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207-236-0806
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Date

Name
Address

Use of Rockport Park Facilities – excluding the Rockport Recreational Field

Dear (name) ,

Thank you for your recent inquiry regarding the use of (insert park). We appreciate your interest in the use of our facility. To assist you in the planning and permitting process we ask that you carefully read all information before completing your application. You will find included in this packet:

- **Application:** The application should be returned – fully completed, signed, and accompanied by proof of insurance and all necessary fees.
- **Rules and Regulations for the Use of Rockport Park Facilities:** These rules govern the use of our parks.
- **Applicant Rental Checklist & Fee Schedule:** This is for your information only
- **Premise Diagram of Park Facility:** Please remember that during your event the park will remain open to the public.

Please return all the required information and fees to Sue Dates-Rental Agent, Town of Rockport, 101 Main Street, Rockport, Maine 004856. If you have any questions, please feel free to contact me at 236-6245 from 7:00 am to 3:00 pm, Monday through Friday.

Sincerely,

Susan L. Dates, Rental Agent

Approved by the Rockport Board of Selectmen on March 27, 2006