden, Maine, 2003-Present

President: Lead engineering team with high expectations and performance standards aimed to provide high quality, efficient engineered solutions in a wide variety of applications. Work closely in a personal manner with clients to achieve desired objectives and produce desired deliverables. Responsible for company growth and development as local engineering needs expand and transition. Maintain close working relations with senior and project engineers to contribute technical expertise to the team in structural and civil engineering applications. Represent clients for local and state permitting requirements.

Coffin Engineering & Surveying, Inc., Camden, Maine, 1999-2003

President: Oversee business management and development of Camden branch office. Conduct engineering analysis and design, as well as civil and structural engineering project management. Guide clients through permitting and regulatory approvals processes.

Coffin Engineering & Surveying, Inc., Augusta/Camden, Maine, 1994-1999

Senior Engineer: Civil and structural analysis and design. Project management and construction administration. Client representation for permitting and approval applications. Principal projects include MBNA facilities development in mid-coast Maine.

Coffin Engineering & Surveying, Inc., Augusta/Camden, Maine, 1990-1993

Project Engineer: Civil and structural design and analysis. Computer-aided modeling and design.

ORGANIZATIONAL AFFILIATIONS

- ❖ American Society of Civil Engineers (ASCE)
- ❖ Structural Engineering Association of Maine (SEAM)
- ❖ Structural Engineering Institute (SEI)
- ❖ International Code Council (ICC)

FIRM PROFILE

Gartley & Dorsky Engineering & Surveying, Inc. is a full-service civil engineering, structural engineering and surveying firm specializing in Maine projects. The firm was formed in 2003 by William Gartley, PE and James Dorsky, PLS who prior to that were principals in the Augusta-based firm of Coffin Engineering & Surveying and managed the Camden Office that was established in 1992. Since its inception, Gartley & Dorsky has expanded and enhanced its in-house services to include specialty disciplines such as wetland and soils science, small bridge design, historic structures, and hydrographic surveying. In 2013, Gartley & Dorsky opened a branch office in Damariscotta to expand its service area.

SERVICE AREAS

Gartley & Dorsky routinely provides the following services on hundreds of projects each year:

Surveying

Boundary Surveys and Research
Right-of-way Surveys
Condominium Plats and Plans
Topographic and As-built Surveys
Elevation Certificates/LOMAs
ALTA/ACSM Land Title Surveys
Hydrographic Surveys
Subdivisions
Construction Layout

Permitting

Natural Resource Protection Act (NRPA)
Permits
Army Corps of Engineers Permits
Maine DEP Stormwater Permits
Maine DEP Site Location Permits
Flood Hazard Development Permits
Subdivision Planning Approvals
Municipal Coordination
Shoreland Zoning

Natural Resource & Soil Services

Soils Surveys and Mapping
Site Evaluation
Vernal Pool Identification
Wetland Delineation
Engineered and Conventional Septic Systems
Wetland Mitigation and Remediation

Civil Engineering

Roadway Design
Construction Administration/Inspection
Preparation of Construction Project Specifications
Hydrologic Analysis and Design
Water and Sewer Extensions
Stormwater Management
Site Planning
Subdivisions
Shoreline Stabilization
Feasibility Assessments
Culvert/Bridge Design

Structural Engineering

Structural Analysis and Design
New Construction, Additions and Renovations
Building Inspections
Historic Structures
Construction Field Assistance
Conditions Assessments
Structural Detailing
Pier and Wharf Design
Component Design
Small Bridge Design
Retaining Wall Design



RELEVANT PROJECT LIST

Gartley & Dorsky has extensive relevant experience providing feasibility studies, concept planning, site planning and design, ordinance review, structural analysis and design and evaluation of regulatory permitting requirements. We work extensively with municipal, county and state agencies on a wide variety of projects. Please find a short-list of selected projects which demonstrate our breadth of services and our experience performing work relevant to the proposed project.

Selected Rehabilitation/Renovation/Expansion Projects (2013 – 2015, Current)

- Owls Head Transportation Museum: Civil, structural and site evaluation services for museum expansion and renovation (Current)
- Farnsworth Art Museum Olson House: Structural evaluation (Current)
- Farnsworth Art Museum: Structural assessment for various exhibits (on-going)
- 16 Bay View Street, Camden: Structural design for renovation of historic masonry theatre and restaurant space to hotel (2015, Current)
- Unity Food Hub (Historic): Surveying, permitting, civil/structural engineering for award-winning schoolhouse rehabilitation and re-purpose project (2015)
- Freedom Mill (Historic): Surveying and structural engineering for award-winning mill rehabilitation and re-purpose project (2013)

Selected New Construction Projects (2013 – 2015, Current)

- Center for Maine Contemporary Art: Civil engineering for new construction museum (Current)
- Starfire Building: Civil design; new construction art gallery and conditioned art storage (Current)
- Journey's End Marina: Structural engineering for replacement boat storage and repair facility (2014)
- PITCH Indoor Soccer Facility: Surveying, civil and structural engineering, site planning, permitting, for new construction indoor soccer facility (2013)
- Front Street Shipyard: Surveying, civil and structural engineering, permitting for multi-building complex in Belfast Harbor (2010, ongoing)

Selected Municipal Projects (2013 – 2015, Current)

- Northport Edna Drinkwater School: Site design and septic system upgrade (Current)
- Rockport Opera House: Project management for roof, windows, and painting (Current)
- City of Rockland – Design and construction of new sidewalks (Elm Street, School Street, Museum Street, Winter Street, Limerock Street) (Current)
- Rockport Town Office: Structural Building evaluation – Interior/exterior cracks (2014)
- City of Rockland Harbor Park Boardwalk: Design & permitting (2014)
- City of Rockland Lindsey Brook Re-construction: Design, Site Plan, permitting (2014)
- St. George Jackson Memorial Library: Structural design for building renovation (2013)
- Hope Town Office/Library: Survey, civil design, site plan for building renovation (2013)
- Knox County Public Safety Building: Prime Consultant for renovation and new construction project; civil, structural, permitting, wetlands, bid administration/inspections (2013)
- Lincolnville Town Office: Civil and structural design for expansion/renovation (2013)



MECHANICAL SYSTEMS ENGINEERS, INC.

Royal River Center, Unit #10
10 Forest Falls Drive, Yarmouth, Maine 04096
Tel. (207) 846-1441 * Fax. (207) 846-1443

Barrington, New Hampshire
Tel (603) 664-7171

PRINCIPAL

Kurt Magnusson, P.E.

Education	Iowa State University B.S. in Aerospace Engineering Iowa State University B.S. in Engineering Operations
Work Experience	Principal, Mechanical Systems Engineers 2004 to present. Owner, Design-Build Mechanical Firm 1976 to 2003 Project Engineer, Trane affiliated companies 1971 to 1976
Organizations	Life Member, American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) Member, National Fire Protection Association (NFPA)
Professional Registration	Professional Engineer – New Hampshire Professional Engineer – Maine Professional Engineer – Massachusetts Professional Engineer - New York Professional Engineer - Vermont LEED AP

COMPANY HISTORY

Mechanical Systems Engineers was founded by Herb Powers, P.E. in 1968 and has provided all stages of mechanical engineering for architectural-based construction projects since 1968. The mechanical portion of these projects has varied from \$25,000 to \$5,000,000.

In 2004 Kurt Magnusson, P.E. joined the firm as a principal and owner. Kurt has over 30 years experience in design-build mechanical contracting. From 1976 until 2003 Kurt owned and operated a Connecticut based mechanical contracting firm.

Herb, Rob and Eric's design and engineering experience in large projects and Kurt's experience with engineering and installation are a unique combination that provides our clients with cost-effective, energy efficient, proven and practical mechanical systems.

ENGINEERING DESIGN AND PROJECT SUPERVISION

- Heating, ventilation and air conditioning systems
- Plumbing and piping systems
- Fire protection systems

ENGINEERING DRAFTING AND SPECIFICATIONS

- AutoCAD and Revit
- Long form, short form and on-drawing specifications

LICENSED PROFESSIONAL ENGINEERING

- Maine, Vermont, New Hampshire, Massachusetts, New York, Rhode Island and Connecticut

OVER 40 YEARS DESIGN EXPERIENCE

- Hospitals and health care facilities
- Manufacturing plants, offices and retail areas.
- Museums, churches and places of assembly
- Residences and apartments
- Indoor swimming pools, natatoriums and gymnasiums.
- Private and public schools
- Computer, data and clean rooms
- Call Centers

INDOOR AIR QUALITY AND INDOOR COMFORT CAPABILITY

- Air sampling and air monitoring
- Air volume measurement and balancing
- Employee surveying and dispute resolution
- Code and common practice compliance review

BUILDING ENERGY NEEDS

- Alternative fuel studies and utility rebate program coordination
- Optimizing existing systems for maximum energy efficiency

BUILDING COMMISSIONING

- Supervision of building commissioning
- Verification of design compliance
- Development of ongoing maintenance procedures
- Verification of proper maintenance programs

REPRESENTATIVE MAJOR PROJECTS RECENTLY COMPLETED

LEED CERTIFIED PROJECTS

- Baxter School for the Deaf (LEED Silver) – Falmouth, Maine
- Saco & Biddeford Savings Bank Operations Center – (LEED Silver)
- Pearl Place (LEED Gold)– Portland, Maine
- Chest Medicine (LEED Certified) – South Portland, Maine
- Crescent Heights (LEED Platinum) – Portland, Maine
- Maine Standards (LEED in progress) – Cumberland, Maine

EDUCATIONAL FACILITIES

- Belfast Elementary School – Belfast, Maine
- Erskine Academy PE Addition – China, Maine
- Merriman Hall – University of Maine at Presque Isle
- Leavitt Area High School – Turner, Maine
- Wiscasset High School - Wiscasset, Maine
- Winthrop Primary School, Middle School & High School – Winthrop, Maine
- Center for the Study of The Performing Arts – University of Maine
- USM Science Laboratory – Portland, Maine
- Folsom/Pullen Hall Phase I – University of Maine Presque Isle
- Wiscasset High School HVAC upgrades - Wiscasset, Maine
- Middle School – Falmouth, Maine
- Levant School – Levant, Maine
- CRW Semi-Works and Testing Facility – UMO

MEDICAL FACILITIES

- Center for Ambulatory Procedures – Eastern Maine Medical Center
- Webber III Office and Laboratory Building – Eastern Medical Center
- Maine Medical Center, CICU renovations – Portland, Maine
- Pediatric Care Center – Maine Medical Center
- Aroostook Medical Center, East Annex – Presque Isle, Maine
- Hauge and Health Center Building – Southern Maine Community College
- R4,R5,R6,R7,R8 Renovations – Maine Medical Center
- The Aroostook Medical Center North Street – Presque Isle, Maine

MISCELLANEOUS PROJECTS

- Androscoggin County Jail – Auburn, Maine
- Seadogs Clubhouse – Portland, Maine
- Hancock County Jail – Ellsworth, Maine
- Northern Maine Juvenile Detention Facility – Charleston Maine
- GE Energy – Somersworth, New Hampshire
- UMO Telecommunications Building – Orono, Maine
- Olde Woolen Mill – North Berwick, Maine
- USM Law Library Addition – Portland, Maine
- Maine Public Utilities Commission – Hallowell, Maine
- Jetport Baggage Area Expansion – South Portland, Maine
- Cyber Infrastructure Lab, Harvard University – Cambridge, Massachusetts
- LL Bean Call Center – Bangor, Maine

FIRM PROFILE

Swiftcurrent Engineering was established in 2004 by Tim Matthews, P.E. We offer comprehensive electrical engineering and lighting design services for Commercial, Institutional, Educational, Residential, and Industrial clients.

Our office is located at 10 Forest Falls Drive, Unit 4B in Yarmouth, Maine.

We are proud that a majority of our clients are repeat clients who continuously come back to Swiftcurrent Engineering to provide them with quality design services. Our goal is to meet our clients' needs, meet deadlines, and provide them with the best design solutions while staying within budget. Our system designs are reliable, sustainable, and prove to be the most economical for long-term needs.

SERVICES

Services provided include the design of:

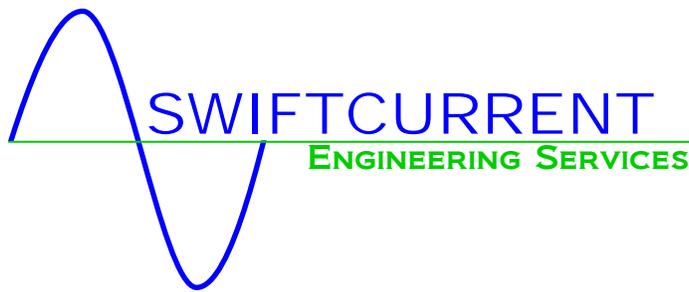
- Primary Power Distribution Systems
- Secondary Power Distribution Systems
- Industrial Tool Hook-up
- Interior Lighting
- Exterior Lighting
- Lighting Control Systems
- Fire Alarm Systems
- Emergency Power/Generator Systems
- Life Safety Lighting and Power Systems
- Uninterruptible Power Systems



AFFILIATIONS

- Institute of Electrical and Electronics Engineers
- National Fire Prevention Association
- Illuminating Engineering Society of North America
- Efficiency Maine Qualified Partner





STAFF PROFILE

Swiftcurrent's technical staff offers combined experience in the design and construction of power distribution, lighting design, fire alarm systems, emergency power and generator systems. Our key staff includes:

Timothy D. Matthews, P.E. – Principal

Education:

- Plymouth State College, Masters in Business Administration, 1996
- University of Vermont, B.S. in Electrical Engineering, 1990

Work Experience:

- Principal, Swiftcurrent Engineering Services, 2004 to present.
- Electrical Discipline Leader, SMRT, Portland, ME, 2000 to 2004
- Electrical Engineer, Earth Tech, Portland, ME, 1998 to 2000
- Field Engineer, Massachusetts Electric and Granite State Electric Companies, 1990 to 1998

Organizations:

- Member, Institute of Electrical and Electronics Engineers
- Member, National Fire Prevention Association
- Member, Illuminating Engineering Society of North America

Professional Registration:

- Professional Engineer – New Hampshire, Maine, Vermont, Massachusetts, Rhode Island, New Jersey, Indiana

Robert J. Curran, P.E. – Electrical Engineer

Education:

- Binghamton University, B.S. in Electrical Engineering Technology, 1982

Work Experience:

- Electrical Engineer, Swiftcurrent Engineering, 2013 to present.
- Lead Systems Specialist, Johnson Controls, Inc., Manchester, NH, 2011 to 2013
- Senior Electrical Engineer, Bath Iron Works, Bath, ME, 2008 to 2011
- Senior Sales Engineer, Mechanical Services, Inc., Portland, ME, 1996 to 2003

Organizations:

- Member, American Energy Engineers

Professional Registration:

- Professional Engineer –Maine

Jacob Desjardins – Electrical Draftsman

Education:

- Southern Maine Community College

Work Experience:

- Electrical Draftsman, Swiftcurrent Engineering Services, 2014 to Present

SECTION IV
Compensation
Appendix A,B, & C.

Compensation

ARCHITECTURAL FEES

There are various methods of determining the compensation for time spent on a project by Architects and Engineers, and each has advantages and disadvantages for the Owner and the Architect. As a matter of policy, we seek only a fee that will compensate our personnel for time. We have no mark-ups or sources of income other than payments by clients.

Fees paid for professional time also include office overhead, insurance and secretarial services. We bill to each project reimbursable expenses, including printing of bid documents, travel, telephone and other expenses as described by the standard contracts. Normally, the Architect employs consulting engineering firms for structural, heating, ventilating, plumbing and electrical components of the planning work and these costs are included in the architectural fee. Special consultants for acoustical, solar or planning are paid separately by the Owner.

PRINCIPAL FEE DETERMINING TECHNIQUES

1. **A percentage of construction cost:** Many people are familiar with this historic method of determining Architectural and Engineering (A&E) fees. It is based on the general assumption that the larger and more expensive buildings require more A&E time. It has the advantage of fixing the A&E costs when the construction budget is established. A disadvantage is that architects are sometimes suspected of making buildings expensive in order to receive a larger fee, or even resisting construction cost savings that will reduce their fee.

2. **Lump sum:** This method is used by the State and some Federal agencies and can be applied only when the project's scope and cost has been clearly established by the Owner before the Architect is involved.

3. **Time:** Used for unusual jobs, and by many private clients. This method, where the Architect is paid for personnel hours at established rates, reimburses expense exactly and works well if the Owner is confident that the billings will be accurate and honest. Because of its open-ended nature, recommended for this method is a mutually agreed upon not to exceed limit.

Percentage fee or lump sum compensation methods can be used when the Owner is able to clearly define the scope of the project. Both assume that the land is owned and the Program of Requirements, that is quite precise about spaces and functional requirements, has been prepared. When specifics are not determined, and the client wants A&E studies leading to these decisions, the work is normally charged on an hourly basis.

We like to discuss advantages and disadvantages for particular projects with clients and then agree on an equitable fee technique.

Stephen G. Smith Architects

Harbor Square Post Office Box 726 Camden, Maine 04843 207-236-8064 FAX 207-236-8635

State of Maine Architectural Recommended Schedule of Fees

STATE OF MAINE ARCHITECTURAL PROJECTS

New Construction Cost	A Scale	B Scale	C Scale
\$ 50,000. and below	10.0	11.0	12.0
\$ 50,000. to \$ 99,999.	9.5	10.5	11.5
\$ 100,000. to \$ 199,999.	9.1	10.1	10.8
\$ 200,000. to \$ 299,999.	8.5	9.5	10.5
\$ 300,000. to \$ 399,999.	8.2	9.2	10.2
\$ 400,000. to \$ 499,999.	8.1	9.0	10.0
\$ 500,000. to \$ 749,999.	7.8	8.8	9.9
\$ 750,000. to \$ 999,999	7.6	8.5	9.6
\$ 1,000,000. to \$1,499,999.	7.3	8.3	9.3
\$ 1,500,000. to \$ 1,999,999	7.1	8.1	9.1
\$ 2,000,000. to \$ 2,499,999	7.0	8.0	9.0
\$ 2,500,000. to \$ 2,999,999	6.9	7.9	8.9
\$ 3,000,000. to \$ 3,999,999	6.8	7.8	8.8
\$ 4,000,000. to \$ 4,999,999	6.7	7.7	8.7
\$ 5,000,000. to \$ 7,499,999	6.5	7.5	8.5
Remodel/Renovations Add:	+1.0%	+1.5%	+2.0%

Note: Fees to be negotiated independently beyond the limits of this schedule.

Building Complexity Examples

A Scale

For structures of simple architectural character such as: Warehouses, Garages, Maintenance Buildings, etc.

B Scale

For structures of usual architectural character such as: Office Buildings, Retail, Churches, Institutional Buildings, and multifamily residential College Buildings (except special purpose Laboratories & Clinics).

C Scale

For structures of individual or specialized architectural character: Libraries, Clinics, Laboratories, Custom Residential, Health Centers, Theaters (Performing Arts).

Note: Fees listed above do not include: Zoning/Planning Board and Submission/Approval. Should these services be required, we will provide a separate all-inclusive proposal.

Stephen G. Smith Architects

Harbor Square Post Office Box 726 Camden, Maine 04843 207-236-8064 FAX 207-236-8635

- Architectural Hourly Fees, Documents, and Schedule

Typical Fee Structure:

Principal	\$135/hour
Sr. Associate	\$125/hour
Associate	\$100/hour
Architect	\$ 90/hour
Designer	\$ 85/hour

- AIA Document B41-1997

Stephen G. Smith Architects uses the enclosed AIA documents B141 between an Owner and the Architect for all projects.

- Insurance

Stephen G. Smith Architects has carried professional liability insurance for the office since 1979 when the office opened.

- Schedule of Services

Stephen G. Smith Architects will provide A&E services on a schedule according to the needs of the library committee.

AIA DOCUMENT B141-1997

Standard Form of Agreement Between Owner and Architect with Standard Form of Architect's Services

AGREEMENT made as of the _____ day of _____
in the year _____
(In words, indicate day, month and year)

_____ day of _____

BETWEEN the Architect's client identified as the Owner:
(Name, address and other information)

Please See Attachment: Complete AIA Document

and the Architect:
(Name, address and other information)

For the following Project:
(Include detailed description of Project)

The Owner and Architect agree as follows.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

- 1.1 INITIAL INFORMATION
- 1.2 RESPONSIBILITIES OF THE PARTIES
- 1.3 TERMS AND CONDITIONS
- 1.4 SCOPE OF SERVICES AND OTHER SPECIAL TERMS AND CONDITIONS
- 1.5 COMPENSATION



© 1997 AIA®
AIA DOCUMENT B141-1997
STANDARD FORM
AGREEMENT

The American Institute
of Architects
1735 New York Avenue, N.W.
Washington, D.C. 20006-5292

APPENDIX A**ARCHITECT FIRM CONTACT INFORMATION**

The undersigned declares that the signer of this proposal is:

INDIVIDUAL doing business as: Stephen G. Smith Architects

PARTNERSHIP doing business as: _____

CORPORATION entitled: _____

Organized under the laws of the State of Maine having its principal office at:
Camden

Authorized Signature	Printed Name and Title of Authorized Signer
Stephen G. Smith Architects	Stephen Smith, Principal
Firm or Corporate Name	Contact Name and Title
Harbor Square, 52 Bayview Street	SGSmith@SGSmithArchitects.com
Street Address	E-mail Address
Camden, Maine 04843	207-236-8064
City/Town, State, Zip Code	Telephone Number
	207-236-8635
Date Signed	Fax Number

Respondent is required to provide the Town with a completed and signed W-9 form. Additional insurance information will be required by the Town upon award of contract.

APPENDIX B**ARCHITECT FIRM REFERENCES**

REFERENCES: Three (3) Professional References with name, address, telephone number, and e-mail address:

Reference Number One	
Name	Tom Putnam / Rockland Library
Address	Quarry Hill, Camden, Maine
Telephone Number	207-621-6627
E-Mail Address	Tputnam13@Gmail.com
Reference Number Two	
Name	Lawrence [Bud] Woodworth Ref. Owls Head Transportation Museum
Address	St. Lucie Blvd. Stuart, Florida
Telephone Number	772-283-2381
E-Mail Address	Budwoodworth@optonline.net
Reference Number Three	
Name	Marc & Cindy Giroux / Residence
Address	Gaunt Neck Cushing, Maine
Telephone Number	Marc Cell:607-974-4619
E-Mail Address	Cbg_msg@stny.rr.com

APPENDIX C**CONFLICT OF INTEREST FORM**

Pursuant to conforming with the intent of Charter Town of Rockport Article VIII § 4; *Conflict of Interest* and for the purposes of determining any possible conflict of interest in that regard, all bidders/vendors/agencies must disclose if any elected officials, appointed officials, or employees of the Town of Rockport are owners, corporate officers, majority stockholders, or employees of the bidding business or corporation.

Please indicate either “Yes” if any of the above statement pertains to you or “No” if it does not.

YES _____
NO X

If “Yes”, please fill in the information below stating the name of the individual and position held with the Town:

NAME(S)	POSITION(S)

Authorized Signature: _____

Printed Name: Stephen G. Smith

Position: Principal

Date: _____